



**OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE  
HEALTH AFFAIRS**

SKYLINE FIVE, SUITE 810, 5111 LEESBURG PIKE  
FALLS CHURCH, VIRGINIA 22041-3206

TRICARE  
MANAGEMENT  
ACTIVITY

MAR 10 2011

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Assisted Interagency Acquisitions Using Economy / Non-Economy Act Authority

Department of Defense (DoD) Inspector General (IG) findings document that DoD continues to encounter serious acquisition and fiscal problems using contract vehicles awarded external to DoD (see Enclosure). The DoD IG findings are further supported by the following specific findings by the TRICARE Management Activity (TMA) Head of Contracting Activity:

- Insufficient market research by both DoD and non-DoD activities
- Unclear scope of work
- Lack of or limited competition
- Unsupported fair and reasonable prices
- Lack of appropriate contract administration
- Numerous funding issues

To address these findings, changes in the TRICARE Management Activity (TMA) acquisition process must occur. One of these process changes is a more deliberate coordinated approach among the TMA requiring activity, TMA Chief Financial Officer, cognizant contracting office (Contracting Operations Division - Falls Church (COD-FC), COD - Aurora (COD-A), or Director of Contracting for Uniformed Services University of the Health Sciences (USUHS)), Office of the General Counsel, and TMA Component Acquisition Executive (CAE). This process change will make it possible to more efficiently and effectively use TMA's limited resources and to fully comply with applicable laws and regulations.

Effective immediately, all requests for Assisted Interagency Acquisitions under the auspices of the subject requires TMA Acquisitions contracting officer coordination. This coordination will, among other things, match the requiring activity's need with the appropriate contract vehicle.

If you have any questions, please contact the responsible contracting office: Ms. Birgit Tilley, Acting Chief, COD-FC at (703) 681-1143 or Birgit.Tilley@tma.osd.mil; Mr. John Mecker, Chief, COD-A at (303) 676-3991 or John.Mecker@tma.osd.mil; Anthony M. Revcnis, Director, Contracting USUHS at (301) 295-3068 or arevcnis@usuhs.mil.

for   
Michael P. F.  
Component Acquisition Executive

Enclosures:  
As stated

DISTRIBUTION:

OFFICE OF THE GENERAL COUNSEL  
DEPUTY DIRECTOR  
PRESIDENT, UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES  
CHIEF INFORMATION OFFICER  
CHIEF FINANCIAL OFFICER  
CHIEF MEDICAL OFFICER  
CHIEF FORCE HEALTH PROTECTION AND READINESS PROGRAMS  
CHIEF PHARMACEUTICAL OPERATIONS  
DIRECTOR, DEFENSE CENTER OF EXCELLENCE  
DIRECTOR, BUSINESS OPERATIONS  
DIRECTOR, PROGRAM AND OPERATIONS DIRECTORATE  
DIRECTOR, TRICARE REGIONAL OFFICE-NORTH  
DIRECTOR, TRICARE REGIONAL OFFICE-SOUTH  
DIRECTOR, TRICARE REGIONAL OFFICE-WEST  
DIRECTOR, TRICARE AREA OFFICE-LATIN AMERICA AND CANADA  
DIRECTOR, TRICARE AREA OFFICE-PACIFIC  
DIRECTOR, TRICARE AREA OFFICE-EUROPE  
PROGRAM EXECUTIVE OFFICER, JOINT MEDICAL INFORMATION SYSTEMS  
PROGRAM MANAGER, DEFENSE HEALTH INFORMATION MANAGEMENT SYSTEM  
PROGRAM MANAGER, DEFENSE HEALTH SERVICES SYSTEMS  
DIRECTOR, ELECTRONIC HEALTH RECORD WAY AHEAD PLANNING OFFICE  
DIRECTOR, MILITARY HEALTH SYSTEM CYBERINFRASTRUCTURE SYSTEMS  
DIRECTOR, COMPUTER/ELECTRONIC ACCOMMODATIONS PROGRAM  
DIRECTOR, EXTERNAL RELATIONSHIPS MANAGEMENT  
DIRECTOR, INFORMATION ASSURANCE  
DIRECTOR, NETWORK OPERATIONS  
DIRECTOR, PERFORMANCE IMPROVEMENT  
DIRECTOR, PORTFOLIO MANAGEMENT  
DIRECTOR, SYSTEMS INTEGRATION  
DIRECTOR, TEST AND INDEPENDENT VERIFICATION & VALIDATION