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**Air National Guard (ANG) Military Vacancy Announcement (MVA)**  
*(Must be a current ANG member only)*

**2012-255**

**ANG TRAINING LIAISON**

**PROMOTABLE MSGT-SMSGT**

*\*(Must meet this rank requirement at closeout date)*

**Closeout Date: 22 Oct 2012 Close of Business (COB)**

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\*\*To view the most current application procedures/requirements, refer to the ANG Careers webpage at <http://www.ang.af.mil/careers/mva/procedures.asp>. Note: Email constraints limit the size of an application to 4 MB. If you do not receive an email confirmation within 24 hours of submitting a package please contact us immediately.

Headquarters ANG Title 10 2-4 years Statutory Tour at NGB/A1 (Keesler AFB, MS). Must be Air Force Specialty Code (AFSC) ANY; willing to retrain into 8B100. Must provide a letter stating willingness to attend the Military Training Leader (8B100) course within 6 months of assignment to the position. Must submit a 422 completed within the last 6 months with PULHES: 1,2,1,2,2,1; demonstrated ability to lift 40 lbs or more; ability to speak clearly. ASVAB General score of 49 or above. Letter of recommendation from the Unit Commander and Wing Command Chief stating you do not have; *“Recorded evidence of emotional instability, personality disorder, Post Traumatic Stress Disorder, or other unresolved mental health problems. Record of substance abuse, financial irresponsibility, domestic violence, or child abuse. Conviction by a general, special, or summary courts-martial. Non-judicial punishment under the Uniform Code of Military Justice (UCMJ) which resulted in either reduction or suspended reduction in grade, or correctional custody. Record of disciplinary action (LOR or Article 15) for engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, Professional and Unprofessional Relationships and/or AETCI 36-2909, Professional and Unprofessional Relationships, or documented failures (LOR or Article 15) to exercise sound leadership principals with respect to morale or welfare of subordinates. Been convicted by a civilian court of Category 1, 2, or 3 offenses, nor exceeded the accepted number of Category 4 offenses. Category 3 and 4 traffic offenses alone are not disqualifying. NOTE: Categories of offenses are described and listed in AFI 36-2002, Regular Air Force and Special Category Accession, Uniform Guide List of Typical Offenses.”*

Duties and Responsibilities: Candidate should be a motivated, organized self-starter who can work effectively in a total force environment. Reviews military and technical training activities of Air National Guard (ANG) personnel in training squadrons located at AETC and DoD training locations. Monitors progress, identifies problem areas, determines causes, recommend corrective action, and provide counsel for ANG trainees on personal issues and career progression. Coordinates feedback relating to military and technical training activities with supervisors, unit commanders, force development offices (FDOs), career field managers, AETC training providers. Strong analytical, verbal, writing and counseling skills are highly desired. Should have exceptional computer skills to include Microsoft products (Word,

PowerPoint and Excel). Incumbent should possess a knowledge of USAF personnel, training, financial and medical policies and be able to articulate (verbal and written) same. Should be able to analyze personnel problems and present proposed solutions.

Mandatory criteria as indicated in the MVA must be documented on the members report on individual personnel (RIP). If it is not indicated on the RIP, it is incumbent upon the applicant to ensure that the appropriate source documentation is provided with the application.

Must meet the above stated grade/rank requirement by closeout date of advertisement.

Member must have a Secret Clearance or an open investigation to apply for statutory tour positions.

Enlisted applicants who are higher grade than the highest grade for the advertisement must provide a statement of understanding with the application stating he/she is willing to be voluntarily demoted if selected for this position, IAW ANGI 36-2503, Paragraph 3.8.

Application for this MVA signifies agreement to the following statement, "I certify that, to the best of my knowledge and belief, all of the information in and attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for rejection or for release from statutory tour after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated."

**Questions regarding this advertisement can be sent to [hr.apply@ang.af.mil](mailto:hr.apply@ang.af.mil)**

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