

**RESPONSIBILITIES OF OR DELEGABLE TO THE PRINCIPAL ASSISTANT RESPONSIBLE FOR
CONTRACTING (PARC)
AND
NON-DELEGABLE PARC RESPONSIBILITIES**

A. Authorities of or Delegable to the PARC.

1. Approve an exception to the prohibition against issuance of a solicitation for R&D which is to be incrementally funded over successive years unless planned funds (Future Years Defense Plan – FYDP) are sufficient to accomplish it, provided the approval identifies steps to be taken to revise the approved FYDP to include adequate resources IAW [AFARS 5101.602-2\(a\)\(ii\)\(D\)](#).
2. Select, appoint, and terminate contracting officers ([AFARS 5101.603-1 \(1\)\(iii\)\(1\)](#)).
3. Take action in the event of violations or possible violations of the Procurement Integrity Act (without power of re-delegation) ([FAR 3.104-7](#) & [AFARS 5103.104-7](#)).
4. Release long-range acquisition estimates to industry and the general public IAW [AFARS 5105.404-1\(a\)](#).
5. Approve consolidation of contract requirements up to \$100 million ([DFARS 207.170](#) & [AFARS 5107.170](#)).
6. Approve award or extension/renewal of contracts for 18 months or more, for any vessel, aircraft, or vehicle, through a lease, charter or similar agreement IAW [DFARS 207.470\(b\)](#).
7. Waive including the clause “Price Reduction for Defective Cost or Pricing Data Modifications – Sealed Bidding” in contracts with foreign governments or agencies of foreign governments IAW [FAR 14.201-7\(b\)\(2\)](#).
8. Waive including the clause “Subcontractor Cost or Pricing Data Modifications – Sealed Bidding” in contracts with foreign governments or agencies of foreign governments IAW [FAR 14.201-7\(c\)\(2\)](#).
9. Appoint the source selection authority for acquisitions not managed in accordance with DODD 5000.1 IAW [AFARS 5115.303\(a\)\(ii\)\(B\)](#).
10. Approve use of fixed-ceiling-price contracts with retroactive price re-determination IAW [FAR 16.206-3\(d\)](#).
11. Approving/signing the determination and findings (D&F) for award-fee contracts IAW [PGI 216.401](#).
12. Approve use of letter contracts ([FAR 16.603-3](#)) when the designee.
13. Render decisions on appeal, by SBA procurement center representative of contracting officer’s rejection of a set-aside recommendation ([FAR 19.505\(b\)](#) & [DFARS 219.505\(b\)](#)).
14. Approve award without EEO clearance ([FAR 22.805\(a\)\(8\)](#)).
15. Consider EPA termination for convenience recommendations based upon contractor violations of toxic chemical release reporting requirements IAW [FAR 23.905\(e\)](#).
16. Approve substitution of a surety bond to cover all or parts of the original surety bond under an existing contract ([FAR 28.106-2](#)).
17. Approval for D&Fs justifying exclusion of individual sureties IAW [AFARS 5128.203-7](#).
18. Waive the use of the FAR Clause 52.228-7, Insurance – Liability to Third Persons, in cost reimbursement contracts IAW [DFARS 228.311](#) (other than contracts for construction or A-E services).
19. Approve use of unusual progress payments IAW [FAR 32.501-2\(a\)\(3\)](#).
20. Take action on a protest if the RFP, proposed award, or award does not comply with statutory or regulatory requirements IAW [FAR 33.102\(b\)](#) without power of re-delegation to lower than the chief of the supporting legal office or the official designated as the official review authority.
21. Prepare and submit an annual report of agency bid protests IAW [AFARS 5133.103-90](#).
22. Determination not to share collateral savings under the value engineering clause and determination to use Alternate 1 of the FAR Clause 52.248-3 IAW [FAR 48.104-3\(a\)](#) & [FAR 48.202](#).

23. Requests to Deny any contractor request for contractual adjustment under provisions of FAR 50.103-3; make all Determinations & Findings (D&Fs) as required by Public Law 85-804, Executive Order 10789 and FAR Part 50; approve, authorize and direct appropriate action in those cases as described in FAR 50.103-2(b) and 50.103-2(c) subject to the limits of FAR 50.102-3; modify or release unliquidated obligations of any sort and to extend delivery and performance duties under the contract to be adjusted; refer any case under your delegated authority (to include doubtful or unusual cases) to the Army Contract Adjustment Board IAW [AFARS 5150.102-1-70\(a\)](#).
24. May be delegated by the HCA (IAW DPAP memo dated 27 April 2011) the authority to waive the DPAP policy dated 24 Nov 2010, Improving Competition in Defense Procurements, that states to the effect: if a solicitation is less than 30 days and only one offer is received, the contracting officer shall cancel and resolicit for an additional 30 days. If a solicitation allows at least 30 days and only one offer is received, the contracting officer shall use cost and pricing analysis IAW FAR 15.404-1 vice FAR 15.403-1(c)(ii) in determining price fair and reasonableness. Therefore, if the DPAP memo waiving authority is delegated by the HCA, the delegated individual will ensure the delegated level follow any conditions in the delegation and that of the FAR and its supplements for fair and reasonableness in awarding single offers.
25. Ratify Unauthorized Commitments (UACs) between \$10K and \$100K if appropriate.
26. Enforce ethical standards across the enterprise.
27. Train and prepare contingency contracting officers for overseas contracting missions.
28. Maintain an organization that enforces EO and EEO. Take appropriate actions as necessary to maintain a hostile free environment.
29. Approval authority for a determination and finding of an indefinite-delivery contract that allows the issuance of orders on a time-and-materials or labor-hour basis for commercial items or otherwise non-commercial, and shall contain sufficient facts and rationale to justify that no other contract type authorized by this subpart is suitable IAW ACC CPM 11-6 and ACC Deskbook 16.601(d) (vice level-above the contracting officer authority in [FAR 12.207\(c\)\(3\)](#) and DFAR 216-601(d)) . Further, D&Fs requiring Head of the Contracting Activity approval (e.g., FAR 16.601(d)(1)(ii)) and/or Secretary of the Army level approval (e.g., DFARS 212.207(b)(iii)) will include the PARC signature block as a concurrence block rather than approval block.

B. Non-delegable PARC Responsibilities.

AUTHORITY	FUNCTION	CONTRACTING OFFICIAL
AFARS 5101.170(1)(d)(1)	Chair SRB/CRB	The PARC w/o authority to redelegate for actions w/an estimated value greater than \$50M but less than \$250M
AFARS 5101.290(a)	Routing of Documents –all documents relating to proc matters that require review, coordination, and/or approval by DA maybe endorsed by...	HCA, or on delegable basis to the PARC...PARC may not further delegate this endorsement.
AFARS 5101.403(1)	Individual Deviations	Only the PARC may approve deviations to FAR, DFARS, and AFARS
AFARS 5106.303-2-90	Format and submission of the justification review and J&A documents	Cover memorandum to be signed by HCA or PARC
AFARS 5107	Acquisition Plan Approval	For all non-PEO acquisitions, acquisition plans must be approved by the PARC. This authority may not be redelegated.
AFARS 5112.000 (S-90)	Exception to the SSA for competitive acquisition of commercial items	PARC on a non-delegable basis
AFARS 5113.201(a)(i)	Overall implementation and administration of purchase card program	PARC
AFARS 5114.407-3(e)(A)	Other Mistakes Disclosed before award...authority to make the determinations at FAR 14.407-3(a), (b), and (d) is delegated only to the	PARC
AFARS 5114.407-4	Mistakes after Award-Determinations at FAR 14.407-4(b) may only be made by...	PARC
AFARS 5115.204(e)	Exempt uniform contract format	HCA or PARC
AFARS 5115.303 (S-90) (b)	Approve SSA not in contracting chain	HCA or PARC
CPM-11-6	DFARS 216.601(d) – Determination and Findings to utilize T&M and/or LH contracts	PARC must approve
AFARS 5117.204 (e)	Approve use of options that extend contracts beyond the five –year regulatory limit	PARC

AFARS 5124.203	Release of Information-Denial/Letter of Appeal...Authority granted to act on requests for procurement records under FOIA	AMC, is redelegated to the Executive Director, Army Contracting Command for Contracting and is further redelegated to the HCAs. The HCAs may redelegate this authority only to the PARCs.
AFARS 5136.209	Construction Contracts with Architect-Engineer firms	HCA may redelegate to PARC
AFARS 5132.803 (d)	Authorize exclusion of ALT 1 to the clause at FAR 52.232-23, Assignment of Claims	PARC
AFARS 5137	List of Expert Personal Services Connected with Stage, Motion Picture, or Television Production	This authority may not be redelegated below the level of the PARC.
AFARS 5137.170-2	Approval requirements...at or below \$11.5 million for non-PEO managed items obtain approval ...	PARC
AFARS 5137.204	Make determinations if availability of personnel for evaluating proposals submitted for advisory and assistance services	PARC
AFARS 5142.1-90-1	Functions of the Army's contract Audit Follow-up Official...	PARC must perform functions
AFARS 5142.490-4 (a)(1)	Overage Audit Review Boards	PARC shall chair
AFARS 5150.102-1-70	Delegations of an Limitations on Exercise of Authority	HCA to redelegate no lower than the PARC
AFARS Appendix DD-104	Approve modifications to the subcontracting plan evaluation guide and scoring system	PARC without authority of redelegation