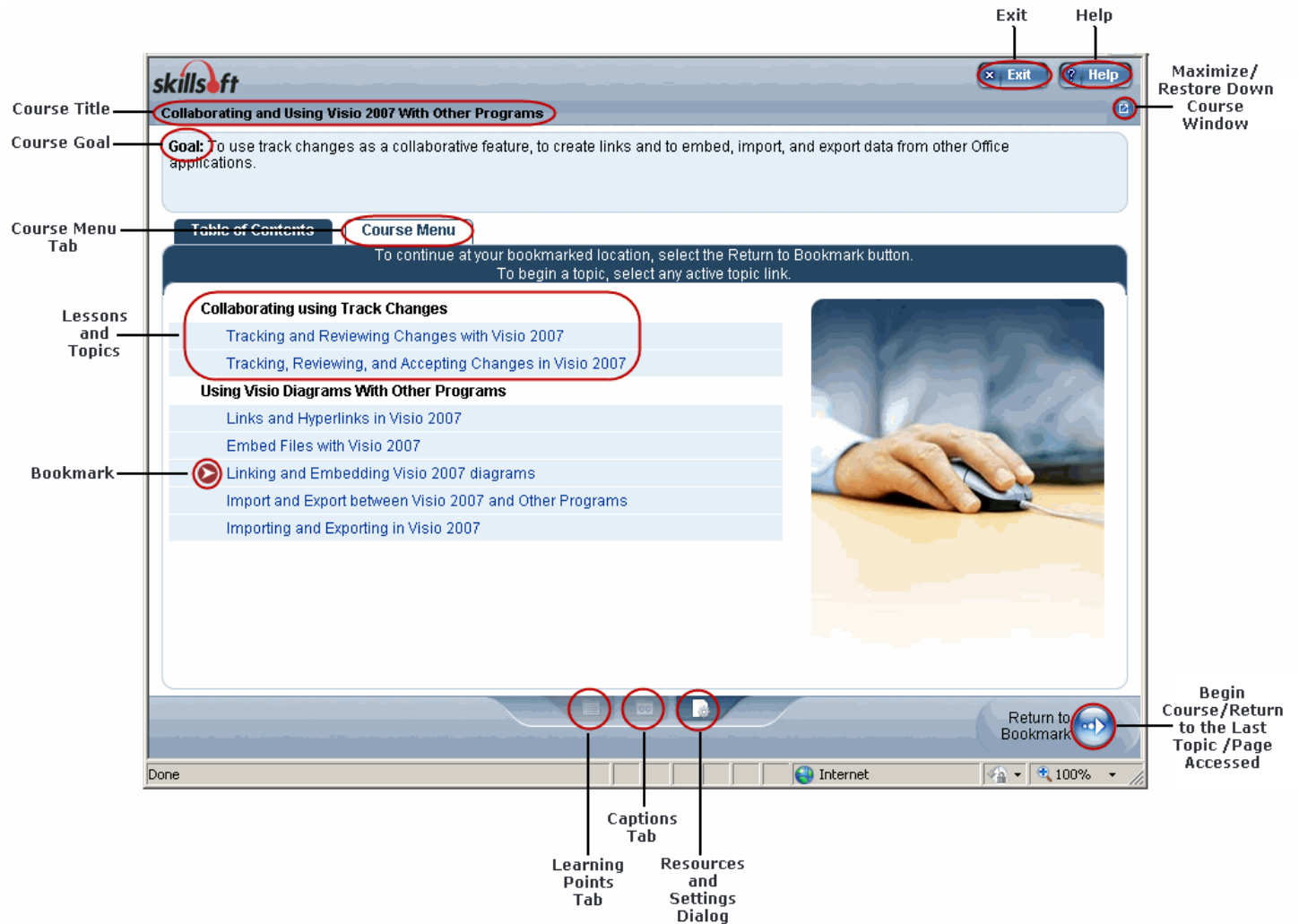


# SkillSoft Course Player Navigation Quick Reference

## Table of Contents



### From the Table of Contents, learners can:

- Access the lessons and topics contained in the course.
- Use the Begin Course button to start the course at the beginning or the Return to Bookmark button to quickly return to the content last viewed.
- Access the Course Menu from the Course Menu tab.
- Use the Resources and Settings Dialog to access the various resources included in the course.

**Note:** The Table of Contents is the default display for CCA content. If desired, the Course Menu can be set as the default page. The new Table of Contents supports Section 508 accessibility guidelines.

## Course Menu

The screenshot shows the Course Menu interface with the following labeled components:

- Course Title:** Collaborating and Using Visio 2007 With Other Programs
- Course Goal:** Goal: To use track changes as a collaborative feature, to create links and to embed, import, and export data from other Office applications.
- Table of Contents Tab:** Table of Contents, Course Menu
- Lessons and Topics:**
  - Collaborating using Track Changes
    - Lesson Pre-test
    - Tracking and Reviewing Changes with Visio 2007
    - Tracking, Reviewing, and Accepting Changes in Visio 2007
    - Lesson Post-test
  - Using Visio Diagrams With Other Programs
    - Lesson Pre-test
    - Links and Hyperlinks in Visio 2007
    - Embed Files with Visio 2007 (Bookmarked)
    - Linking and Embedding Visio 2007 diagrams
    - Import and Export between Visio 2007 and Other Programs
    - Importing and Exporting in Visio 2007
- Bookmark:** Embed Files with Visio 2007
- Table Data:**

Type	Status	Current Score	Take Course Test
		25%	Take Test
Instruction	●	25%	Take Test
Simulation	●	N/A	Take Test
		64%	Take Test
	○		
Instruction	●	100%	Take Test
Instruction	◐	50%	Take Test
Simulation	●	N/A	Take Test
Instruction	●	42%	Take Test
Simulation	●	N/A	Take Test
- Bottom Navigation:** Learning Points Tab, Captions Tab, Resources and Settings Dialog, Return to Bookmark
- Top Right:** Exit, Help, Maximize/Restore Down Button
- Score/Status:** Current Course Score: 45%, Completion Status: Completed
- Test Buttons:** Launch Course Test, Current Lesson/Topic Score, Type of Instruction, Topic Completion Status, Launch Lesson Test
- Begin Course/Return to Last Page/Topic Accessed:** Return to Bookmark

### From the Course Menu, learners can:

- Access lessons and topics within the course.
- Use the Begin Course button to start the course at the beginning or the Return to Bookmark button to quickly return to the content last viewed.
- Launch a test.
- Check completion status of the course.
- Use the Resources and Settings Dialog to access the various resources included in the course.

## Course Options

The screenshot shows the Course Options navigation bar with the following labeled components:

- Return to Course Menu/Table of Contents:** Home icon
- Learning Points Tab:** Document icon
- Resources and Settings Dialog:** Gear icon
- Auto Advance:** Play icon
- Audio On/Off:** Speaker icon
- Pause/Replay:** Pause and Play icons
- Previous Page:** Left arrow icon
- Next Page:** Right arrow icon