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THE ASSISTANT SECRETARY OF DEFENSE

WASHINGTON, DC 20301-1200

Mar 14, 1997

MEMORANDUM FOR: DEPUTY SURGEON GENERAL OF THE ARMY
DEPUTY SURGEON GENERAL OF THE NAVY
DEPUTY SURGEON GENERAL OF THE AIR FORCE

SUBJECT: Policy for the MHSS Information Management/Information Technology Benefits Management Program


This document establishes policies and procedures for implementation of the Information Management/Information Technology Benefits Management Program within the Military Health Services System (MHSS).

Effective immediately, MHSS IM/IT benefits shall be evaluated, documented, and maintained within existing decision and IM/IT review processes, using a Benefits Life Cycle Management approach; estimates will be data-driven, standards used, and oversight processes appropriately instituted and carried out during the entire program life cycle.

In our current business environment, we must continuously assess and reassess the appropriateness of both our IM/IT investments and continued funding. This program will provide managers with guidance materials and management tools to enable them to prepare standard, equivalent, and consistent benefits analyses.

The *MHSS Benefits Management Guidebook* and *Supplement and Toolkit* will be provided to assist managers in the execution of this program. The Functional Manager will conduct the benefits assessment, coordinate it with the Technical Program Manager, and submit it to Defense Medical Information Management (DMIM), the Information Management Program Review Board and the MHSS Proponent Committee through the Executive Agent. The EA is responsible for identifying any deficiencies to the ASD(HA) and for recommending policies, remedial actions and funding as needed to achieve desired benefits.

My points of contact for this activity are LtCol Russell Heath, DMIM, who can be reached by phone at (703) 681-8798 or by e-mail at rheath@ha.osd.mil, and Dr. Vicky Barrera White, DMIM, who can be reached by phone at (703) 681-8792 or by e-mail at vbarrera@ha.osd.mil.


Edward D. Martin, M.D.

Principal Deputy Assistant Secretary

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