



# Foreign Affairs Manual

## 15 FAM – Overseas Buildings Operations

**Change Transmittal:** OBO-18

**Date:** November 18, 2009

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### **15 FAM 160 FUNDING RESPONSIBILITIES OF OCCUPYING AGENCIES**

### **15 FAM 180 FUNDING GUIDELINES**

### **15 FAM 630 MAINTENANCE, REPAIR, AND CUSTODIAL RESPONSIBILITIES**

#### **Changes**

1. **15 FAM 165, Security Costs:** This revised section shows how security costs are allocated. Changes appear in *italic* and *dark magenta*. Italic and dark magenta provide an historical record of changes.
2. **15 FAM 180, Funding Guidelines:** This subchapter is new and codifies building maintenance expense (BME) as a function code. Therefore, revisions since the last update will not appear in *italic* and *dark magenta* in this issuance.
3. **15 FAM 636.1-2, Funding and Approval:** Department of State: Preventive maintenance contracts for generators supporting nonresidential facilities are considered a Building Maintenance Expense (see 15 FAM 182, 7904 Building Maintenance Expense, second text paragraph). Changes appear in *italic* and *dark magenta*.

4. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission.
5. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

### **Filing Instructions for Paper Copies**

1. Remove and discard old subchapter 15 FAM 160 (CT:OBO-2, 08-26-2005; 14 pages) and replace it with revised subchapter 15 FAM 160 (13 pages).
2. Remove and discard old page 15 FAM 180 and 190 Unassigned (CT:OBO-1, 04-29-2005; 1 page) and replace it with new subchapter 15 FAM 180 and new page 15 FAM 190 Unassigned (6 pages total).
3. Remove and discard old subchapter 15 FAM 630 (CT:OBO-5, 03-21-2006; 9 pages) and replace it with revised subchapter 15 FAM 630 (9 pages).
4. After inserting the material in the binder, insert this change transmittal immediately following the CT (formerly TL) checklist, then fill in the entry line for CT:OBO-18, and initial.

### **Distribution Notice**

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
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**(OBO)**