

**OPM & DoD/CPMS Hiring Reform Training Offerings
As of January 12, 2011**

| Training Offering/Topic | Audience | Offered by | When | Where |
|---|----------------------------------|-------------------|--|---|
| <ul style="list-style-type: none"> • Job Analysis • Occupational Questionnaires • Using Multiple Hurdles • Structured Interviews • Resume Writing for Applicants • Assessment Tools • Category Rating | Hiring Managers | OPM | Calendar of Events Section on MAX: https://max.omb.gov/community/display/HumanCapital/Calendar+of+Events or OPM Leadership Development and Training Website https://www.leadership.opm.gov/Index.aspx | Nationwide: Atlanta, GA, Baltimore, MD, Chicago, IL, Los Angeles, CA, Oklahoma City, OK, Philadelphia, PA, San Antonio, TX, San Francisco, CA and Seattle, WA |
| <ul style="list-style-type: none"> • Describing Specialized Experience • Streamlined JOAs • Assessing Resumes • Establishing Category Rating Policy • Category Rating Refresher Training • Using Shared Registers | HR Specialists | OPM | Calendar of Events Section on MAX: https://max.omb.gov/community/display/HumanCapital/Calendar+of+Events or OPM Leadership Development and Training Website https://www.leadership.opm.gov/Index.aspx | Washington, DC (OPM Auditorium) and Webinar |
| Classification, Benefits, Staffing, & Compensation courses | HR Specialists | DoD/CPMS | http://www.cpms.osd.mil/forms/fas/trainings/trainings.aspx | See website for locations: http://www.cpms.osd.mil/forms/fas/trainings/trainings.aspx |
| Hiring Reform for Managers <ul style="list-style-type: none"> • Hiring Mgr - Duties/Responsibilities | Hiring Managers & HR Specialists | OPM | Calendar of Events Section on MAX: https://max.omb.gov/community/display/HumanCapital/Calendar+of+Events | Eastern Management Development Center (EMDC) and Western Management Development Center |

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|--|--|------------|---|---|
| <ul style="list-style-type: none"> • Hiring Reform for Hiring Mgrs • JOAs that Work • Assessment Tools - Designs/Options • Category Rating • Using Certs of Eligibles • High Impact Interviewing • Successful Start (EOD and Employee Engagement) • Successful Partnering (Collaboration) • Tools and Resources | | | <p>or:</p> <p>or OPM Leadership Development and Training Website</p> <p>https://www.leadership.opm.gov/Index.aspx</p> | <p>(WMDC)</p> <p>See Website</p> |
| <p>Federal Executive Board (FEB) Hiring Reform Briefings</p> | <p>FEB Members and HR Staff (Invitation Only)</p> | <p>OPM</p> | <p>Calendar of Events Section on MAX:</p> <p>https://max.omb.gov/community/display/HumanCapital/Calendar+of+Events</p> <p>or OPM Leadership Development and Training Website</p> <p>https://www.leadership.opm.gov/Index.aspx</p> | <p>Nationwide and as requested to OPM</p> |
| <p>Bite Size Trainings</p> | <p>Managers, HR Specialists Senior Leaders</p> | <p>OPM</p> | <p>Online at user's convenience</p> <p>https://hrmadesimple.golearnportal.org/main.php</p> | <p>Online:</p> <p>https://hrmadesimple.golearnportal.org/</p> |

To register for a MAX account go to <https://max.omb.gov/maxportal/registrationForm.do>.

Complete information and wait until your access is confirmed.

The following screenshots will guide you to the Hiring Reform Calendar of Events area to locate training offerings

The screenshot shows the MAX Federal Community homepage. At the top, there is a green banner with the text "The MAX Federal Community has been upgraded! Click here to view the new features!" and a button labeled "Preview the new MAX Design". Below this is a navigation bar with "Favorites", "Homepage", "Directory", and "Page Link: https://max.omb.gov/community/x/NwBnAQ". A search bar and a user profile "LISA BECKER(DOD)" are also visible. The main content area features a "Home" section with a "Welcome to the MAX Federal Community!" message. Below this, there are two main categories: "Agency Communities" and "Government Wide Communities". The "Agency Communities" list includes various federal agencies. The "Government Wide Communities" are organized into a grid with categories like "Acquisition", "Homeland Security", "Performance", "Human Capital", "IT Infrastructure", "Management", "Small Agencies", "Grants", "Open Government", and "Sustainability". A yellow callout box with the text "Click on Human Capital" has an arrow pointing to the "Human Capital" link. At the bottom, there is a green banner with a red "The New MAX" logo and the text "Click here to get involved in the MAX Federal Community redesign! Read our MAX design blog, post your comments and vote on what matters to you!"

Welcome to the Human Capital Community!

Calendar and OPM Meetings
 Chief Human Capital Officers Council (CHCO)
 Collaborations
 Data Calls and Exercises
 Documents and Guidance
 Human Capital & HR Career Development Center
 Human Capital Assessment and Accountability Framework (HCAAF)
 Human Resources Line of Business (HRLob)
 Media on Human Capital
 Multisector Workforce
 Shared Information

Hiring Reform

- Hiring Reform 2009
- Hiring Reform 2010 (Implementation)

Human Capital Community Highlights
 Welcome all Federal Government personnel interested in sharing HR and Human Capital best practices!

- NEW!** OMB guidance for the FY 2012 budget and identifying low-priority agency programs.

Note: Agency Budget Submissions should include:

Recently Updated

- Leadership Development updated by ELIZABETH WOOLEY(ED) about 2 hours ago
- GSA Manager Satisfaction Survey Results commented by CHERYL WARD(GSA) about 5 hours ago
- Group Email Addresses for HWI 2010-6-30.xls attached by JOAN SHERMAN(OPM_Ctr) yesterday at 05:23 PM
- Human Capital Collaborations updated by BERWYN GONZALVO(OPM) yesterday at 03:16 PM
- HCMR on MAX updated by BERWYN GONZALVO(OPM) yesterday at 02:59 PM
- WellnessWorks Implementation & Coordination 08:56 AM
- ActionItems-2010-6-9.xlsx attached by JOAN SHERMAN(OPM_Ctr) Jun 29
- Healthways Action Items 2010-6-24.xls attached by JOAN SHERMAN(OPM_Ctr) Jun 29
- Use of Category Rating (Official OPM Response) commented by EDWARD CUNEO(OPM) Jun 28
- Ask A Question About Hiring Reform 2010 commented by GERALDINE MCCANN(EPA) Jun 28

Select Hiring Reform 2010

Hiring Reform '10 - Human Capital Community - MAX Federal Community - Windows Internet Explorer

https://max.omb.gov/community/display/humanCapital/Hiring+Reform-10

Office of Management and Budget [US]

Hiring Reform '10

Last edited by EDWARD CUNEO(OPM) on Jun 22, 2010 (view change)

OPEN (0) (59)

Agency Assessment Tools

Agency Submissions

Hiring Reform Weekly Updates

Calendar of Events

Oversight of Hiring Reform - Compliance

Guidance

Hiring Reform 2009

Hiring Reform Feedback (Formal and Informal)

Implementation Points of Contact (POCs)

Improvement and Tracking Progress

Hiring Reform-Highlights

- If you have any questions about 'Hiring Reform '10' events please contact **Ted Cuneo**: edward.cuneo@opm.gov

Select Calendar of Events

Frequently Asked Questions

- Eliminate written essay-style questions (KSAs) (Official OPM Response)
- Allow individuals to apply with resume & cover letters (Official OPM Response)
- Use of Category Rating (Official OPM Response)
- Ensure manager responsibility & accountability for hiring (Official OPM Response)
- Improve quality and speed of hiring (Official OPM Response)