

LE

February 23, 2012

NOTICE TO THE TRADE – DeCA NOTICE 12-52

SUBJECT: Distributor Changes

The purpose of this ‘Notice to the Trade’ is to address the number of requests from industry to change or add new distributors during FY 2012.

While DeCA does not have any role in the choice of distributors, we are direct recipients of any change to the delivery process. DeCA fully understands there are legitimate reasons for modification to the distribution network. As your customer, we would like to emphasize the following standards DeCA has for deliveries to our stores:

- New changes or initiatives should help to improve service levels while maintaining or reducing cost to DeCA and our military patrons.
- The number and frequency of deliveries must remain stable or increase and fill rates should not decrease as a result of these changes.
- All changes should be submitted to the Distribution Branch, Attn: Mr. Mike Pettitt ([mike.pettitt@deca.mil](mailto:mike.pettitt@deca.mil)) on the current Distributor Assignment/Change Form (see attached) no later than 2 weeks prior to the start date.
- Manufacturers should provide at least a 30-day notice in writing to the losing distributor and the new distributor should be supplied with sufficient inventory to support stores on the start date established.
- In the event the old distributor runs completely out of inventory prior to the start date, manufacturers should ensure a process is in place to supply our impacted stores with manual Call Orders to the new distributor for an interim period.
- Any change made to overseas distribution must meet the criteria specified in the manufacturers Resale Ordering Agreement (ROA) to include maintaining order frequency and container cube utilization to supported locations. Full containers must ship out of the ports designated by DeCA as most cost efficient.

According to the ROA, a distributor is an official representative authorized by the manufacturer to deliver resale products covered under the manufacturer's contract to designated geographical areas and act on the manufacturer's behalf to fulfill contractual requirements.

We recognize that manufacturers must always look at the bottom line when making business decisions. Working together will help us all meet our mutual goal to provide the best service possible to the men and women who serve.

My point of contact for questions is Mr. Mike Pettitt who can be reached at 804-734-8000, extension 48184 or [mike.pettitt@deca.mil](mailto:mike.pettitt@deca.mil).

//signed  
Eric Swayzee



**DISTRIBUTOR ASSIGNMENT/CHANGE FORM  
WESTERN PACIFIC AND MIDWEST REGIONS**

<b>Vendor Name</b>	<b>Vendor Code</b>	<b>PIIN:</b>	<b>Effective Date</b>
--------------------	--------------------	--------------	-----------------------

WESTERN PACIFIC REGION					MIDWEST REGION									
WESTERN PACIFIC REGION (SW)					WESTERN PACIFIC REGION (NW)					MIDWEST REGION (MW)				
STORE	DOD-AAC	DISTR CODE	PRICE ZONE	RSL	STORE	DOD-AAC	DISTR CODE	PRICE ZONE	RSL	STORE	DOD-AAC	DISTR CODE	PRICE ZONE	RSL
MCCLELLAN AFB, CA	KL1		1	4	EIELSON AFB, AK	WGC		2	2	WHITE SANDS, NM	MAC		1	1
MOFFETT FIELD NAS, CA	KL2		1	2	ANCHORAGE, AK	WGD		2	4	GOODFELLOW AFB, TX	MC1		1	2
PORT HUENEME, CA	KL6		1	3	FT GREELY, AK	WGE		2	1	FT HOOD I, TX	MC2		1	5
SAN DIEGO NS, CA	KL8		1	4	FT WAINWRIGHT, AK	WGG		2	2	FT HOOD II, TX	MC3		1	5
DAVIS MONTHAN, AZ	KLB		2	4	MOUNTAIN HOME, ID	WGH		1	2	KINGSVILLE NAS, TX	MC5		1	1
FT HUACHUCA, AZ	KLC		2	3	MALMSTROM AFB, MT	WGL		1	2	LACKLAND AFB, TX	MC6		1	5
LUKE AFB, AZ	KLF		2	5	BANGOR NSB, WA	WGM		1	2	LAUGHLIN AFB, TX	MC7		1	1
YUMA PG, AZ	KLH		2	1	BREMERTON, WA	WGN		1	2	RANDOLPH AFB, TX	MC8		1	5
BEALE AFB, CA	KLK		1	2	FAIRCHILD AFB, WA	WGP		1	3	FT CARSON, CO	MCA		2	4
BARSTOW MCLB, CA	KLL		1	1	FT LEWIS, WA	WGQ		1	5	BUCKLEY, CO	MCB		2	3
CAMP PENDLETON, CA	KLM		1	5	MCCHORD AFB, WA	WGR		1	5	PETERSON AFB, CO	MCE		2	4
EDWARDS AFB, CA	KLP		1	2	WHIDBEY ISLAND, WA	WGU		1	3	USAF ACADEMY, CO	MCF		2	2
FT IRWIN, CA	KLQ		1	2	SEATAK OPP- FAR EAST	WH6		4	3	FT RILEY, KS	MCG		2	2
ORD COMMUNITY, CA	KLR		1	3	HICKAM AFB, HI	WHU		3	4	MCCONNELL AFB, KS	MCH		2	2
IMPERIAL BEACH, CA	KLU		1	4	KANEOHE BAY, HI	WHV		3	3	GRAND FORKS AFB, ND	MCK		2	2
LEMOORE NAS, CA	KLV		1	2	PEARL HARBOR NB, HI	WHW		3	3	MINOT AFB, ND	MCL		2	2
LOS ANGELES AFB, CA	KLW		1	2	SCHOFIELD BARRACK, HI	WHX		3	4	OFFUTT AFB, NE	MCM		2	4
MARCH AFB, CA	KLY		1	5	KODIAK, AK	WJ1		2	1	KIRTLAND AFB, NM	MCN		1	4
YUMA MCAS, AZ	KM5		2	2	SMOKEY POINT, WA	WJ3		1	2	ALTUS AFB, OK	MCP		1	1
CHINA LAKE, CA	KM6		1	1	ALASKA OPP	WJ5		2	4	FT SILL, OK	MCQ		1	4
HILL AFB, UT	KM7		2	3						TINKER AFB, OK	MCR		1	4
SAN ONOFRE, CA	KMA		1	1						VANCE AFB, OK	MCS		1	1
TRAVIS AFB, CA	KMC		1	5						FT BLISS, TX	MCW		1	5
TWENTYNINE PALMS, CA	KMD		1	2						CORPUS CHRISTI, TX	MCY		1	1
VANDENBERG AFB, CA	KME		1	3						DYESS AFB, TX	MCZ		1	1
FALLON NAS, NV	KMF		2	2						FT SAM HOUSTON, TX	MDA		1	5
NELLIS AFB, NV	KMG		2	5						ELLSWORTH AFB, SD	MDB		2	2
DUGWAY PG, UT	KMH		2	1						SHEPPARD AFB, TX	MDC		1	3
FT HUNTER-LIGGETT, CA	KMJ		1	1						F E WARREN AFB, WY	MDE		2	1
EL CENTRO NAF, CA	KMP		1	1						HOLLOMAN AFB, NM	MDG		1	2
MIRAMAR MCAS, CA	KMQ		1	5						CANNON AFB, NM	MDH		1	2
NORTH ISLAND NAS, CA	KMR		1	2						FT WORTH COMM, TX	MDK		1	3
										FT. LEAVENWORTH, KS	MDR		2	3

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Revised: 1/12/12

**Phone #:** \_\_\_\_\_

**E-Mail Address** \_\_\_\_\_

**DISTRIBUTOR ASSIGNMENT/CHANGE FORM  
EASTERN REGION**

Vendor Name					Vendor Code					PIIN:					Effective Date				
EASTERN REGION																			
EASTERN REGION (CE)					EASTERN REGION (NE)					EASTERN REGION (SO)									
STORE	DOD-AAC	DISTR CODE	PRICE ZONE	RSL	STORE	DOD-AAC	DISTR CODE	PRICE ZONE	RSL	STORE	DOD-AAC	DISTR CODE	PRICE ZONE	RSL					
CAMP LEJEUNE, NC	CA1		1	4	HANSCOM AFB, MA	NAA		2	3	FT MCPHERSON, GA	SJ1		1	1					
NEW RIVER MCAS, NC	CA3		1	2	PATUXENT RIVER NAS MD	NAB		1	2	FT STEWART, GA	SJ2		1	3					
SEYMOUR-JOHNSON, NC	CA6		1	2	CAPE COD (Coast Guard)	NCD		2	1	HUNTER AAF, GA	SJ3		1	2					
WRIGHT PATTERSON, OH	CA7		1	5	FT HAMILTON, NY	NE2		2	3	KINGS BAY NSB, GA	SJ4		1	2					
LITTLE ROCK AFB, AR	CAC		1	4	MITCHEL FIELD, NY	NE3		2	1	MAYPORT NS, FL	SJ5		1	3					
GREAT LAKES NTC, IL	CAG		1	2	SARATOGA SPRINGS, NY	NE5		1	1	CAMP MERRILL, GA	SJ6		1	1					
ROCK ISL ARSNEL, IL	CAH		1	1	WEST POINT, NY	NE7		1	3	MOODY AFB, GA	SJ7		1	2					
FT BEN HARRISON, IN	CAJ		1	2	ARDEC (PICATINNY), NJ	NE8		1	1	ROBINS AFB, GA	SJ8		1	3					
CRANE NSWC, IN	CAK		1	1	CARLISLE BARRACKS, PA	NE9		1	1	MEMPHIS NAS, TN	SJ9		1	2					
FT CAMPBELL, KY	CAM		1	5	BOLLING AFB, DC	NEB		1	3	GUNTER AFB, AL	SJB		1	2					
FT KNOX, KY	CAN		1	4	NEW LONDON NSB, CT	NEE		2	3	MAXWELL AFB, AL	SJC		1	4					
FT MCCOY, WI	CAQ		1	1	FOREST GLEN	NEF		1	3	REDSTONE ARSENAL, AL	SJF		1	3					
SELFRIDGE ANGB, MI	CAS		1	4	DOVER AFB, DE	NEG		1	3	FT RUCKER, AL	SJH		1	3					
SCOTT AFB, IL	CAV		1	5	ABERDEEN PG, MD	NEJ		1	2	SHAW AFB, SC	SJJ		1	2					
FT LEONARD WOOD, MO	CAW		1	3	ANDREWS AFB, MD	NEK		1	5	JACKSONVILLE NAS, FL	SJL		1	5					
WHITEMAN AFB, MO	CAX		1	2	ANNAPOLIS NS, MD	NEL		1	1	KEY WEST NAS, FL	SJM		1	1					
FT BRAGG NORTH, NC	CAY		1	5	FT MEADE, MD	NEN		1	5	MACDILL AFB, FL	SJN		1	5					
CHERRY POINT MCAS, NC	CAZ		1	2	BANGOR ANGB, ME	NEQ		2	1	PATRICK AFB, FL	SJP		1	4					
FT EUSTIS, VA	CBB		1	3	LAKEHURST NAEC, NJ	NEV		2	1	NEW ORLEANS NAS, LA	SJQ		1	2					
FT LEE, VA	CBC		1	3	MCGUIRE AFB, NJ	NEW		1	5	TYNDALL AFB, FL	SJR		1	3					
LANGLEY AFB, VA	CBF		1	5	FT DRUM, NY	NEY		1	3	WHITING FIELD, FL	SJS		1	1					
LITTLE CREEK NAB, VA	CBG		1	5	CE KELLY, OAKDALE, PA	NFA		1	1	HURLBURT FIELD, FL	SJT		1	4					
NORFOLK NB, VA	CBH		1	4	TOBYHANNA AD, PA	NFD		1	1	ALBANY MCLB, GA	SJU		1	1					
OCEANA NAS, VA	CBJ		1	5	NEWPORT NETC, RI	NFE		2	2	FT BENNING, GA	SJW		1	5					
PORTSMOUTH NNSY, VA	CBK		1	2	FT BELVOIR, VA	NFF		1	5	FT GORDON, GA	SJZ		1	4					
FT BRAGG SOUTH, NC	CBT		1	5	FT MYER, VA	NFH		1	3	EGLIN AFB, FL	SK3		1	4					
SUGAR GROVE, WV	CBU		1	1	QUANTICO MCCDC, VA	NFJ		1	4	CHARLESTON AFB, SC	SK5		1	3					
RICHARDS GEBUR, MO	CRG		1	1	DAHLGREN NSWC, VA	NFK		1	1	ARNOLD AFS, TN	SK6		1	1					
					FT DETRICK, MD	NFN		1	1	JAX OPP	SK7		3	2					
					PORTSMOUTH NS, NH	NFV		2	1	BARKSDALE AFB, LA	SKA		1	3					
										FT POLK, LA	SKB		1	3					
										PENSACOLA NAS, FL	SKC		1	4					
										COLUMBUS AFB, MS	SKE		1	2					
										GULFPORT NCBC, MS	SKF		1	1					
										KEESLER AFB, MS	SKG		1	4					
										MERIDIAN NAS, MS	SKH		1	1					
										CHARLESTON NWS, SC	SKK		1	4					
										FT JACKSON, SC	SKM		1	4					
										PARRIS ISLAND, SC	SKP		1	2					

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**E-Mail Address** \_\_\_\_\_

Revised: 1/12/12

DECA CONUS COMMISSARIES  
ALPHABETICAL ORDER WITH RSL CODES

STORE	DODAAC	RSL	STORE	DODAAC	RSL	STORE	DODAAC	RSL
1 ABERDEEN PG, MD	NEJ	2	35 DYESS AFB, TX	MCZ	2	68 FT MCCOY, WI	CAQ	1
2 ALASKA OPP	WJ5	4	36 EDWARDS AFB, CA	KLP	2	69 FT MCPHERSON, GA	SJ1	1
3 ALBANY MCLB, GA	SJU	1	37 EGLIN AFB, FL	SK3	4	70 <b>FT MEADE, MD</b>	<b>NEN</b>	<b>5</b>
4 ALTUS AFB, OK	MCP	1	38 EIELSON AFB, AK	WGC	2	71 FT MYER, VA	NFH	3
5 ANCHORAGE, AK	WGD	4	39 EL CENTRO NAF, CA	KMP	1	72 FT POLK, LA	SKB	3
6 <b>ANDREWS AFB, MD</b>	<b>NEK</b>	5	40 ELLSWORTH AFB, SD	MDB	2	73 FT RILEY, KS	MCG	2
7 ANNAPOLIS NS, MD	NEL	1	41 F E WARREN AFB, WY	MDE	1	74 FT RUCKER, AL	SJH	3
8 ARDEC (PICATINNY), NJ	NE8	1	42 FAIRCHILD AFB, WA	WGP	3	75 <b>FT SAM HOUSTON, TX</b>	<b>MDA</b>	<b>5</b>
9 ARNOLD AFS, TN	SK6	1	43 FALLON NAS, NV	KMF	2	76 FT SILL, OK	MCQ	4
10 BANGOR ANGB, ME	NEQ	1	44 FOREST GLEN	NEF	3	77 FT STEWART, GA	SJ2	3
11 BANGOR NSB, WA	WGM	2	45 <b>FT BELVOIR, VA</b>	<b>NFF</b>	5	78 FT WAINWRIGHT, AK	WGG	2
12 BARKSDALE AFB, LA	SKA	3	46 <b>FT BENNING, GA</b>	<b>SJW</b>	5	79 FT WORTH COMM, TX	MDK	3
13 BARSTOW MCLB, CA	KLL	1	47 <b>FT BLISS, TX</b>	<b>MCW</b>	5	80 GOODFELLOW AFB, TX	MC1	2
14 BEALE AFB, CA	KLK	2	48 FT BRAGG NORTH, NC	CAY	4	81 GRAND FORKS AFB, ND	MCK	2
15 BOLLING AFB, DC	NEB	3	49 <b>FT BRAGG SOUTH, NC</b>	<b>CBT</b>	5	82 GREAT LAKES NTC , IL	CAG	2
16 BREMERTON, WA	WGN	2	50 <b>FT CAMPBELL, KY</b>	<b>CAM</b>	5	83 GULFPORT NCBC, MS	SKF	1
17 BUCKLEY, CO	MCB	3	51 FT CARSON, CO	MCA	4	84 GUNTER, AL	SJB	2
18 C E KELLY, OAKDALE, PA	NFA	1	52 FT DETRICK, MD	NFN	1	85 HANSCOM AFB, MA	NAA	3
19 CAMP LEJEUNE MCB, NC	CA1	4	53 FT DRUM, NY	NEY	3	86 HARRISON VILLAGE, IN	CAJ	2
20 CAMP MERRILL, GA	SJ6	1	54 FT EUSTIS, VA	CBB	3	87 HICKAM AFB, HI	WHU	4
21 <b>CAMP PENDLETON, CA</b>	<b>KLM</b>	5	55 FT GORDON, GA	SJZ	4	88 HILL AFB, UT	KM7	3
22 CANNON AFB, NM	MDH	2	56 FT GREELY, AK	WGE	1	89 HOLLOMAN AFB, NM	MDG	2
23 CARLISLE BARRACKS, PA	NE9	1	57 FT HAMILTON , NY	NE2	3	90 HUNTER AAF, GA	SJ3	2
24 CHARLESTON AFB, SC	SK5	3	58 <b>FT HOOD I, TX</b>	<b>MC2</b>	5	91 HURLBURT FIELD, FL	SJT	4
25 CHARLESTON NWS, SC	SKK	4	59 <b>FT HOOD II, TX</b>	<b>MC3</b>	5	92 IMPERIAL BEACH, CA	KLU	4
26 CHERRY POINT MCAS, NC	CAZ	2	60 FT HUACHUCA, AZ	KLC	3	93 <b>JACKSONVILLE NAS, FL</b>	<b>SJL</b>	<b>5</b>
27 CHINA LAKE, CA	KM6	1	61 FT HUNTER-LIGGETT, CA	KMJ	1	94 JAX OPP	SK7	2
28 COLUMBUS AFB, MS	SKE	2	62 FT IRWIN, CA	KLQ	2	95 KANEOHE BAY, HI	WHV	3
29 CORPUS CHRISTI NAS, TX	MCY	1	63 FT JACKSON, SC	SKM	4	96 KEESLER AFB, MS	SKG	4
30 CRANE NSWC, IN	CAK	1	64 FT KNOX, KY	CAN	4	97 KEY WEST NAS, FL	SJM	1
31 DAHLGREN NSWC, VA	NFK	1	65 FT LEAVENWORTH, KS	MDR	3	98 KINGS BAY NSB, GA	SJ4	2
32 DAVIS MONTHAN AFB, AZ	KLB	4	66 FT LEE, VA	CBC	3	99 KINGSVILLE NAS, TX	MC5	1
33 DOVER AFB, DE	NEG	3	67 FT LEONARD WOOD, MO	CAW	3	100 KIRTLAND AFB, NM	MCN	4
34 DUGWAY PG, UT	KMH	1	68 <b>FT LEWIS, WA</b>	<b>WGQ</b>	5	101 KODIAK, AK	WJ1	1

DECA CONUS COMMISSARIES  
ALPHABETICAL ORDER WITH RSL CODES

STORE	DODAAC	RSL	STORE	DODAAC	RSL	STORE	DODAAC	RSL
102 LACKLAND AFB, TX	MC6	4	136 OFFUTT AFB, NE	MCM	4	170 USAF ACADEMY, CO	MCF	2
103 LAKEHURST NAEC, NJ	NEV	1	137 ORD COMMUNITY, CA	KLR	3	171 VANCE AFB, OK	MCS	1
104 <b>LANGLEY AFB, VA</b>	<b>CBF</b>	<b>5</b>	138 PARRIS ISLAND, SC	SKP	2	172 VANDENBERG AFB, CA	KME	3
105 LAUGHLIN AFB, TX	MC7	1	139 PATRICK AFB, FL	SJP	4	174 WEST POINT, NY	NE7	3
106 LEMOORE NAS, CA	KLV	2	140 PATUXENT RIVER NAS MD	NAB	2	175 WHIDBEY ISLAND, WA	WGU	3
107 <b>LITTLE CREEK NAB, VA</b>	<b>CBG</b>	<b>5</b>	141 PEARL HARBOR NB, HI	WHW	4	176 WHITE SANDS, NM	MAC	1
108 LITTLE ROCK AFB, AR	CAC	4	142 PENSACOLA NAS, FL	SKC	4	177 WHITEMAN AFB, MO	CAX	2
109 LOS ANGELES AFB, CA	KLW	2	143 PETERSON AFB, CO	MCE	4	178 WHITING FIELD, FL	SJS	1
110 <b>LUKE AFB, AZ</b>	<b>KLF</b>	<b>5</b>	144 PORT HUENEME NCBC, CA	KL6	2	179 <b>WRIGHT PATTERSON, OH</b>	<b>CA7</b>	<b>5</b>
111 <b>MACDILL AFB, FL</b>	<b>SJN</b>	<b>5</b>	145 PORTSMOUTH NNSY, VA	CBK	2	180 YUMA MCAS, AZ	KM5	2
112 MALMSTROM AFB, MT	WGL	2	146 PORTSMOUTH NS, NH	NFV	1	181 YUMA PG, AZ	KLH	1
113 <b>MARCH AFB, CA</b>	<b>KLY</b>	<b>5</b>	147 QUANTICO MCCDC, VA	NFJ	4			
114 MAXWELL AFB, AL	SJC	4	148 <b>RANDOLPH AFB, TX</b>	<b>MC8</b>	<b>5</b>			
115 MAYPORT NS, FL	SJ5	3	149 REDSTONE ARSENAL, AL	SJF	3			
116 <b>MCCHORD AFB, WA</b>	<b>WGR</b>	<b>5</b>	150 RICHARDS GEBUR	CRG	1			
117 MCCLELLAN AFB, CA	KL1	4	151 ROBINS AFB, GA	SJ8	3			
118 MCCONNELL AFB, KS	MCH	2	152 ROCK ISL ARSNEL, IL	CAH	1			
119 <b>MCGUIRE AFB, NJ</b>	<b>NEW</b>	<b>5</b>	153 SAN DIEGO NS, CA	KL8	5			
120 MEMPHIS NAS, TN	SJ9	2	154 SAN ONOFRE, CA	KMA	1			
121 MERIDIAN NAS, MS	SKH	1	155 SARATOGA SPRINGS	NE5	1			
122 MINOT AFB, ND	MCL	2	156 SCHOFIELD BARRACKS, HI	WHX	4			
123 <b>MIRAMAR MCAS, CA</b>	<b>KMQ</b>	<b>5</b>	157 <b>SCOTT AFB, IL</b>	<b>CAV</b>	<b>5</b>			
124 MITCHEL FIELD, NY	NE3	1	158 SEATAK OFF (FAR EAST)	WH6	3			
125 MOFFETT FIELD NAS, CA	KL2	2	159 SELFRIDGE ANGB, MI	CAS	4			
126 MOODY AFB, GA	SJ7	2	160 SEYMOUR-JOHNSON, NC	CA6	2			
127 MOUNTAIN HOME AFB, ID	WGH	2	161 SHAW AFB, SC	SJJ	2			
128 <b>NELLIS AFB, NV</b>	<b>KMG</b>	<b>5</b>	162 SHEPPARD AFB, TX	MDC	3			
129 NEW LONDON NSB, CT	NEE	3	163 SMOKEY POINT, WA	WJ3	2			
130 NEW ORLEANS NAS, LA	SJQ	1	164 SUGAR GROVE, WV	CBU	1			
131 NEW RIVER MCAS, NC	CA3	2	165 TINKER AFB, OK	MCR	4			
132 NEWPORT NETC, RI	NFE	2	166 TOBYHANNA AD, PA	NFD	1			
133 NORFOLK NB, VA	CBH	4	167 <b>TRAVIS AFB, CA</b>	<b>KMC</b>	<b>5</b>			
134 NORTH ISLAND NAS, CA	KMR	2	168 TWENTYNINE PALMS, CA	KMD	2			
135 <b>OCEANA NAS, VA</b>	<b>CBJ</b>	<b>5</b>	169 TYNDALL AFB, FL	SJR	3			

Revised 12/6/11