

July 3, 2002

MEMORANDUM FOR AGENCY SENIOR PROCUREMENT EXECUTIVES

FROM: Angela B. Styles (signed)  
Administrator

SUBJECT: Roll-out of the Past Performance Information Retrieval  
System

Effective July 1, 2002, all federal contractor past performance information (PPI) currently captured through existing PPI tools will be centrally available on-line for use by all federal agency contracting officials through the Past Performance Information Retrieval System (PPIRS) at [www.ppirs.gov](http://www.ppirs.gov). A government-wide past performance retrieval database supports the Administration's E-Government initiatives to "unify & simplify" and reduce burden by eliminating collection redundancies. The database will provide the acquisition community timely and pertinent contractor performance information that can be used in making source selection decisions. The PPI database could be expanded in the future to include grants information on performance and final report information.

Several collection tools will submit data to PPIRS. The Department of Defense maintains three collection tools for its military departments and agencies, the National Aeronautics and Space Administration uses its own system, and most civilian departments and many independent agencies use the Contractor Performance System (CPS) managed by the National Institutes of Health. Civilian agencies are strongly encouraged to use the CPS as their collection tool, as it can be easily and seamlessly modified to meet agency-specific requirements.

Since the automated past performance information systems currently in use have the collective capacity to serve all agencies, agencies are expected to ensure that there is no further proliferation of databases or web sites to collect or retrieve contractor or grantee PPI. Your agency should seek any modifications to existing systems that will accommodate your needs through the PPIRS Users Group. The chair of the group is Ms. Diane Frasier (ph: 301-496-4422), e-mail: [df63n@nih.gov](mailto:df63n@nih.gov)). A copy of the Configuration Management Plan will be located at [www.ppirs.gov](http://www.ppirs.gov).

Any agency not currently using an automated system to collect contractor or grantee PPI is strongly encouraged to explore the feasibility of using one of the existing collection tools. The PPIRS Users Group is available to assist your staff.

If you have questions on technical assistance matters on PPIRS, please contact NSLC Det Portsmouth at (603) 431-9460 x470. For further information about this memorandum, please contact Julie Basile at (202) 395-4821 or e-mail at [JBasile@omb.eop.gov](mailto:JBasile@omb.eop.gov).

cc:

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Forman

Styles

Burton

Blum

Basile

OFPP:JBasile:rjh:5/22/02; Revised 5/29/02:MBlum:mbdc; 6/25/02:7/3/02:rjh

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