

Exhibit 300: Capital Asset Plan and Business Case Summary

Part I: Summary Information And Justification (All Capital Assets)

Section A: Overview (All Capital Assets)

1. **Date of Submission:** 2009-06-15 16:59:11
2. **Agency:** 023
3. **Bureau:** 30
4. **Name of this Investment:** GSA FMLOB Shared Service/Pegasys - Dashboard
5. **Unique Project (Investment) Identifier:** 023-30-01-01-01-1151-24
6. **What kind of investment will this be in FY 2011?:** Multi-Agency Collaboration
 - Planning
 - Full Acquisition
 - Operations and Maintenance
 - Mixed Life Cycle
 - Multi-Agency Collaboration
7. **What was the first budget year this investment was submitted to OMB?** FY2001 or earlier
8. **Provide a brief summary and justification for this investment, including a brief description of how this closes in part or in whole an identified agency performance gap; this description may include links to relevant information which should include relevant GAO reports, and links to relevant findings of independent audits.**

GSA is one of four Federal agencies selected to provide Financial Management Line of Business (FMLOB) services to other Federal agencies. GSA operates a shared-services financial operation providing a Commercial-off-the-Shelf financial system (in a private-vendor hosted environment), financial transaction processing, and financial analysis for its main business lines (Federal Acquisition Service, Public Buildings Service) and General Management and Administration (GM&A) offices. GSA also utilizes this shared-service operation to cross service 47 of external client agencies. As a Federal SSP for larger customers, GSA serves as the manager of a private/public partnership providing IT hosting of a FSIO-certified core financial system, while enabling client agencies to adopt and leverage Government-wide standardized business processes and data and economies of scale and skill. For smaller agencies, GSA provides all of the SSC services with in-house resources. GSA also has the capability to offer additional value-added services to agencies, beyond just core financial management system functions. Our current customer base consists of GSA Services and Staff Offices and over 47 external client agencies. Of our 47 financial management client agencies, all are successfully using the Pegasys application as their financial management system of record. GSA offers agencies the CGI Momentum Enterprise Solution; agencies may select to migrate to only the core, the core plus one or more additional modules, or the entire solution (includes additional functionality such as acquisitions and performance budgeting). Because potential client agencies are able to have their own instantiation of the application (same Momentum version, hosted on the Pegasys technical platform and in GSA's data center environment), there is no dependency to GSA's internal financial management system operations and existing GSA projects, but the benefits of economies of scale and skill are realized by common sharing of resources such as infrastructure.

 - a. **Provide here the date of any approved rebaselining within the past year, the date for the most recent (or planned) alternatives analysis for this investment, and whether this investment has a risk management plan and risk register.**
9. **Did the Agency's Executive/Investment Committee approve this request? ***
 - a. **If "yes," what was the date of this approval? ***

10. Contact information of Program/Project Manager?

- **Name:** *
- **Phone Number:** *
- **Email:** *

11. What project management qualifications does the Project Manager have? (per FAC-P/PM)? *

- Project manager has been validated according to FAC-PMPM or DAWIA criteria as qualified for this investment.
- Project manager qualifications according to FAC-P/PM or DAWIA criteria is under review for this investment.
- Project manager assigned to investment, but does not meet requirements according to FAC-P/OM or DAWIA criteria.
- Project manager assigned but qualification status review has not yet started.
- No project manager has yet been assigned to this investment.

12. If this investment is a financial management system, then please fill out the following as reported in the most recent financial systems inventory (FMSI):

Financial management system name(s)	System acronym	Unique Project Identifier (UPI) number
*	*	*

a. If this investment is a financial management system AND the investment is part of the core financial system then select the primary FFMIA compliance area that this investment addresses (choose only one): *

- computer system security requirement;
- internal control system requirement;
- core financial system requirement according to FSIO standards;
- Federal accounting standard;
- U.S. Government Standard General Ledger at the Transaction Level;
- this is a core financial system, but does not address a FFMIA compliance area;
- Not a core financial system; does not need to comply with FFMIA

Section B: Summary of Funding (Budget Authority for Capital Assets)

1.

Table 1: SUMMARY OF FUNDING FOR PROJECT PHASES (REPORTED IN MILLIONS) (Estimates for BY+1 and beyond are for planning purposes only and do not represent budget decisions)									
	PY1 and earlier	PY 2009	CY 2010	BY 2011	BY+1 2012	BY+2 2013	BY+3 2014	BY+4 and beyond	Total
Planning:	*	\$0.0	\$0.0	\$0.0	*	*	*	*	*
Acquisition:	*	\$9.3	\$19.4	\$26.9	*	*	*	*	*
Subtotal Planning & Acquisition:	*	\$9.3	\$19.4	\$26.9	*	*	*	*	*
Operations & Maintenance:	*	\$19.0	\$15.0	\$16.0	*	*	*	*	*
Disposition Costs (optional):	*	\$0.0	\$0.0	\$0.0	*	*	*	*	*
SUBTOTAL:	*	\$28.3	\$34.4	\$42.9	*	*	*	*	*
Government FTE Costs should not be included in the amounts provided above.									
Government FTE Costs	*	\$5.3	\$5.7	\$6.0	*	*	*	*	*
Number of FTE represented by Costs:	*	\$54.0	\$45.0	\$45.0	*	*	*	*	*
TOTAL(including FTE costs)	*	\$87.6	\$85.1	\$93.9	*	*	*	*	*

2. If the summary of funding has changed from the FY 2010 President’s Budget request, briefly explain those changes:

*

Section C: Acquisition/Contract Strategy (All Capital Assets)

1. **Table 1: Contracts/Task Orders Table**

Contract or Task Order Number	Type of Contract/ Task Order (In accordance with FAR Part 16)	Has the contract been awarded (Y/N)	If so what is the date of the award? If not, what is the planned award date?	Start date of Contract/ Task Order	End date of Contract/ Task Order	Total Value of Contract/ Task Order (M)	Is this an Interagency Acquisition? (Y/N)	Is it performance based? (Y/N)	Competitively awarded? (Y/N)	What, if any, alternative financing option is being used? (ESPC, UESC, EUL, N/A)	Is EVM in the contract? (Y/N)
GS00V09 PDC0220	FP	Y	2009-04-30	2009-05-01	2014-04-30	\$0.1	N	Y	Y	*	*
GSV05P D0035-ID V-GS35F 0275M	FP	Y	2007-03-30	2007-04-01	2011-09-30	\$7.3	N	Y	Y	*	*
GSV0006 PD0003-I DV-GS35 F4797H	FP	Y	2005-11-15	2005-11-15	2009-09-30	\$21.2	N	Y	N	*	*

2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:

*

3. Is there an acquisition plan which reflects the requirements of FAR Subpart 7.1 and has been approved in accordance with agency requirements? *

a. If "yes," what is the date? *

Section D: Performance Information (All Capital Assets)

Table 1: Performance Information Table

Fiscal Year	Strategic Goal(s) Supported	Measurement Area	Measurement Grouping	Measurement Indicator	Baseline	Target	Actual Results
2005	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Customer Results	Availability	Availability of Service	Past performance	Meet customer service help desk hours of operation objectives	100% available, except during extreme conditions
2005	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Mission and Business Results	Asset and Liability Management	System meets financial audit requirements	Clean opinion	Maintain clean opinion	Clean financial audit opinion
2005	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Mission and Business Results	Cost Accounting / Performance Measurement	3-day month-end close	3-days	Maintain	100% met
2005	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Processes and Activities	Security	Percent of FM core applications currently certificated and accredited	100%	Maintain	100%
2005	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Technology	Technology Improvement	Manage project risk achieve at least 90 percent of the cost schedule and performance goals established in the Planning Phase	within 10%	Compare achievement against baseline.	Within variance
2005	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and	Technology	Overall Costs	FY06 GSA FM COE business case approved	Pending	Business case is approved and GSA becomes an FM COE	GSA selected as a COE

Table 1: Performance Information Table

Fiscal Year	Strategic Goal(s) Supported	Measurement Area	Measurement Grouping	Measurement Indicator	Baseline	Target	Actual Results
	business solutions.						
2005	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Technology	Availability	System uptime will exceed 98%	99%	Maintain	99%
2006	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Customer Results	Availability	Availability of Service	Past Performance	Meet customer service help desk hours of operation objectives	100% available, except under severe circumstances
2006	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Mission and Business Results	Reporting and Information	Meet month-end closing objective	3-day month-end close	Maintain	100
2006	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Processes and Activities	Security	Percent of FM core applications currently certificated and accredited	100%	Maintain	100%
2006	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Technology	Technology Improvement	Manage project risk achieve at least 90 percent of the cost schedule and performance goals established in the Planning Phase	within 10%	Compare achievement against baseline	within 10% of est. variance
2006	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of	Technology	Availability	System uptime will exceed 98%	99%	Maintain and/or Exceed	99%

Table 1: Performance Information Table

Fiscal Year	Strategic Goal(s) Supported	Measurement Area	Measurement Grouping	Measurement Indicator	Baseline	Target	Actual Results
2007	office space, furnishings, technology, supplies, and related services. 3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Customer Results	Accuracy of Service or Product Delivered	% of customer satisfaction	80%	85%	85%
2007	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Mission and Business Results	Reporting and Information	# of days to complete month-end close objective	3-day close	Maintain 3-day close objective	100%
2007	2.Superior Workplaces:Deli ver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Mission and Business Results	IT Infrastructure Maintenance	% completion of target FMEA-aligned AR-Billing solution	10% of EVMS variance	Stay within 10% variance for project cost, schedule and performance.	within 10% of est. variance per Aug 07 EVMS reporting
2007	2.Superior Workplaces:Deli ver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Processes and Activities	Financial Management	% of Federal FM LOB Business Process Standards adopted by GSA FM COE	65%	Increase % of business processes and data definitions ready for GSA to implement	Standards still under development
2007	2.Superior Workplaces:Deli ver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Technology	Data Standardization or Tagging	% of reduction in non-standard data	Available after 10/01/2007	Increase % of standardized data objectives for AR/Billing processes/activities	Standards still under development
2008	3.Best Value:Develop and deliver	Customer Results	Service Efficiency	# of customer agencies migrated	1	1 (or more) customer agencies	100%

Table 1: Performance Information Table

Fiscal Year	Strategic Goal(s) Supported	Measurement Area	Measurement Grouping	Measurement Indicator	Baseline	Target	Actual Results
	timely, accurate, and cost-effective acquisition services and business solutions.			successfully		successfully migrated to GSA FM COE	
2008	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Mission and Business Results	IT Infrastructure Maintenance	# in duplicative financial systems/applications reduced	Available after 10/01/2008	3	Scheduled for completion 9/30/09
2008	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Processes and Activities	Costs	% of Customers agencies executive leadership reporting that GSA COE Meets or Exceeds Requirements for Financial Information and Processing	100%	Increase # of customers satisfied	100%
2008	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Technology	Data Standardization or Tagging	% of reduction in non-standard data	Available after 10/01/2008	Increase % of standardized data objectives for AR/Billing processes/activities	Standards still under development
2009	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Customer Results	Service Efficiency	# of customer agencies migrated successfully	2	2 (or more) customer agencies successfully migrated to GSA FM COE	Available after 10/01/2009
2009	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Mission and Business Results	Reporting and Information	# of days to complete month-end close objective	3-day close	Maintain 3-day close objective	100% to date
2009	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Processes and Activities	Financial Management	% of Federal FM LOB	75%	Increase % of business	Available after 10/01/2009

Table 1: Performance Information Table

Fiscal Year	Strategic Goal(s) Supported	Measurement Area	Measurement Grouping	Measurement Indicator	Baseline	Target	Actual Results
	ver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.			Business Process Standards adopted by GSA FM COE		processes and data definitions ready for GSA to implement	
2009	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Technology	Data Standardization or Tagging	% of reduction in non-standard data	Available after 10/01/2009	Increase % of standardized data objectives for AR/Billing processes/activities	Available after 10/01/2009
2010	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Customer Results	Service Efficiency	# of customer agencies migrated successfully	3	3 (or more) customer agencies successfully migrated to GSA FM COE	Available after 10/01/2010
2010	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Mission and Business Results	Reporting and Information	# of days to complete month-end end close objective	3-day close	Maintain 3-day close objective	Available after 10/01/2010
2010	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Processes and Activities	Efficiency	% of reduction in transaction processing costs per FTE	Available after 10/01/2010	Decrease % reduction in transaction cost per FTE	Available after 10/01/2010
2010	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Technology	Data Standardization or Tagging	% of reduction in non-standard data	Available after 10/01/2010	Increase % of standardized data objectives for A/R Billing processes/activities	Available after 10/01/2010

Table 1: Performance Information Table

Fiscal Year	Strategic Goal(s) Supported	Measurement Area	Measurement Grouping	Measurement Indicator	Baseline	Target	Actual Results
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related services.

Part IV: Planning For "Multi-Agency Collaboration" ONLY

Section A: Multi-Agency Collaboration Oversight (All Capital Assets)

1. Stakeholder Table:	
Partner Agency	Joint exhibit approval date
*	*

2. Partner Capital Assets within this Investment:		
Partner Agency	Partner Agency Asset Title	Partner Agency Exhibit 53 UPI (BY 2011)
*	*	*

3. Partner Funding Strategies (\$millions):					
Partner Agency	Partner exhibit 53 UPI (BY 2011)	CY Contribution	BY Contribution	BY Contribution	BY Fee-for-Service
*	*	*	*	*	*

- 1. Did you conduct an alternatives analysis for this investment? *
 - a. If "yes," provide the date the analysis was completed? *
 - b. If "no," what is the anticipated date this analysis will be completed? *
 - c. If no analysis is planned, please briefly explain why: *

2. Does this investment replace any legacy systems investments? Disposition costs (costs of retirement of legacy systems) may be included as a category in Part I, Section B, Summary of Funding, or in separate investments, classified as major or non-major. For legacy system investments being replaced by this investment, include the following data on these legacy investments.

4. Legacy Systems Being Replaced		
Name of the Legacy Investment of Systems	UPI if available	Date of the System Retirement
*	*	*

3. For Multi-Agency Investments, Cost and Schedule Milestone table should be completed in the same format as Part II Section A and Part III Section A, above. NOTE: The Ex 300 schema includes an optional Work Breakdown Structure (WBS) field that is not depicted in the table below.

5. Comparison of Actual Work Completed and Actual Costs to Current Approved Baseline								
Description of Milestones	Planned Cost (\$M)	Actual Cost (\$M)	Planned Start Date	Actual Start Date	Planned Completion Date	Actual Completion Date	Planned Percent Complete	Actual Percent Complete
DME (FY05)	\$8.9	\$8.2	2005-02-28	2004-09-21	2005-09-30	2005-09-30	100.00%	100.00%
O&M (FY09)	\$16.1	\$16.1	2008-10-01	2008-10-01	2009-09-30	2009-09-30	100.00%	100.00%
DME (FY10)	\$35.5	\$4.4	2009-10-01	2009-10-01	2010-09-30		15.00%	14.00%
O&M (FY10)	\$17.2	\$4.3	2009-10-01	2009-10-01	2010-09-30		25.00%	25.00%
DME (FY11)	\$9.6	\$0.0	2010-10-01		2011-09-30		0.00%	0.00%
O&M (FY11)	\$26.7	\$0.0	2010-10-01		2011-09-30		0.00%	0.00%
DME (FY12)	\$9.6	\$0.0	2011-10-01		2012-09-30		0.00%	0.00%

5. Comparison of Actual Work Completed and Actual Costs to Current Approved Baseline								
Description of Milestones	Planned Cost (\$M)	Actual Cost (\$M)	Planned Start Date	Actual Start Date	Planned Completion Date	Actual Completion Date	Planned Percent Complete	Actual Percent Complete
O&M (FY12)	\$27.9	\$0.0	2011-10-01		2012-09-30		0.00%	0.00%
DME (FY13)	\$8.2	\$0.0	2012-10-01		2013-09-30		0.00%	0.00%
O&M (FY13)	\$29.1	\$0.0	2012-10-01		2013-09-30		0.00%	0.00%
O&M (FY14)	\$30.5	\$0.0	2013-10-01		2014-09-30		0.00%	0.00%
O&M (FY05)	\$19.6	\$19.6	2004-10-01	2004-10-01	2005-09-30	2005-09-30	100.00%	100.00%
O&M (FY15)	\$31.9	\$0.0	2014-10-01		2015-09-30		0.00%	0.00%
O&M (FY16)	\$33.6	\$0.0	2015-10-01		2016-09-30		0.00%	0.00%
DME (FY06)	\$1.2	\$1.2	2005-10-01	2005-10-01	2006-09-30	2006-09-30	100.00%	100.00%
O&M (FY06)	\$22.4	\$22.4	2005-10-01	2005-10-01	2006-09-30	2006-09-30	100.00%	100.00%
DME (FY07)	\$1.6	\$1.6	2006-10-01	2006-10-01	2007-09-30	2007-09-30	100.00%	100.00%
O&M (FY07)	\$22.7	\$22.7	2006-10-01	2006-10-01	2007-09-30	2007-09-30	100.00%	100.00%
DME (FY08)	\$9.7	\$8.6	2007-07-25	2007-07-25	2009-06-22	2009-06-22	100.00%	100.00%
O&M (FY08)	\$23.6	\$23.6	2007-10-01	2007-10-01	2008-09-30	2008-09-30	100.00%	100.00%
DME (FY09)	\$11.5	\$11.0	2008-07-02	2008-07-02	2009-09-30		100.00%	96.00%

* - Indicates data is redacted.