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# CONCLUSION

## Purpose

The purpose of this module is to provide you with an opportunity to review highlights of and debrief the case study in each step of the emergency planning process and review key points from modules in this program. You will also:

- Review the contents of the tools and resources section that will help you implement their action plans and emergency plans, including tips and techniques for using the materials from this program.
- Evaluate the program and your overall experience, including compare your learning goal(s) to your learning experience.

## Objectives

After completing this module, you will be able to:

- Identify emergency planning elements related to the 4-step process during a review and debrief of the case study and modules.
- Use on-the-job tools and resources identified and/or provided in this program.
- Evaluate the program and your learning experience, including compare your learning goal(s) to your learning experience.



## Activity: Case Study Debrief & Key Points Review

**Directions:** In completing the **Planning for Emergencies** training program, you should now be more comfortable with your ability to implement an effective emergency action planning process and create a plan for your business.

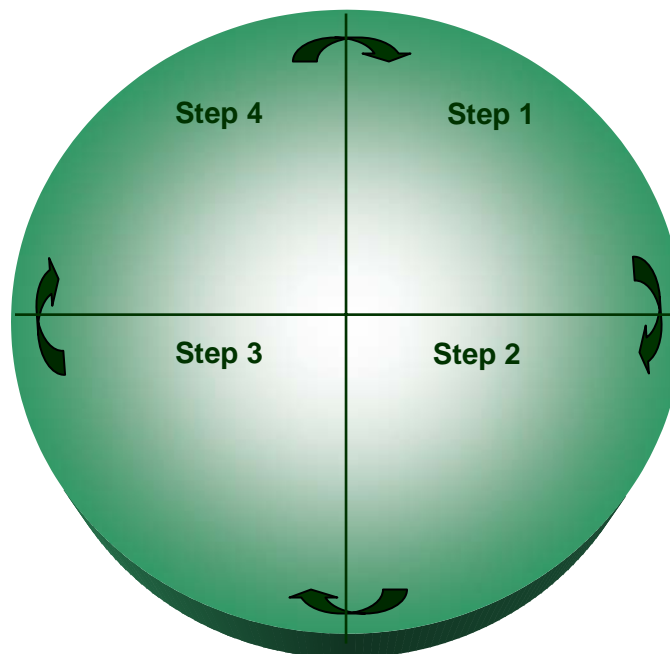


During the module, you completed an interactive case study in which you played the role of a consultant to the emergency planning team at the **One Is Not Enough Cookie Company**. By working through this example you learned how to apply each of the 4 phases of the emergency planning model in a realistic situation. You also learned details related to each phase and reviewed template samples you might use in your own planning effort.

In this closing session, review key points from the 4 steps in the emergency planning process. Use case study highlights to help recall the main points.

1. In a large group, respond to questions posed by the facilitator by raising your hand as soon as you know the answer. You will be called upon to respond in the order in which hands are raised. (First, fill in steps of the emergency planning model. Then, respond to questions about each step of the planning process or related case study.)
2. When you respond correctly, you will receive your certificate and “resources CD.”
3. As time permits, discuss responses.

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1. Fill in the steps on this emergency planning model.





## **Activity: Case Study Debrief & Key Points Review (continued)**

### **Module 2: Highlights of the Interactive Case Study/Review of Steps**

- C. In the Module 2 case study, the planning team started to work on their capabilities and vulnerabilities analysis. One of the roles you performed was to make recommendations on how to best manage the tasks in this step. What are the major tasks that must be completed when analyzing capabilities, risks, and vulnerabilities?

## **Activity: Case Study Debrief & Key Points Review (continued)**

### **Module 3: Highlights of the Interactive Case Study/Review of Steps**

D. What are the major sections of an emergency plan? Briefly describe the focus of each section.

E. In the case study in Module 3, you were asked to summarize ways in which the Cookie Company must interface with the community in emergency planning efforts. Identify ways to interface with the community in the space below.

F. What are the major development and follow-up tasks for creating an emergency plan?

## **Activity: Case Study Debrief & Key Points Review (continued)**

### **Module 4: Highlights of the Interactive Case Study/Review of Steps**

G. What are the major tasks that must be accomplished in Step 4 of the planning process?

H. In the case study for Module 4, you assisted the planning team in their training plan. What practical ideas can you recall from that discussion that should be applied to training plan development and identifying resources to implement training?

## Activity: Progress on Learning Goal

**Directions:** Think about the new concepts, techniques, and methods you have learned in this program.



1. Look at the learning goal you identified for yourself in the program introduction. Ask: ***Did I achieve my goal?*** Write a few notes about what you learned related to this goal in the space below.
  - Learn how to create an emergency plan at our business.
  - Obtain resources that will help us create an emergency plan for our business
  - Protect our employees, customers, and business.
  - Evaluate the emergency plan we have in place.
  - Learn about what others are doing in their emergency planning efforts.
  - Other reasons for being here.
2. Next, set one new learning goal related to emergency planning. What will you continue to learn about emergency planning after you have completed this program?
3. As time permits, share closing comments about your learning goals.

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### Learning Goal Analysis

*Progress toward my learning goal/what I learned:*

*My new learning goal/how will I achieve it:*