



FACT SHEET

2008-2010 HSGP Guidance Snapshot

Beginning in 2008, Homeland Security Grant Program (HSGP) imposed new restrictions on how grant funds can be spent. Below

are pertinent excerpts from the grant guidance. Unless noted, the guidance given here is for SHSP or UASI. For 2009 and 2010 changes

are noted in italics. For further clarification on restrictions or allowable expenses, refer to the appropriate year's grant guidance.

2008

FY 2008 HSGP focuses on the following three objectives as its highest priorities:

1. Measuring progress in achieving the National Preparedness Guidelines
2. Strengthening improvised explosive device (IED) attack deterrence, prevention, and protection capabilities
3. Strengthening preparedness planning

Planning—At least 25 percent of FY 2008 HSGP (State Homeland Security Program [SHSP], Urban Areas Security Initiative [UASI], Metropolitan Medical Response System [MMRS], and Citizen Corps Program [CCP]) funding must be allocated to objectives 2 and 3.

LETP—In addition to the above, states are also required to ensure that at least 25 percent of their

SHSP award funds and 25 percent of their UASI award funds are dedicated towards law enforcement terrorism prevention-oriented planning, organization, training, exercise, and equipment activities.

Organization—No more than 25 percent of the UASI award amount may be used for operational expenses and overtime costs for operational overtime costs, overtime costs and Intelligence Analysts.

Training conducted using HSGP funds should address a performance gap identified through an After Action Report/Improvement Plan (AAR/IP) or contribute to building a capability that will be evaluated through an exercise.

Exercises conducted with

FEMA support must be managed and executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

Personnel—For SHSP and UASI, a personnel cap of up to 15 percent of each of the total program funds may be used. The category of personnel costs does not apply to contractors.

M&A—The overall M&A amount may not equal more than three percent (3%).

Quick Reference Links

- > **2009 HSGP Grant Guidance:** www.fema.gov/pdf/government/grant/hsgp/fy09_hsgp_guidance.pdf
- > **Authorized Equipment List:** <https://www.rkb.us/lists.cfm>
- > **FEMA grants:** www.fema.gov/government/grant/index.shtml
- > **HSEM Web site:** www.hsem.state.mn.us
- > **Web Enabled Grant Operations (WEGO):** www.wego.dps.state.mn.us/Portal.asp

Percentages at a Glance

	2008	2009	2010
Planning	25% Min	25% Min	n/a
LETP	25% Min	25% Min	25% Min
Organization	25% Max (UASI Only)	50% Max	50% Max
Personnel	15% Max	50% Max	50% Max
M&A	3% Max	3% Max	5% Max

NOTE: For additional detailed information on restrictions or allowable expenditures, please refer to the Homeland Security Grant Program Guidance and the actual investment submitted to DHS. Contact the program manager or your Regional Program Coordinator for a copy of the investment and/or grant guidance. The grant guidance can also be found at www.fema.gov/government/grant/index.shtml

2009

FY 2009 HSGP focuses on the following objectives as its highest priorities:

- Addressing Capability Requirements and Measuring Progress in Achieving the National Preparedness Guidelines

- National Priority: Strengthen Planning and Citizen Preparedness Capabilities—*Strengthening Preparedness Planning*

Planning— *Revised in 2009:* At least 25 percent of FY 2009 HSGP funding (State Homeland Security Program [SHSP], Urban Areas Security Initiative [UASI], Metropolitan Medical Response System [MMRS], and Citizen Corps Program [CCP]) must be allocated to the Strengthening Preparedness Planning Priority noted above through planning, training and exercise activities.

LETP—States are required to en-

sure that at least 25 percent of their SHSP award funds and 25 percent of their UASI award funds are dedicated towards law enforcement terrorism prevention-oriented planning, organization, training, exercise, and equipment activities.

Organization— *Revised in 2009:* All States are allowed to utilize up to 50 percent of their FY 2009 SHSP funding and all Urban Areas are allowed up to 50 percent of their FY 2009 UASI funding for Organizational activities.

Training conducted using HSGP funds should address a performance gap identified through an After Action Report/Improvement Plan (AAR/IP) or contribute to building a capability that will be evaluated through an exercise.

Exercises conducted with FEMA support must be managed and

executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

Personnel— *Increase from 2008:* A personnel cap of up to 50 percent of total program funds may be used for personnel and personnel-related activities. However, contractors may be counted against the percentage. Contact a Program Manager for additional information. MMRS & CCP do not have a personnel cap.

M&A—The overall M&A amount may not equal more than three percent (3%).

New in 2009: Both organizational costs (e.g., intel analysts, operational overtime) and planning, equipment, training, exercise personnel costs are applied towards the 50 percent personnel cap.

2010

For FY 2010 HSGP the requirement to allocate 25 percent of funding towards the planning priority has been removed.

LETP—States are required to ensure that at least 25 percent of their SHSP award funds and 25 percent of their UASI award funds are dedicated towards law enforcement terrorism prevention-oriented planning, organization, training, exercise, and equipment activities.

Organization—States are allowed to utilize up to 50 percent of their FY 2010 SHSP funding and Urban Areas are allowed up to 50 percent of their FY 2010 UASI funding for Organizational activities for operational overtime costs, overtime costs and Intelligence Analysts.

Equipment— *New in 2010:* For Interoperable Communications Equipment (Category 6) purchases,

States must consult SAFECOM's coordinated grant guidance.

Training conducted using HSGP funds should address a performance gap identified through an After Action Report/Improvement Plan (AAR/IP) or contribute to building a capability that will be evaluated through an exercise.

Exercises conducted with FEMA support must be managed and executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP) and be NIMS compliant.

New in 2010: States & Urban Areas are encouraged to exercise their capabilities with regard to infants and children across all aspects of response and recovery, including pediatric medical surge capabilities and integrating the accessibility and functional needs of chil-

dren and adults with disabilities.

Personnel—A personnel cap of up to 50% of total program funds may be used for personnel and personnel-related activities.

Both organizational costs (e.g., intel analysts, operational overtime) and planning, equipment, training, exercise personnel costs are applied towards the 50 percent personnel cap.

In addition, contractors may be counted against the percentage. Contact a Program Manager for additional information.

MMRS and CCP do not have a personnel cap.

M&A— *Increase from 2009:* The overall M&A amount may not equal more than five percent (5%).

New in 2010: The UASI should include officials responsible for the



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administration of CDC and ASPR cooperative agreements. Non-governmental organizations that have a history of citizen preparedness inclusive of special needs populations should be invited to provide representation.

