DODDS SCHOOL LEVEL STAFFING STANDARDS
SECONDARY SCHOOL
(Applies to MS/HS and HS)

| ADMINISTRATION |  |
| :---: | :---: |
| Principal | 1.0 per school |
| Assistant Principal | 1.0 per school with less than 750 students <br> 2.0 per school with 750-1,299 students <br> 3.0 per school with 1,300 or more students |
| CLASSROOM TEACHERS |  |
| Middle Grades 6-8 | 1.0 per 16 students |
| Middle Grades Academic Support (Labs/AVID) | 0.5 for 100 or less students Grades 6-8 1.0 for 101-250 students Grades 6-8 1.5 for 251-500 students Grades 6-8 <br> 2.0 for 501 or more students Grades 6-8 |
| Middle Grades PTS | 0.5 for 500 or less students Grades 6-8 <br> 1.0 for 501 or more students Grades 6-8 |
| Secondary Teachers Grades 9-12 | 8.0 for first 124 students plus 1.0 per 21 students next 210 students plus 1.0 per 25 students over 335 students plus $12 \%$ for seven-period day |
| Secondary Grades Academic Support | 1.5 per school with 0-99 students in grades 9-12 <br> 2.0 per school with 100-199 students in grades 9-12 <br> 2.5 per school with 200-299 students in grades 9-12 <br> 3.0 per school with 300-399 students in grades 9-12 <br> 3.5 per school with 400-499 students in grades 9-12 <br> 4.0 per school with 500-599 students in grades 9-12 <br> Increase by 0.5 for every 100 for 600 or more students in grades 9-12 |
| Secondary Grades PTS | 1.0 per school with 99 or less students Grades 9-12 <br> 1.5 per school with 100-199 students Grades 9-12 <br> 2.0 per school with 200-299 students Grades 9-12 <br> 2.5 per school with 300-399 students Grades 9-12 <br> 3.0 per school with 400-499 students Grades 9-12 <br> 3.5 per school with 500-599 students in Grades 9-12 <br> 600 or more students will be increased 0.5 for every 100 students in Grades 9-12 |

## DoDDS School Level Staffing Standards - Secondary School

1 of 2
8/31/2012

| Secondary Host Nation | 1.0 per school |
| :---: | :---: |
| JROTC <br> (At selected sites) | 2.0 for programs of 100-150 cadets, or programs greater than $10 \%$ of the Grades 9-12 enrollment <br> 3.0 for programs of 151-250 students in Grades 9-12 <br> Further program increases are authorized when cadet enrollment increases by 100 students in Grades 9-12 |
| English as a Second Language | 1.0 per 50 ESL students |
| SMALL SCHOOL ALLOWANCE |  |
| Small School Allowance | 2.0 per school with less than 260 students Grades 9-12 |
| OTHER PROFESSIONALS |  |
| Guidance Counselor | 1.0 per 300 students Grades 6-8 <br> 1.0 per 200 students Grades $9-12$ |
| Information Specialist | None for schools with less than 100 students 1.0 per school with 100-999 students <br> 2.0 per school with 1,000 or more students |
| Nurse | Health Aide for schools with less than 100 students (60 hours per pay period) <br> 0.5 for schools with 100-349 students <br> 1.0 for schools with 350-999 students <br> 2.0 for schools with 1,000 or more students |
| SUPPORT STAFF |  |
| School Clerical, Registrar and Supply Technician (includes Foreign Nationals) | 1.0 per school with less than 100 students <br> 2.0 per school with $100-199$ students <br> 3.0 per school with 200-299 students <br> 4.0 per school with 300-599 students <br> 5.0 per school with 600-899 students <br> 6.0 per school with $900-1,199$ students <br> 7.0 per school with 1,200-1499 students |
| Administrative Support for Guidance Counselors Grades 9-12 | 0.5 FTE authorized based on 3 yr average enrollment greater than 350 students (September $30^{\text {th }}$ SY 10/11, $11 / 12$ and $12 / 13$ enrollments) |

## DoDDS School Level Staffing Standards - Secondary School

2 of 2
8/31/2012

