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NOTICE TO THE TRADE—DeCA NOTICE 10-05

SUBJECT: Defense Commissary Agency (DeCA) Gift Vouchers

Effective October 15, 2009, DeCA is offering in-house gift vouchers at all commissaries until a gift card program is implemented. DeCA gift vouchers will be available only in a \$25 denomination and a service or handling fee is not assessed. DeCA gift vouchers can only be obtained in a commissary; they are not available through mail order or the Internet. DeCA gift vouchers may be obtained at the commissary customer service area, cash office, or full service checkout. Requests for gift vouchers totaling \$100 or more must be made at least a week in advance to allow the commissary sufficient time to order and receive them. Gift vouchers may be redeemed only by authorized patrons at any commissary location and are valid until the expiration date printed on the voucher.

DeCA gift vouchers may not be used to pay for Vendor Credit Memos, demos, or exchanged for cash.

DeCA gift vouchers offered by Industry representatives must be awarded directly to authorized patrons or designated beneficiary, e.g., Morale, Welfare and Recreation, chaplain's funds, etc. DeCA personnel will not accept, handle or store these gift vouchers prior to presentation.

Industry representatives may not give DeCA gift vouchers to DeCA employees for personal or store use.

My point of contact is Ms. Danna Eldridge, DSN 687-8000 or 804-734-8000, extension 4-8772.

James J. Hudson, Jr.
Director, Performance and Policy