

Legal Services Corporation
Telephonic Meeting of the Audit Committee
Open Session

Thursday, March 15, 2012

Chairman Victor B. Maddox convened a telephonic *open session* meeting of the Legal Services Corporation's ("LSC") Audit Committee ("the Committee") at 2:34 p.m., on Thursday, March 15, 2012. The meeting was held at the Legal Services Corporation, 3333 K Street, N.W., Washington, D.C.

The following Committee members were in attendance:

Victor B. Maddox, Chairman
Harry J. F. Korrell, III
David H. Hoffman, Non-Director Member
Gloria Valencia-Weber

The following Board members were present:

Julie Reiskin

Also in attendance were:

James J. Sandman, President
Richard L. Sloane, Special Assistant to the President
Rebecca Fertig, Special Assistant to the President
Kathleen McNamara, Executive Assistant to the President
Victor M. Fortunato, Vice President for Legal Affairs,
General Counsel & Corporate Secretary
Katherine Ward, Executive Assistant to the Vice President for Legal Affairs
Mattie Cohan, Senior Assistant General Counsel, Office of Legal Affairs

David L. Richardson, Treasurer & Comptroller,
Office of Financial and Administrative Services
Martin Polacek, Office of Financial and Administrative Services
Wendy Christmas, Office of Financial and Administrative Services
Jeffrey E. Schanz, Inspector General (“IG”)
David Maddox, Assistant IG for Management & Evaluation
Ronald "Dutch" Merryman, Assistant IG for Audit
John Idleman, Senior Program Counsel, Office of Program Performance
Charles “Chuck” Greenfield, National Legal Aid & Defenders Association

The following summarizes actions taken by and presentations made to the Committee.

MOTION

Professor Valencia-Weber moved approval of the agenda and Mr. Korrell seconded the motion.

VOTE

The motion was approved by a voice vote.

MOTION

Mr. Korrell moved approval of minutes of the Committee’s January 19, 2012 open session meeting. Professor Valencia-Weber seconded the motion.

VOTE

The motion passed by a voice vote and the minutes were approved as presented.

Chairman Maddox turned the Committee's attention to a report regarding the Corporation's Internal Revenue Service Form 990 for Fiscal Year ("FY") 2011. The report was given by David Richardson, Treasurer and Comptroller.

The Committee then discussed members' self evaluations.

Public comment was offered by Charles Greenfield of the National Legal Aid and Defenders Association.

Under "Other Business," Chairman Maddox reported on the status of revisions to the Committee's Charter and advised the matter would be on the agenda for the Committee's April 2012 meeting.

Chairman Maddox announced that the Committee would defer action on revisions to the Committee's Charter due to the absence of two Committee members from the meeting. Senior Assistant General Counsel Mattie Cohan then reviewed proposed changes to the Committee's Charter. During discussion, Mr. Korrell asked for an annotated version of proposed changes to the Charter.

MOTION

Professor Valencia-Weber moved to adjourn the meeting and Mr. Korrell seconded the motion.

VOTE

The motion passed by a voice vote and the meeting adjourned at 4:38 p.m.

I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation Board of Directors Audit Committee on April 16, 2012.

A handwritten signature in black ink, appearing to read "Victor M. Fortuno", is written over a horizontal line.

Victor M. Fortuno
Vice President for Legal Affairs,
General Counsel & Corporate Secretary