

KENNY LETTER



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LETTERKENNY ARMY DEPOT

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Environmental gets high marks at audit

By LEAD PAO



LEAD's commitment to environmental stewardship is demonstrated in the various green vehicles, including the Vantage Vehicle GreenTruck EVX1000, which are used to reduce the carbon footprint and air pollution. This is just one example of the various measures the Depot has taken to actively engage in proactive environmental protection that comply with regulations and guidelines.

Letterkenny has again been recognized for its commitment to environmental responsibility.

An Environmental Performance Assessment Audit was conducted by a twelve member team from the Army Environmental Command and the Army Medical Command to evaluate the status of the Depot's environmental compliance with state and federal regulations as well as DoD and Army regulations.

"The EPAS audit was outstanding and the highlight for the week," Col. Cheri A. Provanca, Depot Commander said.

The team spent a week at the Depot to evaluate areas that included: Hazardous Waste, Hazardous Material, Air Quality, Solid Waste, Pollution Prevention, Storage Tanks, Wastewater, Waste Munitions, Natural Resources, Pesticide Management and Environmental Impacts.

Each area was thoroughly examined to ensure that things such as hazardous waste materials were properly labeled and all the databases were current and correct.

"The audit was an intense examination of all of our records, reports, permits and plans," Randy Quinn, Chief Environmental Management Division said. "There was a lot of preparation involved and my staff spent the weeks leading up to the audit visiting every cost center to ensure the shop floors looked right."

The audit resulted in six Class I findings, non-conformance with state or federal regulation. However, four of the Class I findings were based on new regulatory requirements to take effect in November, 2011.

See Audit on page 17



From the Commander's Desk

by Col. Cheri A. Provancha, Depot Commander

lost time accidents by 63 percent. We are demonstrating that safety is our culture. Great job!

We are starting FY12 in great shape in regard to workload. We are in a position to sustain our current work force and have opportunities to expand over the next year and into FY13. Our outlook is good.

It is critical that we create a foundation of "being LEAN" as we approach our objectives for this next year. It is also critical that we attack any complacency that rear's its head so that we can maintain a sense of urgency throughout the next year.

Our Combined Federal Campaign season has begun. We have already achieved 14% of our goal and we only started a little over a week ago. The giving nature of our community is over-

whelming. We have set a goal of \$100,000 this year and it will take all of us spreading the word and the message.

Additionally, we are entering the season for our holiday food and toy drives to help our local charities. Keep an eye out for these announcements.

Lastly, we had a great turnout for our annual Make a Difference Day. The generosity of time and effort of the group of volunteers touched the families we helped. Thank you so much for giving.

As we approach the holidays, remember to stay safe with the changing weather and with our celebrations that are on the horizon. I wish everyone a very Happy Holiday Season.

Go Ordnance!!!

First off, thank you so much for all the birthday wishes. You all made my day very special and memorable to say the least. You have created a memory for me.

We definitely have a turn in the weather. The fall temperatures have hit us and winter is just around the corner.

We ended this year with a pretty good safety record. In fact, you all did marvelous. We reduced our accidents by 37 percent from last year and our

ARMY CORE VALUE FOR NOVEMBER/DECEMBER:

SELFLESS SERVICE

PUT THE WELFARE OF THE NATION, THE ARMY AND YOUR SUBORDINATES BEFORE YOUR OWN.

“Imagine what a harmonious world it could be if every single person, both young and old, shared a little of what he is good at doing.”

~ Quincy Jones, musician and producer

Partnership with Sioux Company honored at LEAD

By LEAD PAO

A representative from a Letterkenny partner visited the Depot on Aug. 31 to present a token of appreciation to the Depot and spotlight the continued success of the partnership.

Nancy Trask, program manager for Alion Science and Technology, a Rock Industries Corporation partner, met with Steve Miller, Director of Maintenance and Col. Cheri Provancha, Depot Commander to present the sign that pictured the LEAD logo, a welcome message to Building 350, and silhouettes of vehicles that potentially receive contributions from RIC.

RIC, a division of Standing Rock Development Corporation, establishes and operates a precision manufacturing facility to provide parts-on-demand for Army operations within the Continental U.S. Support is also provided to National Guard and Reserve units throughout the country.

Letterkenny has benefited from this parts on demand approach. According to Lonie Bender, Manufacturing and Fabrication Division Chief, RIC supplements depot parts for vehicles at Letterkenny.



(from left to right) Steve Miller, Director of Maintenance, Lonie Bender, Manufacturing and Fabrication Division Chief, and Col. Cheri Provancha, Depot Commander accept a token of appreciation from Nancy Trask, representative for Rock Industries Corporation.

“We have jobs needing immediate production assistance because we lack capacity and when that happens we reach out to them to ensure we meet schedules,” said Bender. “As they have grown and expanded capability, our relationship with RIC has expanded, utilizing that

See *Sioux* on page 17

DOM's Upholstery Shop gets upgrades

by William Tarman, Directorate of Maintenance

The Manufacturing and Fabrication Division and Production Engineering Division of the Directorate of Maintenance has teamed up with the National Center for Defense Manufacturing and Machining to bring Letterkenny's Upholstery Shop some new technology



Gregory Funk utilizes the Vinyl Welder for making covers of Containerized Kitchens (CK).

that will result in new capabilities and improvements in the cost, quality, and schedule areas.

Some of the programs that will benefit from the upgrades to the Upholstery Shop include PATRIOT, AAI, BIDS, Generators, GMV, Force Provider, Prototyping, Depot Use Items, Special Projects with ARL, Aberdeen, and the Marine Corp.

Programs like Ground Mobility Vehicle and Force Provider have increased the demands on the Upholstery Shop. Many of the products they fabricate use webbing. To improve the cutting of webbing, an automated Hot/Cold Strip Cutter has been purchased.

This device allows roll stock of Velcro, strapping, webbing, etc., to be loaded and automatically cut into precisely measured and counted strips. Ends of material prone to fraying are 'seared' with the hot cut capability. For example, a small requirement for 100 to 120 straps normally would involve three to four man hours. The new Strip Cutter reduces this time to approximately 15 minutes.

Much of the webbing is sewn together with a

See *Upholstery* on page 18

DPA offers look into Radar Test Site

by Donald Gossert & Sam Beauchamp, Electronics Branch Inspectors, Quality Control Division, Directorate of Product Assurance

What happens on the radar test site? After mechanical assembly of PATRIOT major end items to include the Radar, AMG, Engagement Control vans, and other components of the PATRIOT Missile system, they are system tested on the test site.

When the radar arrives the technicians first troubleshoot the digital and analog circuits to repair any wiring errors or diagnostic circuitry faults to obtain a clean baseline test. After this has been performed, they connect the radar to the P2271 diagnostics test station to align, calibrate, and fine tune the different operating circuits that make up the radar. When all of the tests have been performed and all parameters and specifications have been met, they connect to the P2275 test station.

The P2275 test station is connected to towers with microwave waveguide and radio frequency cables. Again, tests are performed looking at maximum signal strength returns of main and side lobe signals, which are charted on a graph and mathematical calculations made to determine if it falls within the pass or fail criteria. When performing the alignment process, many pieces of test equipment are utilized to include spectrum analyzers, Oscilloscopes, RF power meters, etc.

After all local diagnostics tests have been performed and meet the satisfaction of the technicians and the Quality Control Inspector, the radar is put in the environ-



The P2275 Test Station interfaces with radar on the test range

mental chamber for further testing. In the environmental chamber extreme temperature swings, ranging from -20° F to 120° F, are performed over several weeks to simulate weather conditions in different geographical locations around the world. This test will help identify weak electronic components and cold solder connections on cable pin contacts.

The entire radar testing time frame varies from approximately a minimum of three to four weeks to a maximum of eight to ten weeks. The PATRIOT Missile System is deployed in many locations around the world.

Depot drivers and pedestrians should use caution

by Charles F. Standridge, Chief of Police, Directorate of Risk Management

As many of you know there has been a lot of discussion about the crosswalks and pedestrian safety around Letterkenny Army Depot, especially on California Avenue in front of Building 320. I thought this would be a good time to share the following article.

A pedestrian is killed or injured every seven minutes and pedestrians injured while using their cell phone has quadrupled from 2006 to 2008. Nationally, there are around 5,000 pedestrian fatalities and nearly 64,000 injuries every year.

One of the most important factors contributing to pedestrian

death is driver speed. The faster a driver is traveling, the more difficult it is to stop and the greater the chance of a pedestrian's death if he or she is hit by the vehicle.

A vehicle traveling 20 mph will travel approximately 40 feet from the time the driver realizes he needs to stop. A vehicle traveling 30 mph will travel approximately 69 feet and at 40 mph it takes approximately 120 feet to stop.

A pedestrian hit by a vehicle traveling 20 mph has approximately 15 percent chance of death and at 40 mph the chance of death

climbs to 85 percent.

Tips for Pedestrians:

- Use sidewalks.
- Know and obey safety rules.
- Cross only at intersections and crosswalks.
- Look left, right and left again for traffic before stepping off the curb.
- Be alert and aware when you are crossing the street. Do not be distracted by cell phones, PDAs or headsets
- Pedestrians should increase their visibility at night by carrying a flashlight when

See Pedestrians on page 17

DPW releases protocol for shovels and scrapers rental

by Rod Gettig, Director, Directorate of Public Works

LEAD Snow and Ice Equipment...

It is the time of year to start preparing for the winter months ahead. To assist you to that end, DPW has snow and ice removal hand tools, and ice melting materials, available for use.

All supervisors and custodians of buildings need to take responsibility for areas in and around the entrances to your facilities. To assist you in that effort, the DPW has snow shovels and long-handled ice chippers available to Supervisors and building custodians at the DPW tool crib located in building 2270.

The DPW tool crib is manned Monday through Friday from 6:00 a.m. to 4:30 p.m.

John Orsa, X8684, Building 2270, to sign for snow shovels and ice chippers.



Supervisors, Building Custodians or their representatives should contact Tool Crib Three,

Supervisors and Custodians may return items to the Tool Crib Three Attendant at the end of the snow season including those that have been broken to have them replaced, or they may keep them at their place of duty for the next snow and ice season.

Both ice chippers and snow shovels are highly pilferable items, therefore, all supervisors and custodians shall do everything they can to safe guard these

See Snow on page 18

With Lean, Letterkenny runs like a NASCAR machine

by Janet Gardner, Office of Continuous Improvement

Do NASCAR and Lean manufacturing have anything in common? The answer is yes. Both are all about using proper tools, minimizing waste, and doing it right the first time. Lean manufacturing may not be as fast paced as NASCAR, but Lean tools do provide employees many opportunities to do it right the first time and minimize waste.

Mike Patterson, Machine and Fabrication Shop Production Assistant, is an advocate of Lean and credits those tools for success in his Lean Six Sigma Black Belt project, Mine Resistant Ambush Protected Cougar CAT I & II Door and Window Seam Armor Kits.

The Directorate of Maintenance received a \$7.8M Military Interdepartmental Purchase Request for 1,888 kits for the United States Marine Corp with a requested delivery of Sept. 31, 2012.

Because DOM had sufficient time to develop a process to manufacture and deliver the armor kits, Lonie Bender, Machine and Fabrication Shop Division Chief, assigned Patterson the project and challenged the team to "save a million dollars."

Patterson knew using Lean tools from the start was

the only feasible way to do this project right the first time and eliminate as much waste as possible.

"Identifying waste early in the planning process is a major win for any project," explained Patterson. "When you plan, you have time to determine the project scope, map out each process, resolve potential quality issues and accurately estimate costs."

The entire process stream was looked at, from the request for raw materials through the disposal of waste chips and the aluminum plate skeletons generated from the parts milling process.

Patterson led a team of engineers, production planning controllers, manufacturing supervisors, quality, and paint personnel through a Vertical Value Stream map, a Lean tool in which a cross-functional group gathers to brainstorm.

Using a white board, the mapping began. The team knew that a total of 18 parts were required to reinforce the doors and windows of the MRAP Cougar CAT I and CAT II. The same 18 parts are used for each type of MRAP, but a different quantity of side-bar window frame

See NASCAR on page 19

TAKING THE HIGHER ROAD

Facing Retirement and Beyond

by Kevin Phillips, Legal Office

How do you know that you are getting closer to retirement? Leave the safety of your desk, go to the shop floor where you started Federal employment so many years ago, and you don't recognize faces working the line anymore (I'm talking to you, Curtis Baker). Or, if you knew Union President Jerry Mellott when his hair was brown, his blue jeans reached the floor, rather than being in tatters above his knee caps, and he worked in the electronics shop. Or finally, if you remember going to the NCO club for lunch pre-BRAC, you might be reaching retirement age.

Retirement is a major life event and if one is married, there could be large disagreement in this area. The Wall Street Journal had a recent article that reported that 62 percent of those in marriages close to retirement disagreed on what age to retire and close to 50 percent disagreed on whether they would play golf full time, or if they would supplement their income by working as a Wal-Mart greeter, walking dogs professionally or other part-time jobs.

There are a couple of websites that can help you and your spouse deal with these issues before retirement: www.fidelity.com/couplesquiz and www.dontretirerewire.com/couples_quiz.html.

Before you view Letterkenny Army Depot in your rearview mirror for the last time, you should get your affairs in order. You should have a will. We have discussed wills before, so I will not go into depth there. I will say that if you are a military retiree or in the Guard and Reserves, you need to make an appointment with CPT Guise with Legal Assistance at Carlisle Barracks and get your will knocked out. It is free so get it done!

If you care civilian, you need to find a good attorney that works with wills and get one done! But a will is worthless, plus all your financial papers, if no one can find them. There is a very good website at <http://usacac.army.mil/cac2/Staff/osja/peaceofmindplan.pdf>. You print off the documents located here and list where all your critical documents are located. The documents also include instructions on who to contact at Social Security and

also the military, if you die on active duty.

Included with this paperwork is your preference on the disposition of your remains. Also, when you become a federal retiree, you will be given a packet as you are headed out the door. Included in that packet is a CSA account number. Information on how the family handles the death of a federal retiree is contained at www.opm.gov.

However, upon death, your family cannot use the website to report the death and collect the benefits. They must call 888-767-6738 and report your CSA account number to receive death entitlements.

Some people refuse to have a will made or discuss any other aspect of their death, because it forces them to face their mortality. However, it is easier for the family if your wishes are very detailed. The more planning you do beforehand, the less your survivors will be stressed. Your loved ones won't have to plan, they will merely have to implement.

Examples are: Do you wish to be cremated and your ashes spread by a sky diver while over the football stadium of your alma mater for the first game of the season? At the service, do you want Onward Christian Soldiers sung by the church choir, or do you want Jerry Mellott and his band singing Stairway to Heaven?

Do you want your service at the historic Letterkenny Chapel? If you are retired military, do you want a burial at a local military cemetery with full military honors? Do you wish to have the local American Legion troupe fire off their guns while a bugler plays taps? More planning now on your part, means less work at the end for your survivors during their period of grief.



LEAD

Comings... ..Goings

&

James C. Holmes
William R. Crabtree
Darin E. Domer
Gerson M. Duran
Dennis W. Flythe
Linda K. Greenawalt
John D. Heffner

Kimberly L. Helman
Jeffrey A. Kline
Matthew J. Small
Rebecca K. Butcher
Ian G. Grow
Larry E. Miley

Thomas r. Gahagan
Charles E. Rang, Jr.
Michael a. Reeve
Frederica K. Weeks
John C. Tomlinson
Stephen C. Fissel
Karen M. Wilson

Service dogs and firemen visit CDC children

by Ashley Campbell, Tieman Child Development Center

There have been a variety of visitors to the Tieman Child Development Center at Letterkenny Army Depot to engage and encourage the children of the Depot.

The children demonstrated an interest in dogs during creative expression by acting out roles of pets. Service dogs from Susquehanna Service Dogs, Seeing Eye Puppies, Carlisle Barracks Police, and Search and Rescue Dogs came to the CDC to extend learning in several key educational and developmental areas.

To coincide with the Social Studies curriculum, the children explored a basic understanding of diverse people by discussing those who the dogs service. Likewise, to coincide with the mathematical curriculum children compared the sizes of the dogs and quantified the number of dogs.

In addition to the other visitors at the CDC, LEAD firefighters visited on Oct. 13 to help the children become accustomed to firefighters. Children engaged in conversations about the firefighters and equipment to help them become comfortable in the event of an emergency. Children had the opportunity to see the fire equipment and truck.

In an effort to promote literacy and language use volunteer readers and the Book Mobile have visited the CDC. Stories are read to the children by LEAD Volunteers



Preschool children at the CDC observe a service dog with its handler at the Tieman Child Development Center the week of October 3rd.

such as Depot Commander, Col. Cheri A. Provancha. Reading to children can help them understand increasingly complex language, engage in conversations about the book, and use language to express thoughts and needs.

Enrollment continues to grow at the Tieman Child Development Center with the addition of new children and staff members. We are still accepting enrollments, but waiting lists have formed for some programs.

LEAD MILITARY MOMENT

Soldiers and Civilians work together to Make a Difference

by LEAD PAO

Over the course of two days, approximately 60 Soldiers, Airmen, and Civilians volunteered in community focused projects in support of the nationally recognized Make a Difference Day program.

LEAD employees participated in three different projects on Friday, Oct. 21 and Saturday, Oct. 22 that benefited elderly community members, Veterans and animals.

First Sgt. Gregory Stevens, Depot Sergeant Major, said the chance to volunteer in the community is a chance to give back.

"The Make a Difference Day campaign allows us, military and civilian members of the Letterkenny community, to give back to the community that has given so much to us," said Stevens.

One project involved 19 employees who helped winterize the homes of 13 elderly community mem-



DOM Major Item Production Management Branch, Production Controller, Jennifer Cocogna pets an animal shelter resident during Make a Difference Day, Saturday, Oct. 22, 2011.

bers. Volunteers, including Col. Cheri Provancha, Depot Commander, raked leaves, and removed air conditioning units and storm doors.

"This is the kind of thing I love doing. We are reaching out to our community and really just trying to help our neighbors," said Lonie Bender, Mechanical and Fabrication Division Chief and project coordinator for winterizing the homes of elderly citizens.

Letterkenny employee Jeanne Mixell, a Tool Parts Assistant, and her family received help from the Make a Difference Team.

"Everyone was so wonderful and helpful; they trimmed bushes, raked leaves, mowed the grass and pulled weeds," said Mixell. "The volunteers that we had helping us were so caring and compassionate."

See *Difference* on page 13

LEAD Soldiers participate in Army 10-Miler

by LEAD PAO

Seven Letterkenny employees participated in the annual Army ten-miler on Oct. 9 in Washington D.C with approximately 30,000 other runners.

Master Sgt. Joseph Schall, MRAP Division, ran the race and said that the event was inspiring.

"It was an awesome experience to see the amount of people running," said Schall. "As a soldier, I was honored to be able to run to represent soldiers that were unable to attend because

they are serving in harm's way and for the ones that have made the supreme sacrifice for all of us."

Every year thousands of individuals run to support the Army Morale Welfare and Recreation program. The event is in its twenty-sixth year and according to the Army 10-miler website, it is one of the largest ten-mile events in the world. The race course begins and ends at the Pentagon and runs through the capitol.

"The ATM was fun and a good team building exercise. It was also a great site-seeing run if you've never been to D.C.," said Sgt. Brandon Cantrell of the Directorate of Risk Management.

Kevin Phillips, Legal Office, CW4 Randy Schriver, Theatre Readiness Monitoring Directorate, Mary Britsch, Directorate of Contracting, Spc. Jacqueline Gilbert, previously of DRSK and Master Sgt. Troy Gearhart, DRSK, also participated in the run.

Preparing for TDY: How to begin the process

by Megan Handy, Directorate of Resource Management

Editor's Note: This is the first in a series of articles in preparing for Temporary Duty. This information can be found on the Portal page under DRM, Financial Analysis and Managerial Accounting Office, under 'Travel.' Several links are provided covering a variety of topics. Point of Contact names and phone numbers are also listed for information you cannot find elsewhere.

SUBMISSION INSTRUCTIONS FOR A TEMPORARY DUTY STATION (TDY) WORKSHEET

Please utilize the most current worksheet, which can be found in Email in the Public Folders, in the DRM Travel Information Folder or on the Resource Management Intranet Web Page.

FOR BASE OPERATIONS MISSION...

1. The employee, Team Leader or Supervisor completes the TDY Worksheet and sends to "L - TDY" (located in the Global Address List) **and** the Directors Office.
2. Please put the **Travelers name and departure date in the Subject Line** (ex; Smith, Feb 12).

3. By sending to the "L - TDY" address the spreadsheet will be sent to RM Personnel so we can begin preparing the orders. This is very important when a last minute trip is involved. We can begin the preparation prior to the approval.
4. Please make sure when you submit the original request that you send a copy of the email, with TDY worksheet attached, to your Directors Office for notification and final approval.
5. The Director will then forward the email to "L - TDY" annotating "approved". Orders will be emailed to employee once approved by Resource Management.

FOR MAINTENANCE MISSION...

1. The employee, Team Leader or Supervisor completed the TDY Worksheet and sends to "L - MAINTTDY" (located in the Global Address List). This address includes production controllers, Director of Maintenance, Deputy Director of Maintenance and the appropriate personnel in RM.

See TDY on page 19

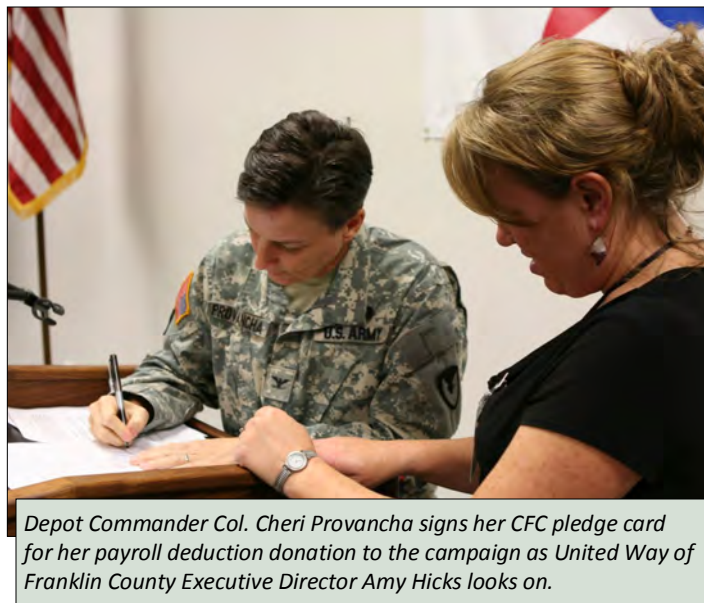
LEAD kicks off 2011 Combined Federal Campaign

by LEAD PAO

Letterkenny kicked off the Combined Federal Campaign on Oct. 4 with representatives of the United Way of Franklin and Washington County as well as remarks by Depot Commander, Col. Cheri Provancha and CFC Chairman, Maj Daniel Cody.

Provancha also opened up the Depot for pledges by being the first person at LEAD to sign her pledge card, making her twice monthly contributions to the CFC.

"There is great satisfaction in taking those things that we take for granted and helping give those things to others. And with the swipe



Depot Commander Col. Cheri Provancha signs her CFC pledge card for her payroll deduction donation to the campaign as United Way of Franklin County Executive Director Amy Hicks looks on.

of a pen, JFK gave us that opportunity," stated Provancha.

This is the 50th year for the CFC, which was signed into order by President John F. Kennedy into 1961,

and through the donations of federal employees, has contributed approximately \$6.8 billion to approximately twenty-thousand national and international charitable organizations.

"It is a program by federal employees that allows them to contribute to their choice of thousands of different worthy organizations that helps millions of people. It is truly a one-stop shop for charities and givers alike," said CFC program manager,

Angie Coons.

"If you have a passion for something, I'm almost certain you can

See CFC on page 15

Employees appreciated



Letterkenny appreciated its employees with steaks, music and games at its annual Employee Appreciation Day event, held on Thursday, Sept. 1.

LEAD employees raised \$2,770 for two nonprofit organizations through the first annual silent auction. Items such as a week at a beach house and house wares were among those items donated by LEAD employees and local businesses.

The money went to support the Army Emergency Relief, which provides emergency financial assistance to active and retired Soldiers and their families. The second nonprofit supported by the silent auction was the Federal Employee Education and Assistance that helps federal employees every day through three signature programs, Annual Scholarship Competition, Emergency Assistance Program and Child Care Subsidy Program.

"This event was a huge success and the funds raised went to two really worthy causes," said Gina Loose, silent auction coordinator. "We are so grateful to all the employees and businesses that donated to the auction as well as the great volunteers for their dedication and hard work in making the 1st Annual Silent Auction a success."

The day began with the Commander's two-mile fun run, which was led by Col. Cheri Provancha and the Depot to the Commander's one-mile walk, which was led by Nadine Stoler, Chief of Staff. Approximately 300 employees participated in the run while another 400 participated in the walk. According to Melinda Torres, Run/Walk coordinator, the event was a huge success with a record number of participants.

"It is always fantastic to see Depot employees come together for an event and this year, it was

for hard work at Depot



amazing because we had so many great volunteers and the number of participants doubled from last year," said Torres.

Twenty-nine vendors participated in the Wellness Tent that represented the health and wellness community as well as Depot groups such as the 70th Anniversary Committee.

Amanda Shughart, Wellness Group Vice President, was pleased with the event and said the group was thankful for the turn-out of the vendors.

"All in all the day was an overwhelming success," said Shughart. "The wellness committee had \$2,500 worth of giveaways and we ran out of almost everything. The volunteer support was excellent also."

According to Larry Rubeck, Post Restaurant Fund Manager, approximately 2,100 individuals partook in the meal, which included steak, baked potatoes and

cole slaw as well as a wide variety of desserts including Antietam Dairy.

"I received numerous comments from the vendors in the Wellness Tent about how well organized the whole day was and the coordination between the various committees and departments to make things a success," said Shughart.

This was the first Employee Appreciation Day for Staff Sgt. Josh Wishmyer, Dock Two, Directorate of Supply and Transportation, who said he was impressed with the event.

"I think it is really important to show your employees that you do care about them and I thought Letterkenny did a great job at showing this. An event like this helps to build camaraderie," said Wishmyer.

Letterkenny welcomes TRMD from Red River

by David Putman, Director, Theater Readiness Monitoring Directorate

The name Theater Readiness Monitoring Directorate can be a little deceiving because it is derived by the monitoring of all HAWK and PATRIOT missile readiness in every theater of operation to include U.S. and its Allies.

The TRMD accomplishes its mission by performing missile lot sample testing based on serial numbers, storage locations, and readiness states in addition to lot sampling.

TRMD also performs missile maintenance and upgrades. PATRIOT and HAWK Missiles are inducted into the missile maintenance facility and initially tested by simulating a tactical "launch to intercept" scenario to assess the missile's capability of accomplishing its mission before any repairs or upgrades are performed.

TRMD's multiple divisions, to include the paint facility, work closely with the Letterkenny Munitions Center for the storage of Class V ammunition explosive items, providing logistical support that allows

TRMD's programs to be successful.

The Lighter Missile Complex includes TRMD's Missile Maintenance Facility, Supply Warehouses and Facility Office. TRMD's Administra-



tive and Program Management Team deals with customer relations, program scheduling, LMP Management and related logistic functions.

The OCONUS Division recently completed an Foreign Military Sales program for HAWK missiles and continues to work on other HAWK missions. This division maintains and validates test equipment used to recertify missiles, perform upgrades and modifications.

This division is also capable of providing on-site technical assistance for FMS customers, fabricating tools and equipment, assisting with facility setup and providing training.

The Certified Round Assembly Facility has now been validated and started production in October. CRAF will be capable of building new PATRIOT missiles.

The CRAF Division currently has a partnership with Raytheon to build PATRIOT missiles for an FMS customer that will carry into 2013. We have also received a request for proposal for the additional PATRIOT missile workload that

would carry through 2015.

The Patriot Missile Facility Logistics Division has multiple Stockpile Reliability Testing modification and recertification programs in process, in addition to the PATRIOT as a Target program.

PMF also has multiple Stockpile Reliability Testing modification and recertification programs in process, in addition to the Patriot as a Target program. TRMD also maintains its own test equipment.

In 2005 the Defense Base Closure and Realignment Commission, BRAC, mandated the Missile Maintenance Activity at Red River Army Depot close and relocate to LEAD.

The first missile was produced on April 28, 2010, one month ahead of schedule. As of the end of July, 2011 the Red River Missile Maintenance Activity closed two months ahead of schedule thereby saving the Army an estimated \$1.3M.



TRMD's employees gather to celebrate the production of their first PMF1-L Patriot Missile in April, 2010.

...from Difference, page 8

Mixell's husband of 39 years, Earl Mixell, was diagnosed with Leukemia and has suffered three strokes in the past year. Because of his medical condition, Earl doesn't have full use of his right arm or full use of his motor skills.

"The Make a Difference Day program at Letterkenny is a wonderful program for the community. I'm very glad to be working with such a caring group of people here at LEAD," said Mixell.

In addition to the home winterization, fifteen employees traveled to the Veterans Affairs Center in Martinsburg, W. Va. to volunteer in the nursing home. Michael Gregory, Electronics Mechanic from the Directorate of Maintenance, played the guitar for residents while other volunteers helped with the noon meal and visited with patients.

"These Vets honorably served their country and deserve all of the respect and dignity we can give them," said Master Sgt. Donna Lightner. "I know I would want someone to be respectful of the time I spent serving."

Thirteen employees visited two animal shelters in Chambersburg, the Kenny Gardens and the Cumberland Valley Animal Shelter. Volunteers cleaned the shelters, fed animals and walked and bathed dogs.

"[It was] delightful...to work with such "can do" people...and the wonderful teams...that, indeed, made a difference for our pets at CVAS," said Alan Loessy, CVAS Vice President.

Rodney Gettig, Director of Public Works, volunteered his time because he owns rescue dogs.

"I have five dogs and although only two are rescue dogs, I used to have three," said Gettig. "This particular organization, CVSA, I have a lot of respect for them, I think they do a lot of good work. Both my daughters go over on occasion and walk the dogs and volunteer and



I wanted to support them too."

The Make a Difference Day Campaign is held the fourth Saturday of October and is a nationally recognized day of volunteerism in local communities. Created by USA Weekend magazine, it is the nation's largest day of volunteering in which nearly three million civic-minded individuals volunteer in their community.

TOP, Mike Gregory (DOM) played guitar for residents at the VA center nursing home.
 MIDDLE, Depot Sgt. Maj., First Sgt. Gregory Stevens and Kurt Updegrave pull up plant stakes and tomato plants at a home in Chambersburg.
 BOTTOM, from left to right, Pamela Beaston (DOM), Joe Shines (DOM) and Staff Sgt. Ashleigh Palmer (DOC) make root beer floats for the VA nursing home patients.



TAPES final release complete

by Richard Henry, Developer,
Directorate of Information Management

The final major release of the the Total Army Personnel Evaluation System application occurred on Thursday, Aug. 4. A number of significant enhancements were made to the TAPES system.

Digital signatures are now available to sign TAPES forms. When accessing the updated TAPES application the user is prompted to select a digital certificate from their CAC. This enables the use of true digital signature on all TAPES forms.

From this point on, no manual signatures and dates should not be used. Signing electronically is critical for the TAPES application to be able to track form completions.

Automatic Email Notification of Counseling and Evaluation Sessions was started. Notification for all initial, midpoint, and evaluation sessions will be automatically sent to the rater.

These email notifications will be sent every seven days starting 30 days before the due date of the session. These notifications will continue until the form is complete. The form is considered complete when the Senior Rater electronically signs or initials and dates the form.

The employee and update pages have additional fields where the date a ratee is hired, changes jobs, or changes rater is entered. This will ensure that the altered schedule for that ratee is followed per regulations.

Many old standards and evaluation forms never had the complete dates entered. This will cause notifications to be sent out for them. If dates were entered manually (written) instead of digitally, please submit a service desk ticket listing ratee name, form type, rating period, and the date you wish to update and the DOIM staff can make those changes for you.

College Drinking: What Parents need to know

by the Army Substance Abuse Program

The following information was gathered from The National Institute on Alcohol Abuse and Alcoholism.

A Snapshot of Annual High-Risk College Drinking Consequences

The consequences of excessive and underage drinking affect virtually all college campuses, college communities, and college students, whether they choose to drink or not.

Death: 1,825 college students between the ages of 18 and 24 die from alcohol-related unintentional injuries, including motor vehicle crashes.

Unsafe Sex: 400,000 students between the ages of 18 and 24 had unprotected sex and more than 100,000 students in the same age group report having been too intoxicated to know if they consented to having sex.

Injury: 599,000 students between the ages of 18 and 24 are unintentionally injured under the influence of alcohol.

Assault: 696,000 students between the ages of 18 and 24 are assaulted by another student who has been drinking.

Academic Problems: About 25 percent of college students report academic consequences of their drinking including missing class, falling behind, doing poorly on exams or papers, and receiving lower grades overall.

Drunk Driving: 3,360,000 students between the ages of 18 and 24 drive under the influence of alcohol

Health/Suicide: More than 150,000 students develop an alcohol-related health problem and between 1.2 and 1.5 percent of students indicate that they tried to commit suicide within the past year due to drug/alcohol use.

Alcohol Abuse and Dependence: 31 percent of college students met criteria for a diagnosis of alcohol abuse and six percent for a diagnosis of alcohol dependence in the past 12 months, according to questionnaire-based self-reports about their drinking.

PARENTS ARE A PRIMARY INFLUENCE. As a parent of a College Freshman – Stay involved:

- Pay special attention to your son's or daughter's experiences and activities during the crucial first six weeks on campus. With a great deal of free time, many students initiate heavy drinking during these early days of college, and the potential exists for excessive alcohol consumption to interfere with successful adaptation to campus life. You should know that about one-third of first-year students fail to enroll for their second year.

See *Colleges*, page 16

LEAD Safety Office announces Poster Contest Winners

by Nelson Newman, Safety Office

The winners of the Lettekenny Army Depot Safety Poster Contest were honored by Depot Commander, Col. Cheri A. Provancha on Monday, Sept. 19.

First to third-place winners were chosen from ages five to twelve. The safety office was very proud of all the entries. All ten contestants that participated received a Certificate of Appreciation and a savings bond ranging from \$50 to \$100. The theme for the contest was "Safety through the Seasons" and the theme allowed the young artists to learn more about how to safe in all types of weather as well as express their artistic talents.

In the five to six-year-old category, first place was Nicolas Dean, second was Riley Hetzer and third was Brooklyn Presley.

In the seven to eight-year-old category, first was Hayden Hetzer, second was Joely Gipe and third was Reed Newman.

In the nine to ten-year-old category first was Morgan Presley, second was Lauren Evans and third was Joscelyn Jackson.

In the eleven to twelve-year-old category, first was Pearl Newman, second was Savannah Appleby and third was Irene Abbate.



Depot Commander, Col. Cheri Provancha awards five-year-old Brooklyn Presley for her third place entry for five to six-year-olds in the Safety contest.

The posters were judged for inclusion of theme and originality. The posters each had a message, from wearing orange while hunting to riding a bike safely. The safety office would like to thank all the contestants that participated and to all those that made the safety poster contest a success.

...from CFC, page 9

find it in this [campaign,]" said Cody.

The CFC is the only authorized solicitation for charitable donations from Federal employees and, according to the Office of Personnel Management, it is thought to be "the most inclusive workplace giving campaign in the world."

In 2009 the Depot raised \$71,000 in donations to the CFC, in 2010 that number jumped to \$98,000. This year the goal is to raise \$100,000.

"With all of the natural disasters we have had, coupled with a tanked economy, organizations are having a tough time helping these people; we need help from everyone to help them do that," said Cody.



The United Way of Franklin County is the Principal Combined Fund Organization and administers the program for the Chambersburg Area CFC. All CFC donations are processed through the United Way office, who distributes funds to the designated CFC organizations.

"A CFC donor becomes the voice of the one. The one could be a cancer victim or it could even be one of our four-legged friends," said Amy Hicks, Executive Director of the

United Way of Franklin County.

"It is a very personal gift and we take care of that gift."

Employees can contribute by completing a pledge form, donating cash or check, or they can contribute by authorizing payroll deductions. Coons said that payroll deduction is the simplest way to donate because it is automatically taken from the employee's check every pay period.

Employees can choose up to five different charities for contribution and can authorize deductions of as little as one dollar per pay period. Contractors and those at Letterkenny on temporary active duty orders (PFI Soldiers and Airmen) are not authorized for payroll deduction but can participate by donating cash or checks to the campaign.

iWatch Program enforces Antiterrorism best practices

by William F. Nolan, Jr., Directorate of Risk Management

What do you do if you are targeted by terrorism or if you see something amiss?

The new Army antiterrorism program, iWatch, encourages Army-wide community awareness and outreach efforts to address important topics related to protecting our communities from terrorist acts.

One primary focus for the iWatch program is for "Family Awareness." Handouts include posters and brochures to teach families about potential terrorist threats and how to report them. Additionally, many posters have been created to help units, individuals and community's to launch their own awareness campaign.

Employees may see these same posters on Depot, and should take the time to read them. There is much to learn, even from a poster. Depot employees should also share the information they learn with their families and communities. This helps in the battle with terrorism. Remember the slogan:

See Something! Say Something!

The Department of Defense defines Antiterrorism as "defensive measures used to reduce the vulnerability of individuals and property to terrorist acts." This is distinct from Counterterrorism, which refers to "offensive measures taken to prevent, deter and respond to terrorism.

Both Antiterrorism and Counterterrorism are part of the DoD concept of Force Protection, which brings together all the security disciplines in a broader program to protect service members, civilian employees, family members, facilities and equipment.

Terrorist incidents over the years show a trend toward ever-increasing numbers of attacks and sophistication in methods used. Terrorist methods include threats,



bombing, kidnapping, hostage taking, hijacking, assassination, sabotage, arson, armed raids or attacks and other measures to disrupt daily activities in our population.

Such actions occur rather routinely in some parts of the world and almost anyone can become a potential victim. The attacks on the World Trade Center and Pentagon have shown that these attacks can occur within the United States as well.

Although antiterrorism training cannot guarantee your safety, it will make you more aware of your surroundings, help you avoid becoming a terrorist target, and improve your chances of emerging unharmed if you do become a target.

...from *College*, page 14

- Find out if there is a program during orientation that educates students about campus policies related to alcohol use. If there is one, attend with your son or daughter, or at least be familiar with the name of the person who is responsible for campus counseling programs.
- Inquire about and make certain you understand the college's "parental notification" policy.
- Call your son or daughter frequently during the first 6 weeks of college.
- Inquire about their roommates, the roommates' behavior, and how disagreements are settled or disruptive behavior dealt with.
- Make sure that your son or daughter understands the penalties for underage drinking, public drunkenness, using a fake ID, driving under the influence, assault, and other alcohol-related offenses. Indicate to them that you have asked the college/university to keep you informed of infractions to school alcohol policies.
- Make certain that they understand how alcohol use can lead to date rape, violence and academic failure.

from *Sioux*, page 3

new capability to enhance our capacity. It has been a win-win for us both.”

Letterkenny has solidified this growing business relationship with RIC through a congressionally-funded program known as Parts On Demand for Continental U.S. Operations.

PODCO, which was sponsored in 2007 by Senator Byron Dorgan (D-ND), is in response to the ongoing equipment demand of the Army due to the needs of Operation Iraqi Freedom and Operation Enduring Freedom.

“With a smart allocation of Federal funds, this project creates well-paying jobs on the reservation and provides quality parts-on-demand service to military units based in the U.S.,” said Dorgan.

Other advantages to working with RIC include how LEAD pays for the parts RIC provides.

“We are able to access their capability by using a MIPAR process, which is far quicker than standard contracting practices,” said Bender. “Another advantage is that they produce the first article sample for free and then use that as a training event. Then production starts and they have consistently provided us good quality parts.”

Partners in addition to LEAD include Corpus Christi Army Depot, the North Dakota Army National Guard, the South Dakota Air National Guard, Tank and Automotive Command, San Diego Navy Base and Marine Corps Air Station at Cherry Point, NC.

RIC is a tribally-owned 8(a) Hub Zone disadvantaged small business and has 15 employees, all of which are registered members of the Standing Rock Sioux Tribe on Standing Rock Sioux Reservation, Ft. Yates, ND.

from *Pedestrians*, page 4

walking and by wearing retro-reflective clothing.

Tips for drivers:

- You can encounter pedestrians anytime and anywhere - even in places where they are not supposed to be found.
- Pedestrians can be very hard to see, especially in bad weather or at night. You must keep a lookout and slow down if you can't see clearly.
- When entering a crosswalk area, drive slowly and be prepared to stop.
- Stop for pedestrians who are in a crosswalk, even if it is not marked. When you stop for a pedestrian in a crosswalk, stop well back so that drivers in the other lanes can also see the pedestrian in time to stop.
- Do not overtake and pass other vehicles stopped for pedestrians.
- When you are turning, you often will have to wait for a "gap" in traffic. Beware that while you are watching for that "gap," pedestrians may have moved into your intended path.

The bottom line here is for drivers to be aware that the Depot is a very busy industrial area. Slow down and watch for pedestrians crossing the road. Pedestrians need to make sure traffic has come to a complete stop before stepping in front of a vehicle. If we all follow these simple rules everyone goes home safe at the end of the day.

from *Audit*, page 1

Although LEAD is currently in compliance, these findings were listed because corrective action is still being implemented. There were no Class II findings, non-conformance with State or Federal regulation effective six months after the audit. A total of six Class III findings were reported for non-conformance with DoD or Army regulations. There were no findings reported in seven of the environmental programs.

According to the lead Team Auditor, LEAD had the lowest number of Class I and overall findings of any installation since he began conducting audits in 1995. After auditing over one hundred installations, he stated that LEAD is also the only installation he has audited with no Hazardous Waste findings.

The workforce has researched and developed opportunities to improve in areas to position the Depot to become more environmentally responsible. From recycling and alternative energy solutions to reducing pollution and waste, the Depot's environmental efforts have generated results.

This recognition of success could not be achieved apart from the commitment of the team, who has worked to make these efforts increasingly impactful. During the out brief, the lead Team Auditor said he was quite pleased with the overall attitude of the personnel at Letterkenny with regards to the environmental program. Their willingness, participation and communication on all aspects of the programs was exceptional.

Quinn said that the staff made the audit successful, "The employees here are dedicated and the people on the floor take a lot of pride in what they do."

...from *Upholstery*, page 3

buckle on the end to form a net-type web assembly. Two-Pattern Sewing Machines have recently been installed to provide the latest technology in automated tack stitching patterns used on webbing.

With the new Pattern Sewing Machines, patterns are pre-programmed, with only the initial material positioning. The pattern now requires only five to six *seconds* to complete.

The time to assemble a nominal 18 inch by 30 inch Cargo Net requiring 70 individual "Box + X" stitches should be reduced from approximately one and 3/4 hours to less than 10 minutes.

One of the larger, more impressive items planned for the Upholstery Shop is a CNC Fabric Cutter that will cut cloth, vinyl, and foam items. This machine was delivered to the shop on Sept. 30, and is currently being installed. It is programmable and will nest projects to greatly decrease cut times, minimize waste, provide accuracy and repeatability and assist in material management by providing accurate material requirements.

The CNC Fabric cutter will help in the cutting of materials needed to fabricate Containerized Kitchen (CK) Covers. In Oct. of 2010, DOM representatives Kelly Barnes and Jason Nold and Peter Sullivan, of NCDMM, attended the IFAI Expo to identify equipment and capabilities needed to fabricate CK Covers.

One of the items that was identified there is a Vinyl Welding machine that uses heat to weld two sheets of vinyl together without glue. It can also be used to place a hem in the

edge of the material or even a hem around a rope like some covers.

The capability will be used to make the large continuous sheets of material needed for the CK Cover sides. It can also be used to weld the inside material together to form the large sheets required for the inner layer of the cover. The Vinyl Welder has been provided by NCDMM and has been used to build the first CK Cover.

The first CK Cover, the serving side, has been completed and will be used on a CK. The kitchen side cover is nearing completion at this time. This will be a great capability for LEAD because there have been supply issues with CK covers in the past. This capability could also lead to new workload since there are other shelters that use variations of these covers.

There are other equipment items being analyzed by NCDMM to include special sewing and binding machines, a layout table with special tracks in it for the welder and possibly an air float system to ease the movement of the large and heavy CK sides.

Other machines that are currently being purchased are two Snap Machines and a Grommet Machine. The upholstery shop is undergoing many improvements to prepare for future Army support and Letterkenny business opportunities.

It is one example of how Production Engineering works with the shop experts while reaching out to industry experts like NCDMM, which adds capability and improve efficiency while focusing on cost, quality, and schedule.

...from *Snow*, page 5

against pilferage, so they are readily available for the next snow and ice storm.

Ice Melting Materials and buckets should be at every pedestrian entrance into every facility. If you do not have a bucket, or your bucket is out of ice melting materials, or nearly out, submit a DPW Service Order to have your bucket refilled.

Snow Removal Safety...

Extreme care must be taken by all employees both on and off Depot when operating vehicles or while on foot in proximity to operating snow removal equipment. Here are some SAFETY tips when you come in contact with snow and ice removal equipment:

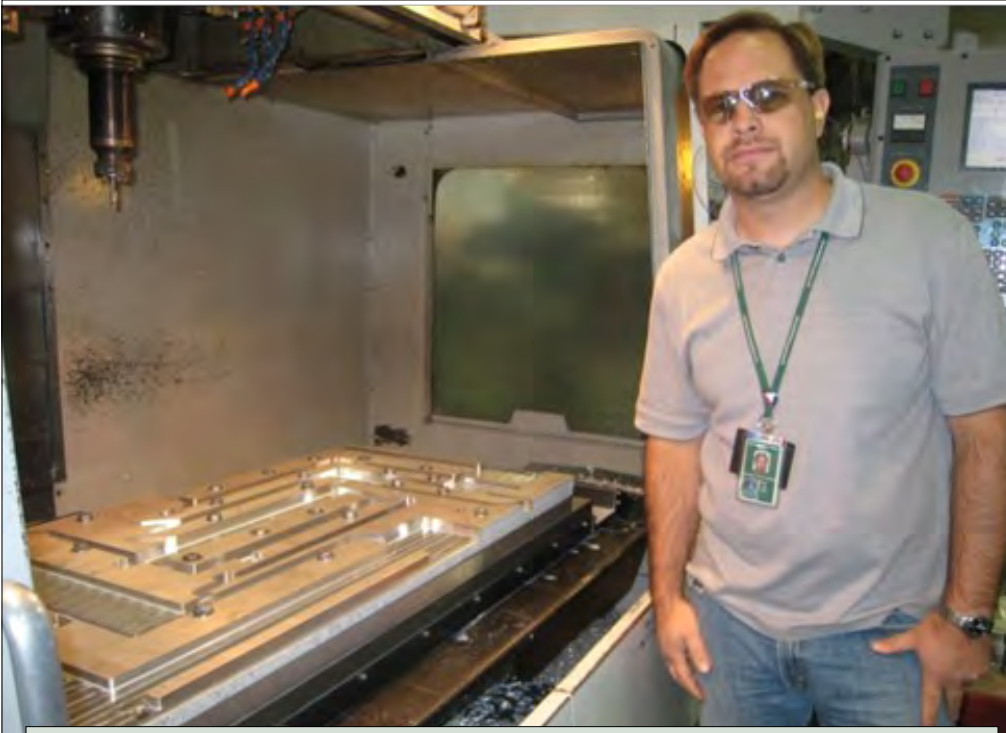
Please give all snow removal equipment plenty of room to work. Operators of these pieces of equipment frequently have limited visibility particularly when backing, which they do frequently, and are concentrating on many aspects of their mission and may not necessarily see someone approaching close to their equipment.

Make sure the equipment operator knows you are there. Everyone should give snow removal equipment a wide berth and only approach a vehicle if they have made eye contact with the operator and are sure the operator has seen them; and NEVER approach a piece of operating snow removal equipment from behind.

Please try to park in lots that have been plowed and consolidate parking to allow the operators to continue to keep areas cleared without the possibility of striking vehicles or pedestrians going to or from their vehicles.

Please do not let parts and materials in areas where it will be buried in snow and the operators will not be able to see it thus creating an unsafe condition.

If you have an area that is becoming unsafe due to snow or ice please call the DPW service order desk at 7-9010 during duty hours. During non-duty hours you can call the Construction and Maintenance Branch at 7-8442 or x7-8989 for snow removal emergencies.

...from *NASCAR*, page 5

Mike Patterson stands beside a plate of Machined parts for the Door and Window Seam Armor kits.

armor pieces is needed for the CAT II.

The mapping process resulted in one decision to 'kit' the parts. This decision minimized defects, waiting, inventory and transportation, which are four of the eight deadly wastes as identified by Lean. Shadow boarding kits reduced excess transport and simplified the logistics of tracking multiple parts.

Thirty-two shadow boards were designed and manufactured through the DOM Sheet Metal and Weld shops. Each shadow board is designed to hold one complete armor kit. Technicians can determine at a glance if there are any shortages or excess components on each pallet.

The shadow boards allow painted armor kits to be transported efficiently to the paint carousel and into another building for packing and crating.

The machining process addressed two additional deadly wastes, non-utilized talents and motion. The machinists install 21 bolts to mount the 18 parts to a single shadow board plate which was cut on the VF5B milling machine.

Lean is all about continuous improvement, and Patterson notes that the team made great strides in identifying opportunities to reduce waste thus far but says they are not finished yet. As they ramp up to full production with the complete drawing package, LEAD's goal is to increase monthly production from 75 to over 165 kits per month. Implementing the smallest idea can have a tremendous impact on increasing production and cost savings over the length of the project according to Patterson.

"Not all improvements need to be high-tech. Frequently, the problem can be solved with an inexpensive, low-tech, solution," explained Mike. "I like those because they require minimal resources, and people are more eager to cooperate."

The early implementation of LEAN concepts and the joint efforts of DOM and DS&T personnel have placed this project on track to meet Bender's challenge of returning a million dollars back to the customer.

When the last of the 1,888 armor kits are produced and shipped, Patterson will complete the last lap and take the checkered flag – certification as a LSS Black Belt.

...from *TDY*, page 9

2. Please put the **Traveler's name and departure date in the Subject Line** (ex; Smith, Feb 12).
3. The Director or Deputy of Maintenance will then forward the email to "L - MAINTTDY" annotating "approved." Orders will be emailed to the employee once approved by Resource Management.
4. Supervisors should verify with the traveler that Resource Management (RM) has been provided the Direct Deposit Form and Government Credit Card Information before submitting the Travel Request/Authorization Worksheet to Travel.
5. Travelers should follow their chain of command for the status of their orders before contacting Resource Management.
6. Once worksheets have been received in Resource Management for processing any changes need to be approved by the Supervisor and Director, then sent to Resource Management for processing.

Any questions or concerns, please contact Barb Davis, Peggy Ott or Jacky Rhodes. You can also use the website below to access information on the request and authorization for the worksheet: <https://sharepoint.lead.army.mil/DOIM/info/LEAD%20Forms/4050.xfdl>.

Letterkenny Retiree Reunion Announced

It was Dec. 18, 1941, only eleven days after the bombing of Pearl Harbor when the directive was issued to acquire the site that would become Letterkenny Ordnance Depot.

In remembrance of that day and kick off the beginning of LEAD's 70th year, there will be an unveiling ceremony of the Anniversary Commander's Coin as well as a Retiree Reunion on Thursday, Dec. 15, 2011. Times and details for these events can be found starting Nov. 1 on the LEAD portal, Facebook and PADS monitors in your area.

MORE LEAD NEWS!

On LEAD's Facebook page you can find....

- Employee Appreciation Day images
- 70th Anniversary merchandise
- Make a Difference Day photos

Depot Red Cross Blood Drive

The American Red Cross held their quarterly blood drive for LEAD employees on Aug. 16-19. The Red Cross received 268 units of blood from LEAD personnel. Those donations will help 807 people in the Greater Allegheny Region of the American Red Cross. The next blood drive will be held **Jan. 31 & Feb. 1** and all Depot employees are encouraged to donate.



U.S. Army

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***If you no longer wish to receive the Kenny Letter please contact the PAO office at LEADPAO@conus.army.mil or 267-9356.**

****If you would like your family to receive the Kenny Letter via e-mail please contact the PAO office to be added to the e-mail list.**

Photos courtesy of LEAD photographers Don Bitner and Trent Shields. Images are from Google.

Mark Your Calendars!

- Nov. 1st All Saints Day
- Nov. 6th Daylight savings ends
- Nov. 8th Election Day
- Nov. 11th Armistice Day
- Nov. 11th Veterans Day
- Nov. 19th Chambersburg Christmas Parade
- Nov. 24th Thanksgiving
- Dec. 1st AIDS Awareness Day
- Dec. 7th Pearl Harbor Remembrance
- Dec. 10th LEAD Christmas Party
- Dec. 15th Retiree Reunion
- Dec. 21st Hanukkah begins
- Dec. 24th Christmas Eve
- Dec. 25th Christmas Day
- Dec. 26th Kwanzaa begins
- Dec. 31st New Year's Eve