



USAMRMC  
DCSPER/G1  
Sends

February 2012

*HR Info/Updates*

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**"We Can Get There From Here"**

## STANDARDS

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1. **MILITARY AWARDS:** USAMRMC and MEDCOM Standards are zero late awards.

a. References: AR 600-8-22, Military Awards, MEDCOM Pamphlet 600-8-22, DOD 1348.33-M, Manual of Military Decorations and Awards, and USAMRMC Command Policy Memorandum 2010-50.

b. Processing Timelines:

Type Award	Process Time
LOM – ETS/RET/PCS/ACH/SVC	150 days
MSM	90 days
ARCOM/AAM	60 days

2. **MILITARY EVALUATIONS:** USAMRMC and MEDCOM Standards are 95% timeliness.

References: AR and DA Pamphlet 623-3, Evaluation Reporting System, and USAMRMC Command Policy Memorandum 2011-43.

3. **ARMY DIRECTIVE 2012-01, DESIGNATION OF THE CATEGORIES OF HEALTH PROFESSIONS OFFICERS:**

References: AR 600-8-24, Officer Transfers and Discharges; and Title 10 U.S.C. section 1251.

4. **PROMOTIONS:**

References: AR 600-8-29, Officer Promotions, MILPER Msg 11-316, and MILPER Msg 11-320.

5. **CIVILIAN RECORD BRIEF:**

Army has developed a Civilian Record Brief (CRB) for all employees.

## MILITARY PERSONNEL

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### Awards

- The on-time submission rate for USAMRMC for the month of January was 33%. Our Command submitted 3 (three) LOM's to MEDCOM and 2 (two) were late.
- Effective 1 Feb 12, all awards submitted to the DCSPER/G1 for the Awards Board, must be routed through AKO My Forms: [usamrmc.awards@us.army.mil](mailto:usamrmc.awards@us.army.mil). The process on how to route awards is posted on the MRMC webpage, under the DCSPER/G1 link.
- Upcoming USAMRMC awards board dates:  
13 Feb & 27 Feb 2012

### Evaluations

**Kudos!** for exceeding DA & MEDCOM standard for the month of January. The on-time submission rate for OER's was 96% and NCOER's 100%. **Well done MRMC!!**

### Army Directive 2012-01, Designation of the Categories of Health Profession Officers:

The Secretary of the Army has approved the recommendation of The Surgeon General regarding the designation of the categories of health professions officers eligible to request deferment of their mandatory retirement for age. The approved AOC's are outlined in the memorandum posted on the MRMC webpage, under the DCSPER/G1 link.

### Promotions

Given the current environment of the Army, promotion rates have begun to return to historic levels; therefore, it is important that Soldier's manage and review their "My Board File." The INFO paper for the "My Board File" will be posted to the DCSPER/G1 link soon.

## CIVILIAN PERSONNEL

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### Civilian Record Brief (CRB):

1) Purpose of the Civilian Record Brief (CRB) is to provide a one-page snapshot of an employee's official data pulled from various sources, such as MyBiz, DCPDS, NPA/SF-50s and Training Application Systems.

2) Provides a snapshot of your career-related information.

3) Provides opportunity to review and correct vital information concerning your personnel record in Army databases.

4) Provides managers and supervisors with a detailed quick reference document for their employees.

No action is required on the part of the employee with regard to the CRB, though an employee can update errors on the CRB through MyBiz or the "Update My CRB" functions in the CRB self-service application in the CPOL Portal.

For current version of CRB, employees have two options:

1) View, download and print CRB.

2) Tailor CRB and update information not normally captured in Army databases:

a. Section 1: Special Assignments

b. Section 6: Training

c. Section 9b: Other Employment History