



TRICARE
MANAGEMENT
ACTIVITY

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE
HEALTH AFFAIRS
SKYLINE FIVE, SUITE 810, 5111 LEESBURG PIKE
FALLS CHURCH, VIRGINIA 22041-3206

DEC 14 2004

MEMORANDUM FOR CHIEF MEDICAL OFFICER
CHIEF FINANCIAL OFFICER
CHIEF HEALTH PLAN OPERATIONS
CHIEF INFORMATION OFFICER
DEPLOYMENT SUPPORT OFFICER
OFFICE OF THE GENERAL COUNSEL
CHIEF OF STAFF, TMA
TRICARE REGIONAL OFFICES

SUBJECT: Interagency Acquisition Support – TMA Policy Revision

The USD(Comptroller) and USD(AT&L) recently issued a joint memorandum subject: Proper Use of Non-DoD Contracts. This joint memorandum directs review and approval procedures be put in place within DoD, effective January 1, 2005, for all procurement transactions for amounts greater than the simplified acquisition threshold (currently at \$100,000) using a non-DoD contract vehicle. This requirement applies to both direct (i.e., orders placed by DoD) and assisted acquisitions (i.e., contracts awarded or orders placed by non-DoD entities, including franchise funds, on behalf of DoD) that use DoD funds. The TMA policy for the Use of Interagency Acquisition Support Agreements and Orders and selected attachments has been revised to incorporate these procedures. All requiring activities need to be aware of critical factors and understand their responsibilities when seeking acquisition support, especially outside of DoD. This document, along with the supporting templates and guides referenced within it, implements federal law, the Federal Acquisition Regulation, DoD regulations, and DoD policy applicable to TMA.

This revised policy is effective immediately. These changes will be posted to the existing policy available on the TMA web site.

Should you have any questions on this policy, my point of contact is Ms. Suzanne Curtis, 703-681-1113.

A handwritten signature in black ink that reads "Jean Storck".

Jean Storck
Deputy Chief, Resource Management & Procurement