

**PROJECT MANAGER SUPERVISOR**

Post Number: AF RESENG 0110

Application Closing Date: 29 Oct 2012

International Security Assistance Force (ISAF)

Location: Kabul, Afghanistan

Post - International Civilian Consultant (ICC) Grade - IIIA

\*\* Only nationals of [NATO member countries and ISAF Troop Contributing Nations](#) are eligible to apply for this post \*\*

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**Post Description:**

Responsible for building construction and infrastructure services for NATO facilities in support of the command and control mission of HQ ISAF and the sustainment of a base population of 1900. Assists the Chief Engineer in the comprehensive improvement of facilities and infrastructure.

**Principle Duties:**

Senior engineering technician is responsible for design, construction and quality assurance/quality control; Provides oversight of contractors  
Provides technical support to all engineering activities  
Assists Chief Engineer in all civil engineering matters  
Responsible for the design and execution of minor project work accomplished by construction contract, including coordination with the contracting officer, local construction firms and facility users  
Leads Quality Assurance/Quality Control of assigned facility system work accomplished by contract  
Advises Chief Engineer and Superintendent of Operations on Quality Assurance/Quality Control of contractor provided utility/infrastructure systems  
Assists Chief Engineer in requests for capital improvements  
Develops technical requirements documents for submission to NATO higher headquarters  
Assists Chief Engineer in base development plans, including defining facility requirements, siting future facilities, infrastructure/utility system development, and space management  
Prepares briefing materials for use at infrastructure planning and requirements committees  
Responsible for developing compliance with accepted life safety and building code requirements as well as improving efficiency and sustainability of the camp

**Additional Duties:**

Assists in on-call response to engineering emergencies 24 hours per day  
Performs other engineering related duties as directed

**Essential Qualifications:**

**Professional/Experience:**

Minimum 10 years experience in a civil engineer organisation or equivalent technical organisation with responsibilities for building construction and infrastructure operations  
Working knowledge of methods, sources and techniques of engineering design, construction, maintenance, and operation and repair of facilities and utility systems; including knowledge of building and life safety codes/regulations  
Working knowledge of project management techniques and contracting officer's technical representative procedures as practiced on a military installation  
Working knowledge of military facilities programming and planning, environmental stewardship, management of real property and fire prevention  
Very good interpersonal and communication skills  
Working knowledge of safety practices for personnel in construction site

## NON SENSITIVE INFORMATION RELEASABLE TO THE PUBLIC

### **Education/Training:**

Mandatory university degree in Engineering field -- Civil, Mechanical, Electrical, Architectural or other related technical engineering field  
Working knowledge of computer aided drafting software

### **Language:**

English: Good

**Standard Automated Data Processing (ADP) Knowledge:** Working Knowledge

### **Desirable Qualifications:**

#### **Professional/Experience:**

Advanced knowledge of construction management techniques  
Basic knowledge of all interrelated support activities required to run a military installation.

#### **Education/Training:**

Advanced knowledge of AutoCAD drafting software  
Working knowledge of force protection measures and mitigation  
Working knowledge of 3-phase electrical systems

#### **Personal Attributes:**

Exceptional interpersonal skills  
Ability to express oneself clearly orally and in writing  
Well-organized, reliable, and methodical  
Able to work independently as well as a part of the team

#### **Managerial Responsibilities:**

Works on committees for Camp Development.

#### **Professional Contacts:**

The incumbent establishes and maintains positive working relations with various Camp ISAF sections, civilian employees, military staff and local contractors

#### **Contribution to Objectives:**

Will be required to provide responsive turnaround of critically needed services and the quality control verifications must be of the highest order  
Must ensure that the work produced by contractors is accurate so as to maintain the highest finished product

#### **Work Environment:**

Multinational, multicultural environment.  
Living conditions in Kabul are rudimentary and lodging is arranged on the military compound.

Applications should be sent to [vacancies@hq.isaf.nato.int](mailto:vacancies@hq.isaf.nato.int)

#### **Additional Remarks:**

Only applications from candidates meeting essential requirements will be taken into consideration. The successful applicant is required to be proactive in fulfilling the pre-employment conditions. This includes medical examinations and security clearance certificates. Applicant must be able to obtain or to be issued a NATO-recognized national Secret Security Clearance certificate. An initial 12 month contract will be offered and contract extensions may be possible. Because of the dynamic environment, ISAF posts are under regular review and therefore post details and responsibilities, including contract duration and contractual grade may change during the contractual period.

**Benefit Package:**

Monthly salary of €6,695.00 (Tax free in the host country).

Daily Allowance of € 78.90 while working in Afghanistan.

Installation allowance equal to one-month salary (50% to be reimbursed if not completing two consecutive years of service).

Free accommodation.

Meals of good quality available to purchase.

Laundry service at nominal charge.

Two days of annual leave per month.

Start of Tour & End of Tour paid transportation.

5 + 2 days "Leave from Theatre" plus reimbursement of ticket - up to € 1.000 for every 6 months spent in the theatre.

Medical Insurance, small fee charged.

24/7 Death and Disability coverage.

If interested, please apply in accordance with the General Information for applicants provided through the following link:

[http://www.isaf.nato.int/images/stories/File/General\\_Information\\_ApplicantsCH1.pdf](http://www.isaf.nato.int/images/stories/File/General_Information_ApplicantsCH1.pdf)