



Dear Permit Official:

"The Census Bureau's economic surveys are indispensable to understanding America's economy. They ensure the accuracy of the statistics we rely on for economic policy and for successful business planning. Participating in the monthly survey helps us all."

– Ben Bernanke, Chairman,
Board of Governors of the
Federal Reserve System

Toll Free FAX Number
1-877-273-9501

Toll Free Telephone Number
1-800-845-8244

Respondent FAQ web site:
www.census.gov/permitsfaq

Visit our web site at:
www.census.gov/mcd

The U.S. Census Bureau requests your participation in the Building Permits Survey. The enclosed Form C-404, "Report of Building or Zoning Permits Issued for New Privately-Owned Housing Units," requests summary information on residential building or zoning permits issued by your office during calendar year 2010. Please mail or fax this information by the date shown at the top of the form. If your office has changed status, such as no longer requiring permits or having merged with another office, please check the appropriate box in section 2 and provide the requested information adjacent to the box selected.

The information you supply is important. It allows us to produce estimates of construction of new housing units, the largest component of the construction industry. Data users rely on your detailed geographic data to monitor growth and develop production and marketing strategies.

The data that you provide are used by the Census Bureau to produce population estimates at the local government level. The population estimates are used by government agencies to allocate funding and other resources to your local area and for various planning purposes.

If you have any questions, please refer to the instructions on the back of the form or call the Residential Construction Branch on 800-845-8244. Thank you in advance for your participation in this voluntary survey.

Sincerely,

A handwritten signature in black ink, appearing to read "Mendel D. Gayle".

Mendel D. Gayle
Chief, Manufacturing and Construction Division
U.S. Census Bureau

Enclosures