

## **Reclamation Manual**

### **Directives and Standards**

---

#### **Title II Checklist For Regional Drought Coordinators Cooperative Drought Contingency Plans**

1. The Cooperative Drought Contingency Plan (Plan) should identify the elements that would and would not involve Reclamation projects and obligations.
2. The entity providing technical assistance should ensure that the Plan includes provisions for periodic review and modification of the Plan, as appropriate.
3. The Plan should include recommendations regarding mitigation strategies but should not identify specific costs for those proposed actions.
4. Area or Regional Office staff should ensure coordination with other potentially interested Federal agencies, which should be given an opportunity to comment on the Plan. See Appendix C for a copy of a draft coordination letter.
5. The Regional Office should provide a summary of coordination activities undertaken with other Federal agencies potentially impacted by the identified mitigation strategies, including copies of the coordination letters and any responses, to the Reclamation Drought Coordinator along with a copy of the final Plan.
6. The Regional Office must specify what Plan elements pertain exclusively to the responsibilities and obligations of the Secretary pursuant to Reclamation law or law pertaining to a specific project and make a recommendation regarding whether the Plan meets the goals and intentions of Title II of the Act.