



OFFICE OF THE UNDER SECRETARY OF DEFENSE

4000 DEFENSE PENTAGON
WASHINGTON, DC 20301-4000

MAR 31 2011

PERSONNEL AND
READINESS

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Nominations for Joint Executive Management Program (2011)

The Department of Defense Civilian Personnel Policy (CPP) Office is pleased to announce a call for nominations of Senior Executives to participate in the Joint Executive Management (JEM) Program for 2011 at the University of North Carolina's Kenan-Flagler Business School in Chapel Hill, North Carolina. The program is aimed at deepening the business acumen of executives in a joint, inter-agency structured learning setting. This program of study meets the Joint competency requirement at the Baseline or awareness level. The course description is attached.

This current structured learning opportunity has been tailored to address the DoD Joint competency requirements and incorporates curriculum from a similar course offered by the Department of the Navy for its executives. On the basis of participant feedback from last year's pilot offerings of JEM, the program has been further enhanced this year with a stronger joint focus, including the addition of team-based action learning projects where participants address real-world joint challenges facing DoD Senior Executives.

The JEM course tuition for DoD Senior Executives is funded by the office of Deputy Assistant Secretary of Defense (CPP). Lodging and meals are included in the overall course cost. Components are responsible for funding travel and per diem for their executives.

JEM is scheduled for four offerings in 2011. Course dates and the associated nomination submission due dates are as follows:

<u>Course Dates</u>	<u>Nomination Due Date</u>
May 1 – 6, 2011	April 12, 2011
June 26 – July 1, 2011	May 20, 2011
July 31 – Aug 5, 2011	June 24, 2011
Aug 28 – Sept 2, 2011	July 22, 2011

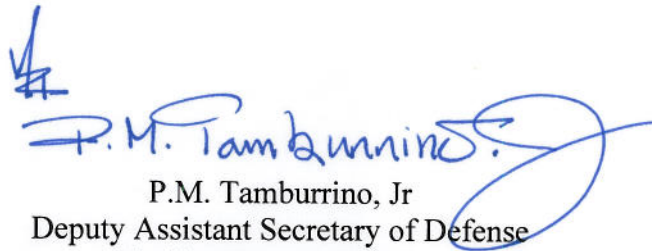
For each course offering, Air Force, Army, and Navy/Marine Corps are allocated 6 seats each and Fourth Estate is allocated 10 seats, for a total of 28 seats per course. Components should provide full contact information and a current unclassified bio for each Senior Executive nominated. ***Nominations must be submitted through executives' respective Senior Executive Management Offices. Fourth Estate agencies should submit their nominations to the PEO for Executive Lifecycle Management. The Military Departments are to include COCOM Senior Executive nominations.***



Due to the high demand and limited capacity for this course, executives nominated for this course must have prior supervisory approval and, once confirmed to attend, must attend, absent a family of medical emergency.

All nominations should be submitted to Mr. Scott Derrick, Program Manager for Executive Development, DoD Senior Executive Management Office, Civilian Personnel Management Service, at scott.derrick@cpms.osd.mil by the respective nomination submission due dates mentioned above. Questions can also be addressed to Mr. Derrick at (703) 696-1722.

This program is a special opportunity for our Department's Senior Executives to further enhance their business acumen in a joint operational environment, and build peer networks with other Senior Executives throughout DoD and the interagency. I encourage you to take full advantage of this opportunity.



P.M. Tamburrino, Jr
Deputy Assistant Secretary of Defense
Civilian Personnel Policy

Attachment:
As stated

cc:
Director, Administration and Management (OSD)
Program Executive Officer, Executive Lifecycle Management

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Joint Executive Management (JEM) Program

Location: Kenan-Flagler Business School
University of North Carolina
Paul J. Rizzo Conference Center
150 DuBose House Lane
Chapel Hill, NC 27517

Frequency: Four sessions in 2011

- May 1 - 6, 2011
- June 26 - July 1, 2011
- July 31 - Aug 5, 2011
- Aug 28 - Sept 2, 2011

Duration: 1 week

DoD Course Manager

For Senior Executive Service Attendees:
Scott Derrick, CPMS
DoD Senior Executive Management Office
scott.derrick@cpms.osd.mil
Phone: (703) 696-1722

Description:

JEM is a course designed to deepen the business acumen of Senior Executives in a joint educational environment. Each session of this course provides 28 DoD and Inter-Agency Executives with the opportunity to collaborate and share ideas and viewpoints in an educational setting. The course provides Baseline level competency in support of the Joint Competency requirement. Program topics include: Executive Decision Making, Strategic Thinking and Strategy, Leadership & Influence, Negotiation and Collaboration, Human Capital Management, Driving Organizational Change, and Customer Focus. Participants also engage in team-based action learning projects where they address real-world joint challenges facing DoD Senior Executives.

Target Population:

- Tier 1 and Tier 2 Senior Executives who will benefit most based on current position and future potential.

DoD Institutional Competencies Addressed:

- Joint Perspective
- Enterprise Perspective
- Leadership
- Business Acumen

Funding:

Tuition (including lodging and meals) is OSD-funded. Units are responsible for funding travel to and from the seminar location.

Pre-Course Requirements:

No pre-course requirements.

Remarks:

Approximately 60% of the time will be spent in classroom instruction. The remainder of the time will be spent in breakout sessions to apply analytic frameworks and models learned in class to real-world situations.