

**DDESS SCHOOL LEVEL STAFFING STANDARDS**

**SECONDARY SCHOOL**  
(Applies to MS/HS and HS)

<b>ADMINISTRATION</b>	
Principal	1.0 per school
Assistant Principal	1.0 per school with less than 750 students 2.0 per school with 750-1,299 students 3.0 per school with 1,300 or more students
<b>CLASSROOM TEACHERS</b>	
Middle Grades 6-8	1.0 per 16 students
Middle Grades Academic Support (Labs/AVID)	0.5 for 100 or less students Grades 6-8 1.0 for 101-250 students Grades 6-8 1.5 for 251-500 students Grades 6-8 2.0 for 501 or more students Grades 6-8
Middle Grades PTS	0.5 for 500 or less students Grades 6-8 1.0 for 501 or more students Grades 6-8
Secondary Teachers Grades 9-12	8.0 for the first 124 students Plus 1.0 per 21 students for the next 210 students Plus 1.0 per 25 students for 335 and up students Plus 12% for the seven period day
Secondary Grades Academic Support	1.5 per school with 0-99 students in grades 9-12 2.0 per school with 100-199 students in grades 9-12 2.5 per school with 200-299 students in grades 9-12 3.0 per school with 300-399 students in grades 9-12 3.5 per school with 400-499 students in grades 9-12 4.0 per school with 500-599 students in grades 9-12 Increase by 0.5 for every 100 students for 600 or more students in grades 9-12
Professional Technical Studies	1.0 per school with 99 or less students Grades 9-12 1.5 per school with 100-199 students Grades 9-12 2.0 per school with 200-299 students Grades 9-12 2.5 per school with 300-399 students Grades 9-12 3.0 per school with 400-499 students Grades 9-12 3.5 per school with 500-599 students in Grades 9-12 600 or more students will be increased 0.5 for every 100 students in Grades 9-12

**School Year 2012-2013**

English as a Second Language	1.0 per 50 ESL students
JROTC (At selected sites)	2.0 for programs of 100-150 cadets, or programs greater than 10% of the Grades 9-12 enrollment 3.0 for programs of 151-250 cadets in Grades 9-12 Further program increases are authorized when cadet enrollment increases by 100 students in Grades 9-12
<b>SMALL SCHOOL ALLOWANCE</b>	
Small School Allowance	2.0 per school with less than 260 students Grades 9-12
<b>OTHER PROFESSIONALS</b>	
Education Technologist	1.0 per school
Guidance Counselor	1.0 per 300 students Grades 6-8 1.0 per 200 students Grades 9-12
Information Specialist	None for schools with less than 100 students 1.0 per school with 100-999 students 2.0 per school with 1,000 or more students
Nurse	Health Aide for schools with less than 100 students (60 hours per pay period) 0.5 for schools with 100-349 students 1.0 for schools with 350-999 students 2.0 for schools with 1,000 or more students
<b>SUPPORT STAFF</b>	
School Clerical, Registrar and Supply Technician	1.0 per school with less than 100 students 2.0 per school with 100-199 students 3.0 per school with 200-299 students 4.0 per school with 300-599 students 5.0 per school with 600-899 students 6.0 per school with 900-1,199 students 7.0 per school with 1,200-1499 students
Administrative Support for Guidance Counselors Grades 9-12	0.5 FTE authorized based on 3 yr average enrollment greater than 350 students (September 30 <sup>th</sup> SY 10/11, 11/12 and 12/13 enrollments)