



# NATIONAL GEOSPATIAL-INTELLIGENCE AGENCY

Know the Earth... Show the way... Understand the world

## STUDENT APPLICATION CHECKLIST

### HOW TO APPLY

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- Visit <https://erecruit.nga.mil/>.
- Returning users will be prompted to enter a username and password; new users will click "[Register Now](#)".
- Select one of the three the internship positions that best aligns with your degree and future career goals:
  - Temporary Hire Student Analytical and Scientific Position (Job ID# 20121262)
  - Temporary Hire Student Technical Position (Job ID# 20121261)
  - Temporary Hire Student Program Administration Position (Job ID# 20121265)
- Submitted resumes must include the following information:
  - **Objective** – briefly explain the experience you would like to obtain while interning at NGA.
  - **Education** – include the name of the college/university, location, degree and expected/actual graduation date.
  - **Transcript** – include all coursework completed to date, as well as the grades received and the cumulative grade point average, or GPA.
  - **Work Experience** – include the name of the company/organization, location, position/job title, dates of employment and three to four bullets detailing your duties/responsibilities
  - **Relevant Skills**
  - **Awards and Achievements**
  - **Languages**
- Complete all required fields on the application:
  - Indicate education completed
  - Indicate education in progress

**Please note:** Applicants who only indicate education completed or education in progress with an anticipated graduation date before September 2013 will not be considered for this program, unless they also indicate the subsequent degree program in which they plan to enroll. Per the instructions on the application page, the hyperlink labeled "Add Current Enrollment Information" should be used by those currently enrolled and/or actively pursuing a degree, however, for the purpose of the Student Employment Program, applicants should also use this field to clearly indicate a subsequent degree program in which they plan to enroll/enter if they will graduate from their current degree program prior to September 2013.

- Submit your application and resume online on or before October 12. Applications received after the deadline, as well as incomplete applications/resumes will not be considered. Please review the sample resume for specific guidance.

## NGA STUDENT INTERNSHIP POSITIONS

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**Technical (Job ID# 20121261)** – ideal candidates are those pursuing degrees in:

Computer Science  
Electrical Engineering  
Facilities Engineering  
Optical Engineering

Mathematics  
Mechanical Engineering  
Systems Engineering

**Administration (Job ID# 20121265)** – ideal candidates are those pursuing degrees in:

Accounting /Budget  
Adult Learning/Education  
Analytics  
Business Management  
Communications  
Computer Science  
Curriculum and Instruction  
Economics  
Educational Leadership &  
Administration  
Finance

Human Resource Management  
Industrial/Organizational Psychology  
Information Technology  
Instructional Technology  
Instructional Systems Design  
Mathematics  
Operations Research  
Public Administration  
Statistics  
Systems  
Engineering

**Analytical and Scientific (Job ID# 20121262)** – ideal candidates are those pursuing degrees in:

Analytical Methodology  
Anthropology  
Aerospace Engineering  
Aeronautical Engineering  
Cartography  
Chemistry  
Computer Science  
Conflict Studies  
Criminal Justice  
Cultural Area Studies  
Cybersecurity  
Defense & Strategic Studies  
Environmental Science  
Foreign Language  
Foreign Service  
Geographic Information Systems  
Geography  
Geoinformatics  
Geology  
Geophysics  
Geospatial Analysis  
Geospatial Intelligence  
Global Affairs  
Global Security  
Government  
History  
History & Foreign Service

Image Sciences  
Imaging & Photographic Technology  
Intelligence Studies  
International Affairs  
International Economics  
International Politics  
International Relations  
International Security  
International Studies  
Journalism  
Linguistics  
Mechanical Engineering  
Meteorology  
Nonproliferation/Terrorism Studies  
Nuclear Engineering  
Photogrammetry  
Political Science  
Remote Sensing  
Security & Intelligence  
Security Policy Studies  
Sociology  
Statistics  
Strategic Studies  
Urban & Regional Planning