DODDS SCHOOL LEVEL STAFFING STANDARDS

SECONDARY SCHOOL

(Applies to MS/HS and HS)

ADMINISTRATION	
Principal	1.0 per school
Assistant Principal	1.0 per school with less than 750 students2.0 per school with 750-1,299 students3.0 per school with 1,300 or more students
CLASSROOM TEACHERS	
Middle Grades 6-8	1.0 per 16 students
Middle Grades Academic Support (Labs/AVID)	0.5 for 100 or less students Grades 6-8 1.0 for 101-250 students Grades 6-8 1.5 for 251-500 students Grades 6-8 2.0 for 501 or more students Grades 6-8
Middle Grades PTS	0.5 for 500 or less students Grades 6-8 1.0 for 501 or more students Grades 6-8
Secondary Teachers Grades 9-12	8.0 for first 124 students plus 1.0 per 21 students next 210 students plus 1.0 per 25 students over 335 students plus 12% for seven-period day
Secondary Grades Academic Support	 1.5 per school with 0-99 students in grades 9-12 2.0 per school with 100-199 students in grades 9-12 2.5 per school with 200-299 students in grades 9-12 3.0 per school with 300-399 students in grades 9-12 3.5 per school with 400-499 students in grades 9-12 4.0 per school with 500-599 students in grades 9-12 Increase by 0.5 for every 100 for 600 or more students in grades 9-12
Secondary Grades PTS	 1.0 per school with 99 or less students Grades 9-12 1.5 per school with 100-199 students Grades 9-12 2.0 per school with 200-299 students Grades 9-12 2.5 per school with 300-399 students Grades 9-12 3.0 per school with 400-499 students Grades 9-12 3.5 per school with 500-599 students in Grades 9-12 600 or more students will be increased 0.5 for every 100 students in Grades 9-12

DoDDS School Level Staffing Standards – Secondary School 1 of 2 8/31/2012

Secondary Host Nation	1.0 per school
JROTC	2.0 for programs of 100-150 cadets, or programs greater
(At selected sites)	than 10% of the Grades 9-12 enrollment
	3.0 for programs of 151-250 students in Grades 9-12
	Further program increases are authorized when cadet
	enrollment increases by 100 students in Grades 9-12
English as a Second Language	1.0 per 50 ESL students
SMALL SCHOOL ALLOWANCE	
Small School Allowance	2.0 per school with less than 260 students Grades 9-12
OTHER PROFESSIONALS	
Guidance Counselor	1.0 per 300 students Grades 6-8
	1.0 per 200 students Grades 9-12
Information Specialist	None for schools with less than 100 students
Information Specialist	
	1.0 per school with 100-999 students
	2.0 per school with 1,000 or more students
Nurse	Health Aide for schools with less than 100 students (60
	hours per pay period)
	0.5 for schools with 100-349 students
	1.0 for schools with 350-999 students
	2.0 for schools with 1,000 or more students
SUPPORT STAFF	
School Clerical, Registrar and	1.0 per school with less than 100 students
Supply Technician	2.0 per school with 100-199 students
(includes Foreign Nationals)	3.0 per school with 200-299 students
	4.0 per school with 300-599 students
	5.0 per school with 600-899 students
	6.0 per school with 900-1,199 students
	7.0 per school with 1,200-1499 students
Administrative Support for Guidance	0.5 FTE authorized based on 3 yr average enrollment
Counselors Grades 9-12	greater than 350 students (September 30 th SY 10/11,
	11/12 and $12/13$ enrollments)