

8 December 2010


Awards

ARMY ENGINEER REGIMENT AWARDS PROGRAM

FOR THE COMMANDER:

OFFICIAL:

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History. This publication is an administrative revision to this regulation. The portions affected are listed in the summary of change.

Summary. This pamphlet establishes general guidance, nomination procedures, eligibility and selection criteria for U.S. Army Engineer Regiment awards: the Itschner Award, the Outstanding Engineer Platoon Leader Award, the Outstanding Engineer Warrant Officer Award, the Van Autreve Award, the Outstanding Civilian Award, and the Sturgis Medal.

Applicability. This pamphlet applies to all units, Service members, and civilians attached to the U.S. Army Engineer School (USAES) and Regiment.

Forms. The forms located in this pamphlet are authorized for local reproduction.

Proponent and execution authority. The proponent agency of this publication is the Engineer Personnel Development Office (EPDO), USAES.

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Engineer Personnel Development Office, USAES (ATSE-E), Fort Leonard Wood, MO 65473-8926.

Distribution. Electronic medium only and posted on the FLW Web Site.

*This pamphlet supersedes FLW Pam 672-1, 18 November 2009.

Summary of Changes

FLW Pam 672-1
Army Engineer Regiment Awards Program

This administrative revision dated 8 December 2010—

- Renames the Engineer Personnel Proponency Office (EPPO) to the Engineer Personnel Development Office (EPDO) throughout the publication.
- Changes the Career Management Plan 21/Military Occupational Specialties 210 and 215/Career Management Field 21 to the Career Management Plan 12/Military Occupational Specialties 120 and 125/Career Management Field 12 throughout the publication (Chapter 2).
- Renames the LTG Morris Outstanding Civilian Award to the Outstanding Civilian Award (Chapter 2).
- Adds civil works, humanitarian, and community achievements eligibility requirements to the Outstanding Civilian Award. (Chapter 2).
- Groups the awards general description in to one chapter (paragraph 2-1).
- Allows for consideration of achievements from years prior to the nomination year for the Outstanding Civilian Award (paragraph 2-2).
- Adds a United States Army Corps of Engineers Senior Executive Service to the Selection Committee for the Active Army Outstanding Civilian Award (paragraph 3-1c(5)).
- Updates FLW Form 1137 (Outstanding Civilian Award Score Sheet) and FLW Form 1138 (Outstanding Civilian Award Final Score Sheet) (Appendix A).
- Defines “Army Component” and “company” and revises definitions for “major command” and “military engineering” (Glossary).

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Chapter 1 INTRODUCTION

1-1. Purpose

This pamphlet establishes general guidance, nomination procedures, eligibility and selection criteria for the U.S. Army Engineer Regiment awards: the Itschner, the Outstanding Engineer Platoon Leader, the Outstanding Engineer Warrant Officer, the Van Autreve, and the Outstanding Civilian Awards, and the Sturgis Medal.

1-2. Forms

Prescribed forms are listed in appendix A.

1-3. Explanation of acronyms and terms

Acronyms and terms used in this pamphlet are explained in the glossary.

Chapter 2 AWARDS

2-1. General

a. The Itschner Award. Named in honor of LTG Emerson C. Itschner, the award is presented annually to the most outstanding engineer company in each Army Component.

b. The Outstanding Engineer Platoon Leader Award. Awarded to an engineer lieutenant platoon leader in each Army Component, in recognition of outstanding contributions to military engineering by demonstrated technical and leadership ability. Eligible participants are engineer lieutenants in a platoon leader position during, at least, 6 months of the preceding year, for a TOE/TDA unit/organization performing an engineer mission. The individual should have been classified in one of the following areas of concentration (AOC) while performing the service for which recommended:

(1) Course Management Plan (CMP) 12A General Engineering.

(2) CMP 12B Combat Engineering.

(3) CMP 12D Facilities/Contracting Construction Management Engineer.

c. Outstanding Engineer Warrant Officer Award. Awarded to an engineer warrant officer in each Army Component in recognition of their outstanding contributions to military engineering by demonstrating technical and leadership ability. Eligible participants are engineer warrant officers in TOE/TDA units and organizations performing an engineer mission. The individual should have been classified in one of the following military occupational specialties (MOSs) while performing the service for which recommended:

(1) MOS 120A Utilities Operation and Maintenance Technician.

(2) MOS 125D Geospatial Information Technician.

d. The Van Autreve Award. Named in honor of Sergeant Major of the Army (Retired) Leon L. Van Autreve, the award recognizes engineer junior enlisted Soldiers, E-1 through E-4, in each Army Component for their outstanding contributions to military engineering by demonstrating outstanding engineer Soldier skills. Eligible participants are engineer junior enlisted Soldiers in TOE/TDA units and organizations performing an engineer mission. The individual should have been classified in the Career Management Field (CMF) 12, Engineer, or MOS while performing the service for which recommended.

e. The Outstanding Civilian Award. This award is given to civilians in each Army Component in recognition of outstanding contributions and support to USACE and Regiment, to include civil works, humanitarian, and community achievements. Eligible participants are any civilian employed with U.S. Army Corps of Engineers (USACE), USAES, and any engineer unit or directorate that supports the Corps or the Regiment.

f. The Sturgis Medal. Named in honor of LTG Samuel D. Sturgis, a former Chief of Engineers, the medals are awarded to the engineer noncommissioned officer (NCO), E-5 through E-7, in each Army Component in recognition of outstanding contributions to

military engineering by demonstrated technical and leadership abilities. Eligible participants are engineer NCOs in TOE/TDA units and organizations performing an engineer mission. The individual should have been classified in one of the following CMF or MOS while performing the service for which recommended:

(1) CMF 12, Engineer.

(2) CMF 18, MOS 18C Special Operations Engineer Sergeant.

g. Nominations for a joint contribution will be considered if the individuals nominated are equally responsible for the contribution.

h. Results will be announced by the Chief of Engineers upon notification by the Selection Board Chairmen or Executive Agents and the awards will be presented at the annual Regimental Conference, ENFORCE, held at Fort Leonard Wood, MO.

2-2. Applicability

The nomination should cover service performed or completed during the preceding calendar year. Contributions for prior years shall be presented within the biographical data and should not exceed five pages.

Chapter 3 AWARDS NOMINATING PROCEDURES

3.1 Active Army

a. Each company/detachment will submit their nomination to the next command level (battalion or brigade). The higher command will select a company/detachment and submit the nomination to their corresponding major command (MACOM).

b. Each MACOM will select and forward a nomination to the Engineer Personnel Development Office, 464 MANSCEN Loop, Suite 1661-B, Fort Leonard Wood, MO 65473-8926, not later than (NLT) 10 February of each year.

c. Selection Committee.

(1) The Itschner. A committee composed of senior Engineer officers, the USAES or USACE Command Sergeant Major (CSM), chaired by the Assistant Commandant, USAES, or his representative, will select the award recipient.

(2) The Outstanding Engineer Lieutenant Platoon Leader. A committee composed of field grade officers, chaired by the Assistant Commandant, USAES, or his representative, will select the award recipient.

(3) The Outstanding Engineer Warrant Officer. A committee composed of senior grade warrant officers, to include the Honorary Warrant Officer of the Regiment, chaired by the Regimental Chief Warrant Officer, USAES, or his representative, will select the award recipient.

(4) The Van Autre Award and The Sturgis Medal. A committee composed of CSMs, to include the Honorary CSM of the Regiment, chaired by the CSM, USACE, and co-chaired by the CSM, USAES, will select the award recipient.

(5) The Outstanding Civilian Award. A committee composed of senior engineer officers and CSMs from USACE and USAES, a USACE Senior Executive Service (SES), and chaired by the Assistant Commandant, USAES, will select the award recipient.

3-2. U.S. Army Reserve

a. The U.S. Army Reserve Command (USARC) will act as the Executive Agent and select the award recipients for its command.

b. Nominations will be submitted to the Engineer, Army Reserve Command (AFRC-ENI), 1401 Deshler Street SW, Fort McPherson, GA 30330-2000, NLT 10 February of each year.

c. The USARC Award recipient selection will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the, Engineer Personnel Development Office, 464 MANSCEN Loop, Suite 1661-B, Fort Leonard Wood, MO 65473-8926, NLT 28 February each year.

3-3.. U.S. Army National Guard

a. The U.S. Army National Guard Bureau will act as the Executive Agent and select the award recipients for its command.

b. Nominations will be submitted to the Director, Army National Guard (NGB-ART), 111 South George Mason Drive, Arlington, VA 22204-1382, NLT 10 February each year.

c. The winning nomination will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the Engineer Personnel Development Office, 464 MANSCEN Loop, Suite 1661-B, Fort Leonard Wood, MO 65473-8926, no later than NLT 28 February each year.

Chapter 4 NOMINATION CRITERIA AND SUBMISSION FORMAT

4.1 General

All nominations must be submitted in memorandum form and include the following information:

a. For nominated companies/detachments:

(1) Full identification of unit including mailing address and permanent address.

(2) Name, telephone number, and current address of commander(s) during the period nominated.

(3) Name, address, and phone number of individuals at originating headquarters who may be contacted concerning the nomination.

(4) Authorized unit strength, to include officers, warrant officers, and enlisted personnel.

(5) Average unit strength during the period of nominated.

b. For Nominated Individuals:

(1) Name, grade, telephone, and social security number.

(2) Assignment at the time of contribution with full unit identification and mailing address.

(3) Current assignment and mailing address.

4.2. Evaluation Data

The information submitted for consideration must be organized and numbered as follows:

a. For nominated companies/detachments:

(1) Major commander's endorsement.

(2) Statement of unit mission/mission essential task list (METL).

(3) Mission-related accomplishments including, but not limited to—

(a) Combat support tasks.

(b) Construction tasks.

(c) Training (types of training conducted and the results).

(4) Professional development programs, such as, NCO and officer leadership, MOS/ specialty skill enhancement, and education.

(5) Retention. Unit enlistment rates including first-term enlistments.

(6) Morale and welfare.

(a) Improvement of troop living conditions and quality of life enhancements.

(b) Health and welfare programs to include drug and alcohol control.

(7) Absent without leave (AWOL) and courts-martial statistics.

(8) Safety.

(a) Reportable personal injuries.

(b) Reportable government motor vehicle accident statistics and total miles driven during the evaluated period.

(9) Contributions to the image of the Corps of Engineers.

(10) Community relations.

(11) Domestic action programs.

(12) Other significant contributions and information as deemed relevant by the nominating command.

(13) Additional supporting documents, such as, photos, news articles or pieces, and special commendations received.

b. For Nominated Individuals:

(1) A Department of the Army (DA) photo with Officer Record Brief (ORB), Enlisted Record Brief (ERB), or DA Form 2-1 (Personnel Qualification Record), as applicable.

(2) A narrative description of contributions during the nominating period with an emphasis on the contributions to military engineering, as defined in this pamphlet.

(3) Training.

(4) Basic Soldier Skills.

(5) Education.

(6) Awards, honors, and special recognitions.

(7) Maintenance of equipment and property.

(8) Personal accomplishments.

(9) Quality of life enhancement.

(10) Management experience.

(11) Combat engineering training.

(12) Supervision of engineer activities and other engineer support.

(13) Other significant contributions and information as deemed relevant by the nominating command.

(14) Additional supporting documents, such as, photos, news articles or pieces, and special commendations received.

c. A one-page proposed award citation.

4.3. Submission Format.

Nominations will be submitted in hard copy from, arranged as indicated, in a standard three-ring binder. A digital copy of all documents included in the nomination packet will be attached to the binder in a compact disk-read only memory (CD-ROM). Nomination packets will be evaluated solely on content, not style of presentation.

Appendix A PRESCRIBED AND REFERENCED FORMS

a. Section I. Prescribed Forms.

(1) FLW Form 243 (Van Autreve Award Nominee Score Sheet) is used by the selection board members to evaluate U.S. Army enlisted engineer Soldiers competing for the Van Autreve Award.

(2) FLW Form 243-1 (Van Autreve Award Selection Criteria Final Score Sheet) is used by the selection board president for evaluating U.S. Army enlisted engineer Soldiers competing for the Van Autreve Award.

(3) FLW Form 244 (Itschner Award Selection Criteria Worksheet) is used by the selection board members in evaluating U.S. Army engineer units competing for the Itschner Award.

(4) FLW Form 247 (Itschner Award Selection Criteria Final Score Sheet) is used by the selection board president for evaluating engineer units competing for the Itschner Award.

(5) FLW Form 249 (LTG Samuel D. Sturgis Medal Nominee Score Sheet) is used by the selection board members to evaluate U.S. Army enlisted engineer NCOs competing for the Sturgis Medal.

(6) FLW Form 250 (Sturgis Medal Selection Criteria Final Score Sheet) is used by the selection board president for evaluating U.S. Army enlisted engineer NCOs competing for the Sturgis Medal.

(7) FLW Form 1133 (Outstanding Engineer Platoon Leader Award Nominee Score Sheet) is used by the selection board members to evaluate U.S. Army engineer lieutenant platoon leaders competing for the Outstanding Engineer Platoon Leader Award.

(8) FLW Form 1134 (Outstanding Engineer Platoon Leader Award Selection Criteria Final Score Sheet) is used by the selection board president for evaluating U.S. Army engineer lieutenant platoon leaders competing for the Outstanding Engineer Platoon Leader Award.

(9) FLW Form 1135 (Outstanding Engineer Warrant Officer Award Nominee Score Sheet) is used by the selection board members to evaluate U.S. Army engineer warrant officers competing for the Outstanding Engineer Warrant Officer Award.

(10) FLW Form 1136 (Outstanding Engineer Warrant Officer Award Selection Criteria Final Score Sheet) is used by the selection board president for evaluating U.S. Army engineer warrant officers competing for the Outstanding Engineer Warrant Officer Award.

(11) FLW Form 1137 (Outstanding Civilian Award Nominee Score Sheet) is used by the selection board members to evaluate civilians competing for the Outstanding Civilian Award.

(12) FLW Form 1138 (Outstanding Civilian Award Final Score Sheet) is used by the selection board president for evaluating civilians competing for the Outstanding Civilian Award.

b. Section II. Referenced Form. DA Form 2-1 (Personnel Qualification Record).

Glossary

Section I Abbreviations

AOC
area of concentration

APFT
Army physical fitness test

AWOL
absent without leave

BOSS
Better Opportunity for Single Soldiers

BRM
basic rifle marksmanship

CD-ROM

CMF
career management field

CMP
course management plan

CSM
command sergeant major

CTT
common task testing

DA
Department of the Army

EPDO
Engineer Personnel Development Office

ERB
enlisted record brief

FLW
Fort Leonard Wood

LTG
lieutenant general

MACOM
major command

METL
mission essential task list

MOS
military occupational specialty

NCO
noncommissioned officer

ORB
officer record brief

PVT
private

RCWO
Regimental Chief Warrant Officer

SES
Senior Executive Service

SFC
sergeant first class

SGT
sergeant

SMA
Sergeant Major of the Army

SPC
specialist

TDA
table(s) of distribution and allowances

TOE
table(s) of organization and equipment

U.S.
United States

USACE
United States Army Corps of Engineers

USAES
United States Army Engineer School

USARC
United States Army Reserve Command

Section II Terms

absent without leave. Unauthorized absence of military personnel from their appointed place of duty.

Army Component. Active Army, U.S. Army Reserve, and U.S. Army National Guard

authorized unit strength. Strength of units as determined by the Army Authorized Document System.

award. Recognition given to individuals or units for certain acts or services, such as, badges, accolades emblems, citations, commendations, streamers, and silver bands.

career management field. A manageable grouping of related MOSs that provides a visible and logical progression to the grade of E-9.

combat support tasks. Tasks that support maneuver commanders in mobility, countermobility, survivability, sustainment, and topographic engineering.

community relations. State of affairs that exist between the government and local populace.

company. For the purposes of this competition includes all numbered, lettered, or headquarters Engineer companies manned by U.S. Army personnel, separate or organic to a larger organization, established under a TOE or TDA.

construction tasks. General engineering missions that include road construction and repair, temporary structures, fixed bridges, civic action, and well drilling.

courts-martial. A court consisting of commissioned officers and in some instances enlisted personnel for the trial of members of the armed forces or others within its jurisdiction.

domestic action program. Program through which Army engineers execute projects that benefit the local populace.

eligibility. A set of criteria defining competition participation.

engineer lieutenant platoon leader. An officer who served as an engineer platoon leader while in the grade of O-1/O-2 during the award year. Recipient does not need to be a lieutenant at time of nomination to allow for first lieutenants who get promoted to captain during that award year.

executive agent. A person or organization delegated administrative or managerial responsibility.

outstanding engineer platoon leader. Engraved Grizzly Statue offered annually to the engineer lieutenant platoon leader selected as most outstanding for the award year.

outstanding engineer warrant officer. Award offered annually to the engineer warrant officer selected as the most outstanding for the award year.

human relations programs. Programs designed to develop better interpersonal and inter-group adjustments.

Itschner Award. Silver plaques offered annually to engineer companies in each Army Component selected as most outstanding for the award year.

major command. Major U.S. Army commands usually with a three or four star commander. For example: U.S. Army Training and Doctrine Command [TRADOC], U.S. Army Forces Command [FORSCOM], U.S. Army Corps of Engineers [USACE], U.S. Army Europe [USAREUR], and U.S. Army Pacific [USARPAC].

military engineering. For the purpose of the pamphlet, military engineering includes—

- Troop or contract construction.
- Maintenance.
- Facilities engineering.
- Technical engineering training.
- Volunteering time and resources to better the Regiment.
- Basic soldier skills as engineers.
- Combat engineering training.
- Management and supervision of engineer activities.

- Course development or management.
- Other engineer support.

military occupational specialty. The grouping of duty positions requiring similar qualifications and the performance of closely related duties.

mission essential task list. A compilation of collective mission essential tasks that must be successfully performed if an organization is to accomplish its wartime mission.

outstanding. A degree of success marked by distinction and eminence.

professional development. The sum of all training, education, and experience provided by the Army for mission accomplishment.

Quality of Life Program. Army program designed to improve soldier and family working, living, and social conditions.

service. Work performed by one who serves in particular during a specific time period.

specialty skill. A skill required in a specific position, which may require significant education, training and experience.

Sturgis Medal. A medal offered annually to Army engineer NCOs in recognition of outstanding contributions to military engineering by demonstrated technical and leadership ability.

training. The instruction of personnel to individually and collectively increase their capacity to perform specific military functions and tasks.

Van Autreve Award. An award offered annually to Army engineer Soldiers in recognition of outstanding contributions to military engineering by demonstrating Soldier engineering skills and ability.

unique. A state of being the only or special one.

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VAN AUTREVE AWARD NOMINEE SCORE SHEET

NOMINEE:	MAX POINTS	SCORE
<p><u>BASIC SOLDIERING SKILLS:</u></p> <ul style="list-style-type: none"> - Basic Rifle Marksmanship (BRM). - Army Physical Fitness Test (APFT). - Common Task Testing (CTT). 	15	
<p><u>QUALITY OF LIFE ENHANCEMENT:</u></p> <ul style="list-style-type: none"> - Dynamic training; improved working and living environment. - Better Opportunity for Single Soldiers (BOSS). - Environmental stewards; safe, attractive, and modern living and working areas. 	15	
<p><u>MAINTENANCE OF EQUIPMENT AND PROPERTY:</u></p> <ul style="list-style-type: none"> - Combat readiness; (mission ready) operational readiness. - Vehicle, personal equipment, sets, kits, outfits and facilities upkeep. - Modernization, rebuild, remodel, and construction of assigned property and living and working areas. 	15	
<p><u>EDUCATION, MILITARY AND CIVILIAN- MILITARY JOB RELATED:</u></p> <ul style="list-style-type: none"> - Emphasis should be on job enhancement (civil education). - Leadership, management, engineering, or mission related (military or civilian schools, correspondence, etc.). 	15	
<p><u>PERSONAL ACCOMPLISHMENTS:</u></p> <ul style="list-style-type: none"> - Physical fitness - Iron person, max APFT. - Community activities volunteer. - Sports - Volksmarch, marathons, softball, etc., (coach or player) - Soldier of the Month, Quarter, Year, Post, etc. 	15	
<p><u>AWARDS, LETTERS OF COMMENDATION, AND SPECIAL RECOGNITION:</u></p> <ul style="list-style-type: none"> - Military decorations during year of consideration. - Letters from battalion commander or higher. - Civil or foreign country recognition for work accomplished. - Construction awards or special recognition. - News items - newspaper/magazine articles, etc. 	15	

VAN AUTREVE AWARD NOMINEE SCORE SHEET (continued)

NOMINEE:

OTHER SIGNIFICANT FACTORS:

Rate 1-10 (10 being the best)

1. Was the book well-organized (in sequence)?
2. Were pictures significant (clarified the mission)?
3. Were picture captions self-explanatory?
4. Does Soldier show genuine concern for fellow Soldiers.
5. Does Soldier honestly contribute to building the Army of the future?
6. Do you think the Soldier is a Soldier someone would want to emulate?
7. Does the Soldier demonstrate superior accomplishments in assigned duties?
8. Does the Soldier meet uniform appearance?
9. Does the Soldier meet discipline standards?
10. Of all the Soldiers you have personally known, how does this Soldier rate?

REMARKS SECTION:

Subtotal (add 1-10)

TOTAL (divide by 10)

SCORE

Notes:

- All areas are worth 15 points except Other Significant Factors which is worth 10 points.
- Other significant factors have a maximum of 100 points before dividing by 10. **EXAMPLE: 78 divided by 10 = 7.8 points.**

BOARD MEMBER

SIGNATURE

VAN AUTREVE AWARD SELECTION CRITERIA

NOMINEE:

CRITERIA	MAX SCORE	BOARD MEMBERS						
Basic soldiering skills	15							
Quality of life enhancement	15							
Maintenance of equipment and property	15							
Education, military and civilian	15							
Personal accomplishments	15							
Awards, letters of commendation, and special recognition	15							
Other significant factors	10							
TOTAL SCORE	100							
(SUM OF ALL BOARD MEMBERS)		COMMENTS:						
GRAND TOTAL								

BOARD PRESIDENT _____

SIGNATURE _____

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ITSCHNER AWARD SELECTION CRITERIA WORKSHEET

UNIT: _____

CRITERIA	SCORE		REMARKS
	MAX	ACTUAL	
Major commander's endorsement	5		
Statement of unit mission/ mission essential task list (METL)	5		
Mission related accomplishments	30		
Professional development programs	15		
Retention	5		
Morale and welfare	10		
Safety	5		
Contributions to the image of the Corps of Engineers	15		
Additional significant factors	10		
TOTAL SCORE	100		

BOARD MEMBER _____

SIGNATURE _____

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ITSCHNER AWARD SELECTION CRITERIA FINAL SCORE SHEET

UNIT:

CRITERIA	MAX SCORE	BOARD MEMBERS							
Major commander's endorsement	5								
Statement of unit mission/mission essential task list (METL)	5								
Mission related accomplishments	30								
Professional development programs	15								
Retention	5								
Morale and welfare	10								
Safety	5								
Contributions to the image of the Corps of Engineers	15								
Additional significant factors	10								
TOTAL SCORE	100								
(SUM OF ALL BOARD MEMBERS)		COMMENTS:							
GRAND TOTAL									

BOARD PRESIDENT _____

SIGNATURE _____

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LTG SAMUEL D. STURGIS MEDAL NOMINEE SCORE SHEET

NOMINEE:	MAX POINTS	SCORE
<u>TRAINING:</u> - Desired Levels of training proficiency on Mission Essential Task List (METL). - Demonstrated superior accomplishments in assigned duties. - Special accomplishments - Air Assault, Airborne, Jungle and Nordic Warfare, Sapper Stakes, Sapper, etc.	10	
<u>MANAGEMENT:</u> - Planning, organizing, coordinating, directing and controlling. - Employing personnel and material in a timely, effective, and economical manner to accomplish the mission.	10	
<u>QUALITY OF LIFE ENHANCEMENT:</u> - Dynamic training; improved working and living environment. - Attract and retain high quality soldiers. - Environmental stewards; safe, attractive, and modern living and working areas.	10	
<u>MAINTENANCE OF EQUIPMENT AND PROPERTY:</u> - Combat readiness; (mission ready) operational readiness. - Sets, kits, outfits and facilities upkeep. - Modernization, rebuild, remodel, and construction of assigned property and living and working areas.	10	
<u>EDUCATION, MILITARY AND CIVILIAN- MILITARY JOB RELATED:</u> - Emphasis should be on job enhancement (civil education). - Leadership, management, engineering, or mission related (military or civilian schools, correspondence, etc.).	10	
<u>PERSONAL ACCOMPLISHMENTS:</u> - Physical fitness - Iron person, max APFT. - Boy/Girl Scout Leader or similar performance. - Community Activities volunteer. - Sports – Volksmarch, marathons, softball, etc., (coach or player) - Sergeant Morales Club, Sergeant Audie Murphy Inductee, NCO of the Year, etc.	10	
<u>AWARDS, LETTERS OF COMMENDATION, AND SPECIAL RECOGNITION:</u> - Military decorations during year of consideration. - Letters from battalion commander or higher. - Civil or foreign country recognition for work accomplished. - Construction awards or special recognition. - News items - newspaper/magazine articles, etc.	10	
<u>CONTRIBUTION TO MILITARY ENGINEERING (See note below):</u> - Construction Engineering - nation building. - Topographic Engineering - mapping the earth. - Bridging - no obstacle too big. - Project management, quality assurance, and facility maintenance. - Combat Engineering - demolition, mine warfare, Sapper, etc. - Research and Development, Civil Works. - Special Forces Engineer - behind enemy lines - “send me.”	20	

LTG SAMUEL D. STURGIS MEDAL NOMINEE SCORE SHEET

NOMINEE:	MAX POINTS	SCORE
<p>Note: Important factors to consider in the evaluation of military engineering:</p> <ol style="list-style-type: none"> 1. Time management - on or ahead of schedule. 2. Material control - no loss or damage. 3. Project importance, i.e., mission, quality of life, safety, etc. 4. Critical path and scheduling. 5. Money saved through project management. 6. Responsibility, quality assurance, management, dollars. 7. Missions/projects accomplished. 8. Completed product - quality, appearance, professional. 9. Environmental concerns, safe working conditions. 10. Importance of task (war, quality of life, etc.). 		
OTHER SIGNIFICANT FACTORS:	Rate 1-10 (10 being the best)	
1. Was the book well organized (in sequence)?		
2. Were pictures significant (clarified the mission)?		
3. Were picture captions self-explanatory?		
4. Does NCO show genuine concern for Soldiers and their Families?		
5. Does NCO honestly contribute to building the Army of the future?		
6. Do you think the NCO is a mentor you would emulate?		
7. Does the NCO demonstrate superior accomplishments in assigned duties?		
8. Do you think he/she is a community leader? Participate?		
9. Does the NCO enforce uniform appearance and discipline standards?		
10. Of all NCOs you have personally known, how does this NCO rate?		
REMARKS SECTION:	Subtotal (add 1-10)	
	TOTAL (divide by 10)	
	SCORE	
<p>Notes:</p> <ul style="list-style-type: none"> - All areas are worth 10 points except contribution to Military Engineering which is 20 points. - Other significant factors have a maximum of 100 points before dividing by 10. EXAMPLE: 78 divided by 10 = 7.8 points. 		
BOARD MEMBER _____		
SIGNATURE _____		

STURGIS MEDAL SELECTION CRITERIA FINAL SCORE SHEET

NOMINEE:

CRITERIA	MAX SCORE	BOARD MEMBERS						
Training	10							
Management	10							
Quality of Life Enhancement	10							
Maintenance of Equipment and Property	10							
Education, Military and Civilian	10							
Personal Accomplishments	10							
Awards, Letters of Commendation, Special Recognition	10							
Contribution to Military Engineering	20							
Other Significant Factors	10							
TOTAL SCORE	100							
		COMMENTS:						
GRAND TOTAL (SUM OF ALL BOARD MEMBERS)								

BOARD PRESIDENT _____

SIGNATURE _____

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OUTSTANDING ENGINEER PLATOON LEADER AWARD NOMINEE SCORE SHEET

NOMINEE:	MAX POINTS	SCORE
<p><u>TRAINING:</u></p> <ul style="list-style-type: none"> - Desired Levels of training proficiency on mission essential task list (METL). - Demonstrated superior accomplishments in assigned duties. - Special accomplishments - Air Assault, Airborne, Jungle and Nordic Warfare, Sapper, etc. 	10	
<p><u>MANAGEMENT:</u></p> <ul style="list-style-type: none"> - Planning, organizing, coordinating, directing, and controlling. - Employing personnel and material in a timely, effective, and economical manner to accomplish the mission. 	15	
<p><u>QUALITY OF LIFE ENHANCEMENT:</u></p> <ul style="list-style-type: none"> - Dynamic training; improved working and living environment. - Attract and retain high quality Soldiers. - Environmental stewards; safe, attractive, and modern living and working areas. 	15	
<p><u>MAINTENANCE OF EQUIPMENT AND PROPERTY:</u></p> <ul style="list-style-type: none"> - Combat readiness; (mission ready) operational readiness. - Sets, kits, outfits and facilities upkeep. - Modernization, rebuild, remodel, and construction of assigned property and living, working areas. 	10	
<p><u>PERSONAL ACCOMPLISHMENTS:</u></p> <ul style="list-style-type: none"> - Physical fitness - Iron person, max APFT. - Boy/Girl Scout Leader or similar performance. - Community activities volunteer. - Sports - Volksmarch, marathons, softball, etc., (coach or player) 	10	
<p><u>AWARDS, LETTERS OF COMMENDATION, AND SPECIAL RECOGNITION:</u></p> <ul style="list-style-type: none"> - Military decorations during year of consideration. - Letters from battalion commander or higher. - Civil or foreign country recognition for work accomplished. - Construction awards or special recognition. - News items - newspaper/magazine articles, etc. 	10	
<p><u>CONTRIBUTION TO MILITARY ENGINEERING (See note below):</u></p> <ul style="list-style-type: none"> - Construction Engineering - nation building. - Topographic Engineering - mapping the earth. - Bridging - no obstacle too big. - Project management, quality assurance, and facility maintenance. - Combat Engineering - demolition, mine warfare, Sapper, etc. - Research and Development, Civil Works. - Special Forces Engineer - behind enemy lines - "send me." 	20	

OUTSTANDING ENGINEER PLATOON LEADER AWARD NOMINEE SCORE SHEET (continued)

Note: Important factors to consider in the evaluation of military engineering:

1. Time management - on or ahead of schedule.
2. Material control - no loss or damage.
3. Project importance, i.e., mission, quality of life, safety, etc.
4. Critical path and scheduling.
5. Money saved through project management.
6. Responsibility, quality assurance, management, dollars.
7. Missions/projects accomplished.
8. Completed product - quality, appearance, professional.
9. Environmental concerns, safe working conditions.
- 10. Importance of task (war, quality of life, etc.).**

OTHER SIGNIFICANT FACTORS:

Rate 1-10 (10 being the best)

- | | |
|------------------------------------------------------------------------------|--|
| 1. Was the book well organized (in sequence)? | |
| 2. Were pictures significant (clarified the mission)? | |
| 3. Were picture captions self-explanatory? | |
| 4. Does officer show genuine concern for Soldiers and their Families? | |
| 5. Does officer honestly contribute to building the Army of the future? | |
| 6. Do you think the officer is a mentor you would emulate? | |
| 7. Does the officer demonstrate superior accomplishments in assigned duties? | |
| 8. Do you think he/she is a community leader? Participate? | |
| 9. Does the officer enforce uniform appearance, and discipline standards? | |
| 10. Of all officers you have personally known, how does this officer rate? | |

REMARKS:

Subtotal (add 1-10)

TOTAL (divide by 10)

SCORE

Notes:

- Other significant factors have a maximum of 100 points before dividing by 10.
EXAMPLE: 78 divided by 10 = 7.8 points.

BOARD MEMBER _____

SIGNATURE _____

OUTSTANDING ENGINEER PLATOON LEADER AWARD SELECTION CRITERIA FINAL SCORE SHEET

NOMINEE:

CRITERIA	MAX SCORE	BOARD MEMBERS						
Training	10							
Management	15							
Quality of Life Enhancement	16							
Maintenance of Equipment and Property	10							
Personal Accomplishments	10							
Awards, Letters of Commendation, Special Recognition	10							
Contribution to Military Engineering	20							
Other Significant Factors	10							
TOTAL SCORE	100							
		COMMENTS:						
GRAND TOTAL (SUM OF ALL BOARD MEMBERS)								

BOARD PRESIDENT _____

SIGNATURE _____

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OUTSTANDING ENGINEER WARRANT OFFICER AWARD NOMINEE SCORE SHEET

NOMINEE:	MAX POINTS	SCORE
<p><u>TRAINING:</u></p> <ul style="list-style-type: none"> - Desired Levels of training proficiency on mission essential task list (METL). - Demonstrated superior accomplishments in assigned duties. - Special accomplishments - Air Assault, Airborne, Sapper, etc. 	10	
<p><u>MANAGEMENT:</u></p> <ul style="list-style-type: none"> - Planning, organizing, coordinating, directing, and controlling. - Employing personnel and material in a timely, effective, and economical manner to accomplish the mission. 	15	
<p><u>QUALITY OF LIFE ENHANCEMENT:</u></p> <ul style="list-style-type: none"> - Dynamic training; improved working and living environment. - Attract and retain high quality Soldiers. - Environmental stewards; safe, attractive, and modern living and working areas. 	15	
<p><u>MAINTENANCE OF EQUIPMENT AND PROPERTY:</u></p> <ul style="list-style-type: none"> - Combat readiness; (mission ready) operational readiness. - Sets, kits, outfits and facilities upkeep. - Modernization, rebuild, remodel, and construction of assigned property and living, working areas. 	10	
<p><u>PERSONAL ACCOMPLISHMENTS:</u></p> <ul style="list-style-type: none"> - Physical fitness - Iron person, max APFT. - Boy/Girl Scout Leader or similar performance. - Community activities volunteer. - Sports - Volksmarch, marathons, softball, etc., (coach or player) 	10	
<p><u>AWARDS, LETTERS OF COMMENDATION, AND SPECIAL RECOGNITION:</u></p> <ul style="list-style-type: none"> - Military decorations during year of consideration. - Letters from battalion commander or higher. - Civil or foreign country recognition for work accomplished. - Construction awards or special recognition. - News items - newspaper/magazine articles, etc. 	10	
<p><u>CONTRIBUTION TO MILITARY ENGINEERING (See note below):</u></p> <ul style="list-style-type: none"> - Construction Engineering - nation building. - Topographic Engineering - mapping the earth. - Bridging - no obstacle too big. - Project management, quality assurance, and facility maintenance. - Combat Engineering - demolition, mine warfare, Sapper, etc. - Research and Development, Civil Works. - Special Forces Engineer - behind enemy lines - "send me." 	20	

OUTSTANDING ENGINEER WARRANT OFFICER AWARD NOMINEE SCORE SHEET (continued)

Note: Important factors to consider in the evaluation of military engineering:

1. Time management - on or ahead of schedule.
2. Material control - no loss or damage.
3. Project importance, i.e., mission, quality of life, safety, etc.
4. Critical path and scheduling.
5. Money saved through project management.
6. Responsibility, quality assurance, management, dollars.
7. Missions/projects accomplished.
8. Completed product - quality, appearance, professional.
9. Environmental concerns, safe working conditions.
- 10. Importance of task (war, quality of life, etc.).**

OTHER SIGNIFICANT FACTORS:

Rate 1-10 (10 being the best)

- | | |
|------------------------------------------------------------------------------|--|
| 1. Was the book well organized (in sequence)? | |
| 2. Were pictures significant (clarified the mission)? | |
| 3. Were picture captions self-explanatory? | |
| 4. Does officer show genuine concern for Soldiers and their Families? | |
| 5. Does officer honestly contribute to building the Army of the future? | |
| 6. Do you think the officer is a mentor you would emulate? | |
| 7. Does the officer demonstrate superior accomplishments in assigned duties? | |
| 8. Do you think he/she is a community leader? Participate? | |
| 9. Does the officer enforce uniform appearance, and discipline standards? | |
| 10. Of all officers you have personally known, how does this officer rate? | |

REMARKS:

Subtotal (add 1-10)

TOTAL (divide by 10)

SCORE

Notes:

- Other significant factors have a maximum of 100 points before dividing by 10.
EXAMPLE: 78 divided by 10 = 7.8 points.

BOARD MEMBER _____

SIGNATURE _____

OUTSTANDING ENGINEER WARRANT OFFICER AWARD SELECTION CRITERIA FINAL SCORE SHEET

NOMINEE:

CRITERIA	MAX SCORE	BOARD MEMBERS						
Training	10							
Management	15							
Quality of Life Enhancement	16							
Maintenance of Equipment and Property	10							
Personal Accomplishments	10							
Awards, Letters of Commendation, Special Recognition	10							
Contribution to Military Engineering	20							
Other Significant Factors	10							
TOTAL SCORE	100							

COMMENTS:

GRAND TOTAL (SUM OF ALL BOARD MEMBERS)

BOARD PRESIDENT _____

SIGNATURE _____

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OUTSTANDING CIVILIAN AWARD FINAL SCORE SHEET

NOMINEE:

CRITERIA	MAX SCORE	BOARD MEMBERS						
Contributions to the Corps/ Regiment	50							
Maintenance of Equipment and Property	15							
Education	15							
Awards, Honors and special recognition	10							
Other Significant factors	10							
TOTAL SCORE	100							
		COMMENTS:						
GRAND TOTAL (SUM OF ALL BOARD MEMBERS)								

BOARD PRESIDENT _____

SIGNATURE _____