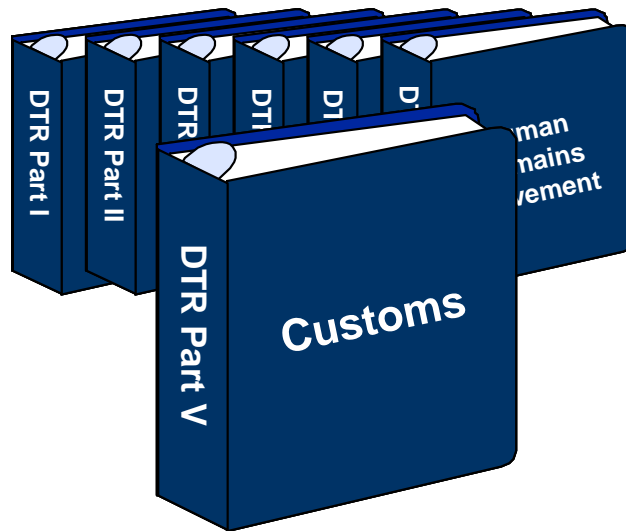




DEFENSE TRANSPORTATION REGULATION PART V

DEPARTMENT OF DEFENSE CUSTOMS AND BORDER CLEARANCE POLICIES AND PROCEDURES



21 January 2011
(Includes changes through 16 October 2012)

FOREWORD

This document is the revised Defense Transportation Regulation (DTR) 4500.9-R, Part V, Department of Defense Customs and Border Clearance Policies and Procedures. It is issued under the authority of Department of Defense Directive (DODD) 4500.09E, Transportation and Traffic Management. It implements Department of Defense (DOD) policies governing the use of DOD-owned and -controlled aircraft and sealift/airlift and establishes criteria for customs, agricultural, and other border clearance requirements for entry and exit of selected countries of the world in support of United States Forces. In accordance with DODD 5158.04, United States Transportation Command, the Commander, United States Transportation Command (USTRANSCOM) is the DOD single manager for transportation (for other than Service-unique or theater-assigned transportation assets). As the DOD Distribution Process Owner, USTRANSCOM oversees the overall effectiveness, efficiency and alignment of DOD-wide distribution activities, including force projection, sustainment and redeployment/retrograde operations, establishes the concepts and operational framework relating to the planning and execution of DOD transportation operations, maintains liaison with the DOD Logistics Executive, and develops and maintains a DOD Distribution Process Instruction defining authority, accountability, resources, and responsibility for distribution process management. Strict adherence to the provisions of this regulation is essential to maintain the integrity of the DOD transportation system.

Use of the Defense Transportation System (DTS) is specified as policy in DODD 4500.09E and DOD 4515.13-R, Air Transportation Eligibility. The Under Secretary of Defense for Acquisition, Technology and Logistics has authority to grant exceptions to DODD 4500.09E. Requests for Exceptions to Policy for air eligibility will be submitted IAW DOD 4515.13-R, Chapter 10, Special Actions and Procedures.

This change is effective immediately. To ensure uniformity, there is no provision for supplemental or unilateral modifications to this regulation, and all DOD Components will distribute it for use at the operating level. The DOD Components may publish more detailed guidance if needed and must provide a copy to the USTRANSCOM/TCJ5/4-PT. Proposed changes to this regulation must be sent to USTRANSCOM/TCJ5/4-PT after staffing through DOD component customs channels. No changes to this regulation may be made without prior coordination with the Military Services and other Defense Agencies.

The DOD Components may obtain copies of this regulation through their own publication channels and it is approved for public release, distribution unlimited. It is also available on the USTRANSCOM Web at <http://www.transcom.mil/>.

TABLE OF CONTENTS

FOREWORD	II
TABLE OF CONTENTS.....	III
FIGURES	VIII
TABLES	XI
REFERENCES	XII
WEBSITES	XVII
DEFINITIONS	XIX
ABBREVIATIONS AND ACRONYMS	XXVIII
CHAPTER 501 - DEPARTMENT OF DEFENSE (DOD) CUSTOMS AND BORDER CLEARANCE PROGRAM (CBCP)	501-1
A. General	501-1
B. Scope	501-1
C. DOD Policy	501-1
D. Individual Missions, Roles, and Responsibilities	501-2
E. Administration	501-5
F. Implementation	501-6
G. Defense Transportation Regulation (DTR) Program Administration.....	501-6
CHAPTER 502 - US ENTRY REQUIREMENTS.....	502-1
A. General	502-1
B. Responsibilities.....	502-1
C. CBP Clearance Requirements for Conveyances (DOD Owned or Controlled)	502-2
D. Terminal Operations	502-5
E. Entry Procedures for DOD Sponsored Passengers, Crews, and Accompanied Baggage	502-6
F. US Entry Procedures for DOD-Owned Cargo.....	502-8
G. US Entry Requirements for Vendor (Commercial Contractor) Shipments	502-10
H. Personal Property (Unaccompanied Baggage [UB] and Household Goods [HHG])	502-11
I. Restricted and Prohibited Articles.....	502-12
J. Privately Owned Vehicles (POVs).....	502-15
K. War Trophies/Souvenirs	502-16
L. Human Remains and Personal Effects.....	502-18
M. Forms	502-18
CHAPTER 503 - IMPORTATION OF PRIVATELY OWNED FIREARMS (POF) AND AMMUNITION AND IMPLEMENTS OF WAR.....	503-1
A. General	503-1
B. Import Requirements	503-1
C. Import Procedures.....	503-3
D. Shipping and Packaging Requirements	503-4
E. Documentation.....	503-5
F. Responsibilities.....	503-6
CHAPTER 504 - DEFENSE COURIER DIVISION (DCD)	504-1
A. General	504-1
B. DCD Policy	504-1
C. Authorities/References	504-1

D.	General Advisories	504-1
E.	Scope of Operations.....	504-1
F.	Responsibilities.....	504-1
G.	Provisions	504-2
H.	Procedures - Imports into the CONUS	504-3
I.	Reporting Procedures	504-3
CHAPTER 505 - AGRICULTURAL CLEANING AND INSPECTION REQUIREMENTS		505-1
A.	Scope	505-1
B.	Policy	505-1
C.	Responsibilities.....	505-1
D.	Requirements	505-2
E.	Request for MCI-E Programs for Agricultural Inspections.....	505-3
F.	Armed Forces Pest Management Board	505-4
CHAPTER 506 - DOD PRE-CLEARANCE PROGRAM CUSTOMS AND AGRICULTURE INSPECTIONS		506-1
A.	General	506-1
B.	Procedures for Requesting Combined Military Customs and Agriculture Pre- Clearance Programs	506-1
C.	Training and Certification of CBCAs.....	506-3
D.	Responsibilities of CBCAs.....	506-3
E.	Pre-Clearance Requirements	506-4
F.	Pre-Clearance Coordination and Communication	506-5
G.	Preclearance Reporting Procedures	506-5
H.	USDA Offshore Mitigation/Military Agriculture Preclearance Programs	506-6
I.	Airborne Troops	506-6
CHAPTER 507 - MILITARY CUSTOMS INSPECTORS-EXCEPTED (MCI-E)		507-1
A.	Justification.....	507-1
B.	Designation.....	507-1
C.	Scope	507-1
D.	Responsibilities.....	507-1
E.	Appointment	507-2
F.	Training and Certification	507-2
CHAPTER 508 - US EXPORT REQUIREMENTS.....		508-1
A.	General	508-1
B.	Policy	508-1
C.	Principal Regulatory Agencies	508-1
D.	Export Documentation Requirements for DOD-Owned Property.....	508-3
E.	SCP (FMS and Pseudo-FMS) Shipments	508-6
F.	POV Export Requirements	508-8
G.	Departing Aircraft Manifest Requirements	508-10
CHAPTER 509 - GENERAL GUIDANCE FOR FOREIGN CUSTOMS AND BORDER CLEARANCE.....		509-1
A.	Scope	509-1
B.	Policy	509-1
C.	Responsibilities.....	509-2
D.	Country Annex Contents	509-2
E.	Format.....	509-3

CHAPTER 510 - UNITED STATES EUROPEAN COMMAND (USEUCOM)	510-1
A. General	510-1
B. MCBCAP - Movement of Cargo to and Through CONUS	510-1
C. Appointing/Training of Customs Border Crossing Agents	510-2
D. Custom Clearance Officer Duties and Responsibilities	510-2
E. Ordering of Form 302 and Other HN Duty Free Custom Documents	510-3
F. Storing the Duty Free Customs Stamp, Form 302 and Other HN Duty Free Documents	510-4
G. Transfer of Form 302 and Other HN Duty Free Customs Documents	510-4
H. Destruction of Form 302 and Other HN Duty Free Customs Documents	510-4
I. When Duty Free Customs Stamp is Missing	510-4
J. When Duty Free Customs Stamp Becomes Damaged or Illegible	510-5
K. Release from Appointment and Transfer of Duty Free Customs Stamp	510-5
L. Inspection of Unit/Activity Duty Free Customs Program	510-6
M. Misusing Customs Forms and Violating Customs Laws	510-7
N. Inspecting Shipments	510-7
O. Customs Procedures for Duty Free DOD Cargo Entering, Moving Between Countries of, and Leaving the USEUCOM AOR	510-8
P. Duty Free Customs Clearance Process-Surface	510-10
Q. Duty Free Customs Clearance Process-Air	510-14
R. Duty Free Customs Clearance Process-Sea	510-17
S. Specific Country Detail	510-19
T. Albania	510-19
U. Armenia	510-19
V. Austria	510-20
W. Azerbaijan	510-20
X. Azores (Lajes Field) in Portugal	510-20
Y. Belarus	510-21
Z. Belgium	510-21
AA. Bosnia-Herzegovina and Croatia	510-21
BB. Bulgaria	510-22
CC. Cyprus	510-22
DD. Czech Republic	510-22
EE. Denmark	510-23
FF. Estonia	510-23
GG. Finland	510-23
HH. France	510-23
II. Georgia	510-24
JJ. Germany	510-24
KK. Greece	510-28
LL. Greenland	510-28
MM. Hungary	510-28
NN. Iceland	510-29
OO. Ireland	510-29
PP. Israel	510-29
QQ. Italy	510-30
RR. Lithuania	510-32
SS. Luxembourg	510-32
TT. Macedonia	510-33
UU. Malta	510-34
VV. Moldova	510-34

WW.	Netherlands.....	510-34
XX.	Norway.....	510-34
YY.	Poland.....	510-35
ZZ.	Portugal.....	510-35
AAA.	Romania.....	510-36
BBB.	Russia.....	510-36
CCC.	Siberia.....	510-36
DDD.	Slovakia.....	510-36
EEE.	Slovenia.....	510-37
FFF.	Spain.....	510-37
GGG.	Sweden.....	510-38
HHH.	Switzerland.....	510-38
III.	Turkey.....	510-39
JJJ.	Ukraine.....	510-40
KKK.	United Kingdom.....	510-41
CHAPTER 511 - UNITED STATES PACIFIC COMMAND (USPACOM).....		511-1
A.	General USPACOM Guidance.....	511-1
B.	Customs Clearance Processes.....	511-1
C.	Australia.....	511-1
D.	Bangladesh.....	511-4
E.	Burma.....	511-4
F.	Cambodia.....	511-4
G.	China.....	511-5
H.	Fiji.....	511-5
I.	Guam.....	511-5
J.	India.....	511-6
K.	Indonesia.....	511-7
L.	Japan.....	511-9
M.	Korea, North.....	511-14
N.	Korea, Republic of (South).....	511-14
O.	Laos.....	511-18
P.	Malaysia.....	511-20
Q.	Marshall Islands.....	511-20
R.	Mongolia.....	511-20
S.	Nepal.....	511-21
T.	New Zealand.....	511-22
U.	Papua New Guinea.....	511-22
V.	Philippines.....	511-23
W.	Samoa.....	511-24
X.	Singapore.....	511-24
Y.	Sri Lanka, Republic of.....	511-24
Z.	Taiwan.....	511-25
AA.	Thailand.....	511-26
BB.	Vietnam.....	511-26
CHAPTER 512 - UNITED STATES CENTRAL COMMAND (USCENTCOM).....		512-1
A.	General.....	512-1
B.	Customs Clearance Processes.....	512-1
C.	Customs Clearance Procedures.....	512-1
D.	Afghanistan.....	512-2
E.	Bahrain, Kuwait, Oman, Qatar, United Arab Emirates.....	512-23

F.	Egypt.....	512-28
G.	Iraq.....	512-29
H.	Jordan	512-37
I.	Kazakhstan	512-37
J.	Kuwait	512-38
K.	Kyrgyzstan.....	512-44
L.	Lebanon	512-44
M.	Pakistan.....	512-44
N.	Qatar	512-45
O.	Saudi Arabia	512-47
P.	Syria.....	512-49
Q.	Tajikistan	512-49
R.	Turkmenistan	512-50
S.	United Arab Emirates	512-50
T.	Uzbekistan	512-51
U.	Yemen.....	512-52
CHAPTER 513 - UNITED STATES SOUTHERN COMMAND (USSOUTHCOM).....		513-1
A.	General	513-1
B.	Customs Clearance Processes.....	513-1
C.	Antigua and Barbuda	513-1
D.	Argentina	513-1
E.	Barbados	513-3
F.	Belize	513-3
G.	Bolivia	513-5
H.	Brazil	513-5
I.	Chile	513-6
J.	Colombia	513-6
K.	Costa Rica.....	513-9
L.	Dominican Republic	513-9
M.	Ecuador.....	513-10
N.	El Salvador	513-11
O.	Guatemala.....	513-11
P.	Haiti	513-12
Q.	Honduras.....	513-13
R.	Jamaica	513-14
S.	Nicaragua.....	513-15
T.	Panama	513-15
U.	Paraguay	513-16
V.	Peru.....	513-16
W.	Suriname.....	513-17
X.	Uruguay	513-17
Y.	Venezuela	513-18
CHAPTER 514 - UNITED STATES NORTHERN COMMAND (USNORTHCOM).....		514-1
A.	Customs Clearance Processes.....	514-1
B.	Canada	514-1
C.	Mexico	514-2
CHAPTER 515 - UNITED STATES AFRICA COMMAND (USAFRICOM).....		515-1
A.	General	515-1
B.	Customs Clearance Procedures	515-1

C.	Algeria	515-2
D.	Angola	515-2
E.	Ascension Island.....	515-2
F.	Botswana	515-2
G.	Burundi	515-3
H.	Cameroon	515-3
I.	Chad.....	515-3
J.	Congo	515-3
K.	Cote D'Ivoire.....	515-4
L.	Djibouti.....	515-4
M.	Eritrea	515-11
N.	Ethiopia.....	515-11
O.	Ghana.....	515-12
P.	Guinea.....	515-12
Q.	Kenya.....	515-12
R.	Liberia.....	515-12
S.	Libya.....	515-13
T.	Malawi.....	515-13
U.	Mali.....	515-13
V.	Morocco.....	515-13
W.	Mozambique	515-14
X.	Namibia	515-14
Y.	Niger	515-14
Z.	Nigeria	515-14
AA.	Rwanda.....	515-15
BB.	Senegal	515-15
CC.	Sierra Leone.....	515-15
DD.	Somalia	515-15
EE.	South Africa.....	515-16
FF.	Sudan	515-16
GG.	Tanzania	515-16
HH.	Tunisia	515-16
II.	Uganda.....	515-17
JJ.	Zambia.....	515-17
KK.	Zimbabwe	515-17

FIGURES

Figure 502-1.	CBP Form 3461, Entry/Immediate Delivery.....	502-20
Figure 502-2.	CBP Form 6059B, US Customs and Border Protection Customs Declaration	502-21
Figure 502-3.	CBP Form 7507 General Declaration (Outward/Inward) Agriculture, Customs, Immigration, and Public Health.....	502-23
Figure 502-4.	I-94 Arrival/Departure Record	502-24
Figure 502-5.	I-94W Nonimmigrant Visa Waiver Arrival/Departure Form.....	502-25
Figure 502-6.	Certificate in Lieu of Other Entry Documentation Covering Articles of Returned US Products for Use by the DOD.....	502-26
Figure 502-7.	Combined American Goods Returned Certificate and Commercial Invoice (Sample).....	502-27

Figure 502-8. CBP Form 7512, Transportation Entry and Manifest of Goods Subject to CBP Inspection and Permit	502-28
Figure 502-9. CBP Form 7501, Entry Summary	502-30
Figure 502-10. Illustration of DFE Process for Vendor Shipments to US.....	502-31
Figure 502-11. DD Form 1252, US Customs and Border Protection (CBP) Declaration for Personal Property Shipments, Part I	502-32
Figure 502-12. DD Form 1252-1, US Customs and Border Protection (CBP) Declaration for Personal Property Shipments, Part II	502-33
Figure 502-13. ATF Form 6 Part II (5330.3B), Application and Permit for Importation of Firearms, Ammunition and Implements of War	502-35
Figure 502-14. ATF Form 6 Part I (5330.3A), Application and Permit for Importation of Firearms, Ammunition and Implements of War	502-38
Figure 502-15. PPQ Form 587 (MD), Application for Permit to Import Plants or Plant Products.....	502-44
Figure 502-16. DOT Form HS-7, Importation of Motor Vehicles and Motor Vehicle Equipment Subject to Federal Motor Vehicle Safety, Bumper and Theft Prevention Standards	502-46
Figure 502-17. DOT Bond Form HS-474, Bond to Ensure Conformance with Motor Vehicle Safety and Bumper Standards	502-47
Figure 502-18. EPA Form 3520-1 Importation of Motor Vehicles and Motor Vehicle Engines Subject to Federal Air Pollution Regulations.....	502-49
Figure 502-19. DD Form 603-1, War Souvenir Registration/Authorization	502-51
Figure 502-20. DD Form 1384, Transportation Control and Movement Document	502-52
Figure 503-1. ATF E-Form 6A, Release and Receipt of Imported Firearms, Ammunition and Implements of War.....	503-8
Figure 503-2. CBP Form 4455, Certificate of Registration	503-9
Figure 503-3. CBP Form 4457, Certificate of Registration for Personal Effects Taken Abroad	503-10
Figure 503-4. DD Form 1299, Application for Shipment and/or Storage of Personal Property.....	503-11
Figure 503-5. TTB F 5300.26, Federal Firearms and Ammunition Excise Tax Return	503-12
Figure 504-1. DC Form 9, Defense Courier Service (DC) Courier Identification Card.....	504-4
Figure 504-2. DD Form 1384, Transportation Control and Movement Document	504-5
Figure 505-1. Example of DOD Permanent Mark Applied by an Authorized DOD Activity.....	505-4
Figure 505-2. Sample IPPC Certification Mark as Applied by a Commercial Activity	505-4
Figure 506-1. DD Form 2855, U.S. Military Agriculture and Customs Preclearance Program	506-7
Figure 506-2. Sample CBP and Agriculture Pre-clearance Announcement Message	506-8
Figure 507-1. CF Form 55, Designation, Customs Officer (Excepted)	507-4
Figure 508-1. DD Form 1348-1A, Issue Release/Receipt Document.....	508-12
Figure 508-2. DD Form 1149, Requisition and Invoice/Shipping Document	508-13
Figure 508-3. DSP-94, Authority to Export Defense Articles Sold Under the Foreign Military Sales Program	508-15
Figure 510-1. DOD Cargo Moving From USEUCOM AOR To/Through CONUS	510-43
Figure 510-2. Form 302	510-43
Figure 510-3. Military Cargo Shipped Using an Overland Carrier (Turkey)	510-43
Figure 510-4. Customs Process for Military Cargo Shipped Using a Military Carrier (Turkey)	510-44
Figure 510-5. Military Cargo Shipped Using a Commercial Carrier (Turkey)	510-44
Figure 510-6. Military Cargo Shipped Using an Ocean Vessel (Turkey).....	510-45

Figure 510-7. HMRC Internal Customs Process	510-45
Figure 510-8. C88, Single Administrative Document	510-46
Figure 510-9. C88A, Single Administrative Document.....	510-47
Figure 511-1. Form B534, Unaccompanied Personal Effects Statement.....	511-27
Figure 511-2. USFJ Regulations (Japan)	511-28
Figure 511-3. POCs in Japan	511-28
Figure 511-4. MDJ Form 270, Pet Quarantine and Examination Certificate	511-29
Figure 511-5. USFK and United Nations Command Regulations (Korea).....	511-30
Figure 511-6. Military Cargo Shipped Using a Commercial Air Carrier (Korea).....	511-30
Figure 511-7. Military Container Cargo Shipped Using a Commercial Ocean Vessel (Korea).....	511-31
Figure 511-8. Customs Clearance Officers Appointed IAW USFK Regulation 55-72 (Korea).....	511-31
Figure 511-9. Import Restrictions.....	511-32
Figure 511-10. Weapons Prohibited for Import to Korea.....	511-32
Figure 511-11. DA Form 1687, Notice of Delegation of Authority – Receipt for Supplies.....	511-33
Figure 512-1. Sample Signature Registration Memo for Afghanistan	512-9
Figure 512-2. Sample Import Tariff Memo for Afghanistan	512-10
Figure 512-3. Afghanistan Border Points and Customs Houses.....	512-11
Figure 512-4. Sample T1 Form for Afghanistan.....	512-12
Figure 512-5. Sample Muaffi Nama	512-13
Figure 512-6. Sample Diplomatic Note for Afghanistan	512-14
Figure 512-7. Sample Border Crossing Memo	512-15
Figure 512-8. Recognized Consignees for Afghanistan	512-16
Figure 512-9. DD Form 577	512-17
Figure 512-10. Letter of Introduction	512-19
Figure 512-11. Customs Clearance Request (Import).....	512-20
Figure 512-12. Customs Clearance Request (Export).....	512-21
Figure 512-13. Customs Clearance Request (Troop Donations)	512-22
Figure 512-14. Commercial Invoice (Sample).....	512-24
Figure 512-15. Commercial Packing List (Sample)	512-25
Figure 512-16. Certified Cargo Declaration Notice (Sample).....	512-26
Figure 512-17. Customs Clearance Letter (Sample).....	512-27
Figure 512-18. AK Form 302-1, Customs Declaration for DCA Exempt US Military Cargo	512-53
Figure 512-19. DD Form 2890, DOD Multimodal Dangerous Goods Declaration.....	512-54
Figure 512-20. HNCC H-Letter	512-56
Figure 512-21. General Headquarters Qatar (GHQ) Template Letter	512-59
Figure 512-22. Draft of an R Letter	512-60
Figure 512-23. Extract from Reconstruction Levy Waiver Exemption Form	512-61
Figure 512-24. Extract from Levy Export Exemption Form	512-63
Figure 513-1. Ocean Bill of Lading.....	513-19
Figure 513-2. Commercial Invoice	513-20
Figure 513-3. Commercial Packing List.....	513-21
Figure 513-4. DD Form 1149, DOD Requisition and Invoice Shipping Document.....	513-22
Figure 513-5. DD Form 1384-1A, Issue Release/Receipt Document.....	513-23
Figure 513-6. DD Form 1384, Transportation Control and Movement Document	513-24

Figure 513-7. Customs Clearance Letter513-25
Figure 514-1. DD Form 1348-1A, Issue Release/Receipt Document.....514-3
Figure 515-1. DD Form 2890, DOD Multimodal Dangerous Goods Declaration.....515-18

TABLES

Table 506-1. CENTCOM CBCA Field Guide.....506-9
Table 510-1. Form 302 Acknowledging USEUCOM Countries510-48
Table 512-1. Customs Permitted and Prohibited Items512-65

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(Each applies to the current edition, unless otherwise specified. Due to numerous reorganization efforts, the guidance in some of the references may have been or will be reissued in other publications. It may be necessary to consult a functional area expert to determine the most recent guidance.)

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Department of Defense Regulation 4500.9-R, Part II, Cargo Movement.

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Federal Acquisition Regulation 52.225-8, Duty Free Entry.

Federal Acquisition Regulation Subpart 25.6, Trade Sanctions.

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Harmonized Tariff Schedule of the United States, Annotated, Chapter 98, Special Classification Provisions.

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Italian Ministry of Finance Circular, DIV II Prot. 8135.

Joint Federal Travel Regulations (JFTR), Uniformed Service Personnel.

Joint Publication 4-06, Mortuary Affairs in Joint Operations.

Joint Publication 4-09 Joint Doctrine for Global Distribution

Joint Travel Regulations (JTR), Department Of Defense (DOD) Civilian Personnel.

KFOR Customs Guide.

KFOR SOP 8001, Freedom of Movement of Duty Free Goods.

Lajes Field Technical Agreement.

North Atlantic Treaty Organization Status of Forces Agreement 103, Article XI, Paragraph 4.

North Atlantic Treaty Organization Status of Forces Agreement, Supplementary Agreement, 1 Jan 1964, Article 65.

North Atlantic Treaty Organization Status of Forces Agreement, Between the Parties to the North Atlantic Treaty Regarding the Status of Their Forces, 19 Jun 1951, Articles XI, XII, and XIII.

Public Law 100-562, Imported Vehicle Safety Compliance Act of 1988.

SFOR CJ4 Standard Operating Procedure (SOP) # 4001, Procedures for Duty Free Allowances and Customs Procedures, BiH/Croatia.

SFOR Customs Guide.

SFOR SOP 8014, Theater Financial Controller Standard Operating Procedure for the Control and Sale of Duty-Free Goods.

SFOR 8015, Theater Financial Controller Standard Operating Procedure for Freedom of Movement of Duty-Free Goods.

The Agreement on Military Visits and Exchanges between the Government of Mongolia and the United States of America.

Under Secretary Of Defense (AT&L) Memorandum, European Community (EC) Decision on the Entry of Non-Manufactured Wood Products (NMWP) into Europe, 8 September 2001.

United Nations Security Council Resolution #1031 of 15 December 1995.

United States Code, 10, Chapter 153, § 2579, War Booty: Procedures for Handling and Retaining Battlefield Objects.

United States Code, 15 § 1244, Exceptions.

United States Code, 19 § 1498, Entry Under Regulations.

United States Code, 19 § 1624, General Regulations.

United States Code, 19 §1484, Entry of Merchandise.

United States Code 21, § 812, Schedules of Controlled Substances.

United States Code, 42 § 7522, Prohibited Acts.

US Defence Representative Turkey (USDRT) Memorandum 60-1.

US Defence Representative Turkey (USDRT) Memorandum 60-2.

United States Central Command Regulation 600-10, Customs and Border Clearance Agency Program (CBCAP).

United States European Command Directive 30-3, Customs Border Clearance Agency Program (CBCAP).

United States European Command Directive 64-1, Transportation Policy and Management.

United States European Command Manual 4301.01, Common User Logistics (CUL) in the USEUCOM AOR.

United States Forces-Japan Instruction 31-207, Weapons and Firearms in Japan.

United States Forces-Japan Instruction 90-205, Entry and Exit of Individuals, Cargo, Aircraft, and Surface Vessels.

United States Forces-Korea/United Nations Command Regulation 190-41, USFK Customs Program.

United States Forces-Korea Regulation 27-5, Individual Conduct and Appearance.

United States Forces-Korea Regulation 55-73, Customs Inspection.

United States Forces-Korea Regulation 60-1, Ration Control Policy-Access to Duty-Free Goods.

United States Forces-Korea Regulation 643-1, Transactions Between Status of Forces Agreement Personnel and Personnel Entitled Duty-Free Import Privileges in the Republic of Korea.

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United States Northern Command Instruction 10-213, Temporary Cross Border Movement of Land Forces.

Vergunning Toegelaten Afzender, No 70.7207, 27 August 1996.

WEBSITES

AESDirect: <http://www.aesdirect.gov/>. (*) **Non-DOD Website.**

Advance Passenger Information System:

http://www.cbp.gov/xp/cgov/travel/inspections_carriers_facilities/apis/ (*)

Air Force Manual 24-204_IP (Interservice), Technical Manual 38-250, Marine Corps Order P4030.19I, Naval Supply Pub 505, Defense Logistics Agency Instruction 4145.3, and Defense Contract Management Agency Directive 1, CH 3.4 (HM24) Preparing Hazardous Materials for Military Air Shipments (<http://www.e-publishing.af.mil>, then select Departmental, 24-Transportation, and AFMAN 24-204_IP).

Air Force Materiel Command: <http://www.afmc.af.mil/>.

Animal and Plant Health Inspection Service: <http://www.aphis.usda.gov/help/sitemap.shtml>. (*)

Armed Forces Pest Management Board: <http://www.afpmb.org/> (*)

Armed Forces Pest Management Board Technical Guide 31: <http://www.afpmb.org/content/technical-guides>. (*)

Australian Customs: www.customs.gov.au. (*)

Australian Duty Free: www.dotars.gov.au. (*)

Bureau of Alcohol, Tobacco, Firearms and Explosives: <http://www.atf.gov/>. (*)

Bureau of Industry and Security: <http://www.bis.doc.gov> (*)

Canadian Controlled Goods Program: <http://ssi-iss.tpsgc-pwgsc.gc.ca/dmc-cgd/index-eng.html>. (*)

Customs and Border Protection: <http://www.cbp.gov/>. (*)

Defense Contract Management Agency: <http://www.dcms.mil/aboutetools.cfm>.

Defense Courier Division: <http://www.transcom.mil/dcd/>.

Defense Transportation Regulation: <http://www.transcom.mil/j5/pt/dtr.cfm>.

Demilitarization (DEMIL) codes: http://www.dlis.dla.mil/demil/demil_codes.asp.

Department of Defense Foreign Clearance Guide: <https://www.fcg.pentagon.mil/>.

Directorate of Defense Trade Controls, Bureau of Political-Military Affairs, Department of State
<http://www.state.gov>. (*)

Downloadable DD Form 2855, U.S. Military Preclearance Program:

<http://www.dtic.mil/whs/directives/infomgt/forms/forminfo/forminfo2467.html>.

Electronic Advance Passenger Information System: <https://eapis.cbp.dhs.gov/> (*)

Embargoed Countries: http://www.pmdtc.state.gov/embargoed_countries (*)

European Command Customs Executive Agent: <http://www.hqusareur.army.mil/opm/customs.htm>.

European Command Directive 30-3: <http://www.hqusareur.army.mil/opm/Customregs.html>.

European Command Directive 64-1: <https://pubs1.eucom.mil/main.asp>.

European Command Publications: <https://pubs1.eucom.mil/main.asp>

Guam Customs: <http://www.cqa.guam.gov>. (*)

Her Majesty's Revenue & Customs Forms: <http://www.hmce.gov.uk>. (*)

Intratheater Commercial Transportation Branch: http://www2.eucom.mil/ictb/default_1.htm.

Japan District Veterinary Command (JDVC): www.usarj.army.mil/organization/vet/index.htm

Limited Airports of Entry: <https://www.fcg.pentagon.mil/>; then select Enter the Site, North and South America, United States of America, and Section V.

Military Surface Deployment and Distribution Command: <http://www.sddc.army.mil/who/default.aspx>.

Regular Airports of Entry: <https://www.fcg.pentagon.mil/>; then select Enter the Site, North and South America, United States of America, and Section V.

Security Assistance Management Manual: <http://www.dsca.osd.mil/samm/>.

Tariff for International Cargo: http://ec.europa.eu/taxation_customs/index_en.htm. (*)

The Personal Property Consignment Instruction Guide (PPCIG):
<https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>.

United States Army Europe Electronic Library: <https://aepubs.army.mil/pdfpubs/aer25-35.htm>.

United States Army Security Assistance Command website:
<http://www.army.mil/info/organization/unitsandcommands/commandstructure/usasac/>

United States Council for International Business (USCIB): <http://www.uscib.org>. (*)

United States Customs and Border Protection: <http://www.cbp.gov/>. (*)

United States Department of Agriculture: <http://www.usda.gov/wps/portal/usdahome>. (*)

United States Department of Agriculture, Animal and Plant Health Inspection Service:
<http://www.aphis.usda.gov/>. (*)

United States Department of Commerce, Bureau of the Census: <http://www.census.gov/foreign-trade/www/index.html>. (*)

United States Department of Commerce, Bureau of Export Administration: <http://www.bis.doc.gov/>. (*)

United States Department of Commerce, Bureau of Industry and Security: <http://www.bis.doc.gov>. (*)

United States Department of Transportation: <http://www.dot.gov> (*)

United States Department of State, Bureau of Political-Military Affairs: (<http://www.state.gov/t/pm/>). (*)

United States Environmental Protection Agency: <http://www.epa.gov>. (*)

United States European Command Directives: <https://pubs1.eucom.mil/main.asp>.

United States Fish and Wildlife Service: <http://www.fws.gov>. (*)

United States Transportation Command Customs Regulations Web Page: <http://www.transcom.mil/>.

United States Treasury Department: <http://www.treas.gov>. (*)

World Customs Organization: <http://www.wcoomd.org>. (*)

Wood Packaging Materials: http://www.aphis.usda.gov/newsroom/hot_issues/wood_packing.shtml. (*)

Wood Packaging Materials Training: <https://acc.dau.mil/CommunityBrowser.aspx?id=58677>

World Wide Express: <https://private.amc.af.mil/A4/WWX/index.htm>.

DEFINITIONS

1. **Acquired Dependent**. A dependent acquired through marriage, adoption, or other action during the course of the current tour of assigned duty.
2. **Accompanied Baggage**. All baggage carried by or accompanying an individual while in a travel status.
3. **Aerial Port**. An airfield that has been designated for the sustained air movement of personnel and materiel, and to serve as an authorized port for entrance into or departure from the country in which located.
4. **Aerial Port of Debarkation**. The geographic point (air) at which cargo or personnel are discharged. For unit requirements, it may or may not coincide with the destination.
5. **Ammunition**. Ammunition or cartridge cases, primers, bullets, or propellant powder designed for use in any firearm other than an antique firearm. The term does not include any shot or pellet designed for use other than as a single, complete projectile load for one shotgun hull or casing, or any unloaded, non-metallic shotgun hull or casing not having a primer.
6. **Animal Plant Health Inspection Service**. The Animal Plant Health Inspection Service of the United States Department of Agriculture is the border clearance agency responsible for protecting American agriculture from the introduction of animal and plant pests and diseases.
7. **Antique Firearms**. Any firearm (including any firearm with a matchlock, flintlock, percussion cap, or similar type of ignition system) manufactured in 1898 or earlier, and replicas of antiques of such firearms if they are designed to use antique ignition systems, (e.g., matchlock, flintlock or percussion cap), or use rimfire or conventional centerfire ammunition that is not available in commercial channels.
8. **Area of Responsibility**. The geographical area associated with a regional command within which a regional commander has authority to plan and conduct operations.
9. **Bill of Lading**. A United States Government Standard Form 1103 or commercial document used to ship cargo.
10. **Border Clearance**. Authority or documents indicating compliance with the laws and regulations of the federal agencies of the United States, including, but not limited to, the United States Customs and Border Protection Agency, the United States Department of Agriculture, the United States Citizenship and Immigration Services, the Department of State, the Department of Commerce, the Bureau of Alcohol, Tobacco, Firearms and Explosives, the Public Health Service, the Department of Transportation, the United States Fish and Wildlife Service, and the United States Environmental Protection Agency. It also includes the requirement to comply with the customs and border clearance laws and regulations of host foreign countries when cargo and passengers enter or exit their boundaries.
11. **Certification**. As used in this publication means certification by an authenticating official (United States Customs and Border Protection Agency or Department of Agriculture) that the Department of Defense Customs and Border Protection/Border Clearance Agent has been trained to perform examinations and approve clearance of Department of Defense sponsored passengers or cargo entering the Customs Territory of the United States.
12. **Checked Baggage**. All private or public property accepted from a passenger and checked in and given to the carrier at the time the passenger is processed for transportation. The baggage is stowed in the baggage compartment area of an aircraft or in the hold of a ship and is not normally available to the passenger during travel. (See Accompanied Baggage.)

13. **Commodity**. Any article, materiel, or supply except technology and software.
14. **Consignee (Ultimate)**. The recipient (person, unit or activity) to whom cargo/personal property is addressed or consigned for final delivery.
15. **Consignor**. The person or business activity that prepares the shipment of cargo and releases it to the carrier for movement to the consignee (final delivery address).
16. **Container**. A standardized, de-mountable receptacle for transporting cargo on a chassis, rail car, or vessel.
17. **Contraband**. Material, goods, plant and animal products, agricultural pests and hazards, and other articles prohibited entry into the Customs and Border Protection Territory of the United States or host nation country, including controlled substances as identified in 21 United States Code 812, **Schedules of Controlled Substances**, and restricted items when the conditions of the restriction have not been met.
18. **Controlled Substances**. As used in this regulation, controlled substances are defined as drugs, narcotics, and other items of such nature that their possession or use is prohibited in all cases except by medical prescription.
19. **Customs and Border Protection/Border Clearance Agent**. An individual tasked by regional combatant commanders/Services and trained by Customs and Border Protection to perform specified customs functions at military sites abroad or Naval vessels accredited by Customs and Border Protection Port Directors at Norfolk and San Diego. Customs and Border Clearance Agent personnel must be in the grade of E-4 or above, law enforcement personnel (regardless of rank), or Department of Defense civilians GS-5 equivalent or above. CBCA Certification will be granted upon successful completion of a CBCA course of instruction conducted by personnel of US Customs Border Protection/US Department of Agriculture.
20. **Customs and Border Protection/Border Clearance Authority**. An officer of the United States or Foreign Country Government that has authority to examine, approve, or disapprove the entry/exit of passengers and cargo to their countries' respective territories.
21. **Customs and Border Protection/Border Clearance Program**. The program prescribed by this regulation.
22. **Customs Clearance**. Department of Defense action taken to comply with national customs laws including the entry and admissibility of merchandise, its classification and valuation, the payment of duties, taxes, or other charges assessed or collected on merchandise by reason of its importation, and the refund, rebate, or drawback of those duties, taxes, or other charges. Also includes the preparation, and activities relating to the preparation, of documents in any format and the electronic transmission of documents and parts of documents intended to be filed with Customs and Border Protection in furtherance of any other customs business activity, whether or not signed or filed by the preparer.
23. **Customs Territory of the United States**. The fifty United States, the District of Columbia, and Puerto Rico. Not included are American Samoa, Guam, Johnston Island, Midway Island, the Virgin Islands of the United States, Wake Island, or the former Panama Canal Zone.
24. **Defense Courier Division**. A direct reporting Division under the United States Transportation Command, Director of Operations and Plans (J3) that establishes, staffs, operates, and maintains a network of couriers and courier stations for the expeditious, cost-effective and secure transmission of qualified classified documents and materiel.
25. **Defense Courier Division Courier**. An officer, enlisted, or civilian member (in the grade of E-5/General Schedule -5 or above) of the Department of Defense who is assigned to the Defense

Courier Division and is identified by having in his or her possession a Defense Courier Service Form 9 (Courier Identification Card).

26. **Defense Courier Division -Designated Courier.** An officer or enlisted member in the grade of E-5 or above of the United States Armed Forces, or a Department of State diplomatic courier or United States Government civilian employee in the grade of General Schedule-5 or above, selected by a Defense Courier Division courier to safeguard Defense Courier Division material until delivered to/received for by the addressee or another Defense Courier Division courier. The documentation for a Defense Courier Division -designated courier is a laminated United States Government identification card and a designation letter signed by the designating Defense Courier Division station commander.
27. **Department of Defense.** The Department of Defense is comprised of The Office of the Secretary of Defense, the Military Departments, the Chairman of the Joint Chiefs of Staff, the combatant commands, the Office of the Inspector General of the Department of Defense, the Department of Defense agencies, field activities, and all other organizational entities in the Department of Defense.
28. **Defense Transportation System.** The Defense Transportation System is that portion of the worldwide transportation infrastructure that supports Department of Defense transportation needs in peace and war. The Defense Transportation System consists of two major elements: military (unique) and commercial resources. These resources include aircraft, assets, services, and systems unique to, contracted for, or controlled by the Department of Defense. The Defense Transportation System infrastructure, including ports, airlift, sealift, railway, highway, in-transit visibility, information management systems, customs, and traffic management that the Department of Defense maintains and exercises in peacetime, is a vital element of the Department of Defense capability to project power worldwide. It provides for responsive force projection and a seamless transition between peacetime and wartime operations.
29. **Deployment.** The relocation of forces and materiel to desired areas of operations. Deployment encompasses all activities from origin or home station through destination, specifically including intra-continental United States, inter-theater, and intra-theater movement legs, staging, and holding areas.
30. **Destructive Device.** Includes, but is not limited to:
 - a. Any explosive, incendiary, or poison gas (e.g., a bomb, a grenade, a rocket having a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter of an ounce, a mine, or any device similar to any of those described above).
 - b. Any type of weapon (other than a shotgun or shotgun shell) which the Bureau of Alcohol, Tobacco, Firearms and Explosives finds is generally recognized as particularly suitable for sporting purposes, by whatever name it is known, which will, or which may be readily converted to expel a projectile by the action of an explosive or other propellant, and which has a barrel with a bore more than one-half inch in diameter.
 - c. Any combination of parts either designed or intended for use in converting any device into a destructive device as described in Paragraph a or b immediately above, and from which a destructive device may be readily assembled.
 - d. The term destructive device does not include any device which is designed or redesigned for use as something other than a weapon; any device which, although originally designed for use as a weapon, is redesigned for use as a signaling, pyrotechnic, line throwing, safety, or similar device; any other device which the Bureau of Alcohol, Tobacco, Firearms and Explosives determines is not likely to be used as a weapon or which is an antique.

31. **Diplomatic Courier**. An individual appointed and assigned by the Department of State, bearing a diplomatic passport and a courier letter identifying him or her as a diplomatic courier, signed by the Secretary of State or the Under Secretary of State.
32. **Direct Vendor Delivery**. Contractor/manufacturer produces the product and delivers to the customer. Direct Vendor Delivery incorporates costs of the product, packaging, handling, and transportation services under a single bill.
33. **Department of Defense Components**. The Office of the Secretary of Defense, the Military Departments, the Chairman of the Joint Chiefs of Staff, the combatant commands, the Office of the Inspector General of the Department of Defense, the Department of Defense agencies, field activities, and all other organizational entities in the Department of Defense.
34. **Department of Defense Shipment**. Any Department of Defense -sponsored shipment made from/to one United States Military Installation to/from another United States Military Installation or direct shipments between vendors and a military organization or defense contractor.
35. **Duties**. Any customs duties or internal revenue taxes which attach upon importation.
36. **Duty-Free Entry**. Free entry of articles into a foreign country for the use of the United States military.
37. **Electronic Export Information**. Electronic Export Information is the electronic export data as filed in the Automated Export System. This data is the electronic equivalent of the export data formerly collected as Shipper's Export Declaration information. This information is now mandated to be filed through the Automated Export System or Automated Export System *Direct*.
38. **Emolument Fee**. Compensation for services performed. In the case of customs clearance, the fees associated with the Custom Agent's office--collection of duties, taxes, reimbursements for documentation processing, and other services performed by the office.
39. **Employee**. A civilian employee of Department of Defense (or authorized agent) for who services are being provided under the provisions of this regulation.
40. **Entry**. The United States entry process includes entry, entry summary, submission, filing, presentation, entered for consumption, entered for warehouse and entered temporarily under bond as these terms relate to the entry of merchandise.
41. **Entry Official**. The customs officer who examines the merchandise for entry and collects the duties and taxes and releases the merchandise for entry into the Customs Territory of the United States.
42. **Examination**. The process of scrutinizing personal property or other Department of Defense cargo or equipment to include the physical opening of baggage, parcels, cartons and containers, and disassembly of articles, as required, to determine their contents. Examination of personnel involves the physical search for contraband. The depth or degree of the examination is left to the discretion and judgment of the military customs inspector.
43. **Exit**. The act/process of exiting a country's borders for commerce purposes or in the case of United States Military, deployments to meet Department of Defense objectives. In this publication it is used interchangeably with the term export.
44. **Export**. In the context of this regulation, the process of transporting goods out of the United States for the purpose of consumption or use by United States Armed Forces overseas.
45. **Exporter**. Any one who arranges for an exportation of goods.
46. **Export Clearance**. The process of clearing cargo for exit from the local country and determination of duties to be assessed. Once fees are determined and collected, cargo is cleared for departure from the country.

47. **Federal Inspection Services**. Refers to United States Department of Agriculture, United States Customs and Border Protection Agency, and United States Citizenship and Immigration Services.
48. **Formal Entry**. Means the necessary entry documentation has been delivered to Customs and Border Protection, together with the deposit of estimated duties.
49. **Firearms**. Any weapon (including a starter gun) which will, is designed to, or may readily be converted to expel a projectile by action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; or any destructive device.
50. **Firearm Curios or Museum Pieces**. Firearms which are certified by the curator of a municipal, State, or Federal museum which exhibits firearms as curios or relics of museum interest; or any other firearm or ammunition which derives a substantial part of its monetary value from the fact that it is novel, rare, or bizarre, or that is associated with an historical figure, period or event.
51. **Frame or Receiver**. That part of the firearm which provides housing for the hammer, bolt, or breech lock, and firing mechanism, and which is usually threaded at its forward portion to receive the barrel.
52. **Harmonized Tariff Schedule of the United States, Annotated**. United States Government list of duties and tariffs restrictions for the importation of material into the Customs Territory of the United States.
53. **Host Nation**. A nation in which representatives or organizations of another state are present because of government invitation and/or international agreement.
54. **Import**. In the context of this regulation, the process of bringing goods into a country for consumption or use by United States Armed Forces.
55. **Importer**. United States Customs and Border Protection regulations define an importer as the person primarily responsible for the payment of any duties on the merchandise, or an authorized agent acting on his/her behalf. The importer may be the consignee, the importer of record, or the actual owner of the merchandise.
56. **Importer of Record**. The importer of record is the individual or firm liable for payment of all duties and meeting all statutory and regulatory requirements incurred as a result of importation. The party being responsible primarily for duties/tax/fees payment and also for supplying any/all data and forms necessary to complete the entry.
57. **Individual**. A military or civilian member of the Department of Defense. A citizen of the United States or an alien lawfully admitted for permanent residence.
58. **Informal Entry**. Category of entry that applies to shipments not exceeding \$2000 in value (except for articles valued in excess of \$250 as classified in Sections VII, VIII, XI and XII; Chapter 94 and 99, Subchapter III and IV Harmonized Tariff Schedule of the United States, Annotated) are generally entitled to duty free entry.
59. **Inspection**. The detailed observation of personal property and other Department of Defense cargo or equipment, noting their markings and outer physical characteristics. Inspection of personnel involves observation and/or oral questioning to determine the potential for border clearance violations. Also, the process of comparing description, number, etc., of items listed on the paperwork with actual items being shipped/transported.
60. **Installation Commander**. The person responsible for managing and supervising the activities of a military base, post, camp or station.
61. **Integrated Data Environment/Global Transportation Network Convergence (IGC)**. An automated program providing supply chain, distribution, and logistics information fusion through common integrated data application services enabling development of cohesive business solutions

both by and for the supported Combatant Commands, Components, Services, Joint Staff, Agencies, and other Federal organizations. The Integrated Data Environment/Global Transportation Network Convergence creates an environment where logistics and distribution data and information from both the United States Transportation Command and the Defense Logistics Agency are accessible from a single place, leveraging work already being done by the Defense Logistics Agency Integrated Data Environment and the United States Transportation Command 's Global Transportation Network programs. The Integrated Data Environment/Global Transportation Network Convergence enhances capability to interoperate, unifies information technology development across the Domain, and eliminates legacy/redundant data stores and interfaces. The United States Transportation Command J3 declared the Integrated Data Environment/Global Transportation Network Convergence the in-transit visibility system of record.

62. **Limited Airports of Entry**. A foreign clearance base within the continental limits of the United States that is only designated for entry of aircraft operating under specific projects. Such aircraft are to receive United States border clearance as provided for in the Department of Defense Foreign Clearance Guide.
63. **Machine Gun**. Any weapon which shoots, is designed to shoot, or can be readily restored to shoot automatically more than one shot without manual reloading by a single function of the trigger; the frame or receiver of any such weapon; any part designed and intended exclusively, or any combination of parts designed and intended for use in converting a weapon into a machine gun; and any combination of parts from which a machine gun can be assembled if such parts are in the possession or under the control of a person.
64. **Member**. A military person of the Department of Defense (or authorized agent) for who services are being provided under the provisions of this regulation.
65. **Military Customs Inspector - Excepted**. An individual designated by the Installation Commander to perform specified customs functions at Regular or Limited Ports of Entry at Continental United States military locations only.
66. **Military Impedimenta**. Equipment that is owned and controlled by a military unit; carried on the unit property books; moved simultaneously or in conjunction with unit personnel; and used by those personnel while participating in national emergencies, exercises, maneuvers, temporary duty, or permanent change of station.
67. **Military Surface Deployment and Distribution Command**. A major subordinate command of the United States Army Materiel Command and Army Service Component Command of the United States Transportation Command responsible for common-user land transportation, Continental United States , global cargo distribution via surface, common-user water terminal management, Department of Defense container management, and acquiring ocean liner intermodal service for the Defense Transportation System to deploy, employ, sustain, and redeploy United States forces on a global basis. The Military Surface Deployment and Distribution Command is co-located with United States Transportation Command at Scott Air Force Base, Illinois.
68. **Directorate of Defense Trade Controls**. Charged with controlling the export and temporary import of defense articles and defense services covered by the United States Munitions List.
69. **Other Weapons**. Any weapon or device capable of being concealed on the person from which a shot can be discharged through the energy of and explosive; a pistol or revolver having a barrel with a smooth bore designed or redesigned to fire a fixed shotgun shell; weapons with combination shotgun and rifle barrels that are more than 12 inches or more but less than 18 inches in length, from which only a single discharge can be made from either barrel without manual reloading, including any such weapon which may be readily restored to fire.

70. **Overseas.** For purposes of this regulation, any location or country outside of the Customs Territory of the United States.
71. **Passengers.** Department of Defense personnel, their dependents, and other persons under the sponsorship of Department of Defense, who are using the Defense Transportation System.
72. **Personal War Trophy or Souvenir.** A souvenir collected by an individual participating in a military engagement as a memento of the engagement, owned as individual personal property, and registered with a Department of Defense Form 603-1.
73. **Port of Entry.** Any location in the Customs Territory of the United States at which United States Customs and Border Clearance Officers are assigned with authority to enforce the various provisions of United States border clearance laws and regulations. Any location in the Customs Territory of the United States where merchandise is entered and duty collected.
74. **Preclearance.** A program allowing Department of Defense personnel, aircraft, vessels, cargo, and equipment returning to the Customs Territory of the United States to fulfill agriculture and/or customs entry requirements by performing the agriculture/customs inspection/examination prior to redeployment.
75. **Prohibited Firearms.** Includes but is not limited to:
- a. A shotgun having a barrel or barrels of less than 18 inches in length.
 - b. A weapon made from a shotgun, if such weapon, as modified, has an overall length of less than 26 inches or a barrel or barrels of less than 18 inches in length.
 - c. A rifle having a barrel or barrels of less than 16 inches in length.
 - d. A weapon made from a rifle, if such weapon as modified has an overall length of less than 26 inches or a barrel or barrels of less than 16 inches in length.
 - e. A machinegun.
 - f. Firearms classified as semiautomatic assault rifles, including United States manufactured firearms.
 - g. A muffler or silencer for any firearms.
 - h. A destructive device.
 - i. A semiautomatic assault weapon.
 - j. Other weapons (see definition for “other weapons”).
76. **Proof of Export.** The owner of a firearm must show proof that the item was purchased in the Customs Territory of the United States or that an audit trail of the firearm when shipped from the United States to the foreign country is present to entitle the owner to duty free entry when returning to the Customs Territory of the United States.
77. **Redeployment.** The process of returning a United States military unit or larger force to the Continental United States after a military operation or relocating same to another overseas area. This includes the movement of the support equipment required by the United States military unit while deployed.
78. **Regular Airports of Entry.** An airport or military air base within the continental limits of the United States that is designated as an entry point from any foreign area and which has United States border clearance facilities available.
79. **Resident Status.** Legal status as to Immigration Law: An alien is either a legal resident of the United States or is not, and, if not, is then referred to as a nonresident alien. Any questions or doubts

as to legal status will be immediately referred to the United States Citizenship and Immigration Services. Resident status also applies toward Personal Exemptions allowed by the Harmonized Tariff Schedule of the United States, Annotated.

80. **Retail Value**. The actual price paid for an article (or the estimated cost in the country of origin or place of purchase) expressed in United States dollars.
81. **Rifle**. A weapon designed or redesigned, made or remade, and intended to be fired from the shoulder; and designed or redesigned, and made or remade to use the energy of the explosive in a fixed cartridge to only fire a single projectile through a rifled bore for each single pull of the trigger.
82. **Shipper**. A Service or agency activity (including the contract administration or purchasing officer for vendors) or vendor that originates shipments. The functions performed include planning, assembling, and consolidating.
83. **Shipping Container**. Defined for the purposes of this regulation as the container in which personal property is placed for transportation at the place of inspection. This term includes cases, footlockers, duffel bags, cartons, boxes, tri-wall containers, crates, and barrels which may be placed in a cargo transporter (commercial sea vans; Container Express cargo transporters and other transoceanic cargo transporters) at either an oversea inspection point or at the oversea port of embarkation.
84. **Shipment**. All articles of supply, containers of baggage, household goods, privately owned vehicles, and other personal property offered for transport at a given time and of a specific composition (pieces, weight, and cube) by any and all modes of carriage.
85. **Shipment Sponsor**. The Department of Defense Component responsible for generating the movement requirement (deployment/redeployment orders, requisition of supplies, personnel movements on travel orders, or personal property moves covered by change of station orders) to include the bill for transportation services.
86. **State of Residence**.
 - a. **Civilian Personnel**. The State in which an individual regularly resides, maintains, or will maintain their home.
 - b. **Military Personnel**. For active duty personnel either:
 - (1) The State in which their permanent duty station is located; or
 - (2) The home of record, State of residence of the dependent, or place of storage of personal property incident to inter-theater transfers.
87. **Sterile Area**. An enclosed or protected area at origin or en route stations in which passengers, crew members, baggage, or cargo is held to eliminate and prevent contact with, or intrusion by unauthorized personnel and plant and animal products and pests after border clearance inspection, but prior to boarding or re-boarding (or loading or reloading), an aircraft or a ship.
88. **Surplus Military Firearms**. Any firearm, including the frame or receiver of any firearm, that was the property of the military of any nation at any time, including irregular as well regular military forces. Alteration of such a firearm does not change its status as a surplus military firearm.
89. **T-1 Carnet**. A commercial customs form used and recognized in most of Europe to transport bonded cargo.
90. **Ultimate Consignee**. The recipient (person, unit or activity) to whom cargo/personal property is addressed or consigned for final delivery.
91. **Unaccompanied Baggage**. As used in this regulation, unaccompanied baggage is that portion of an individual's household goods weight allowance that is normally shipped separately from the bulk of

the household goods. In certain instances, such baggage may constitute the entire personal property shipment for the member.

92. **Unserviceable Firearms**. A firearm that is incapable of discharging a shot by means of an explosive and which cannot be readily restored to a firing condition.
93. **United States Customs and Border Protection Agency and United States Department of Agriculture Advisor**. An employee of the United States Customs and Border Protection Agency and United States Department of Agriculture, advisors furnish operational assistance and technical advice consistent with their respective organization goals.
94. **United States Munitions List**. A list of/description of goods controlled by the Directorate of Defense Trade Controls.
95. **United States Transportation Command**. The unified command with the mission to provide strategic air, land, and sea transportation for the Department of Defense, across the range of military operations.
96. **Wildlife**. Includes birds, fishes, mammals, reptiles and all other classes of wild animals, their parts, and products thereof. Examples of wildlife, wildlife parts and products include: pet birds, feathers, shells, corals, bones and teeth, mounted trophy animals, eggs, pelts, skins and hides, oriental medicine containing animals, black and pink coral jewelry, any live wild animal, snakeskin, crocodile, alligator and lizard leather products, animal rugs, elephant ivory (tusks, jewelry or carvings) and hide or leather goods, tiger and bear claws, horns, scrimshaw, netsuke, seals, whales, porpoises, dolphins, sea otters, polar bears, manatees, dugongs, walruses, and turtle products and jewelry.

ABBREVIATIONS AND ACRONYMS

AB	Air Base
ABS	Air Base Squadron
ACD	Afghanistan Customs Department
ACO	Administrative Contracting Officer
AE	Army Europe (used before form numbers)
AECA	Arms Export Control Act
AER	Army in Europe
AES	Automated Export System
AES	Air Expeditionary Squadron
AEW	Air Expeditionary Wing
AFB	Air Force Base
AFI	Air Force Instruction
AFMAN	Air Force Manual
AFPMB	Armed Forces Pest Management Board
AGR	American Goods Returned
AIS	Agricultural Inspector Specialist
AIT	American Institute of Taiwan
ALSC	American Lumber Standards Committee
AMC	Air Mobility Command
AMEMBASSY	American Embassy
AMS	Air Mobility Squadron
AO	Action Officer
AOR	Area of Responsibility
APHIS	Animal Plant Health Inspection Service (USDA)
APO	Army/Air Force Post Office
APOD	Aerial Port of Debarkation
APOE	Aerial Port of Embarkation
AR	Army Regulation
ASYCUDA	Automated System of Customs Data
ATA	Admission Temporaire-Temporary Admission
ATF	Bureau of Alcohol, Tobacco, Firearms and Explosives
ATMCT	Air Terminal Movement Control Team
AUD	Australian Dollars
AWB	Air Waybill
BIS	Bureau of Industry and Security
BL	Bill of Lading
BN	Battalion
BPC	Building Partner Capacity
BTS	Brown Tree Snake
C4	Central Customs Clearance Cells
CAS	Camp Able Sentry
CBCA	Customs and Border Clearance Agent
CBCP	Customs and Border Clearance Program
CBL	Commercial Bill of Lading
CBP	United States Customs and Border Protection
CBP-AIS	Customs and Border Protection-Agricultural Inspection Service

CCDR	Combatant Commander
CCO	Customs Clearance Officers
CCR	Customs Clearance Request
CD	Customs Division
CDR	Commander
CF	Customs Form
CFACC/C4	Combined Forces Air Component Command, Logistics Directorate
CFR	Code of Federal Regulations
CHIEF	Customs Handling of Import and Export Freight System (United Kingdom)
CI	Commercial Invoice
CIE	Customs Input Entry
CIO	Chief Information Officer
CJPM	Combined Joint Provost Marshal
CMC	Customs Management Center
CMR	Convention des Marchandises Rouriens
CPA-NATO	Customs Process Automation – North Atlantic Treaty Organization
CPG	Command Planning Group
CPRP	Chief Information Officer Program Review Panel
COCOM	Combatant Command
CONUS	Continental United States
COR	Contracting Officer Representative
CRSP	Central Receiving Shipping Point
CSE	Consignee
CTF	Combined Task Force
CTUS	Customs Territory of the United States

DA	Department of the Army
DAO	Defense Attache Office
DC	Defense Courier
DCS	Defense Courier Station
DCD	Defense Courier Division
DCMA	Defense Contract Management Agency
DD	Department of Defense (used before form numbers)
DDKS	Defense Depot Kuwait Southwest and Asia
DDST	Deployment and Distribution Support
DDTC	Directorate of Defense Trade Controls
DEMIL	Demilitarization
DFA	Department of Foreign Affairs
DFARS	Defense Federal Acquisition Regulation Supplement
DFE	Duty Free Entry
DHA	Directorate of Host Nation Affairs
DHS	Department of Homeland Security
DLA	Defense Logistics Agency
DND	Department of National Defense (Canada)
DOD	Department of Defense
DODAAC	Department of Defense Activity Address Code
DODD	Department of Defense Directive
DODR	Department of Defense Regulation
DOT	Department of Transportation
DPM	Direct Procurement Method
DPO	Distribution Process Owner

DSN	Defense Switched Network
DTC	Delivery Term Code
DTI	Direct Trader Input
DTR	Defense Transportation Regulation
DTRA	Defense Threat Reduction Agency
DTS	Defense Transportation System
DUSD (ES)	Office of the Deputy Under Secretary of Defense (Environmental Security)
DVD	Direct Vendor Delivery
eAPIS	Electronic Advance Passenger Information System
EC	European Community
EDI	Electronic Data Interchange
EEI	Electronic Export Information
EEU	European Economic Union
E-MAIL	Electronic Mail
EN	Entry Number
EPA	United States Environmental Protection Agency
ETD	Estimated Time of Departure
EU	European Union
F2C2	Friendly Forces Coordination Cell
FAR	Federal Acquisition Regulation
FAX	Facsimile
FCG	Foreign Clearance Guide
FEDEX	Federal Express
FIS	Federal Inspection Service
FMS	Foreign Military Sales
FPE	First Port of Entry
FPO	Fleet Post Office
FTX	Field Training Exercise
FYROM	The Former Yugoslav Republic of Macedonia
GATES	Global Air Transportation Execution System
GBL	Government Bill of Lading
GCC	Geographic Combatant Command
GFM	Global Freight Management System
GHQ	General Headquarters Qatar
GIRoA	Government of the Islamic Republic of Afghanistan
GOJ	Government of Japan
GON	Government of Nepal
GSA	United States General Services Administration
GSO	General Services Office (US Embassy)
HAP	Humanitarian Aid Program
HAZMAT	Hazardous Materials
HCI	Human Computer Interface
HHG	Household Goods
HMRC	Her Majesty's Revenue & Customs
HN	Host Nation
HNA	Host Nation Approval
HNCC	Host Nation Coordination Cell

HNO	Host Nation Office
HQ	Headquarters
HR	Human Remains
HTSA	Harmonized Tariff Schedule of the United States, Annotated
IAP	International Airport
IATA	International Air Transport Association
IAW	In Accordance With
IBS	Integrated Booking System
ICCC	Customs Coordination Cell
ICI	Independent Commercial Importer
ICTB	Intratheater Commercial Transportation Branch
ID	Identification
IDF	Israel Defense Forces
IGC	Integrated Data Environment/Global Transportation Network Convergence
IL	Illinois
ILO	International Logistics Office
IMDG	International Maritime Dangerous Goods
IMO	International Maritime Organization
INTL	International
IPPC	International Plant Protection Convention
ISAF	International Security Assistance Forces
ISPM	International Standards for Phytosanitary Measures
ITAR	International Traffic in Arms Regulation
ITGBL	International Through Government Bill of Lading
ITM	Import Tariff Memo
ITN	Internal Transaction Number
INTL	International
JDVC	Japan District Veterinary Command
JFTR	Joint Federal Travel Regulation
JTAV	Joint Total Asset Visibility
JTF	Joint Task Force
JTR	Joint Travel Regulation
JUSMAG	Joint United States Military Advisory Group
KFOR	Kosovo Forces
KO	Contract Officer
KSA	Kingdom of Saudi Arabia
L-AOEs	Limited Airports of Entry
LOA	Letter of Offer and Acceptance
LPD	Last Port of Departure
MAJCOM	Major Command
MAL	Master Authorization List
MCAS	Marine Corps Air Station
MCBCAP	Military Customs Border Clearance Agency Program
MCI	Military Customs Inspector
MCI-E	Military Customs Inspector-Excepted

MCO	Marine Corps Order
MCT	Movement Control Team
MCUPO	Military Common User Port Operators
MFO	Multi-National Forces and Observers
MIE	Major Items of Equipment
MILAIR	Military Air
MILSTRIP	Military Standard Requisition and Issue Procedures
MLO	Military Liaison Office
MP	Military Police
MOD	Ministry of Defense
MODA	Ministry of Defense and Aviation
MoF	Ministry of Finance
MOFA	Ministry of Foreign Affairs
MOU	Memorandum of Understanding
MPS	Military Postal System
MR	Mission Relations
MRE	Meal, Ready to Eat
MSC	Military Sealift Command
MSL	Military Shipping Label
MSO	Manufacturer's Statement of Origin
NATO	North Atlantic Treaty Organization
NAVMEDRSCHU THREE	US Naval Medical Research Unit 3
NAVSTA	Naval Station
NAVEUR	United States Naval Forces, Europe
NCTS	New Computerized Transit System
NDHQ CD	National Defense Headquarters Canada Forces
NHTSA	National Highway Traffic Safety Administration
NMWP	Non-Manufactured Wood Products
NRCC	Naval Regional Contracting Center
OBL	Ocean Bill of Lading
OCONUS	Outside Continental United States
ODC	Office of Defense Cooperation
OL	Operating Location
ONW	Operation Northern Watch
OSD	Office of the Secretary of Defense
PARA	Paragraph
PCFN	Port Call File Number
PCS	Permanent Change of Station
PE	Personal Effects
PERSCO	Personnel Support for Contingency Operations
PL	Public Law
POC	Point of Contact
POD	Port of Debarkation
POE	Port of Entry/Port of Embarkation
POF	Privately Owned Firearm
POV	Privately Owned Vehicle
PPCIG	Personal Property Consignment Instruction Guide

PPQ	Plant Protection and Quarantine
R-AOEs	Regular Airports of Entry
RFID	Radio Frequency Identification
RIP	Random Inspection Program
ROK	Republic of Korea
RP	Government of the Philippines
SA	Supplementary Agreement
SAD	Single Administrative Document
SCP	Security Cooperation Program
SCBCA	Senior Customs Border Clearance Agents
SDDC	Military Surface Deployment and Distribution Command
SFOR	Stabilization Force
SOFA	Status of Forces Agreement
SOLAS 74	International Convention for the Safety of Life at Sea, 1974
SOP	Standard Operating Procedure
SPA	Small Parcel Air
SPOD	Sea Port of Debarkation
SSN	Social Security Nommer
SU	Shipping Unit
SWA	South West Asia
TAC	Transportation Account Code
TCMD	Transportation Control and Movement Document
TCN	Transportation Control Number
TDA	Turkish Defense Approval
T-GET	Transportation Global Edit Table
TGS	Turkish General Staff
TIR	Transport Internationaux Routiers
TMR	Transportation Movement Request
TO	Transportation Office(r)
TRANS	Transportation
TWCF	Transportation Working Capital Fund
USC	United States Code
UB	Unaccompanied Baggage
UGR	Unitized Group Ration
UK	United Kingdom
US	United States
USAFE	United States Air Forces Europe
USAFRICOM	United States Africa Command
USARCEN	United States Army Central Command
USAREUR	United States Army Europe
USASAC	United States Army Security Assistance Command
USC	Universal Services Contract
USCENTAF	United States Central Command Air Forces
USCENTCOM	United States Central Command
USCIS	Bureau of Citizenship and Immigration Services
USD(AT&L)	Under Secretary of Defense (Acquisition, Technology, and Logistics)
USDA	United States Department of Agriculture

USDR	United States Defense Representative
USDRT	US Defence Representative Turkey
USEMB-AF LNO	Liaison Officer to the United States Embassy Afghanistan
USEUCOM	United States European Command
USFJ	United States Forces-Japan
USFK	United States Forces-Korea
USG	United States Government
USLO	United States Liaison Office
USMILGP	United States Military Group
USML	United States Munitions List
USMTM	United States Military Training Mission
USNORTHCOM	United States Northern Command
USPACOM	United States Pacific Command
USSOUTHCOM	United States Southern Command
USTRANSCOM	United States Transportation Command
VIN	Vehicle Identification Number
WPM	Wood Packaging Material
WPOD	Water Port of Debarkation
WPS	Worldwide Port System
WWX	World Wide Express
XTN	External Transaction Number

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