

An Invitation from U.S. Department of Homeland Security

Are you interested in finding out about how you can maintain a legal workforce? Do you have questions about Form I-9? Have you ever wondered about your own employment eligibility? Webinars are a great opportunity to learn about these topics from the E-Verify subject matter experts. View our upcoming schedule of free live webinars below. For more information about how to participate, visit our website at www.dhs.gov/E-Verify and click on [Take a Free Webinar](#).

October 2012 Webinar Schedule

Form I-9

Get an overview of the Form I-9 process, including step by step instructions on how to complete each section, retention and storage.

<u>Date</u>	<u>Time</u>
Tuesday, October 2	11:00 AM EST
Thursday, October 4	2:00 PM EST
Tuesday, October 9	11:00 AM EST
Friday, October 12	1:00 PM EST
Thursday, October 18	11:00 AM EST
Tuesday, October 23	2:00 PM EST
Monday, October 29	1:00 PM EST
Wednesday, October 31	10:00 AM EST

E-Verify Overview

Learn how this free service works, how to enroll, employer responsibilities, program highlights, and see a demonstration.

<u>Date</u>	<u>Time</u>
Tuesday, October 2	2:00 PM EST
Wednesday, October 3	10:00 AM EST
Thursday, October 11	11:00 AM EST
Thursday, October 18	2:00 PM EST
Tuesday, October 23	11:00 AM EST
Friday, October 26	1:00 PM EST

E-Verify for Existing Users

A detailed review of E-Verify specifically for existing users. Topics include Form I-9, user roles, case alerts, how to handle a Tentative Nonconfirmation, and common user mistakes.

<u>Date</u>	<u>Time</u>
Wednesday, October 10	10:00 AM EST
Friday, October 19	1:00 PM EST
Tuesday, October 30	1:00 PM EST

E-Verify for Federal Contractors

For Federal contractors that have been or may be awarded a Federal contract with the Federal Acquisition Regulations (FAR) Clause.

<u>Date</u>	<u>Time</u>
Tuesday, October 16	1:00 PM EST
Wednesday, October 24	10:00 AM EST

Self Check

An overview of "Self Check" - a voluntary, fast, free and simple service that allows individuals to check their own employment eligibility.

<u>Date</u>	<u>Time</u>
Thursday, October 11	2:00 PM EST
Wednesday, October 17	10:00 AM EST



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