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Subject: FLASH NOTICE - SCA approval (UNCLASSIFIED)
Date: Tuesday, April 12, 2011 10:07:00 AM

Classification: UNCLASSIFIED
Caveats: NONE

There have been some questions about the approval/signature level for the Service Contract Approval (SCA).

The SCA must be signed by a General Officer or SES, UNLESS the requirement is \$100K or less and the GO/SES has delegated the authority. The delegation can take the form of a one time delegation or through a blanket delegation (e.g. as IMCOM has done with their USAG Commanders). There is no delegation criteria specified (rank or position) in the AFARs and it is therefore left up to the GO/SES to decide the appropriate level at which they will delegate the authority for those buys.

If a delegated individual is unavailable at the time a SCA requires signature, and has a Deputy or has assigned someone to act on their behalf, that individual can assume the roles responsibilities of the delegated individual and approve/sign the SCA. This is true as long as there are no customer internal organization policies that prohibit it.

SB

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