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CCEC-CP

MAR 1 2 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Acquisition Instruction, Operational Guidance for Procurement Policy and Review through Approval for Contracting Actions to Contract Close-out

1. Purpose. To issue general operating guidance in an instruction regarding procurement policy pursuant to FAR 1.301(a)(2) and most specifically, AFARS 5101.304(a)(1), at the Enclosure. Further, this instruction implements guidance for the review and approval of acquisition related documents and the Department of Defense (DoD) mandated peer review process. The Expeditionary Contracting Command (ECC), Contracting Operations Directorate (COD) Policy Division is responsible for the staffing and administration of procurement policy as authorized by the Head of the Contracting Activity (HCA).

2. Scope. This instruction implements policy program guidance for contracting operations under authority of the ECC HCA from requirements to contract close-out; and establishes peer review processes of solicitations and contracts for all contract actions throughout the command.

3. Questions regarding this policy or implementation thereof should be directed to the Contracting Operations Directorate, Field Support Division, Action Officer: Steve(n) C. Wical or ECC COD at e-mail address: Redstone-HQECC-CONTRACTINGOPS@conus.army.mil .

Encl
ECC Acquisition Instruction

Joseph L. Bass
Brigadier General, USA
Head of the Contracting Activity

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