
Air National Guard (ANG) Military Vacancy Announcement (MVA)

*(Must be a current ANG, RegAF, or AFRC member
and be eligible for ANG membership)*

2012-268

FINANCIAL SERVICE MANAGER

TSGT - MSGT

**(Must meet this rank requirement at closeout date)*

Closeout Date: 23 Oct 2012 Close of Business (COB)

******To view the most current application procedures/requirements, refer to the ANG Careers webpage at <http://www.ang.af.mil/careers/mva/procedures.asp>. Note: Email constraints limit the size of an application to 4 MB. If you do not receive an email confirmation within 24 hours of submitting a package please contact us immediately.

Headquarters ANG Title 10 2-4 years Statutory Tour at **NGB/FM (Joint Base Andrews, MD)**. Must be Air Force Specialty Code (AFSC) **6F071**. Duties and Responsibilities: Oversees financial services for over 106,700 personnel located at 175 locations world-wide. Maintains frequent interface with SAF/FM, the Defense Finance and Accounting Service (DFAS), Office of the Secretary of Defense (OSD) and congressional staffs on fiscal issues, budget actions and suspenses. Acts as liaison between ANGRC, DFAS and ANG bases for financial services matters. Perform customer support: Research and interpret regulations to respond to frequent verbal and written requests from the ANG bases for guidance on financial services issues. Analyzes trends in customer inquiries, system problems and technology changes to identify areas for modification to improve support for 100,000 plus ANG members. Evaluates financial services system and policy changes for impact on ANG and formulates, coordinates, and initiates actions required to implement for the ANG. Contacts other DOD and Staff activities for coordination on proposed procedures: implements approved procedures. Determines the need for, develops, and disseminates information on financial services and system procedures and policies at the 90 ANG financial management offices. Research and resolve system and procedure problems between bases and DFAS to ensure proper support of ANG members issues. Research, develop and coordinate staff summary packages including Congressional, White House, and Secretary of the Air Force matters. Develop audit and internal control criteria for base level review. Reviews audit results, draft replies and develop additional guidance and controls to correct audit discrepancies. Organize and participate in conferences, workshops and quarterly guard and reserve pay systems working group representing ANG pay interests. Performs in staff assistance visits to ANG Bases. Develops, administers and teaches courses on financial services for ANG financial management & services specialists. Develop and maintain ANGI affecting the financial services area. Develop reference, training and procedure guides to improve ANG function. Review and develop comments and recommendations for regulations effecting financial services for ANG. Develop point or Comptroller newsletter articles on financial services issues. Prepare input/training for the Video Tele-Conference (VTC) on current financial services issues/problems. Full qualification as Financial Management and Services Supervisor, 6F071, is mandatory. At least 12 months experience as Military Pay, Travel Pay, or Accounting Technician in an ANG base comptroller office. Experience in supervising financial services specialists is highly desirable.

Experience working in budget is highly desirable Individual should communicate effectively and work independently. Performs other duties as assigned.

Mandatory criteria as indicated in the MVA must be documented on the members report on individual personnel (RIP). If it is not indicated on the RIP, it is incumbent upon the applicant to ensure that the appropriate source documentation is provided with the application.

Must meet the above stated grade/rank requirement by closeout date of advertisement.

Member must have a Secret Clearance or an open investigation to apply for statutory tour positions.

Officers applying for a statutory tour position must have a minimum of a Bachelors degree prior to applying.

Any MVA to an overseas location will require additional screening for the selectee and family prior to orders publication.

Enlisted applicants who are higher grade than the highest grade for the advertisement must provide a statement of understanding with the application stating he/she is willing to be voluntarily demoted if selected for this position, IAW ANGI 36-2503, Paragraph 3.8.

Application for this MVA signifies agreement to the following statement, "I certify that, to the best of my knowledge and belief, all of the information in and attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for rejection or for release from statutory tour after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated."

Questions regarding this advertisement can be sent to hr.apply@ang.af.mil

