



- •The most important document the unit receives.
- •PACs must compare the UCFR to their manning roster and notify Finance of PACIDIN changes that must be performed.
- •Commanders must review, annotate discrepancies, attach pay documents necessary to support changes, sign and have document returned to finance NLT the 10th of each month.
- •Finance cannot make pay changes based on pen/ink corrections on the UCFR alone—supporting documents must be attached
- •If you submit the same annotations/corrections every month and nothing ever changes—talk to someone higher.
- •Your UCFR Legend may have different codes—disregard those





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Unit Commander's Financial Report for the Month Ending: 28 February 2009. UIC: ####

						PAY		BAL	TMCEM					C/M
GR NAME SSAN	STATUS	NET PAY	ALMTS	BAH	BAS	OPT	LV BAL	DUE US	PAY	ETS	VHA	OHA	COLA	ART 15
E7 Last, first, mi 123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/O	
E4 Last, first, mi 123456789	AWOL	0.00EM	0.00	W/D	STND	CHEK	55.5	3,244.50		141130		1	WD3	
O6 Last, first, mi 123456789	ON STATION	6,129.40	1,030.29	QTR	OFF	SAVE	50.5	0.00					WD1	
E4 Last, first, mi 123456789		2,041.28	0.00	QTR	STND	CHEK	26.5	625.00		100131			B/C	
E8 Last, first, mi 123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/O	
W2 Last, first, mi 123456789	ON STATION	3,911.06	4,150.54	W/D	OFF	CHEK	45.0	0.00				1	WD4	
04 Last, first, mi 123456789	ON STATION	4,609.26	3,012.12	W/D	OFF	CHEK	39.5	1,650.35				1	WD1	
E9 Last, first, mi 123456789	ON STATION	5,734.63	610.00	W/D	STND	SAVE	72.5	0.00		131130		1	W/O	
E5 Last, first, mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		100726			B/C	
E3 Last, first, mi 123456789	ON STATION	2,105.35	0.00	QTR	STND	CHEK	20.0	485.44		120719			W/O	
E7 Last, first, mi 123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/D	
E8 Last, first, mi 123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/D	
E5 Last, first, mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		090526			B/C	

GR - BASIC PAY GRADE

NAME - 1ST NINE OF NAME

SSAN - SOCIAL SECURITY ACCOUNT NUMBER

NET PAY - MONTHLY NET PAY; EM = MBR PAID END OF MONTH ONLY

ALMTS - TOTAL OF MONTHLY ALLOTMENTS

BAQ - W/D = WITH DEP; W/O = WITHOUT DEP; REB = PARTIAL REBATE;

OTR = FAMILY TYPE HOUSING; DIF = BAQ DIFFERENTIAL

S

BAS - SR = SEPARATE RATIONS; RNA = RATIONS-IN-KIND NOT AVAILABLE; EMG = RATIONS UNDER EMERGENCY CONDITIONS; YES = OFFICER OR WARRANT OFFICER

COLA - COST OF LIVING ALLOWANCE. W/O = WITHOUT DEP; B/C
BARRACK COLA; WD# = WITH DEP AND THE NUMBER OF DEP FOR
WHICH COLA IS AUTHORIZED.
PAY-OPT - CHEK = CHECKING ACCOUNT; SAVE = SAVINGS ACCOUNT OF

A FINANCIAL INSTITUTION; ADDR = LOCAL ADDRESS

LV BAL - LEAVE BALANCE AT END OF MONTH

C/M ART 15 - COLLECTION FOR COURTS MARTIAL OR ARTICLE 15

BAL DUE US - AMOUNT OWED OR INDEBTEDNESS AT END OF MONTH

INCEN PAY - YES = MBR RECEIVING INCENTIVE PAY

ETS - EXPIRATION OF TERM OF SERVICE. THIS WILL SHOW

FOUR MONTHS PRIOR TO ETS.

STATUS - MBR DUTY STATUS, IF OTHER THAN DUTY.

FILD = FIELD DUTY; AWOL = ABSENT W/O LEAVE

SUSP = SUSPENDED STATUS; DEST = DESERTED

CONF = CONFINEMENT; BLANK = ON DUTY

OHA - OVERSEAS HOUSING ALLOWANCE. WD# = WITH DEP AND

NUMBER SHARING RENT; W/O = WITHOUT DEP

Legend is outdatedCertification is valid

" I certify that I have reviewed the accountability and duty status of the members on this UCFR and they are assigned or attached to my unit, unless annotated otherwise. To the best of my knowledge this information is correct or has been corrected on this report.





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GR NAME	SSAN	STATUS	NET PAY	ALMTS	ВАН	BAS	PAY OPT	LV BAL	BAL DUE US	INCEN PAY	ETS	VHA	ОНА	COLA	C/M ART 15
E7 LAST, FIRST MI	111111111	ON STATION	2,200.05	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	WD2	
E4 LAST. FIRST MI	22222222	AWOL	0.00	0.00	W/D	STND	CHEK	95.5	3,244.50		141130		1	WD3	
E7 LAST, FIRST MI	333333333	ON STATION	1,876.71	5,030.29	W/D	STND	CHEK	67.5	909.56		121031	13602	1	WD3	
E5 LAST, FIRST MI	44444444	ON STATION	5,483.58	82.29	W/D	STND	CHEK	44.5	508.40		090228		1	WD2	
E4 LAST, FIRST MI	666666666	ON STATION	2,041.28	0.00	QTR	STND	CHEK	26.5	625.00		100131		0	B/C	
E5 LAST, FIRST MI	77777777	ON STATION	4,187.16	810.29	W/D	STND	CHEK	68.0	171.74		101204	76544	0	WD2	
E7 LAST, FIRST MI	88888888	ON STATION	0.00	580.29	QTR	STND	CHEK	29.0	0.00		090215			WD3	
E4 LAST, FIRST MI	99999999	ON STATION	2,056.07	5.00	QTR	STND	CHEK	-19.0	0.00		110417		1	W/O	

•The items highlighted in red are discrepancies that may appear on the UCFR





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				Unit Command	er's Financial Re					28 Febr	uary 2009.	UIC:	####				
r	–								PAY		BAL	INCEN	ı				⊂/M
	SR N	IAME	SSAN	STATUS	NET PAY	ALMTS	BAH	BAS	OPT	LV BAL	DUE US	PAY	ETS	VHA	OHA	COLA	ART 15
E	E7 Last,	first,	mi 123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/O	
E	4 Last.	first,	SSAN mi 123456789 mi 123456789 mi 123456789	AWOL	0.00EM	0.00	W/D	STND	CHEK	55.5	3,244.50		141130		1	WD3	
Ilc	6 Last.	first.	mi 123456789	ON STATION	6,129.40	1,030.29	QTR	OFF	SAVE		0.00					WD1	
ΙE	E4 Lastí	first.	mi 123456789	ON STATION	2,041.28	0.00	QTR	STND	CHEK	26.5	625.00		100131			B/C	
E	8 Last.	first,	mi 123456789 mi 123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	w/o	
ıl۷	V2 Last.	first.	mi 123456789	ON STATION	3,911.06	4,150.54	W/D	OFF	CHEK	45.0	0.00				1	WD4	
Ile	04 Last.	first,	mi 123456789 mi 123456789	ON STATION	4,609.26	3,012.12	W/D	OFF	CHEK	39.5	1,650.35				1	WD1	
E	E9 Last,	first,	mi 123456789	ON STATION	5,734.63	610.00	W/D	STND	SAVE	72.5	0.00		131130		1	W/O	
E	E5 Last,	first,	mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		100726			B/C	
E	E3 Last,	first,	mi 123456789	ON STATION	2,105.35	0.00	QTR	STND	CHEK	20.0	485.44		120719			W/O	
E	E7 Last,	first,	mi 123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/D	
E	8 Last,	first,	mi 123456789 mi 123456789 mi 123456789 mi 123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/D	
E	E5 Last.	first.	mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		090526			B/C	

Grade

- •Shows the grade of the soldier as listed in our finance system as of the end-of-month cutoff for the current month
- •Finance will only make grade changes with documentation showing the change has been accepted into the personnel system





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Unit Commander's Financial Report for the Month Ending: 28 February 2009. UIC: ####

- 1			$\overline{}$	$\overline{}$	`					PAY		BAL	INCEN					⊂/M
GI	۱ / ۱	AME)	SSAN	STATUS	NET PAY	ALMTS	BAH	BAS	OPT	LV BAL	DUE US	PAY	ETS	VHA	OHA	COLA	ART 15
E	7 Last,	first, i	тi	123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/O	
				123456789		0.00EM	0.00	W/D	STND	CHEK	55.5	3,244.50		141130		1	WD3	
	5 Last,	first, i	тi	123456789	ON STATION	6,129.40	1,030.29	QTR	OFF	SAVE	50.5	0.00					WD1	
E	Last,	first,	тi	123456789	ON STATION	2,041.28	0.00	QTR	STND	CHEK	26.5	625.00		100131			B/C	
E	3 Last,	first,	тi	123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/O	
w.	2 Last,	first, i	тi	123456789	ON STATION	3,911.06	4,150.54	W/D	OFF	CHEK	45.0	0.00				1	WD4	
					ON STATION	4,609.26	3,012.12	W/D	OFF	CHEK	39.5	1,650.35				1	WD1	
					ON STATION	5,734.63	610.00	W/D	STND	SAVE	72.5	0.00		131130		1	W/O	
ΙE	5 Last,	first, i	тi	123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		100726			B/C	
					ON STATION	2,105.35	0.00	QTR	STND	CHEK	20.0	485.44		120719			W/O	
					ON STATION	2,200.05EM	3,608.37	W/0	STND	CHEK	31.5	0.00		191130		0	W/D	
E	B Last,	first,	тi	123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/D	
ΙE	5 Last,	first, i	mi,	123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		090526			B/C	
- 1			/	1	,													

Name

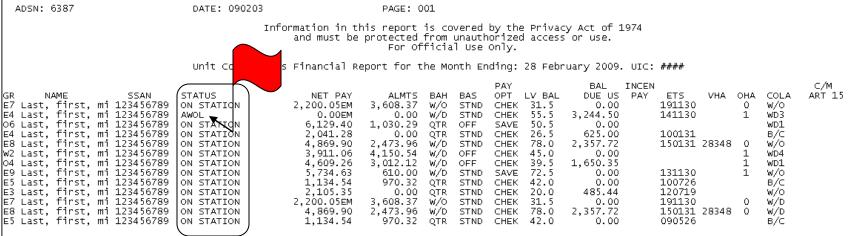
- •If either the last or first name shown is incorrect, submit a DA Form 4187 signed by the first field grade officer to finance so we can update the system.
- •Marriage or divorce?

SSAN

- •Shows soldier's full social security number (safeguard this document!)
- •If the SSN is incorrect, submit a DA Form 4187 to finance signed by the first field grade officer.







- •Status-member duty status if other than duty
 - •FILD-Field
 - •AWOL-Absent With Out Leave
 - •SUSP-Suspended
 - DEST-Deserted
 - CONF-Confined
- •If Soldier's status is incorrect submit change on DA 4187 signed by Company CDR





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			d from unaut Official Use	chorized acces only.	s or use.			
	Unit Commander's	Financial Repo	ne Month E	_	ruary 2009. UIC:			- 6-
E4 Last, first, mi 123456789 06 Last, first, mi 123456789 E4 Last, first, mi 123456789 E8 Last, first, mi 123456789 W2 Last, first, mi 123456789 04 Last, first, mi 123456789 E9 Last, first, mi 123456789 E5 Last, first, mi 123456789 E3 Last, first, mi 123456789 E7 Last, first, mi 123456789 E8 Last, first, mi 123456789		NET PAY 2,200.05EM 0.00EM 0,002 6,129.40 1,030.29 2,041.28 0.00 4,869.90 3,911.06 4,609.26 5,734.63 1,134.54 2,105.35 2,200.05EM 4,869.90 3,608.37 4,869.90 2,473.96 3,012.12 5,734.63 610.00 610.00 3,608.37	7 W/O STNIC 0 W/D STNIC 0 QTR OFF 0 QTR STNIC 6 W/D STNIC 1 W/D OFF 0 W/D STNIC 2 QTR STNIC 0 QTR STNIC 0 QTR STNIC 0 QTR STNIC 0 W/D STNIC 5 W/D STNIC 5 W/D STNIC	CHEK 55.5 SAVE 50.5 CHEK 26.5 CHEK 78.0 CHEK 45.0 CHEK 72.5 CHEK 72.5 CHEK 42.0 CHEK 20.0 CHEK 31.5 CHEK 78.0	0.00 3,244.50 0.00 625.00 2,357.72 0.00 1,650.35 0.00 0.00 485.44 0.00 2,357.72	ETS VHA 191130 141130 100131 150131 28348 131130 100726 120719 191130 150131 28348	OHA COLA 0 W/O 1 WD3 WD1 8/C 0 W/O 1 WD4 1 WD1 1 W/O 0 W/D 0 W/D 0 W/D	C/M . ART 15
E5 Last, first, mi 123456789	ON STATION	1,134.54 970.32	QTR STN) CHEK 42.0	0.00	090526	B/C	

• Net Pay

- •Shows amount after all deductions received by soldier for current month pay
- •Soldier's only receiving EOM pay will be annotated by an EM.
- •Review for No Pay Due, abnormal changes, or when amount of pay raises question

Allotments

•Shows the total amount of all allotments disbursed for the current month





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				$\overline{}$)	PAY		BAL	TMCEN					C/M	
GR NAME SSAN	STATUS	NET PAY	ALMTS	BAH	BAS	OPT	LV BAL	DUE US	PAY	ETS	VHA	OHA	COLA	ART 15	
E7 Last, first, mi 123456789		2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/O		
E4 Last, first, mi 123456789	AWOL	0.00EM	0.00	W/D	STND	CHEK	55.5	3,244.50		141130		1	WD3		
O6 Last, first, mi 123456789		6,129.40	1,030.29					0.00					WD1		
E4 Last, first, mi 123456789		2,041.28	0.00	QTR	STND	CHEK	26.5	625.00		100131			B/C		
E8 Last, first, mi 123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/O		
W2 Last, first, mi 123456789		3,911.06	4,150.54					0.00				1	WD4		
O4 Last, first, mi 123456789		4,609.26	3,012.12	W/D	OFF	CHEK	39.5	1,650.35				1	WD1		
E9 Last, first, mi 123456789	ON STATION	5,734.63	610.00	W/D	STND	SAVE	72.5	0.00		131130		1	W/O		
E5 Last, first, mi 123456789		1,134.54	970.32					0.00		100726			B/C		
E3 Last, first, mi 123456789		2,105.35						485.44		120719			W/O		
E7 Last, first, mi 123456789		2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/D		
E8 Last, first, mi 123456789		4,869.90	2,473.96					2,357.72		150131	28348	0	W/D		
E5 Last, first, mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		090526			B/C		
				l	J										

• BAH

- Shows the type of housing allowance the soldier is receiving, if any. Possible types are
 - "QTR"=Quarters, Barracks, BEQ, BOQ,
 - "W/O=Without Dependents, resides off post",
 - "W/D=With Dependents, resides off post with dependents or unaccompanied tour", or
 - "DIF=BAH-DIFF for child support"

***Critical block for unit to review based on Soldiers' living arrangements and family status, if blank contact Finance Office.





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						PAY		BAL	INCEN					⊂/M
	GR NAME SSAN	STATUS	NET PAY	ALMTS BAH	BAS	OPT	LV BAL	DUE US	PAY	ETS	VHA	OHA	COLA	ART 15
	E7 Last, first, mi 1234567	'89 ON STATION	2,200.05EM 3,60	08.37 W/O	STND	CHEK	31.5	0.00		191130		0	W/O	
- 0	E4 Last, first, mi 1234567	'89 AWOL	0.00EM	0.00 W/D	STND	CHEK	55.5	3,244.50		141130		1	WD3	
	06 Last, first, mi 1234567	'89 ON STATION	6,129.40 1,03	30.29 QTR	OFF	SAVE	50.5	0.00					WD1	
- 1	E4 Last, first, mi 1234567	'89 ON STATION	2,041.28	0.00 QTR	STND	CHEK	26.5	625.00		100131			B/C	
- 1	E8 Last, first, mi 1234567	'89 ON STATION	4,869.90 2,4	73.96 W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/O	
_ l\	w2 Last, first, mi 1234567	'89 ON STATION	3,911.06 4,1	50.54 W/D	OFF	CHEK	45.0	0.00				1	WD4	
	04 Last, first, mi 1234567	'89 ON STATION	4,609.26 3,00	12.12 W/D	OFF	CHEK	39.5	1,650.35				1	WD1	
	E9 Last, first, mi 1234567	'89 ON STATION	5,734.63 63	10.00 W/D	STND	SAVE	72.5	0.00		131130		1	W/O	
- 1	E5 Last, first, mi 1234567	'89 ON STATION	1,134.54 93	70.32 QTR	STND	CHEK	42.0	0.00		100726			B/⊂ W/O	
	E3 Last, first, mi 1234567		2,105.35		STND	CHEK	20.0	485.44		120719			W/O	
- 1	E7 Last, first, mi 1234567	'89 ON STATION	2,200.05EM 3,6	08.37 W/O	STND	CHEK	31.5	0.00		191130		0	W/D	
	E8 Last, first, mi 1234567			73.96 W/D				2,357.72		150131		0	W/D	
	E5 Last, first, mi 1234567	'89 ON STATION	1,134.54 9	70.32 QTR	STND	CHEK	42.0	0.00		090526			B/C	
- 1					i l									

- **BAS-**Shows the soldier is receiving a subsistence allowance.
 - •"STD"=Standard Rate enlisted
 - •"OFF"=Officer Rate
 - •Meal Deductions are not indicated on the UCFR





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- 1							PAY		BAL	INCEN					⊂/M
- 1	GR NAME SSAN	STATUS	NET PAY	ALMTS	BAH	BAS	OPT	LV BAL	DUE US	PAY	ETS	VHA	OHA	COLA	ART 15
- 1	E7 Last, first, mi 123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/O	
- 1	E4 Last, first, mi 123456789	AWOL	0.00EM	0.00	W/D	STND	CHEK	55.5	3,244.50		141130		1	WD3	
ŀ	06 Last, first, mi 123456789	ON STATION	6,129.40	1,030.29	QTR	OFF	SAVE	50.5	0.00					WD1	
- 1	E4 Last, first, mi 123456789	ON STATION	2,041.28	0.00	QTR	STND	CHEK	26.5	625.00		100131			B/C	
- 1	E8 Last, first, mi 123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/O	
ď	w2 Last, first, mi 123456789	ON STATION	3,911.06	4,150.54	W/D	OFF	CHEK	45.0	0.00				1	WD4	
- 1	04 Last, first, mi 123456789	ON STATION	4,609.26	3,012.12	W/D	OFF	CHEK	39.5	1,650.35				1	WD1	
- 1	E9 Last, first, mi 123456789	ON STATION	5,734.63	610.00	W/D	STND	SAVE	72.5	0.00		131130		1	W/O	
- 1	E5 Last, first, mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		100726			B/C	
- 1	E3 Last, first, mi 123456789	ON STATION	2,105.35	0.00	QTR	STND	CHEK	20.0	485.44		120719			W/O	
- 1	E7 Last, first, mi 123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/D	
- 1	E8 Last, first, mi 123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/D	
- 1	E5 Last, first, mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		090526			B/C	
- 1							l J								

PAY OPT

- •Shows the soldier has elected direct deposit. (required)
- 'CHEK' checking account.
- 'SAVE' savings account.
- •If blank, then the Soldier should submit an SF Form 1199A "Direct Deposit Sign-Up Form" to designate a bank account for direct deposit.





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						PAY	') MCEN	1				⊂/M
GR NAME SSAN	STATUS	NET PAY	ALMTS	BAH	BAS	OPT	LV BAL	PAY	ETS	VHA	OHA	COLA	ART 15
	ON STATION	2,200.05EM	3,608.37	W/0	STND	CHEK	31.5		191130		0	W/O	
	AWOL	0.00EM	0.00	W/D	STND	CHEK	55.5	3, 44.	141130		1	WD3	
06 Last, first, mi 123456789		6,129.40	1,030.29	QTR		SAVE	50.5	0.00				WD1	
E4 Last, first, mi 123456789		2,041.28	0.00	QTR	STND	CHEK	26.5	625.00	100131			B/C	
E8 Last, first, mi 123456789		4,869.90	2,473.96		STND	CHEK	78.0	2,85	150131	28348	0	W/O	
W2 Last, first, mi 123456789		3,911.06			OFF	CHEK	45.0 ▼				1	WD4	
04 Last, first, mi 123456789		4,609.26	3,012.12	W/D	OFF	CHEK	39.5	1,69			1	WD1	
E9 Last, first, mi 123456789	ON STATION	5,734.63	610.00	W/D	STND	SAVE	72.5		131130		1	W/O	
E5 Last, first, mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00	100726			B/C	
E3 Last, first, mi 123456789		2,105.35	0.00	QTR	STND	CHEK	20.0	485.44	120719			W/O	
E7 Last, first, mi 123456789		2,200.05EM	3,608.37	W/0	STND	CHEK	31.5	0.00	191130		0	W/D	
E8 Last, first, mi 123456789		4,869.90	2,473.96	W/D	STND	CHEK	78.0	2 ,3 5 7.72	150131	28348	0	W/D	
E5 Last, first, mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00	090526			B/C	
								`					
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Leave

- •Shows the soldier's current leave balance as of the last day of the current month
- •Leaders can monitor their Soldiers' leave balances to avoid losing leave on / during FY crossover (75 days thru 2010)





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Unit Commander's Financial Report for the Month Ending: 28 February 2009. UIC: ####

									PAY	1	BAL	INCEN					⊂/M
GR	NAME		SSAN	STATUS	NET PAY	ALMTS	BAH	BAS	OPT	LV BAL	DUE US	PAY	ETS	VHA	OHA	COLA	ART 15
E7	Last, firs	t, mi	123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/O	
	Last, firs				0.00EM	0.00	W/D	STND	CHEK	55.5	3,244.50		141130		1	WD3	
06	Last, firs	t, mi	123456789	ON STATION	6,129.40	1,030.29	QTR	OFF	SAVE	50.5	0.00					WD1	
E4	Last, firs	t, mi	123456789	ON STATION	2,041.28	0.00	QTR	STND	CHEK	26.5	625.00		100131			B/C	
E8	Last, firs	t, mi	123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/O	
W2	Last, firs	t, mi	123456789	ON STATION	3,911.06	4,150.54	W/D	OFF	CHEK	45.0	0.00				1	WD4	
				ON STATION	4,609.26	3,012.12	W/D	OFF	CHEK	39.5	1,650.35				1	WD1	
E9	Last, firs	t, mi	123456789	ON STATION	5,734.63	610.00	W/D	STND	SAVE	72.5	0.00		131130		1	W/O	
				ON STATION	1,134.54						0.00		100726			B/C	
				ON STATION	2,105.35	0.00	QTR	STND	CHEK	20.0	485.44		120719			W/O	
E7	Last, firs	t, mi	123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/D	
				ON STATION	4,869.90						2,357.72		150131		0	W/D	
E5	Last, firs	t, mi	123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		090526			B/C	
										,		/					

• DUE US

- Shows the total amount of money the Soldier is in debt to the US Government
- •Usually includes advance pay and advance ASHA from PCS
- Consider debt amounts in Chapter cases





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Unit Commander's Financial Report for the Month Ending: 28 February 2009. UIC: ####

								PAY		BAL	INCEN					⊂/M
GR	NAME	SSAN	STATUS	NET PAY	ALMTS	BAH	BAS	OPT	LV BAL	DUE US	PAY	ETS	VHA	OHA	COLA	ART 15
E7	Last, first,	mi 123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/O	
E4	Last, first,	mi 123456789	AWOL	0.00EM	0.00	W/D	STND	CHEK	55.5	3,244.50		141130		1	WD3	
06	Last, first,	mi 123456789	ON STATION	6,129.40	1,030.29	QTR	OFF	SAVE	50.5	0.00					WD1	
E4	Last, first,	mi 123456789	ON STATION	2,041.28	0.00	QTR	STND	CHEK	26.5	625.00		100131			B/C	
E8	Last, first,	mi 123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	w/o	
W2	Last, first,	mi 123456789	ON STATION	3,911.06	4,150.54	W/D	OFF	CHEK	45.0	0.00				1	WD4	
04	Last, first,	mi 123456789	ON STATION	4,609.26	3,012.12	W/D	OFF	CHEK	39.5	1,650.35				1	WD1	
E9	Last, first,	mi 123456789	ON STATION	5,734.63	610.00	W/D	STND	SAVE	72.5	0.00		131130		1	W/0	
E5	Last, first,	mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		100726			B/C	
E3	Last, first,	mi 123456789	ON STATION	2,105.35	0.00	QTR	STND	CHEK	20.0	485.44		120719			W/O	
E7	Last, first,	mi 123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/D	
E8	Last, first,	mi 123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/D	
E5	Last, first,	mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		090526			B/C	
				·		-									•	
•)				

- INCEN PAY-shows Incentive/Special Duty Pays
 - •If a Soldier is receiving this entitlement, a YES will be shown
 - Most common pay reflected here is HDP if deployed
 - •Others include: Jump, Flight, and Demo





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• ETS Shows the Soldier's Expired Term of Service (ETS) date

Retention Personnel should annotate ETS changes ICW/ reenlistments in the RETAIN System that should update the Finance system automatically

If the ETS date is incorrect, immediately submit a reenlistment or extension document. This document must be received and input by finance prior to the ETS date listed on the UCFR.





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	Unit Commander's Fina	ancial Report for the M	Month Ending: 2	8 February 2009. UIC:	####	
NAME SSAN Last, first, mi 123456789	ON STATION 2,20 AWOL ON STATION 6, ON STATION 2, ON STATION 4, ON STATION 4, ON STATION 4, ON STATION 5, ON STATION 5, ON STATION 1, ON STATION 2, ON STATION 2, ON STATION 2,20	NET PAY ALMTS BAI 00.05EM 3,608.37 W/ 0.00EM 0.00 W/ ,129.40 1,030.29 QTI ,041.28 0.00 QTI ,869.90 2,473.96 W/ ,911.06 4,150.54 W/ ,609.26 3,012.12 W/ ,734.63 610.00 W/ ,134.54 970.32 QTI ,105.35 0.00 QTI 00.05EM 3,608.37 W/ ,869.90 2,473.96 W/	O STND CHEK O STND CHEK IR OFF SAVE IR STND CHEK O STND CHEK O OFF CHEK O OFF CHEK O STND SAVE IR STND CHEK IR STND CHEK O STND CHEK O STND CHEK	55.5 3,244.50 50.5 0.00 26.5 625.00 78.0 2,357.72 45.0 0.00 39.5 1,650.35 72.5 0.00 42.0 0.00 20.0 485.44 31.5 0.00	VHA OHA COLA 191130 0 W/O 141130 1 WD3 100131 B/C 150131 28348 0 W/O 1 31130 1 WD4 1 WD4 1 WD4 1 WD1 131130 1 W/O 100726 B/C 120719 W/O 150131 28348 0 W/D	C/M ART 15

- VHA-Shows the CONUS zip code reflecting where unaccompanied dependents are located and paid for
- Unaccompanied Tour, EROD, etc.
- •All dependents must reside stateside. One cannot receive housing entitlement for CONUS dependents and OCONUS dependents at the same time. (If zip code present, then OHA=0 and COLA=W/O)





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Unit Commander's Financial Report for the Month Ending: 28 February 2009. UIC: ####

								PAY		BAL	INCEN			$\overline{}$		C/M
GR		SSAN	STATUS	NET PAY	ALMTS		BAS		LV BAL	DUE US	PAY	ETS	VHA	OHA	COLA	ART 15
E7	Last, first,	mi 123456789	ON STATION		3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/O	
E4	Last, first,	mi 123456789	AWOL	0.00EM	0.00	W/D	STND	CHEK	55.5	3,244.50		141130		1	WD3	
		mi 123456789		6,129.40	1,030.29	QTR	OFF	SAVE	50.5	0.00					WD1	
		mi 123456789			0.00	QTR	STND	CHEK	26.5	625.00		100131			B/C	
E8	Last, first,	mi 123456789	ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	8 0	W/O	
		mi 123456789		3,911.06	4,150.54					0.00				1	WD4	
04	Last, first,	mi 123456789	ON STATION	4,609.26	3,012.12	W/D	OFF	CHEK	39.5	1,650.35				1	WD1	
		mi 123456789			610.00					0.00		131130		1	W/0	
		mi 123456789		1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		100726			B/C	
E3	Last, first,	mi 123456789	ON STATION		0.00	QTR	STND	CHEK	20.0	485.44		120719			W/O	
		mi 123456789			3,608.37					0.00		191130		0	W/D	
		mi 123456789		4,869.90	2,473.96					2,357.72		150131		3 0	W/D	
E5	Last, first,	mi 123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		090526			B/C	

- **OHA-**Shows the type of Overseas Housing Allowance paid to the soldier, if any.
 - •'0'= Without Dependents,
 - •'1'= With Dependents
 - •Blank = no OHA -- government quarters assigned
- •Reconcile with BAH Column!





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COLA- Shows the type of Cost of Living Allowance paid to soldier, if any

Possible Rates:

- •B/C (Barracks rate COLA),
- •W/O (Without Dependents or soldiers living in the barracks drawing separate rations),
- •WD1(COLA at the with one dependent rate), WD2 (with two dependents COLA) and goes up to WD5 (with five dependents COLA) which is the maximum rate.

Do the BAH, OHA and COLA columns make sense?





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										PAY		BAL	INCEN					⊂/M	
GR	N.	AME		SSAN	STATUS	NET PAY	ALMTS	BAH	BAS	OPT	LV BAL	DUE US	PAY	ETS	VHA	OHA	COLA	ART 15	
E7	Last,	first,	тi	123456789	ON STATION	2,200.05EM	3,608.37	W/O	STND	CHEK	31.5	0.00		191130		0	W/O		
E4	Last,	first,	тi	123456789	AWOL	0.00EM	0.00	W/D	STND	CHEK	55.5	3,244.50		141130		1	WD3		
06	Last,	first,	тi	123456789	ON STATION	6,129.40	1,030.29	QTR	OFF	SAVE	50.5	0.00					WD1		
E4	Last,	first,	тi	123456789	ON STATION	2,041.28	0.00	QTR	STND	CHEK	26.5	625.00		100131			B/C		
E8	Last,	first,	тi	123456789	ON STATION	4,869.90						2,357.72		150131	28348	0	W/O		
W2	Last,	first,	тi	123456789	ON STATION	3,911.06	4,150.54	W/D	OFF	CHEK	45.0	0.00				1	WD4		
04	Last,	first,	тi	123456789	ON STATION	4,609.26	3,012.12	W/D	OFF	CHEK	39.5	1,650.35				1	WD1		
					ON STATION		610.00	W/D	STND	SAVE	72.5	0.00		131130		1	W/O		
E5	Last,	first,	тi	123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		100726			B/C		
E3	Last,	first,	тi	123456789	ON STATION	2,105.35	0.00	QTR	STND	CHEK	20.0	485.44		120719			W/O		
E7	Last,	first,	тi	123456789	ON STATION	2,200.05EM	3,608.37	W/0	STND	CHEK	31.5	0.00		191130		0	W/D		
					ON STATION	4,869.90	2,473.96	W/D	STND	CHEK	78.0	2,357.72		150131	28348	0	W/D		
E5	Last,	first,	тi	123456789	ON STATION	1,134.54	970.32	QTR	STND	CHEK	42.0	0.00		090526			B/C		
-																		\	

• ART 15

- This column shows the collections of fines or forfeitures that are deducted for the Soldier's pay.
- •Verify your Article 15s were processed if monies collected