

John T. Davis

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OBJECTIVE

To manage the development and implementation of programs that improve profitability, reduce costs, streamline operations, and enhance customer service, utilizing problem solving, communication, and leadership skills developed as a U.S. Navy officer, based on my experience conducting logistical and strategic operations under intense pressure.

EDUCATION

Ferris State University

B.A. Spanish and English. GPA: 3.60. Magna cum laude.

Big Rapids, MI
May 2002

- *The Bulldog Hustler* – Associate Editor and writer for semi-weekly official student newspaper.
- Ferris State-in-Spain – Spring 2001 study abroad at Universidad de Complutense in Madrid.

PROFESSIONAL EXPERIENCE

United States Navy Lieutenant

Supply and Public Affairs Officer

USS Ohio (SSGN 727) Gold, Ohio class submarine

Bangor, WA
Sept 2005 – Present

Leadership: As Supply Officer, worked directly for and advised the Commanding Officer on all logistics-related issues. Independently supervised, trained, and audited two divisions of personnel.

Project management: Fully responsible for the entire logistical preparation and continuous support for ballistic missile submarine during three successful 3-month strategic deterrent patrols and four in-port repair periods.

- Effectively managed ship's \$35 million, 36,000 item inventory and \$1,500,000 discretionary budget.
- Accountable for procurement, inventory, records, and sanitary preparation of over \$220,000 of food (about 60,000 meals).
- Trusted and proficient member of the Commanding Officer's strategic and conventional warfare teams, which required extensive training and Top Secret/SCI security clearance.

Sales Officer and Assistant Material Control Division Officer

USS Kitty Hawk (CV 63), aircraft carrier

Yokosuka, Japan
Sept 2003 – Aug 2005

Leadership: Immediately responsible for three 50- to 70-person divisions on first operational assignment.

Project management: Trusted to lead teams to complete time-sensitive logistics projects on limited budgets.

- Assistant Material Control Officer. Managed 50 sailors and the acquisition and distribution of material for the 5,500-person crew of an aircraft carrier, forward deployed and undergoing constant at-sea replenishment.
- Deck-rehabilitation Project Manager. Led a team of 60 sailors and 5 civilian contractors in the rehabilitation of over 40,000 square feet of tile; responsible for monitoring man hours, productivity, and quality assurance.
- Sales Officer. Revamped a division of over 70 sailors, running two ship's stores, two barbershops, two dozen vending machines, and laundry services for the entire crew, resulting in 10% increase in sailor retention.

PROVEN RESULTS

- As Sales Officer on USS Kitty Hawk, my team-based management strategy led to measurably improved operations and stock turnover. The division generated \$1,500,000 in sales, a 15% increase from the previous fiscal year, due to my organizational upgrades and morale-boosting efforts.
- Saved the Navy \$126,000 in 2006 by coordinating the transfer of valuable supplies from the decommissioning submarine USS Honolulu (SSN 718) to USS Nebraska, thereby conserving resources and reducing expenses.
- On USS Nebraska, my leadership and meticulous auditing helped the supply department earn the maximum score on the annual supply management inspection, maintained 100% Depot Level Repairable part accountability, and delivered over 96% of customer's consumable supply requests during in-port repair periods.
- Submarine and Surface Warfare qualified. Under stress, demonstrated comprehensive knowledge of ship's systems, design, and operations. Highly unusual to earn both of these rigorous qualifications.
- Earned CEO-level Navy and Marine Corps Achievement Medal for my dramatic improvements to the sales division, my effective leadership, and my overall contribution to mission readiness on USS Kitty Hawk.
- Recommended by senior officers for higher rank position as supply inspector for 26 East-coast based submarines.

OTHER QUALIFICATIONS

Active Top Secret (SCI) Security Clearance
U.S. Senator Kay Bailey Hutchison (R-TX) intern
Successfully lived and worked overseas

Proficient in advanced Spanish communications
Adept user of Microsoft Office programs
Enjoy public speaking and training others