

Senior Executive Fellows

Harvard University, Kennedy School of Government

Eligible Grades	Permanent GS-14s and GS-15s
Program Length	4 weeks
Location	Cambridge, MA
Funding	Tuition is \$19,600, and includes lodging, materials, and most meals. Tuition, travel, and per diem, are the responsibility of the nominating organization.
Course Dates	Feb 10- Mar 8, 2013 Apr 14-May 10, 2013 Oct/Nov 2013 (Date TBD)
Course Description	<p>In today's world, senior executives need to be leaders as well as managers. This means that a leader's skills need to stretch beyond the basics of building coalitions and managing change in an organization. They also need to be more adept at working with different individuals and groups, unifying people to work toward a common goal, often in tumultuous and ever-changing circumstances.</p> <p>The Senior Executive Fellows (SEF) Executive Education program at Harvard University's John F. Kennedy School of Government helps promising senior level officials learn the skills needed for practical, effective leadership. Created over 25 years ago, SEF is still the preeminent choice in executive development for professionals in the public sector to hone their leadership and managerial skills. SEF has the distinct advantage of time and history on its side. As times – and the needs of leaders – have changed, so has SEF's curriculum. The program focuses on issues that are relevant and important today, while being informed by lessons learned in the past.</p> <p>The program is not focused solely on solving specific problems. Rather, it provides a strategic approach and framework to problem solving for a variety of issues. From the start of the program, participants take on a leadership role in the classroom, gaining ways to look at issues from new perspectives. Participants learn different ways of looking at common organizational problems and challenges, and by doing so, are exposed to a wide range of possible solutions. Through class work, group work, and individual study, participants practice strategic analysis daily until it becomes a more natural, ingrained response.</p> <p>SEF offers participants a rare opportunity to learn from the nation's top educators, researchers, and practitioners; to share experiences and network with peers from the U.S. and international governments; and to become part of the Harvard Kennedy School community – all in a short amount of time. For more than 25 years, participants from all over the world have shared in this fine learning experience.</p> <p>The curriculum centers around the case method pioneered at Harvard. Cases are based on actual problems, including those submitted by current and previous</p>

SEF program participants. Through the case method, participants receive valuable training and practice in making decisions about real situations. In addition, participants have the opportunity to improve leadership skills through problem-solving simulations, role-playing activities, and group and team-building exercises. This interactive learning style leaves participants feeling engaged and stimulated.

The program curriculum addresses ways for leaders to become more effective in problem-solving, strategic analysis, persuasion, and negotiation. SEF's competency-based instruction also incorporates the executive core qualifications defined by the Office of Personnel Management.

Additional Information

- **Education Requirement:** None specified
- **Experience Requirement:** None specified
- **Security Clearance Requirement:** None specified
- Travel order must state lodging and most meals are included in tuition
- DoD-level Continued Service Agreement (CSA) is required for three times the length of the training period—3 months

Nomination Process

Please refer to guidance on the [EDP home page](#). In addition to the DLA nomination and executive sponsorship endorsement documents, the following items must be included in your nomination package to receive consideration:

- 1) [SEF Application Essays](#)
- 2) Copy of most recent Standard Form 50, Notification of Personnel Action
- 3) [SF 182](#), Authorization, Agreement, and Certification of Training). This training form must accompany the nomination package but will only be processed if the nominee is selected to attend the course.

Selection Decision

The DLA Executive Resources Board reviews nominations and makes the selection decisions at the Agency level. Harvard University's Kennedy School of Government Admissions Committee makes the final selection decision.

Web Site

For additional information, please refer to the course description on the Harvard University web page at <http://ksgexecprogram.harvard.edu/Programs/sef/overview.aspx> .