



## How to Use FEDLINK: Managing Your Account, Services & Products

10/18/10

Meeting Announcement MA201104

FLICC Education Event



### Date

Tuesday, November 30, 2010

### Time

9:00 a.m. - 1:00 p.m.

### Place

Library of Congress  
Adams Building  
FEDLINK Training Room  
110 2nd St., S.E.  
Washington, D.C.

### Metro and Directions

Capitol South  
(Orange & Blue Lines)

### Sponsor

FEDLINK

### Information

Call FLICC (202) 707-4813  
TTY (202) 707-4995  
Request ADA  
Accommodations five  
business days in advance at  
[ADA@loc.gov](mailto:ADA@loc.gov).

### Registration

Please register at: <http://www.loc.gov/flicc/feveform.html>.

### Web Conferencing

If you would like to participate via conferencing software, send email to [clbr@loc.gov](mailto:clbr@loc.gov).

### Cancellations

Please notify FLICC at (202) 707-4813 if you cannot attend to allow those on the waiting list an opportunity to register.

Learn the FEDLINK procurement process from beginning to end. This class will cover FEDLINK contracting procedures, procurement authority and eligibility, and will include information on the new the interagency agreement (IAA) process.

The course continues with the benefits of using FEDLINK to procure library services, products and services offered, and how to budget and manage your FEDLINK accounts, including navigating the FEDLINK website to access and interpret monthly bills and statements.