

—Statutes and Appropriations—

Preparing a Federal Legislative History

and

Understanding The Federal Budget
Authorization and Appropriations Process



Federal librarians and library technicians need a basic understanding of how Congress creates statutes and appropriates federal funds. The morning session of this one-day program will explain how to trace the development of a statute and identify the source documents needed to complete a formal legislative history. In the afternoon, participants will get an insider's view of how agencies receive their appropriations and authorizations.

Registration information box containing details for Date, Time, Place, Metro, Sponsor, Information, Registration fees, and Cancellations.



Statutes and Appropriations

12/08/05

Register online at http://www.loc.gov/flicc/feveform.html or fax the form below to FPE Registration (202) 707-4825.

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Bill the \$100 registration fee to my agency's FEDLINK Education/Training (FT) account. To establish an FT account or add funds to an existing account, contact the FEDLINK Fiscal Hotline at 202-707-4900.

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Attached is a standard government training form (e.g. SF182 or DD1556) or other billable document for the registration fee of \$110. The Library of Congress will bill my agency based on this document. Originals of these forms must be submitted onsite at registration.

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Draft Agenda

- 8:30 am Registration and refreshments
- 9:00 am-12:30 pm **Nuts and Bolts of Preparing a Federal Legislative History**
Review of the process of preparing a legislative history, using a specific statute as an example. The program will consist of four parts:
- Part I: Understanding How Federal Laws are Published, Organized and Cited
Part II: The Federal Legislative Process and the Documents that Accompany That Process”
Part III: Electronic Sources for Conducting Federal Legislative History Research”
Part IV: Tangible Sources for Federal Legislative Research
- The presenters are the authors of the comprehensive Web site entitled “Federal Legislative History Research: A Practitioner’s Guide to Compiling the Documents and Sifting for Legislative Intent” which can be found on LLSDC’s Legislative Source Book (<http://www.llsdc.org/sourcebook>) along with other related articles and research tools that they and other colleagues have produced.
- Speakers: Richard J. McKinney**
Assistant Law Librarian, Federal Reserve Board
Ellen Sweet
Legislative Reference Specialist, Department of Justice
- 12:30 pm-1:30 pm Lunch (on your own)
- 1:30 pm **The Federal Budget Authorization and Appropriations Process – An Insider’s View**
Get an overview of the federal budget and appropriations process. Participants will learn how the president initiates the process by budget request and how it relates to the congressional budget resolution. The presenter will then clarify the budget and appropriations committees’ roles, how Congress creates appropriations and authorizations and the significance of appropriations and authorizations for agencies. Sources of information for tracking the budget and appropriations process will also be discussed.
- Speaker: Tom Armstrong**
Assistant General Counsel for Appropriations Law,
Government Accountability Office
- 3:30 pm Adjourn