

# HOW TO LOGIN TO FEPAAS

# EVENT SHORT-CUT

**EMPLOYEES:** IF YOU ARE REQUIRED TO ACCOUNT FOR YOURSELF AND DO NOT HAVE A PASSWORD OR ACCESS TO A CAC'D COMPUTER: SELECT THE 'PERSONAL INFORMATION' OPTION. LOGIN WITH YOUR SSN, DATE OF BIRTH, AND LAST NAME.

**SUPERVISORS:** IF YOU ARE LOGGING IN TO FEPAAS TO ACCOUNT FOR EMPLOYEES OR MONITOR EMPLOYEE STATUS, YOU MUST ENTER FEPAAS USING YOUR CAC

# Purpose

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- When logging into FEPAAS via a computer connected to the Internet, the user will select from one of three methods to access the system.

This instruction will show you how to login to FEPAAS

# FEPAAS Login Page

Once you've typed the URL into the browser's address field and pressed the Enter key, you should see the login landing page.

<https://fepaas.whs.mil>

**FEPAAS | FOURTH ESTATE PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM**

**Fourth Estate Civilians, and their Families**  
To update your contact information and account

**Click Here**

Includes Civilian Employees as well as their Family Members affected by an event.

**Login Problems**  
If you have problems accessing FEPAAS, [click here](#) to send an email for assistance. Please include your name, phone number and ORG ID (if possible) in order for us to contact you. **Please, do NOT include SSN/DOB.**

**All Fourth Estate Support, Authorized Personnel and Staff**  
(must have been granted access by command)

**Click Here**  
(CAC Required for Access)

To perform duties for Supervisor, Personnel Accountability, Analysis & Reporting and other related tasks.

**What is FEPAAS?**

**Fourth Estate Personnel Accountability and Assessment System (FEPAAS)** standardizes a method for the Fourth Estate to account, manage, and monitor the recovery process for personnel and their families affected and/or scattered by a wide-spread catastrophic event. The FEPAAS provides valuable information to all levels of the Fourth Estate chain of command, allowing commanders to make strategic decisions which facilitate a return to stability.

**FEPAAS allows Fourth Estate Personnel to do the following:**

- Report Accounting Status
- Update Contact/Location information
- View Reference Information

Contact [FEPAAS Support](#)      This is an Official U.S Fourth Estate Web Site      [Privacy & Security Notice](#)

SSN and DOB are used by FEPAAS for user log-in and authentication only. It is sent to FEPAAS in encrypted format. SSN and DOB information already resides in FEPAAS and is not captured and stored from log-in. It is not displayed in FEPAAS in any form and is not used for any purpose other than U.S Fourth Estate-approved personnel accountability. Users can change their password from DOB after log-in by going to the "MyInfo" page.

Done      Internet      100%

# FEPAAS Login Page

Select “Fourth Estate Civilians, and their Families”

**FEPAAS** | **FOURTH ESTATE PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM**

**Fourth Estate Civilians, and their Families**  
To update your contact information and account

**Click Here**

Includes Civilian Employees as well as their Family Members affected by an event.

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Done Internet 100%

# FEPAAS Login Page



The screenshot shows the FEPAAS login interface. At the top left is the Department of Defense seal. To its right, the text reads "FEPAAS | FOURTH ESTATE PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM". Below this is a central login box containing the Department of Defense seal, the system name, technical support contact information, and a "Select Login Method" section with three radio button options: "Common Access Card (CAC)", "Username and Password", and "Personal Information". A "LOGIN" button is positioned below these options. At the bottom of the page, there are three links: "Contact FEPAAS Support", "This is an Official U.S Fourth Estate Web Site", and "Privacy & Security Notice". A small disclaimer at the very bottom explains the use of SSN and DOB for authentication.

 **FEPAAS** | **FOURTH ESTATE**  
**PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM**

  
**Fourth Estate Personnel  
Accountability and  
Assessment System**  
Technical Support:  
fepaas@spawar.navy.mil  
1-866-946-9183 or (619) 553-8167

Select Login Method

- Common Access Card (CAC)
- Username and Password
- Personal Information

[Contact FEPAAS Support](#)    This is an Official U.S Fourth Estate Web Site    [Privacy & Security Notice](#)

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# FEPAAS Login Methods - CAC

Common Access Card (CAC) requires CAC reader, CAC, and PIN.

**FEPAAS** | **FOURTH ESTATE**  
**PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM**

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Select Login Method

- Common Access Card (CAC)
- Username and Password
- Personal Information

LOGIN

[Contact FEPAAS Support](#)    This is an Official U.S Fourth Estate Web Site    [Privacy & Security Notice](#)

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**NOTE: CAC entry is required for supervisors to view employee records or account for employees.**

# FEPAAS Login Methods- Username / Password

Username and password method requires .mil email address and password.

DEPARTMENT OF DEFENSE  
FOURTH ESTATE PERSONNEL ACCOUNTABILITY AND ASSESSMENT SYSTEM

Technical Support:  
fepaas@spawar.navy.mil  
1-866-946-9183 or (619) 553-8167

Select Login Method

Common Access Card (CAC)

Username and Password

Personal Information

Email:   
(e.g., Sponsor's .mil addr)

Password:   
(YYYYMMDDXXXX, e.g., 197602294321)

Initial password is the sponsor's Date of Birth and last 4 of their SSN.

LOGIN

First time login: Username: your .mil email address  
Password: Birthdate in YYYYMMDD format and last four of SSN (ex: 197504181234)



# FEPAAS Login Methods – Personal Information

Personal Information requires your social security number, DOB and Last Name.



The screenshot displays the FEPAAS login page. On the left is the Department of Defense seal and the text: "Fourth Estate Personnel Accountability and Assessment System", "Technical Support: fepaas@spawar.navy.mil", and "1-866-946-9183 or (619) 553-8167". On the right, under "Select Login Method", three options are listed: "Common Access Card (CAC)", "Username and Password", and "Personal Information" (which is selected with a radio button). Below these are input fields for "Sponsor SSN:" (with a note "(No dashes or spaces)"), "DOB:" (with dropdowns for "DD", "JAN", and "YYYY"), and "Last name:". A "LOGIN" button is at the bottom right. A red arrow points from the text box on the left to the "Sponsor SSN:" field.

Note: this method is for accounting during an event when the other two methods can't be used

# FEPAAS Login Methods – Personal Information

Logging in to FEPAAS with personal information will display the following screen; Click Next.

**FEPAAS** / FOURTH ESTATE PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM  
DEFENSE LOGISTICS AGENCY (DLA)

Logout

Home Update Info Reference Help

### Update-Only Access

To **Protect your privacy**, logging in with personal information will not allow you to view any of your current information in FEPAAS; you can only update it.

If you wish to view *and* update your information, please Logout, then login again with your CAC or username and password.

**Update Information Steps**

1. Accounting for yourself and dependents (if required for the event)
2. Displaced Location (if you had to evacuate)
3. Contact Information

**Note:** Information you enter is saved after each of the above steps.

If you or your family need IMMEDIATE help with basic necessities such as food, shelter, or medical care, please call  
1-866-946-9183 or (619)553-8167

Next >

# Conclusion

Choose the option that best fits your situation.

The 'Personal Information' option should only be used during an event when the other two options are not available.





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Accountability and  
Assessment System**  
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1-866-946-9183 or (619) 553-8167

Select Login Method

- Common Access Card (CAC)
- Username and Password
- Personal Information

Sponsor SSN:  (No dashes or spaces)

DOB: DD  JAN  YYYY

Last name: