



**USAG Schinnen
Army Community Services
Exceptional
Family Member Program
Resources**

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Frequently Asked Questions

What is the Exceptional Family Member Program or EFMP?

The EFMP provides an all-inclusive approach for community, educational, medical, housing and personnel services for families with special needs. The EFMP works with military and civilian agencies to provide these services based upon Federal laws, DoD authority and Army, Air Force, Marine Corps or Navy policy. All services use the EFMP to identify family members who have special needs prior to assignments. This assures families move to locations where the Department of Defense Dependents Schools (DoDDS) have established programs for children with special education needs, and the military medical departments are equipped to care for special medical needs. In Europe, the EFMP Coordinator is usually located in the Army Community Service Center. The medical component of the EFMP is located the Military Treatment Facilities, and the DoDDS Special Education Coordinators are located in the schools.

Who Should Enroll in the EFMP?

All authorized family members (spouse, child, stepchild, foster child, dependent parent or sibling) who have been identified with a physical, medical, intellectual or emotional handicap which requires special medical or educational services. The family member must be enrolled in DEERS. **A few examples of EFMP special needs are:**

ADD/ADHD, Asthma, Autism, Bi-polar Disorder, Cerebral Palsy, Developmental Delay, Depression, Diabetes, Dyslexia, Epilepsy/Seizures, Hearing or Visual Impairment, High-risk Pregnancy, Lupus, Mental Retardation, Multiple Sclerosis, Premature Birth, Physical Challenges, Stroke, Traumatic Brain Injury, Tourette's Syndrome.

Will Enrollment Affect My Military Career?

Enrollment cannot prejudice advancement or career opportunities of sponsors. If a family member cannot be served in a location where the sponsor is assigned, he/she has the option of accepting an unaccompanied tour while the family is supported in another location. Enrollment in the EFMP has no impact on the deployment responsibilities of the sponsor, and unit and standard deployments must be carried out without interruption. Enrollment into the EFMP is not an element of Individual Record Books and EFMP records are confidential, subject to PL 93-579, Privacy Act of 1974.

How Do I Enroll in the EFMP?

- ? Ensure your family member is enrolled in DEERS.
- ? Contact your EFMP Coordinator or Manager at your installation, who will assist you in obtaining medical and educational evaluations, and provide the necessary SERVICE SPECIFIC FORMS.
- ? Each service has its own screening committee, and the EFMP Coordinator at the Medical Treatment Facility, along with the Special Education Coordinator at the Schools, will forward the completed forms to the appropriate location.
- ? Remember to coordinate with your EFMP Manager or Coordinator.

Federal Disability Law

Public Law 94-142 Education for All Handicapped Children Act of 1975 Requires that states and localities receive Federal funds to assist in the education of children with disabilities. States must provide a free and appropriate public education in the least restrictive environment.

Public Law 95-561 Defense Dependents' Education Act

DODDS is required to provide programs designed to meet the needs of eligible students with disabilities in locations outside the United States.

Public Law 102-119 Individuals with Disabilities Education Act of 1991 (IDEA)

This law amends Public Law 95-561 by requiring DOD to include preschool children with disabilities by academic year 1993-1994 and to plan, develop, and implement an early-intervention-services program for infants and toddlers according to Public Law 99-457, part H, by academic year 1995-1996.

Public Law 101-336 The Americans with Disabilities Act of 1990 (ADA)

Guarantees equal opportunity for individuals with disabilities in areas of employment; public accommodation; transportation; state and local government services, and telecommunications. It is the most significant Federal Law assuring the full civil rights of all individuals with disabilities.

Uniform Federal Access Standards (UFAS)

Guarantees access to Federal buildings and federally funded buildings and facilities for all persons with disabilities, this includes military installations.

Department Of Defense Directives & Instructions

DOD Directive 1342.17, Family Policy.

DOD Instruction 1342.12, Provision of Early Intervention and Special Education Services to Eligible DOD Dependents in Overseas Areas.

DOD Instruction 1342.14, Monitoring of the Provisions of Medically Related Services in Department of Defense Dependent Schools (DODDS).

DOD Instruction 1010.13, Provision of Medically Related Services to Children Receiving or Eligible to Receive Special Education in DOD Dependent Schools outside the United States.

DOD Instruction 1010.13-R, Overseas Assignment of Sponsors Who Have Children with Disabilities Who Are Space-Required Students in the Department of Defense Dependents Schools (DODDS).

Regulations-Orders Instructions



AR 608-75 **Exceptional Family Member Program**
AR 600-8-1 **Reassignment**
AR 55-46 **Travel Overseas**



AFI 36-2110 **Assignments**
AFI 36-3020 **Family Member Travel**
AFI 36-2908 **Family Care Plans**



OPNAV 1754.2A **Exceptional Family Member Program**
SECNAVINST 1754.5 **Exceptional Family Member Program**



MCO 1754.4A (B) **Exceptional Family Member Program**

Attention Parents



You have specific legal rights as the parents of a child with special medical or educational needs. As an active duty member of the Armed Services, you also have specific responsibilities, such as enrolling in the Exceptional Family Member Program.

The following information is provided so you may have the necessary tools to assist you in caring for your Exceptional Family members. Remember, **YOU** are their best Advocate!

Summary Of Parents Rights

? Your child is entitled to receive a Free, Appropriate, and Public Education (FAPE) in the least restrictive environment available.

? **S**chools must provide you with a due process hearing at any point you feel your rights have been violated.

? **Y**ou have the right to appeal to the State Department of Education and to State level Appeals and Supreme Courts.

? **Y**ou have the right to be reimbursed your legal fees if you prevail.

? **T**his applies to DoDDS schools overseas. If your child attends a host nation school, remember, this is US Federal Law and applies only to US and DoDDS schools.

Summary Of Parents Responsibilities

? **E**nrollment in the EFMP is mandatory for **all** active duty service members when a family member has been diagnosed with a medical or educational need.

? **W**hen PCSing, sponsors should hand-carry all medical records and school records. This includes a copy of your child's Individual Education Plan and Individual Family Service Plan. Many times an IEP is packed with household shipments but you will need this upon arrival at your new duty station.

? **S**oldiers are required to hand carry a copy of the DA Form 5888 (Family Member Deployment Screening Sheet) from the losing installation Personnel Service Battalion to the gaining Personnel Service Battalion (AR 608-75).

Special Needs Resource Team (SNRT)

The SNRT represents a community-wide partnership that is working to ensure the very best placement for children accessing Child and Youth Services in the Benelux Region, bringing quality care for all special needs children from birth to age 19.

? What is a SNRT?

A multi-disciplinary team established to ensure the most appropriate CYS placement of children with special needs. The team meets to review any new applications which indicate child has special needs and to review concerns regarding children already placed in CYS programs.

? Who may be referred to this Special Needs Resource Team or SNRT?

Any child age birth through 19 who is seeking enrollment into a CYS program, and who has a special need. Just a few examples of needs are:

Asthma	Down Syndrome	Learning Impaired
Allergies	Developmental Delay	Mental Retardation
Cerebral Palsy	Epilepsy/Seizures	Mental Health Diagnosis
Diabetes	Hearing/Vision Loss	Physically Challenged

? Who are the SNRT Members?

Exceptional Family Member Program Manager (EFMP)
Child and Youth Services Director (CYSD)
Community Health Nurse (CHN)
CYS Program Directors, Educators or Trainers
Doctor, Teacher, Therapist, as required
Parents/Sponsors/Guardians



? May I be present when my child is reviewed?

Absolutely! Parental input is crucial to the appropriate placement of any child. You will be advised of the date, time and location of the SNRT meeting and you may be asked to bring medical or educational information to assist the team.

? Are the providers trained to care for my child's special need?

All CYS providers are trained and experienced to meet the needs of all children, regardless of need. If your child presents a situation new to the staff, they will receive specialized training before your child is entrusted to their care.

? Contact the CYS Director or the EFMP Manager on your installation to request a review by the Special Needs Resource Team (SNRT)

Exceptional Family Member Program (EFMP)

The Exceptional Family Member Program (EFMP) is a Department of Defense mandated program, with each service requiring enrollment of family members having a medical, physical, emotional, intellectual or educational need requiring special medical or educational services. Regardless of need or diagnosis, the goal of all services is to ensure appropriate care is available at duty stations prior to reassignment of the family, and that programs and facilities are fully accessible for everyone.

Services Provided:

Serving Army, Air Force, Coast Guard, Marine and Navy EFMP families on installations worldwide with services including:

- ‡ **E**nrollment, updating, transfer or closure of EFMP records.
- ‡ **C**oordination of medical and educational services.
- ‡ **H**ousing concerns.
- ‡ **L**ending Library of books and videos on Special Needs.
- ‡ **W**orkshops and seminars on topics like ADD/ADHD, Special Education.
- ‡ **R**ecreational programs like Family Bowling and Family Swimming.
- ‡ **R**espice Care, certified providers trained by Army Community Service.
- ‡ **I**nformation and Referral to services on and off the installation.
- ‡ **A**ssistance during IEP meetings at school.
- ‡ **N**ewsletter and Educational Programs.

Five Steps To Becoming Your Child's Best Advocate

Step 1. Start with the assumption that you are an EQUAL partner in your child's education.

Step 2. Learn to deal with your perceptions or feelings about yourself as the parent of a child with special needs.

Step 3. Acquire knowledge. You don't have to memorize everything, just be aware, **don't be intimidated** and:

- ? Know about IDEA (Individuals with Disabilities Education Act).
- ? Know that not all issues are controlled by the local school system.
- ? Know how the system operates.
- ? Know the people.

Step 4. Improve your skills or learn new ones in:

- ? Communication.
- ? Documentation/Letter Writing.
- ? Record Keeping.

Step 5. PARTICIPATE! This is the most important thing you can do for your child.

Participate in:

- 1) Individualized Education Plans (IEP's).
Give your Ideas.
Attend the meetings.
- 2) Teacher conferences.
- 3) Parent group meetings.
- 4) School functions.

Remember....You are an equal partner in your child's education!

Medical Directories

Geilenkirchen

Ambulance and Fire Department (Off Post)
Ambulance on Post

112
116

407th Medical Flight

After Hours Nurse	0800-022-7944
Central Appointments	(49) 245199-3360
Behavioral Health/Family Advocacy	(49) 245199-3378
Dental Clinic	(49) 245199-3535
Health Advisor	0800-022-7944
Health Promotions/Wellness	(49) 245199-3387
Immunizations	(49) 245199-4460
Laboratory	(49) 45199-3379
Pharmacy	(49) 245199-3334
TRICARE	(49) 245199-3400
Referrals (military)	(49) 245199-3319
Referrals (local)	(49) 245199-3345
Telephone consult	(49) 245199-3345

Schinnen Area Hospitals

Geilenkirchen, Germany St. Elizabeth Krankenhaus	(49) 2451.6220
Heinsburt, Germany Städtisches Krankenhaus (Heinsbert, GE)	(49) 2452.1880
Brunssum, Netherlands Atrium Medisch (no after hours emergency service)	(31) 45.527.9999
Heerlen, Netherlands Atrium Medisch Centrum	(31) 45.576.6666
Sittard, Netherlands Maasland Ziekenhuis	(31) 46.459.7777

Internet Resources

The Department of Defense has an outstanding new website which will access Special Needs Resources world-wide, including Special Education, Early Intervention, Advocacy and Training groups, Health/Medical care, TRICARE, Medicaid, SSI, Title V, Finances and Estate Planning, Relocation Checklist, searchable Data Bases, Family Pages and MORE! Thank you to Dr. Rebecca Posante, Office of the Secretary of Defense, for pioneering this invaluable resource for military families.

www.efmconnections.org

Aging And Family Caregiving



Today, many families are providing care for aging or disabled parents or grandparents. For the service member and family, this can cause an additional burden due frequent reassignments and deployments.

The following information is provided for those families who will need resources available, helping them make informed choices for a loved one.

Agenet

Information for caregivers on nursing homes, home health, checklist for care, issues for all caregivers. www.Agenet.agenet.com

Alliance For Aging Research

Advocacy and Policy Access America for Seniors Administration on Aging
www.agubgresearch.org/resources.cfm

American Association Of Geriatric Psychiatry

Information for caregivers and recipients; includes depression and dementia fact sheets, resources for caregivers and the latest research. www.aagpgpa.org

American Associaion Of Retired Persons (AARP)

AARP's WebPages contains a mini-site that provides an introduction to care giving and assistance to new caregivers. www.aarp.org%20/programs/caregiving/

Children Of Aging Parents.

Information and online support groups to caregivers of older people for issues such as finding the right care, paying for care, legal issues, and specific elder care issues.

www.careguide.com

Medicare

Medicare is provided automatically without premiums at age 65. It covers inpatient hospital, home health, skilled nursing facility and Hospice care.

www.medicare.gov

Medicaid

Voluntary enrollment with premiums covers, physician/surgical services, Emergency Room and Outpatient clinic services, Home health (beyond Part A) Labs, Radiology and X-rays. This program is federally funded and managed by each state through the Social Services Department in each county.

www.cms.hhs.gov

Milbank Memorial Fund

Electronic copies of the following reports are available at this site: (1) Long-Term Care for the Elderly with Disabilities; Current Policy, Emerging Trends, and Implications for the Twenty-first Century by Robyn Stone; and (2) Potential and Active Family Caregivers; Changing Networks and the “Sandwich Generation” by B.Spillman and L. Pezzin.

www.milbank.org/

National Alliance For Caregiving

This site is expanding and contains useful reports, including *Family Caregiving in the U.S.: Findings from a National Survey*, the *NAC Comparative Analysis of Caregiver Data for Caregivers to the Elderly 1987 and 1997*, and the *MetLife Study of Employer costs for Working Caregivers*.

www.icdri.org/caregiver/national_alliance_for_caregiving.htm

National Alliance For Nutrition And Activity

Nana advocates national policies and programs to promote healthy eating and physical activity to help reduce the illnesses, disabilities, premature deaths, and costs caused by diet and limited activity. www.cspinet.org/nutritionpolicy/nana.html

National Institute On Aging

This site is offered by the Institute’s Alzheimer disease Education and Referral Center (ADEAP) and contains information on improving the health and well-being of older Americans through research. www.nia.nih.gov

Alliance For Technology Access Centers

The Alliance for Technology Access (ATA) is a national network of technology resource centers, community-based organizations, technology vendors, and individuals who are committed to increasing the use of technology by children and adults with disabilities and functional limitations.

Alabama

Birmingham Alliance for Technology Access Center mikenorris@mindspring.net
Technology Assistance for Special Consumers tasc@traveller.com

Arizona

Technology Access Center of Tucson ((TACY) tactaz@aol.com

Arkansas

Technology Resource Center atrce@aol.com

California

Center for Accessible Technology info@cforat.otg

Computer Access Center cac@cac.org
iTECH-Parents Helping Parents Tech@php.com
San Diego Assistive Technology Center ucpsdatc@pacbell.net
Team of Advocates for Special Kids taskca@yahoo.com

Florida

CITE, Inc.-Center for Independence Technology & Education citeinfo@cite-fl.com

Georgia

Tech-Able, Inc techable@techable.org

Hawaii

Aloha Special Technology Access Center astachi@yahoo.com

Idaho

United Cerebral Palsy of Idaho, Inc. ucpidaho@aol.com

Northern Illinois Center for Adaptive Technology davegrass@earthlink.net

Technology Assisting All People with Disabilities (TAAD, Inc) taadinc@yahoo.com

Indiana

Assistive Technology Training and Information Center nsattic1@aol.com

Kansas

Technology Resource Solutions for People trspks@midusa.net

Kentucky

Bluegrass Technology Center office@bluegrass-tech.org

Western Kentucky Assistive Technology Consortium (WKATC)..... wkatc@wk.net

Entech: Enabling Technologies of Kentuckiana entechky@bell-south.net

Maryland

Learning Independence Through Computers, Inc (LINC) info@linc.org

Michigan

Michigan's Assistive Technology Resource matr@match.org

Minnesota

Simon Technology Center stc@pacer.org

Montana

Parents, Lets Unit for Kids (PLUK) plukinfo@pluk.org

New Jersey

TECH Connection tecconn@aol.com

New York

Techpress Resource Center for Independent Living rose.roberts@rcil.com

North Carolina

Carolina Computer Access Center ccacnc@aol.com

Ohio

Easter Seals Technology Resource Center kleonard@trcd.org

Rhode Island

TechACCESS Center of Rhode Island techaccess@techaccess-ri.org

Tennessee

East Tennessee Technology Access Center, Inc etstactn@aol.com

Mid-South Access Center for Technology..... pfcooper@memphis.ecu

Signal Center's Assistive Technology Center littleton@signal.chattanooga.net

Technology Access Center of Middle Tennessee..... echaccess@mindstate.com

West Tennessee Special Technology Access Resource Center (STAR)
.....infostar@starcenter.tn.org

Utah

The Computer Center for Citizens with Disabilities cboogaar@usor.state.ut.us

Virgin Islands

Virgin Islands Resource Center for the Disabled, Inc vircd@islands.vi

Virginia

Tidewater Center for Technology Access tcta@aol.com

Diseases And Disorders

Alzheimer's Type Dementia	http://www.alz.org/
Angelman Syndrome	http://www.angelman.org
Anxiety Disorders	http://www.adaa.org/
Arthritis	http://www.arthritis.org/
Asthma/Allergy	http://www.aafa.org/
Attention Deficit Disorder	http://www.add.org
Autism	http://www.autism-society.org
Blind	http://www.afb.org/
Brain Tumor	http://www.abta.org/
Cancer	http://www.cancer.org/
Cerebral Palsy	http://www.ucpa.org/
Deaf	http://www.deafchildren.org/
Diabetes	http://www.diabetes.org/
Dyslexia	http://www.interdys.org/
Down Syndrome	http://www.ndss.org/
Eating Disorders	http://www.nationaleatingdisorders.org
Epilepsy	http://www.efa.org
Fetal Alcohol Syndrome	http://www.nofas.org/

Fragile X Syndrome	http://www.fragilex.org
Hard of Hearing	http://www.shhh.org/
Heart Disease	http://www.americanheart.org/
Huntington's Disease	http://hdsa.org/
Kidney and Urologic Diseases	http://www.niddk.nih.gov/health/kidney
Leukemia & Lymphoma	http://www.leukemia-lymphoma.org
Lou Gerhig's Disease	http://alsa.org/
Lung Disease	http://www.lungusa.org/
Lupus	http://www.lupus.org
Mental Illness	http://www.nami.org/
Mental Health	http://www.mentalhealth.org
Mentally Retarded	http://www.thearc.org
Multiple Sclerosis	http://nmss.org/
Neurological Disorders	http://www.ninds.nih.gov/
Obsessive Compulsive Disorder	http://www.ocfoundation.org/
Osteoporosis	http://nof.org/
Parkinson Disease	http://www.apdaparkinson.com/
Spina Bifida	http://www.sbaa.org/
Spinal Cord Injury	http://www.spinalcord.org
Stroke	http://www.stroke.org/
Stuttering	http://www.stutteringhelp.org/

Federal & Federally Funded Resources

The federal government supports many clearinghouses, information centers and institutes that focus on specific topics. In addition to publishing and distributing extensive free material on disability related topics, many of these organizations also provide referrals to local resources.

Accessibility

The Access Board info@accessboard.gov
National Center on Accessibility nca@indiana.edu

Aids

Centers for Disease Control (CDC) National Prevention Information Network
..... info@cdcnpin.org
CDC National STD and Aids Hotlines www.ashastd.org

Allergy & Infectious Diseases

National Institute of Allergy & Infectious Diseases www.niaid.nih.gov

Arts

National Arts & Disability Center www.nadc.ucla.edu

Assistive Technology & Rehabilitation Equipment

ABLEDATA..... abledata@macroint.com

Cancer

Cancer Information Service National Cancer Institute www.nci.nih.gov

Dept. Of Health & Human Services

Families with Developmental Disabilities www.acf.dhhs.gov/programs/add

Diabetes

National Diabetes Information Clearinghouse ndic@info.niddk.nih.gov

Digestive Diseases

National Digestive Diseases Information Clearinghouse idic@info.niddk.nih.gov

Disabilities

DisabilityInfo.Gov www.disability.gov

Federal website of disability-related government resources including information and links to other sites on: employment, education, housing, transportation, health, income, support, technology, community, live, and civil rights.

Nichy (National Information Center for Children & Youth with Disabilities)

..... www.nichcy.org

Education

ERIC Clearinghouse on Disabilities & Gifted Children..... ericec@cec.sped.org

NAEYC (National Association for the Education of Young Children

..... www.naeyc.org

American Council on Education..... www.healthresource-center.org

Federal Resource Center for Special Education..... www.dssc.org/frc

Office of Special Education & Rehabilitation Services osers.oas@ed.gov

Employment

Job Accommodation Network..... jan@jan.icdi.wvu.edu

Office of Disability Employment Policy-US Dept of Labor www.dol.gov/odep

Family Health

Agency for Health Care Research and Quality info@ahrq.gov

National Center for Education in Maternal & Child Health..... info@ncemch.org

US Dept. of Health & Human Services www.cdc.gov/nchs

National Health Information Center (NHIC) info@nhic.org

(Health information referral services linking consumers and health professionals with organizations which can best answer their questions.)

National Institute of Child Health & Human Development

..... NICDclearinghouse@mail.nih.gov

Hearing Impairments

National Deaf Education Network & Clearinghouse
.....Clearinghouse.infotogo@gallaudet.edu

National Institute on Deafness & Other Communication Disorders
.....nidcdinfo@nidcd.nih.gov

Heart, Lung And Blood Disorders

National Heart, Lung, & Blood Institute Information Center www.nhlbi.nih.gov

Housing

Housing & Urban Developmentwww.huduser.org

Kidney And Urologic Diseasesnkudic@info.niddk.nih.gov

Mental Health

National Mental Health Services Knowledge Exchange Network
.....www.mentalhealth.org

Research and Training Center on Family Support and Children’s Mental Health
.....rtcinfo@rri.pdx.edu

Musculoskeletal & Skin Diseases

National Institute of Arthritis & Musculoskeletal and Skin Diseases (NIAMS)
.....NIAMSINFO@mail.nih.gov

National Center On Birth Defects & Developmental Disabilities

.....www.cdc.gov/ncbddd

Neurological Disorders

National Institute of Neurological Disorders & Stroke (NINDS)
.....braininfo@ninds.nih.gov

Office Of Civil Rights

U.S Department of Education..... www.ed.gov/offices/OCR/

Oral Health

National Oral Health Information Clearinghouse..... nohic@nidcr.nih.gov

Primary Care

National Clearinghouse for Primary Care Information ask@hrsa.gov

Rehabilitation

NARIC (National Rehabilitation Information Center) www.naric.com

Transitioning

National Center on Secondary Education and Transition..... ncset@umn.edu

Visual Impairments

National Eye Institute 2020@nei.nih.gov

Acronym Index – Medical and Agency

A

AAMR	American Association on Mental Retardation
ABR/ABSR	Auditory Brain Stem Response
ADA	Americans with Disabilities Act
ADC	Adult Development Center
ADD	Attention Deficit Disorder
ADHD	Attention Deficit Hyperactivity Disorder
AFDC	Aid to Families with Dependent Children
AIDS	Acquired Immune Deficiency Syndrome
APA	American Psychiatric Association
APT	Assessment Planning Team
ARC	Association for Retarded Citizens
ARCA	Association for Regional Center Agencies
ARNP	Advanced Registered Nurse Practitioner
ARM	Alternative Residential Model
ASL	American Sign Language

B

B&C	Board and Care
BD	Behaviorally Disabled

C

CAA	Community Action Agency
CAC	Community Advisory Committee
CAP	Community Alternative Program (MEDICAID) Community Action Program or Client Access Program
CBC	Complete Blood Count
CBO	Community-Based Organization
CC	Community College
CCF	Community Care Facility
CD	Communication Disorders
CDER	Client Development Evaluation Report
CDS	Communication Disorders Specialist
CEC	Council for Exceptional Children
CF	Cystic Fibrosis
CI	Communicatively Impaired
CMH	Community Mental Health
COC	Client Program Coordinator
COPD	Chronic Obstructive Pulmonary Disease

CP	Cerebral Palsy
CPS	Child Protective Services
CRA	Client's Rights Advocate
CSHSN	Children with Special Health Care Needs
CSLA	Community Support Living Arrangements
CT	Computerized Tomography Scanning or CAT Scan

D

DB	Deaf/Blind
DCFS	Division of Children and Family Services
DD	Developmental Disabilities
DD/MD	Developmental Disabilities/Mental Disability (Dual Diagnosis)
DDS	Department of Developmental Services
DHH	Deaf/hard of Hearing
DHHS	Department of Health and Human Services (Federal)
DHS	Department of Health Services
DIS	Designated Instructional Services
DMH	Department of Mental Health
DOF	Department of Finance
DOH	Department of Health
DOR/DR	Department of Rehabilitation
DPSS	Department of Public Social Services
DPT/DTP	Diphtheria, Pertussis and Tetanus Vaccine
DQ	Developmental Quotient
DREDF	Disability Rights Education & Defense Fund
DSM	Diagnostic and Statistical Manual of Mental Disorders
DSS	Department of Social Services
DTAC	Day Training Activity Center
Dx	Diagnosis

E

EAD	Education Assessment Services
ED	Emotionally Disturbed
EDD	Employment Development Department
EEG	Electroencephalogram
EEU	Experimental Education Unit
EI	Emotionally Impaired
EKG	Electrocardiogram
EMG	Electromyography
EMR	Educatably Mentally Retarded
ENT	Ear, Nose and Throat Specialist or Otolaryngologist
EPSDT	Early Periodic Screening, Diagnosis and Treatment

F

FAPE	Free Appropriate Public Education
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G

GSA General Services Administration

H

HEENT Head, Eye, Ear, Nose and Throat
HHS Health and Human Services
HI Hearing Impaired
HIV Human Immunodeficiency Virus
HMO Health Maintenance Organization
HOH Hard of Hearing
HR Heart Rate
HSP Habilitation Services Program
HUD Housing and Urban Development
HWA Health and Welfare Agency

I

ICC Interagency Coordinating Council
ICF Intermediate Care Facility
ICF/DD-N Intermediate Care Facility/Developmental
Disabilities-Nursing
ICF/DD-H Intermediate Care Facility/
Developmental Disabilities-Habilitative
ICN Intensive Care Nursery
Id During the day or the same
IDEA Individuals with Disabilities Education Act
IDT Interdisciplinary Team
IEP Individualized Education Program
IFSP Individualized Family Service Plan
IHP Individuals Habilitation Program
IHSS In-Home Support Services
ILC Independent Living Center
IPP Individual Program and Referral
I&R Information and Referral
ISP Individual Service Plan

J

JCAH Joint Commissions on the Accreditation of Hospitals
JTPA Job Training Partnership Act

L

LD Learning Disabilities or Learning Disabled
LOC Level of Care
LPA Local Planning Area
LRE Least Restrictive Environment
LTC Long Term Care

LTCF Long Term Care Facilities

M

MCH Maternal and Child Health
MD Mentally Disabled or Medical Doctor
MDB Minimal Brain Dysfunction
MDR Minimal Daily Requirement
MH Multiply Handicapped
MHAB Mental Health Advisory Board
MI Mental Illness
MR Mental Retardation
MRDD Mental Retardation/Developmental Delay
MRS Medically Related Services
MRI Magnetic Resonance Imaging
MS Multiple Sclerosis

N

NADD National Association for Dually diagnosed
NADDC National Association of Developmental Disabilities Councils
NATO North Atlantic Treaty Organization
NICU Neonatal Intensive Care Unit
NIH National Institute of Health
NSAID Non-steroidal Anti-Inflammatory Drug
NYD Not Yet Diagnosed

O

OAH Office of Administrative Hearings
OAL Office of Administrative Law
OCR Office of Civil Rights
ODD Oppositional Defiant Disorder
OHDS Office of Human Development Services
OHI Other Health Impaired
OI Orthopedically Impaired
OJT On the Job Training
OSE Office of Special Education
OSERS Offices of Special Education and Rehabilitation Services
OT Occupational Therapy
OTR Occupational Therapist, Licensed and Registered

P

P & A Protection and Advocacy
P&E Planning and Evaluation
PAC Political Action Committee

PASS	Plan for Achieving Self-Support
PAVE	Parents Are Vital in Education
PDF	Program Development Fund
PDS	Permanent Duty Station
PL	Public Law
PL 101-336	Americans with Disabilities Act
PL 101-476	Individuals with Disabilities Education act of 1991
PL 99-457	Education of all Handicapped Children Act Amendments of 1986
POS	Purchase of Service Agreement
PS 99-142	Education of All Handicapped Children Act of 1975
Pt	Patient
PT	Physical Therapy or Physical Therapist
PX	Prognosis

Q

QA	Quality Assurance
Q	Every
qd	Every Day
qh	Every Hour
qui	Four times a day
qwk	Every Week

R

RA	Rheumatoid Arthritis
RAD	Reactive Airway Disease
RN	Registered Nurse
RPT	Registered Physical Therapist

S

SB	Senate Bill
SBD	Seriously Behaviorally Disabled
SD	Severely Disabled
SE	Supported Employment
SEAC	Special Education Advisory Committee
SED	Seriously Emotionally Disabled
SEP	Support Employment Program
SIB	Self-injurious Behavior
SIDS	Sudden Infant Death Syndrome
SLD	Specific Learning Disability
SLE	Systemic Lupus Erythematosus
SNF	Skilled Nursing Facility
SSA	Social Security Administration
SSDI	Social Security Disability Insurance
SSI	Supplemental Security Income

SSP	State Supplementary Program
SW	Social Worker
SWS	Social Work Services
Sx	Symptom or Sign or Surgery
Sz	Seizure

T

TB	Tuberculosis
TBI	Traumatic Brain Injury
TDD	Telecommunication Device for the Deaf
THP	Total Hip Replacement
TTY	Telecommunication Device for Deaf, Hearing Impaired and Speech Impaired Persons
tid	Three times a day

U

UCPA	United Cerebral Palsy Association
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V

VI	Visually Impaired
VR	Vocational Rehabilitation
VR/WAP	Vocation Rehabilitation/Work Activity Program

W

WAC	Work Activity Center
WAP	Work Activity Program
WBC	White Blood Cell
WIC	Women, Infants and Children Supplemental Food Program
WNL	Within Normal Limits

Acronym Index – Military Services

A

ACS	Army Community Service
ACSO	Army Community Service Officer
AER	Army Emergency Relief
AFAS	Air Force Aid Society
AFTB	Army Family Team Building
AGR	Active Guard Reserve
AMEDD	Army Medical Department
APF	Appropriated Funds

B

BAH Basic Allowance for Housing

C

CCTV Concurrent Travel
CFSC Community and Family Support Center
CFR Code of Federal Regulations
CHAP Children Have a Potential (Air Force Program)
COLA Cost of Living Adjustment
CONUS Continental United States
COT Consecutive Overseas Tour
CSC Case Study Committee (DoDDS)
CYS Child and Youth Services

D

DCA Director of Community Activities
DEERS Defense Eligibility Enrollment Reporting System
DLM Designated Location Move
DoD Department of Defense
DoDDS Department of Defense Dependant Schools
DON Department of Navy
DPW Directorate of Public Works (Military Housing)

E

EFMP Exceptional Family Member Program
EDIS Educational and Developmental Intervention Services
ERD Early Return of Dependents
EIS Early Intervention Services
EIP Early Intervention Program (Services)

F

FCC Family Child Care
FRC Family Resource Coordinator
Family Readiness Coordinator
FRG Family Readiness Group
FSC Family Service Center
Family Support Center
FY Fiscal Year

H

HQDA Headquarters, Department of the Army

I

ICCET Installation Child Care Evaluation Team
IDP Individual Development Plan
IMA-E Installation Management Agency Europe
IVC Installation Volunteer Coordinator

J

JFTR Joint Federal Travel Regulation

L

LES Leave and Earnings Statement

M

MACOM Major Army Command
MCCS Marine Corp Community Services
MCFTB Marine Corps Family Team Building
MEDCEN U.S. Army Medical Center
MEDDAC Medical Department Activity
MOU Memorandum of Understanding
MTF Military Treatment Facility
MWR Morale, Welfare and Recreation

N

NAF Non Appropriated Funds
NMCRS Navy Marine Corps Relief Society
NONCCTVL Non-Concurrent Travel
NPSP New Parent Support Program

P

PAM Pamphlet
PCS Permanent Change of Station
PERnet {U.S.Army} Personnel Network
POC Point of Contact
PX Army Exchange

S

SAS School Age Services
SJA Staff Judge Advocate
STOMP Special Training of Military Parents
SHAPE Supreme Headquarters Allied Powers of Europe

T

TAG The Adjutant General
TSG The Surgeon General

U

USA	United States Army
USAF	United States Air Force
USCG	United States Coast Guard
USMC	United States Marine Corps
USN	United States Navy

V

VA	Veteran's Affairs Victim Advocate
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Y

YS	Youth Services
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Legal And Advocacy Services

A

Amicus for Children, Inc.	www.amicusforchildren.org
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B

Bazelon Center for Mental Health Law	www.bazelon.org/
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C

Center for Law and Education	www.cleweb.org/
Center for Special Education Advocacy	www.cseadvocacy.com/
Children's Defense Fund	www.childrensdefense.org
Council of Parent Attorneys and Advocates	www.monahan-cohen.com

D

Disability Rights Advocates	www.drlegal.org
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E

Education-A-Must	www.education-amust.com
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F

Families for Early Autism Treatment	www.feat.org
Federation for Children with Special Needs	www.fcsn.org
Fiesta Educativa, Inc.	www.fiestaeducativa.org

G

Galena Parent Advocates	www.galenaparentadvocates.com
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H

Harbor House Law Press, Inc.	www.harborhouselaw.com
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N

National Association of Protection & Advocacy www.protectionandadvocacy.com
 National Council on Independent Living www.ncil.org

P

Protection and Advocacy, Inc. www.pai-ca.org

V

Virginia Coalition for Students w/Disabilities www.virginialac.org

W

Wrightslaw www.wrightslaw.com

International Points Of Contact
001=Country Code for United States

A

Academy of Dentistry for Persons with Disabilities.....001-800-621-8099
 AIDS001-800-342-2437
 Allergy & Immunology American Academy.....001-800-822-2762
 Alzheimer’s Disease Association001-800-272-3900
 Alzheimer’s Disease Support Network001-800-672-4213
 AMC Cancer Information & Counseling Line001-800-525-3777
 American Association on Mental Retardation001-800-424-3688
 American Cancer Society001-800-227-2345
 American Cleft Palate Education Foundation001-800-242-5338
 American College of Allergy & Immunology001-800-842-7777
 American Council of the Blind001-800-424-8666
 American Diabetes Association National Service Center 001-800-232-3472
 American Federation of Teachers001-800-238-1133
 American Heart Association001-800-242-8721
 American Juvenile Arthritis Foundation001-800-283-7800
 American Kidney Foundation001-800-638-8299
 American Liver Foundation001-800-223-0179
 American Lupus Society001-800-558-0121
 American Paralysis Association 001-800-225-0292
 American Speech-Language-Hearing Association **VTTD** 001-800-638-8255
 Asperger Syndrome001-904-745-6741
 Arthritis Answer Line001-800-283-7800
 Association for Retarded Citizens001-800-433-5255
 Asthma and Allergy Hotline001-800-727-8462
 Autism Research Institute 001-619-281-7165
 Autism Society of America001-800-328-8476

AT&T National Special Needs Center001-800-233-1222
..... **TDD** 001-800-833-3232

B

Balance Disorders and Dizziness 001-615-329-7807
Beckwith-Wiedemann Syndrome001-800-837-2976
Brain Injury Association..... 001-800-444-6443

C

CAN (Cure Autism Now)001-323-549-0500
Cancer Information Service - National Cancer Institute 001-800-422-6237
Captioned Films for the Deaf.....001-800-237-6213
Center for Disease Control (CDC)..... 001-800-458-5231
Cerebral Palsy001-800-872-5827
Children's Craniofacial Association001-800-535-3643
Children's Hospice International001-800-242-4453
Cystic Fibrosis Foundation001-800-344-4823

D

Down Syndrome001-800-232-6372
Dyslexia001-800-222-3123

E

Educators Publishing Service, Inc for Specific Learning Disability001-800-225-5750
Endometriosis Association001-800-992-3636
Epilepsy Foundation of America001-800-332-1000

F

Federation of Families for Children's Mental Health..... 001-800-969-6642
Fisher House at Landstuhl Regional Medical Center049-6371-6183311
Fragile X Syndrome 001-800-688-8765

G

Global Power Systems (Mobility) 001-800-554-8044
Guide Dog Foundation for the Blind001-800-548-4337

H

HEAR Now001-800-648-4327
Heart Disorders..... 001-800-242-8721
Hearing Aid Helpline001-800-521-5247
Higher Education and the Handicapped (HEATH) 001-800-544-3284
Hospice International Children 001-800-242-4453
Human Growth Foundation for Growth Disorders..... 001-800-451-6434

I

Immune Disorders001-800-598-4668
International Shriner's Hospital for Crippled Children001-800-237-5055

J

Job Accommodation Network (JAN) 001-800-526-7234
Juvenile Diabetes Hotline (for children & adults) 001-800-223-1138
John Tracy Clinic on Deafness**(V/TDD)** 001-800-522-4582

K

Kidney Foundation001-800-622-9010
Kidney Fund 001-800-638-8299

L

Leukemia Society 001-800-888-9934
Liver Disorders001-800-223-0179
Lung Diseases 001-800-586-4872
Lupus Foundation of America001-800-558-0121

M

Mental Health Association001-800-969-6642
Mental Retardation/Mental Illness001-800-331-5362
Multiple Sclerosis Society001-800-532-7667
Myasthenia Gravis Foundation001-800-541-5454

N

National Adolescent Hotline (Runaway/Suicide)..... 001-800-621-4000
National Alliance for the Mentally Ill (NAMI)..... 001-800-950-6264
National Association for Hearing & Speech Action001-800-638-8255
National Association for Retarded Citizens of the US001-800-433-5255
National Brain Tumor Foundation..... 001-800-934-2873
National Childhood Cancer Institute 001-800-458-6223
National Center for Missing & Exploited Children..... 001-800-843-5678
National Center for Stuttering001-800-221-2483
National Cystic Fibrosis Foundation001-800-344-4823
National Depressive & Manic Depressive Association (Bi-polar) 001-800-826-3632
National Down Syndrome Society 001-800-221-4602
National Easter Seal Society (Early Intervention) 001-800-221-6827
National Eye Care Project Hotline (Seniors)001-800-222-3937
National Family Association for the Deaf-Blind**TDDY** 001-800-255-0411
National Foundation for Depressive Illnesses001-800-248-4344
National Head Injury Foundation..... 001-800-688-8765
National Head Injury Foundation (Patients & Family Only)001-800-444-6443

National Health Information Center (NHIC) 001-800-336-4797
 National Hearing Aid Society..... 001-800-521-5247
 National Heart Assist & Transplant Fund001-800-642-8399
 National Information Center for Orphan Drugs and Rare Diseases001-800-336-4797
 National Jewish Center for Immunology and Respiratory Medicine001-800-222-5864
 National Parkinson Foundation001-800-327-4545
 National Rehabilitation Information Center001-800-346-2742
 National Reye’s Syndrome Foundation001-800-233-7393
 National Spinal Cord Injury Association 001-800-962-9629
 National Society to Prevent Blindness 001-800-331-2020
 National Sudden Infant Death Syndrome (SIDS) Foundation001-800-221-7437

O

Office of Health Promotion and Disease Prevention001-800-336-4797
 Office of Minority Health Resource Center..... 001-800-444-6472

P

Pervasive Developmental Disorder (PDD) See Autism
 Phenylketonuria (PKU)001-619-233-3202
 Prader-willi Syndrome 001-800-926-4797

R

Retinitis Pigmentosa001-818-992-0500
 Rett Syndrome 001-301-856-3334

S

Scottish Rite Foundation (Speech/Hearing/Language)..... 001-202-232-3579
 Sickle Cell Disease Association of America..... 001-800-421-8453
 Spina Bifida Hotline001-800-621-3141
 Stuttering Foundation of America001-800-992-9392

T

Thyroid Foundation of America001-800-832-8321
 Tourette’s Syndrome Association..... 001-800-237-0717
 Tuberous Sclerosis Association..... 001-800-225-6872

U

United Cerebral Palsy001-800-872-5827

V

Vestibular Disorders..... 001-800-837-8428
 Visual Impairments001-800-424-8666

W

Wilson's Disease	001-800-399-0266
Wolf-Hirschhorn Syndrome (4p-)	001-763-780-3311

Terminology

Adaptive Behavior. Behavior that adapts to the environment.

Assistive Technology. Any type of technology that helps one learn more easily.

Audiology. The study of hearing, or treating the hearing impaired.

Caregiver. Person(s) responsible for providing direct services to children or adults.

Case Study Committee. A Department of Defense Dependents Schools-based multidisciplinary group tasked with determining eligibility and services required for students with established or suspected disabilities that interfere with their education.

Cognitive. Denoting mental activity that involves thinking and reasoning.

Communicable Disease. An illness due to a specific infectious agent or its toxic products which arises through transmission of that agent or its products from an infected person, animal, or object.

Developmental Programming. Personnel management practices, facilities, age-appropriate equipment, materials, and experiences designed to promote the social, emotional, physical and cognitive development of children.

Early Intervention Services. Comprehensive, multidisciplinary, culturally competent, community-based, family-centered services to infants and toddlers with established developmental delays or with a medical condition that has a high probability of resulting in developmental delay.

Educational and Developmental Intervention Services (EDIS) Clinic.

Medical clinic that provides medical evaluations; occupational therapy; physical therapy; and speech, audiology, mental-health, and early intervention services for children with disabilities.

Family Care Plan. A document that outlines the person(s) who will provide care for the military member's children, disabled, elderly or other family member, dependent upon the member for financial, medical, or logistical support in the absence of the member due to military duty or an emergency situation. The plan outlines the legal, medical,

logistical, educational, monetary and religious arrangements for the care of the member's family.

FCC Provider. A family member who has been certified by Child Development Services to provide child care to one or more unrelated children on a regular basis in an authorized family housing unit.

General Medical Service. Non-educationally related health services provided to authorized individuals by the military medical department when space is available.

Individualized Education Programs (IEP). The IEP is a management tool that is used to ensure that each student with a disability is provided special education and related services appropriate to his/her special learning needs.

Legal Guardian. One who legally has the care and management of the person, estate, or both, of a child during its minority.

Mainstreaming. Integration of special needs children into usual child activity room/ or module of FCC Home with minimal program adaptations.

Medical Related Services. Educationally related medical services identified on a student's individualized education plan (IEP) by the DoDDS Case Study Committee, required for the student to benefit from special education. Services include occupational therapy, physical therapy, psychological services, social work services and audiology.

Person with a Disability. Any person who has a physical or mental impairment that substantially limits one or more major life activities.

Special Education. Program of instruction specifically designed to meet the unique educational needs of a disabled child, including education provided in school, at home, in a hospital, or in an institution.

Speech Pathology. Recognizing and correcting abnormal types of expressive and receptive communication with therapy.