

## Site Approval Request Form:

Please complete all the fields below before submitting this request.

1. Request type, school name, contact information, instructor, and point of contact.
2. Complete site address (facility name, room, street, city, and zip code) and enrollment.
3. Course start and finish date.
4. Name of approved course and code.
5. Attach 1 drawing (PDF) with measurements of the classroom and 3 images (jpeg).

**ALL IMAGES MUST BE SAVED AS A JPEG IMAGE!**

Request Type:	<input type="text"/>	Date:	<input type="text"/>
School:	<input type="text"/>	Email:	<input type="text"/>
Contact Name:	<input type="text"/>	Phone:	<input type="text"/>
Facility Name:	<input type="text"/>	Instructor:	<input type="text"/>
Room Name:	<input type="text"/>	Enrollment:	<input type="text"/>
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Physical Address:	<input type="text"/>	Room Width:	<input type="text"/>
		Room Length:	<input type="text"/>
Course Name 1	<input type="text"/>	Course Name 2	<input type="text"/>
Course Name 3	<input type="text"/>	Course Name 4	<input type="text"/>
Course Name 5	<input type="text"/>	Course Name 6	<input type="text"/>
Course Name 7	<input type="text"/>	Course Name 8	<input type="text"/>
Comments:	<input type="text"/>		