



## U.S. Environmental Protection Agency (EPA) Mold Web Course

[www.epa.gov/mold/moldcourse](http://www.epa.gov/mold/moldcourse)

Please note that the course and this document, on which it is based, provide guidelines; other cleaning and remediation methods may be preferred by some professionals. This course does not cover all situations and all potentially useful methods or techniques. The absence of a method or technique from this course does not indicate or imply that it is not effective. Please consult the Resource List for additional information.

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# Introduction to Mold and Mold Remediation for Environmental and Public Health Professionals

This course contains information on mold prevention and remediation. It is designed primarily for environmental and public health professionals. If you would like to take a short quiz on your current mold knowledge, begin with the following Mold Pre-Test. This Mold Course has nine chapters; these chapters are further divided into smaller lessons. At the end of each chapter is a voluntary knowledge, offered to test your understanding of the material covered. For general information on mold, flooding, EPA mold brochures, and other mold and moisture control related resources, please visit the EPA mold Website



<http://www.epa.gov/mold/index.html>

**Note:** Slight changes have been made to this version to reflect changes in the location of referral pages on the web and how the Knowledge Test works, both here and on the web (<http://www.epa.gov/mold/moldcourse/index.html>).

The Image Gallery is no longer a part of this document. Find the Image Gallery online at <http://www.epa.gov/mold/moldcourse/imagegallery1.html>

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# Mold Remediation Pre-Test

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## Question 1:

The most important factor influencing mold growth is:

- A. Temperature
- B. Light
- C. Moisture or Water
- D. Organic Matter

## Question 2:

Molds have the potential to cause health effects such as allergic reactions.

- True
- False

## Question 3:

Personal Protective Equipment (PPE) is worn in order to limit mold exposure. Minimum PPE for mold remediation includes:

- A. A helmet and gloves
- B. Safety glasses and protective shoes
- C. An N-95 respirator, gloves and goggles

## Question 4:

Water-damaged furnishings and building components should be dried within 24-48 hours to prevent mold growth.

- True
- False

## Question 5:

Mold cannot be eliminated from indoor environments. Some mold spores will be found floating through the air and in dust; however, mold will not grow if moisture is not present.

- True
- False

Answer Key: #1 – C; #2 – True; #3 – C; #4 – True; #5 – True

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# How to Use This Course

## Overview

This course provides an overview of mold prevention and mold remediation. It is based on EPA's voluntary guidance document Mold Remediation in Schools and Commercial Buildings. Public health and environmental health professionals who are involved with mold issues may be interested in this course. Building managers, custodians, remediators, contractors, and other professionals who respond to mold problems may also want to refer to this course.

Please note that the course and the document on which it is based provide guidelines; other cleaning and remediation methods may be preferred by some professionals. This course does not cover all situations and all potentially useful methods or techniques. The absence of a method or technique from this course does not indicate or imply that it is not effective. Please consult the Resource List at the end of this document for additional information and online at <http://www.epa.gov/mold/moldresources.html>. Also available is a Mold Image Library (available on-line at <http://www.epa.gov/mold/moldcourse/imagegallery1.html>) and a Glossary of Terms.

These guidelines are for damage caused by clean water (not flood water); see the EPA Fact Sheet "Flood Cleanup - Avoiding Indoor Air Quality Problems" for flood information (see <http://www.epa.gov/iaq/flood/index.html>).

Research on mold and on its health effects continues. This course does not describe all of the potential health effects related to mold exposure; it provides only an overview. For more detailed information, consult a health professional or your state or local health department.

EPA does not regulate mold or mold spores in the air.

**Disclaimer:** This course provides information on mold prevention and remediation. This course is based on the U.S. Environmental Protection Agency (EPA) voluntary guidance document Mold Remediation in Schools and Commercial Buildings ([http://www.epa.gov/mold/mold\\_remediation.html](http://www.epa.gov/mold/mold_remediation.html)). Please note: This course is free and available to all. EPA will not provide a certificate, certification, or any other credential for viewing the course — it is for informational purposes only. Some organizations may choose to offer continuing education credits (CEUs) for completion of the course (see <http://www.epa.gov/mold/moldcourse/siteinstruction.html#CEUs> for information). The knowledge test is for the information of the person taking the course only. EPA does not track test results or provide the information to any other party. All participation in the course is completely anonymous.

## Best Settings to View this Training Online

The on-line version of the course (<http://www.epa.gov/mold/moldcourse/index.html>) works best if you use a recent-version browser such as Microsoft Internet Explorer ver. 5.5 or higher, have a screen resolution of 1024x768 or higher, and have JavaScript enabled on your browser (to take the Knowledge Tests). If you don't know how to check this, please look at the Help feature of your browser or ask your local computer help person. This site uses occasional pop-up windows to provide in-depth information and high-resolution images. Disable your pop-up blocker if you use one. Please contact us if you have problems with accessibility on these pages.

To download the browser, see <http://www.microsoft.com/windows/ie/default.msp>

## **Navigation**

You can navigate among the main chapters of this training course using the vertical menu bar on the left. Click on an entry to move between chapters or to access the image library, knowledge tests, resource list, or glossary.

Within the chapters, you can move from lesson to lesson or to the chapter knowledge test using the navigation at the bottom of each chapter.

## **Mold Test and Knowledge Tests**

Take the Mold Test on page iii prior to taking the course to see if you know five basic facts about mold.

At the end of each chapter, you will be prompted to take the knowledge test. The Knowledge Test reviews important information from each chapter. For the online version, select an answer and the screen will tell you whether your answer is correct. For the printed version, there is an answer key at the end of the knowledge test. You will also be directed back to the lesson where you can review the information. The on-line version has a counter which keeps track of the number of questions you have answered and your score. The scores are for your information only. EPA does not track your test results or provide the information to any other party.

## **Image Library**

The image library, accessed on the home page, contains mold-related images in seven categories: mold in the environment; magnified mold; moisture and moisture damage; prevention; mold in buildings; finding mold and moisture; and cleaning and remediation. Each photo has an identifying caption and a high-resolution version. To download a photo, open and right click on the high-resolution photo. Choose whether you want to copy or save the photo. If saving, a dialogue box will appear so you can specify where to paste the photo. These photos may be used for presentations and educational purposes without contacting EPA — please see the EPA Privacy and Security Notice for more information at <http://www.epa.gov/epahome/usenotice.htm>.

## **Resource List**

The Resource List provides links to documents and websites that provide additional information on mold, mold prevention, and mold remediation. The list includes EPA documents and websites, as well as information created and maintained by other public and private organizations. EPA does not control or guarantee the accuracy, relevance, timeliness, or completeness of this outside information. Further, inclusion of such resources is not intended to endorse any views expressed or products or services offered by the author of the reference or the organization operating the service on which the reference is maintained.



# Table of Contents

## Course Chapters

### Chapter 1 - Introduction to Mold

- Lesson 1 - What Molds Are
- Lesson 2 - What Mold Needs to Grow
- Lesson 3 - Health Effects That May Be Caused by Inhaling Mold or Mold Spores
- Lesson 4 - Mycotoxins and Health Effects
- Lesson 5 - The Color of Mold
- Lesson 6 - Moldy Smell
- Knowledge Test

### Chapter 2 - Where and Why Mold Grows

- Lesson 1 - Introduction to Mold Growth
- Lesson 2 - Moisture Problems
- Lesson 3 – Humidity
- Lesson 4 - Ventilation Humidity Problems
- Lesson 5 - Structural Integrity and Mold Growth
- Lesson 6 - Crawl Spaces
- Lesson 7 – Floods
- Knowledge Test

### Chapter 3 - Finding Mold and Moisture

- Lesson 1 - Where to Look for Mold Contamination - Building Investigation
- Lesson 2 - Equipment for Identifying Mold
- Lesson 3 - Mold Sampling Considered
- Knowledge Test

### Chapter 4 - General Remediation Issues

- Lesson 1 - Dry Quickly
- Lesson 2 - Assess Mold Problem
- Lesson 3 - Remediation Plan
- Lesson 4 - Mold Remediation Procedures
- Table 1
- Table 2
- Knowledge Test

## **Chapter 5 - Large Areas and Other Special Concerns**

- Lesson 1 - Remediating Large Areas of Mold Contamination
- Lesson 2 - Mold Remediation in Heating, Ventilation, and Air Conditioning (HVAC) Systems
- Lesson 3 - Confined Spaces
- Knowledge Test

## **Chapter 6 - Containment and Personal Protective Equipment (PPE)**

- Lesson 1 - Overview of Containment
- Lesson 2 - Limited Containment
- Lesson 3 - Full Containment
- Lesson 4 - Personal Protective Equipment (PPE)
- Knowledge Test

## **Chapter 7 - Evaluating the Remediation**

- Lesson 1 - Completing Mold Remediation - Fix the water problem and clean up the mold
- Lesson 2 - Considering Bioaerosol Sampling
- Knowledge Test

## **Chapter 8 - Communicating with the Building Occupants**

- Lesson 1 - Communicate When You Remediate
- Knowledge Test

## **Chapter 9 - Prevention**

- Lesson 1 - Mold Prevention
- Knowledge Test

## **Resource List**

## **Glossary of Terms**

## CHAPTER 1

### INTRODUCTION TO MOLD

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#### Lesson 1 What Molds Are



[click to enlarge](#)

Molds are organisms that may be found indoors and outdoors. They are part of the natural environment and play an important role in the environment by breaking down and digesting organic material, such as dead leaves. Also called fungi or mildew, molds are neither plants nor animals; they are part of the kingdom Fungi.

Molds can multiply by producing microscopic spores (2 - 100 microns [ $\mu\text{m}$ ] in diameter), similar to the seeds produced by plants. Many spores are so small they easily float through the air and can be carried for great distances by even the gentlest breezes. The number of mold spores suspended in indoor and outdoor air fluctuates from season to season, day to day, and even hour to hour.



[click to enlarge](#)

Mold spores are ubiquitous; they are found both indoors and outdoors. Mold spores cannot be eliminated from indoor environments. Some mold spores will be found floating through the air and in settled dust; however, they will not grow if moisture is not present.

Mold is not usually a problem indoors—unless mold spores land on a wet or damp spot and begin growing. As molds grow they digest whatever they are growing on. Unchecked mold growth can damage buildings and furnishings; molds can rot wood, damage drywall, and eventually cause structural damage to buildings. Mold can cause cosmetic damage, such as stains, to furnishings. The potential human health effects of mold are also a concern. It is important, therefore, to prevent mold from growing indoors.

**CHAPTER 1**  
INTRODUCTION TO MOLD

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**Lesson 2**      **What Mold Needs to Grow**

To grow indoors, mold needs moisture and food. Moisture is the most important factor influencing mold growth indoors. Controlling indoor moisture helps limit mold growth.

**Moisture control is the key to mold control.**

Mold does not need a lot of water to grow. A little condensation, in a bathroom or around a window sill, for example, can be enough. Common sites for indoor mold growth include bathroom tile and grout, basement walls, and areas around windows, near leaky water fountains, and around sinks. Common sources of water or moisture include roof leaks, condensation due to high humidity or cold spots in a building, slow leaks in plumbing fixtures, humidification systems, sprinkler systems, and floods.\*



[click to enlarge](#)

Besides moisture, mold needs nutrients, or food, to grow. Mold can grow on virtually any organic substance. Most buildings are full of organic materials that mold can use as food, including paper, cloth, wood, plant material, and even soil. In most cases, temperature is not an issue; some molds grow in warm areas, while others prefer cool locations such as bread stored in a refrigerator. Often, more than one type of mold can be found growing in the same area, although conditions such as moisture, light, and temperature may favor one species of mold over another.

**\*Floods**



[click to enlarge](#)

Buildings that have been heavily damaged by flood waters should be assessed for structural integrity and remediated by experienced professionals. Please note that the guidelines covered in this course were developed for damage caused by clean water (not flood water, sewage, or other contaminated water). See the EPA **Resource List**, which includes the EPA Fact Sheet: **Flood Cleanup - Avoiding Indoor Air Quality Problems**, for more information.

## **Lesson 3**      Health Effects That May Be Caused by Inhaling Mold or Mold Spores

Inhalation exposure to mold indoors can cause health effects in some people. Molds produce allergens (substances that can cause allergic reactions), irritants, and, in some cases, potentially toxic substances or chemicals (mycotoxins). Inhaling or touching mold or mold spores may cause allergic reactions in sensitive individuals. Mold does not have to be alive to cause an allergic reaction. Dead or alive, mold can cause allergic reactions in some people.

### **Allergic Reactions, Asthma Attacks, Irritant Effects**

Allergic reactions to mold are common and can be immediate or delayed. Repeated or single exposure to mold, mold spores, or mold fragments may cause non-sensitive individuals to become sensitive to mold, and repeated exposure has the potential to increase sensitivity. Allergic responses include hay fever-like symptoms such as headache, sneezing, runny nose, red eyes, and skin rash (dermatitis). Molds can cause asthma attacks in people with asthma who are allergic to mold. In addition, molds can irritate the eyes, skin, nose, throat, and lungs of individuals whether or not they are allergic to mold.

### **Other Health Effects**

Breathing in mold may also cause hypersensitivity pneumonitis, an uncommon disease that resembles bacterial pneumonia. In addition, mold exposure may result in opportunistic infections in persons whose immune systems are weakened or suppressed.

When mold grows indoors, the occupants of a building may begin to report odors and a variety of symptoms including headaches, difficulty breathing, skin irritation, allergic reactions, and aggravated asthma symptoms. These and other symptoms may be associated with exposure to mold. But all of these symptoms may be caused by other exposures or conditions unrelated to mold growth. Therefore, it is important not to assume that, whenever any of these symptoms occurs, mold is the cause.

For more detailed information on mold and its health effects, consult a health professional. You may also wish to consult your state or local health department. ( Also see the Resource List for additional information.)

<b>Damp Buildings</b>
<p>Although mold is frequently found in damp buildings, it is not the only potential contaminant — biological contaminants other than mold, and nonbiological contaminants are often present and may also cause health effects. Damp buildings may attract rodents and other pests. Damp or wet building components and furnishings may release chemicals indoors.</p> <p>Potential contaminants in damp or wet buildings include bacteria, dust mites, cockroaches and other pests, as well as chemicals emitted by damp building materials and furnishings. For more information on damp buildings and health effects, see the 2004 Institute of Medicine Report, <i>Damp Indoor Spaces and Health</i>, published by The National Academies Press in Washington, DC, and available on the Web. See Resource List for Web link.</p>

**CHAPTER 1**  
INTRODUCTION TO MOLD

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**Lesson 4**      **Mycotoxins and Health Effects**

As molds grow, some (but not all) of them may produce potentially toxic byproducts called mycotoxins under some conditions. Some of these molds are commonly found in moisture-damaged buildings. More than 200 mycotoxins from common molds have been identified, and many more remain to be identified. The amount and types of mycotoxins produced by a particular mold depends on many environmental and genetic factors. No one can tell whether a mold is producing mycotoxins just by looking at it. Some mycotoxins are known to affect people, but for many mycotoxins little health information is available. Research on mycotoxins is ongoing. Exposure to mycotoxins can occur from inhalation, ingestion, and skin contact. It is prudent to avoid unnecessary inhalation exposure to mold.

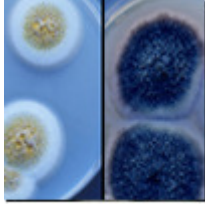
For more information on mycotoxins, see the 2004 Institute of Medicine Report, *Damp Indoor Spaces and Health*, published by The National Academies Press in Washington, DC, and available on the Web. See Resource List for Web link.

## CHAPTER 1

### INTRODUCTION TO MOLD

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#### Lesson 5      The Color of Mold



[click to enlarge](#)

Molds come in many colors including white. "Black mold" is not a species or specific kind of mold, and neither is "toxic mold." Sometimes the news media use the terms "*toxic mold*" and "*black mold*" to refer to molds that may produce mycotoxins or for a specific mold, *Stachybotrys chartarum* . Molds that produce mycotoxins are often referred to as toxigenic fungi.

**CHAPTER 1**  
INTRODUCTION TO MOLD

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**Lesson 6**      **Moldy Smell**

Some compounds produced by molds have strong smells and are volatile and quickly released into the air. These compounds are known as microbial volatile organic compounds (mVOCs). Because mVOCs often have strong or unpleasant odors, they can be the source of the "moldy odor" or musty smell frequently associated with mold growth. **A moldy odor suggests that mold is growing in the building and should be investigated.**

The health effects of inhaling mVOCs are largely unknown, although exposure to mVOCs has been linked to symptoms such as headaches, nasal irritation, dizziness, fatigue, and nausea. More research is needed to determine whether there are any human health effects from nonoccupational indoor exposures to mVOCs.



**CHAPTER 1**  
INTRODUCTION TO MOLD

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**Lesson 7**      **Biocides**

Biocides are substances that can destroy living organisms. The use of a biocide or a chemical that kills organisms such as mold (chlorine bleach, for example) is not recommended as a routine practice during mold cleanup. There may be instances, however, when professional judgment indicates their use (for example, when immune-compromised individuals are present).

In most cases, it is not possible or desirable to sterilize an area; a background level of mold spores will remain, but these spores will not grow if the moisture problem has been resolved. If disinfectants or biocides are used, always ventilate the area and exhaust the air to the outdoors. Never mix chlorine bleach with other cleaning solutions or with detergents that contain ammonia because toxic fumes could be produced.

**Please note:** Dead mold is allergenic and may cause allergic reactions and other health effects in some individuals, so it is not enough to simply kill the mold. It must also be removed.

# CHAPTER 1: INTRODUCTION TO MOLD

## Knowledge Test

### Lesson 1 What Molds Are

Question 1: Mold spores are usually found in indoor air.

- A. True
- B. False?

### Lesson 2 What Mold Needs to Grow

Question 2: The most important factor influencing mold growth indoors is:

- A. Temperature
- B. Light
- C. Moisture or water
- D. Organic matter

### Lesson 2 What Mold Needs to Grow

Question 3: Molds can grow in cold places.

- A. True
- B. False

### Lesson 3 Health Effects That May Be Caused by Inhaling Mold or Mold Spores

Question 4: Dead mold is allergenic.

- A. True
- B. False

### Lesson 4 Mycotoxins and Health Effects

Question 5: All molds produce mycotoxins.

- A. True
- B. False

### Lesson 5 The Color of Mold

Question 6: All mold is black.

- A. True
- B. False

# CHAPTER 1: INTRODUCTION TO MOLD

## Knowledge Test

### Lesson 1.6 Moldy Smells

**Question 7: A moldy odor in a building suggests that mold is growing in the building whether or not you see mold.**

- A. True
- B. False

### Lesson 7 Biocides

**Question 8: Routine use of biocides (such as chlorine bleach) in mold cleanup is NOT recommended.**

- A. True
- B. False

# CHAPTER 1: INTRODUCTION TO MOLD

## Answer Key

### Question 1: Answer: "A" TRUE

Mold spores are ubiquitous; they are found both indoors and outdoors. Mold spores cannot be eliminated from indoor environments. [www.epa.gov/mold/moldcourse/chapter1.html#1.1](http://www.epa.gov/mold/moldcourse/chapter1.html#1.1)

### Question 2: Answer: "C" Moisture and water

To grow indoors, mold needs moisture and food. Moisture is the most important factor influencing mold growth indoors. Controlling indoor moisture helps limit mold growth. [www.epa.gov/mold/moldcourse/chapter1.html#1.2](http://www.epa.gov/mold/moldcourse/chapter1.html#1.2)

### Question 3: Answer: "A" TRUE

In most cases, temperature is not an issue; some molds grow in warm areas, while others prefer cool locations such as bread stored in a refrigerator. [www.epa.gov/mold/moldcourse/chapter1.html#1.2](http://www.epa.gov/mold/moldcourse/chapter1.html#1.2)

### Question 4: Answer: "A" TRUE

Mold does not have to be alive to cause an allergic reaction. Dead or alive, mold can cause allergic reactions in some people. [www.epa.gov/mold/moldcourse/chapter1.html#1.3](http://www.epa.gov/mold/moldcourse/chapter1.html#1.3)

### Question 5: Answer: "B" FALSE

The amount and types of mycotoxins produced by a particular mold depends on many environmental and genetic factors. No one can tell whether a mold is producing mycotoxins just by looking. Some mycotoxins are known to affect people, but for many mycotoxins little health information is available. [www.epa.gov/mold/moldcourse/chapter1.html#1.4](http://www.epa.gov/mold/moldcourse/chapter1.html#1.4)

### Question 6: Answer: "B" FALSE

Molds come in many colors including white. "Black mold" is not a species or specific kind of mold, and neither is "toxic mold." [www.epa.gov/mold/moldcourse/chapter1.html#1.5](http://www.epa.gov/mold/moldcourse/chapter1.html#1.5)

### Question 7: Answer: "A" TRUE

Because mVOCs often have strong or unpleasant odors, they can be the source of the "moldy odor" or musty smell frequently associated with mold growth. A moldy odor suggests that mold is growing in the building and should be investigated. [www.epa.gov/mold/moldcourse/chapter1.html#1.6](http://www.epa.gov/mold/moldcourse/chapter1.html#1.6)

### Question 8: Answer: "A" TRUE

The use of a biocide or a chemical that kills organisms such as mold (chlorine bleach, for example) is not recommended as a routine practice during mold cleanup. If disinfectants or biocides are used, always ventilate the area and exhaust the air to the outdoors. Never mix chlorine bleach with other cleaning solutions or with detergents that contain ammonia because toxic fumes could be produced. [www.epa.gov/mold/moldcourse/chapter1.html#1.7](http://www.epa.gov/mold/moldcourse/chapter1.html#1.7)

## CHAPTER 2

### WHERE AND WHY MOLD GROWS

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#### Lesson 1 Introduction to Mold Growth



[click to enlarge](#)

Mold can grow on virtually any organic material as long as moisture and oxygen are present. There are molds that grow on wood, paper, carpet, food, and insulation. Because mold eats or digests what it is growing on, it can damage a building and its furnishings. If left unchecked, mold eventually can cause structural damage to building materials.

Molds gradually destroy the things they grow on. You can prevent damage to buildings and building contents, save money, and avoid potential health problems by controlling moisture and eliminating mold growth.

Eliminating all mold and mold spores indoors is virtually impossible, but controlling indoor moisture will control the growth of indoor mold.

## CHAPTER 2

### WHERE AND WHY MOLD GROWS

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## Lesson 2      Moisture Problems



[click to enlarge](#)  
the Resource List.

Moisture problems can have many causes. Some moisture problems have been linked to changes in building construction practices since the 1970s. These practices led to buildings that are tightly sealed but, in some cases, lack adequate ventilation. Without adequate ventilation, moisture may build up indoors and mold may grow.

A building must be properly designed for climate, site location, and use, and its design must be accurately followed during construction or the building may have moisture-control problems. For more information on building construction for moisture control, see

Delayed or insufficient maintenance can lead to moisture problems in buildings. Undiscovered or ignored moisture problems can create an environment in which mold can grow. Moisture problems in temporary structures, such as portable classrooms, are also frequently associated with mold problems.

Common moisture problems include:

- Leaking roofs.
- Leaking or condensing water pipes, especially pipes inside wall cavities or pipe chases.
- Leaking fire-protection sprinkler systems.
- Landscaping, gutters, and down spouts that direct water into or under a building.
- High humidity (> 60% relative humidity).
- Unvented combustion appliances such as clothes dryers vented into a garage. (Clothes dryers and other combustion appliances should be vented to the outside.)

Some moisture problems are not easy to see. For example, the inside of walls where pipes and wires are run (pipe chases and utility tunnels) are common sites of mold growth. Mold is frequently found on walls in cold corners behind furniture where condensation forms. Other possible locations of hidden moisture, resulting in hidden mold growth are:

- Poorly draining condensate drain pans inside air handling units.
- Porous thermal or acoustic liners inside duct work.
- Roof materials above ceiling tiles.
- The back side of drywall (also known as gypsum board, wallboard, or SHEETROCK®), paneling, and wallpaper.
- The underside of carpets and pads.

You may suspect mold, even if you can't see it, if a building smells moldy. You may also suspect hidden mold if you know there has been a water problem in the building and its occupants are reporting health problems.

#### Building Design and Vapor Barriers

Many buildings incorporate vapor barriers in the design of their walls and floors. Vapor barriers must be located and installed properly or the building may have moisture problems. A vapor barrier is a layer of material that slows or prevents the absorption or release of moisture from or into a wall or floor. Vapor barriers can prevent damp or wet building materials from drying quickly enough to prevent mold growth. For more information on building design see the Resource List.

## CHAPTER 2

### WHERE AND WHY MOLD GROWS

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#### Lesson 3 Humidity



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Sometimes, humidity or dampness (water vapor) in the air can supply enough moisture for mold growth. Indoor relative humidity (RH) should be kept below 60 percent — ideally between 30 percent and 50 percent, if possible. Low humidity may also discourage pests (such as cockroaches) and dust mites.

Humidity levels can rise in a building as a result of the use of humidifiers, steam radiators, moisture-generating appliances such as dryers, and combustion appliances such as stoves. Cooking and showering also can add to indoor humidity.

#### HVAC System

One function of the building heating, ventilation, and air conditioning (HVAC) system is to remove moisture from the air before the air is distributed throughout the building. If the HVAC system is turned off during or shortly after major cleaning efforts that involve a lot of water, such as mopping and carpet shampooing or cleaning, the humidity may rise greatly, and moisture or mold problems may develop.



[click to enlarge](#)

#### Condensation

Condensation can be a sign of high humidity. When warm, humid air contacts a cold surface, condensation may form. (To see this, remove a cold bottle of water from a refrigerator and take it outside on a hot day. Typically, condensation will form on the outside of the bottle.) Humidity can be measured with a humidity gauge or meter; models that can monitor both temperature and humidity are generally available for less than \$50 at hardware stores or on the Internet.

## CHAPTER 2 WHERE AND WHY MOLD GROWS

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### Lesson 4      Ventilation Humidity Problems - Heating, Ventilation, and Air Conditioning (HVAC) System

Mold growing near the intake to an HVAC system indicates potential ventilation humidity problems. An HVAC system that is part of an identified moisture problem may also be a site of mold growth. Experience and professional judgment should be used when working with the HVAC system; consult a professional if needed.

The HVAC system has the potential to spread mold throughout a building. Known or suspected mold growth in HVAC ducts or other system components should be investigated and resolved promptly. If substantial amounts of mold can be seen growing on the inside of hard surface ducts (e.g., ducts made of sheet metal), consider cleaning the ducts. Consult the EPA guide *Should You Have the Air Ducts in Your Home Cleaned?* (see the Resource List). Although this publication focuses on ducts in homes, the information it contains is applicable to other building types.

If the HVAC system has insulation on the inside of the air ducts, and the insulation gets wet or moldy, it should be removed and replaced because the material cannot be cleaned effectively. **Please note that there are no antimicrobial products or biocides approved by EPA for use on lined ductwork.** Consult the EPA Web site on antimicrobial pesticides for more information (see the Resource List).

Controlling moisture is the most effective way of keeping mold from growing in air ducts. Steps to control moisture in ductwork include:

- Promptly and properly repairing any leaks or water damage.
- Removing standing water under the cooling coils of air handlers by making sure the drain pans slope toward the drain and the drain is flowing freely.
- Making sure ducts are properly sealed and insulated in all non-air-conditioned spaces so moisture due to condensation does not enter the system and the system works as intended. To prevent condensation, the heating and cooling system must be properly insulated.
- Operating and maintaining any in-duct humidification equipment strictly according to the manufacturer's recommendations.
- Making sure that carpets, drapes, furniture, and other furnishings are dried promptly after they have been cleaned.



## **CHAPTER 2**

### **WHERE AND WHY MOLD GROWS**

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#### **Lesson 5**      **Structural Integrity and Mold Growth**

Molds gradually destroy whatever they grow on, so preventing mold growth also prevents damage to building materials and furnishings.

If a mold and moisture problem goes unaddressed long enough, structural damage is likely to result. For example, if a roof is allowed to leak long enough, molds can weaken floors and walls by feeding on the wet wood.

When mold is suspected of causing damage to the structural integrity of a building, a structural engineer or other professional with relevant expertise should be consulted.

## CHAPTER 2

### WHERE AND WHY MOLD GROWS

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#### Lesson 6 Crawl Spaces



Crawl spaces where relative humidity (RH) is high are common sites of hidden mold growth, particularly if the crawl space has a bare earth floor. The soil will wick moisture, through capillary action, from moist to dry areas. The relative warmth of the crawl space will dry the soil by evaporation, adding this moisture to the air in the crawl space where it can cause mold to grow. Also, in areas where the water table is high and weather conditions are suitable, ground water may enter a crawl space.

[click to enlarge](#) The moisture that accumulates in a crawl space may also enter another part of the building and contribute to mold growth there. Moisture can pass from a crawl space into a building through cracks in walls, floors, and ceilings.

Crawl spaces should be designed specifically to avoid moisture problems. For information on constructing crawl spaces and other building features, see the Resource List.

#### **Drying Buildings, Building Materials, and Furnishings**

Buildings and building furnishings will often get wet. They must be dried or "allowed to dry" quickly (within 24-48 hours) in order to avoid mold growth. In general, increasing air circulation and temperature will increase the speed of drying.

Commercial firms that do mold remediation work or work on water- and fire-damaged buildings often use large fans, dehumidifiers, and other equipment to dry wet buildings and items quickly before mold has a chance to grow. This action can save money in the long run, because if the building or furnishings are dried completely and quickly, mold will not grow, and a mold remediation will not be needed.



[click to enlarge](#)

## CHAPTER 2 WHERE AND WHY MOLD GROWS

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### Lesson 7      Floods

During a flood cleanup, the indoor air quality in your home or office may appear to be the least of your problems. However, failure to remove contaminated materials and to reduce moisture and humidity can present serious long-term health risks. Standing water and wet materials are a breeding ground for microorganisms, such as viruses, bacteria, and mold. They can cause disease, trigger allergic reactions, and continue to damage materials long after the flood.

Buildings that have been heavily damaged by flood waters should be assessed for structural integrity and remediated by experienced professionals.

Please note that the guidelines covered in this course were developed for damage caused by clean water (not flood water, sewage, or other contaminated water). See the **Resource List**, which includes the EPA Fact Sheet: **Flood Cleanup - Avoiding Indoor Air Quality Problems**, for more information.

## **CHAPTER 2: WHERE AND WHY MOLD GROWS**

### **Knowledge Test**

#### **Lesson 1 Introduction to Mold Growth**

**Question 1: The way to control mold growth is to control moisture.**

- A. True
- B. False

#### **Lesson 2 Moisture Problems**

**Question 2: Inadequate building ventilation can lead to mold growth.**

- A. True
- B. False

#### **Lesson 3 Humidity**

**Question 3: Using a stove can increase the humidity in a room.**

- A. True
- B. False

#### **Lesson 3 Humidity**

**Question 4: Condensation can be a sign of high humidity.**

- A. True
- B. False

#### **Lesson 4 Ventilation Humidity Problems - Heating, Ventilation, and Air Conditioning (HVAC) System**

**Question 5: If duct work insulation becomes contaminated with mold, the insulation must be removed and replaced.**

- A. True
- B. False

#### **Lesson 4 Ventilation Humidity Problems - Heating, Ventilation, and Air Conditioning (HVAC) System**

**Question 6: Drain pans should be sealed so that water does not get out.**

- A. True
- B. False

## **CHAPTER 2: WHERE AND WHY MOLD GROWS**

### **Knowledge Test**

#### **Lesson 5 Structural Integrity and Mold Growth**

**Question 7: Mold can cause cosmetic damage to building furnishings.**

- A. True
- B. False

## CHAPTER 2: WHERE AND WHY MOLD GROWS

### Answer Key

**Question 1: Answer: "A" TRUE**

Eliminating all mold and mold spores indoors is virtually impossible, but controlling indoor moisture will control the growth of indoor mold. [www.epa.gov/mold/moldcourse/chapter2.html#2.1](http://www.epa.gov/mold/moldcourse/chapter2.html#2.1)

**Question 2: Answer: "A" TRUE**

Some moisture problems have been linked to changes in building construction practices since the 1970s. These practices led to buildings that are tightly sealed but, in some cases, lack adequate ventilation. Without adequate ventilation, moisture may build up indoors and mold may grow. [www.epa.gov/mold/moldcourse/chapter2.html#2.2](http://www.epa.gov/mold/moldcourse/chapter2.html#2.2)

**Question 3: Answer: "A" TRUE**

Humidity levels can rise in a building as a result of the use of humidifiers, steam radiators, moisture-generating appliances such as dryers, and combustion appliances such as stoves. Cooking and showering also can add to indoor humidity. [www.epa.gov/mold/moldcourse/chapter2.html#2.3](http://www.epa.gov/mold/moldcourse/chapter2.html#2.3)

**Question 4: Answer: "A" TRUE**

Condensation can be a sign of high humidity. When warm, humid air contacts a cold surface, condensation may form. [www.epa.gov/mold/moldcourse/chapter2.html#2.3](http://www.epa.gov/mold/moldcourse/chapter2.html#2.3)

**Question 5: Answer: "A" TRUE**

If the HVAC system has insulation on the inside of the air ducts, and the insulation gets wet or moldy, it should be removed and replaced because the material cannot be cleaned effectively. Please note that there are no antimicrobial products or biocides approved by EPA for use on lined ductwork. [www.epa.gov/mold/moldcourse/chapter2.html#2.4](http://www.epa.gov/mold/moldcourse/chapter2.html#2.4)

**Question 6: Answer: "B" FALSE**

Removing standing water under the cooling coils of air handlers by making sure the drain pans slope toward the drain and the drain is flowing freely. [www.epa.gov/mold/moldcourse/chapter2.html#2.4](http://www.epa.gov/mold/moldcourse/chapter2.html#2.4)

**Question 7: Answer: "A" TRUE**

Molds gradually destroy whatever they grow on, so preventing mold growth also prevents damage to building materials and furnishings. [www.epa.gov/mold/moldcourse/chapter2.html#2.5](http://www.epa.gov/mold/moldcourse/chapter2.html#2.5)

**Question 8: Answer: "B" FALSE**

When mold is suspected of causing damage to the structural integrity of a building, a structural engineer or other professional with relevant expertise should be consulted. [www.epa.gov/mold/moldcourse/chapter2.html#2.5](http://www.epa.gov/mold/moldcourse/chapter2.html#2.5)

## CHAPTER 2: WHERE AND WHY MOLD GROWS

### Answer Key

**Question 9: Answer: "B" FALSE**

Crawl spaces where relative humidity (RH) is high are common sites of hidden mold growth, particularly if the crawl space has a bare earth floor. The moisture that accumulates in a crawl space may also enter another part of the building and contribute to mold growth there. Moisture can pass from a crawl space into a building through cracks in walls, floors, and ceilings. [www.epa.gov/mold/moldcourse/chapter2.html#2.6](http://www.epa.gov/mold/moldcourse/chapter2.html#2.6)

## CHAPTER 3 FINDING MOLD AND MOISTURE

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### Lesson 1 Where to Look for Mold Contamination - Building Investigation



[click to enlarge](#)

As discussed in Chapter 2, mold can grow in wet or damp spots in a building, or where humidity is high. Therefore, it is important to look for indoor areas where moisture is a concern. Chapter 2 lists a number of factors that may contribute to indoor humidity and moisture problems. Reports of any of these problems should be investigated. If there has been a leaking pipe in the basement, for example, items such as carpets, paneling, and drywall there should be checked for water damage or mold growth. It is important to dry items quickly to prevent mold growth; in most cases, items dried within 24-48 hours will not become moldy.

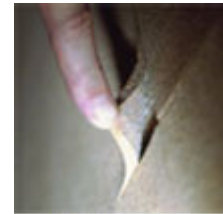
#### Carpet

Carpet backing or padding must be dried in addition to the carpet or mold will likely result.

Look for mold in wet or damp places and in places that smell moldy or musty. Indoor mold growth should be cleaned up. Remember that mold comes in many colors, not just black.

#### Hidden Mold Growth

In some cases, indoor mold growth may not be obvious. Mold does not need light to grow: it can grow in dark areas and on hidden surfaces, such as the backside of drywall, wallpaper, and paneling; the top side of ceiling tiles; and the underside of carpets and pads. Possible locations of hidden mold also include damp areas behind walls and in crawlspaces, inside pipe chases and utility tunnels (areas in walls where water and other pipes are run), on acoustic liners in ventilation ducts, and on roof materials above ceiling tiles.



[click to enlarge](#)

Investigating hidden mold can be difficult and may require a professional with experience investigating water- and mold-damaged buildings. Specialized equipment such as borescopes and moisture meters, and in some cases special sampling techniques, may be helpful in locating and identifying hidden mold areas.

Investigating hidden mold requires caution since disturbing moldy areas may spread mold throughout the building. Opening and closing air handlers, for example, can send high levels of dust and mold into the air. Personal protective equipment (PPE) is not always needed when looking for mold, but it should always be available. If mold might be released into the air, investigators should use PPE to reduce exposure.

#### Homes

Areas that are always or often damp, such as bathrooms, laundry/utility rooms, and basements, are common locations for mold growth in homes. Regularly check areas that have been or are likely to get wet. If you hire a home inspector, building inspector, or other professional to locate a water or mold problem, make sure the professional has experience identifying and locating mold and water problems. Check references and look for membership in professional organizations.



[click to enlarge](#)

#### Commercial Buildings, Large Buildings, and Schools

A key step when looking for mold in a building is to determine whether there has been a water leak. Maintenance personnel are frequently among the first to know when moisture problems have occurred. In some cases, management or health and safety personnel will have been notified. Either way, touring the building with maintenance or other personnel involved with the water problem may be helpful.



If possible, crawl spaces should be included when examining the building. (A white, soluble fibrous material on the soil of the crawl space may be alkaline salts, not mold, indicating moisture has been a problem and suggesting that the area should be more extensively inspected.)

Moldy or musty odors should alert an investigator to the possible presence of mold. Complaints of past water problems or water leaks should be investigated to determine how much water was involved and how quickly it was removed.

The building's air-handling system should be inspected to determine whether it is moldy. Moisture may collect in the ventilation system due to poor condensate pan drainage, poor roof drainage, or high humidity in the ventilation ducts. In some cases, water may enter the ventilation ducts from a leaky pipe. A contaminated ventilation system may spread mold spores throughout the building and should be considered a high priority for investigation and repair. Ventilation system mold contamination should be mitigated as soon as possible in a manner that does not expose building occupants to dust and mold spores. (See Chapter 6.)

During the building survey, any moldy or damp odors should be noted because damp or musty odors suggest that water is or was present and mold growth is likely. Occupant complaints of odors and health problems also should be investigated.

## CHAPTER 3 FINDING MOLD AND MOISTURE

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### Lesson 2      Equipment

In general, the most important equipment is your own eyes and nose, although a good flashlight may help. Some investigators use borescopes to look for mold growth behind walls without significantly damaging the drywall. (A borescope is an optical probe, inserted through a small hole drilled into a wall, that lets an investigator inspect a small portion of the wall without causing extensive damage.) High humidity in a building can lead to mold growth, so humidity gauges may be useful for checking or monitoring humidity throughout the building.



[click to enlarge](#)

Many investigators use moisture meters to find wet areas where mold may be growing. These meters measure the moisture in many types of building materials. They also can monitor the process of drying these materials. A moisture meter typically has a thin probe that can be inserted into the material to be tested or pressed directly against its surface. Moisture meters can be used on carpet, wallboard, wood, brick, and concrete. Because mold often grows where moisture is high, a moisture meter can help an investigator locate hidden areas of mold growth.

The use of personal protective equipment (PPE) should be considered during a mold investigation. The primary function of PPE is to avoid inhaling mold and mold spores and to avoid mold contact with the skin and eyes. Professional judgment should be used when selecting PPE. (See Table 1 for more on PPE. ) The use of PPE is indicated when mold is disturbed and likely to become airborne during an investigation. There are also other situations when PPE should be used based on professional judgment. Anyone using respirators and other PPE in the workplace must be trained, must have a medical clearance, and must be fit-tested by a trained professional. Note that all Occupational Safety and Health Administration (OSHA) requirements must be met. (See the Resource List.)

## CHAPTER 3 FINDING MOLD AND MOISTURE

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### Lesson 3    Mold Sampling Considered

#### Visible Mold

**In most cases, if visible mold is present, sampling is unnecessary.**

The most important sign of a mold problem is visible mold. If mold is found during a building investigation, the size and extent of the moldy area should be determined. Information on the water or moisture problems that allowed the mold to grow should be evaluated, in part because areas of hidden mold may surround the areas of visible mold.



[click to enlarge](#)

Is sampling for mold needed? Usually, if the mold can be seen, sampling is unnecessary. After finding mold, the goal is to clean it up and fix the underlying water problem. Unless the results would or could make a change in your plans, you don't need to sample. Under certain circumstances, such as when litigation is involved, the source of the mold is unclear, or health concerns are a problem, you may consider sampling as part of your site evaluation. However, routine sampling for mold is not recommended. Keep in mind that the goal of mold remediation is to find the source of the water problem, fix it, and clean up the mold.



[click to enlarge](#)

Sampling may help locate the source of mold contamination, identify some of the mold species present, and differentiate between mold and soot or dirt. Surface sampling may be useful in determining if an area has been adequately cleaned or remediated. After remediation, the types and concentrations of mold in indoor air samples should be similar to those in the local outdoor air. There are no EPA or other federal standards for airborne mold or mold spores, however, so sampling cannot be used to check a building's compliance with federal mold standards because there are none.

Sampling for mold should be conducted by professionals who have specific experience in designing mold sampling protocols, sampling methods, and interpreting the results. Several problems can occur when sampling. For example, there may be too few samples, sampling protocols may not be followed consistently, samples may become contaminated, outdoor control samples may be omitted, and since sampling can be expensive, sufficient funds may not be available to sample and to fix the water/mold problem. Professional advice may be necessary to determine if the project budget will allow enough samples to be taken to characterize a problem. If sampling cannot be done properly and enough samples to answer the questions posed cannot be taken, then it is preferable not to sample at all. Inadequate sample plans may generate misleading, confusing, and useless results. Samples should be analyzed according to the analytical methods recommended by the American Industrial Hygiene Association (AIHA), the American Conference of Governmental Industrial Hygienists (ACGIH), or other professional guidelines. (See the Resource List.) Types of samples include air samples, surface samples, bulk samples (chunks of carpet, insulation, wall board, etc.), and water samples from condensate drain pans or cooling towers. Keep in mind that air sampling for mold provides information only for the moment when the sampling took place. For someone without experience, sampling results will be difficult to interpret. Experience in interpreting results is essential.

#### Mold Versus Soot and Dirt

Not everything that looks like mold is mold. Paint on the backside of drywall or wood may look like mold growth. Alkaline crystals on soil or concrete walls may look like mold, but, unlike mold, they are usually water-soluble. Carpet stains also may look like mold.



[click to enlarge](#)

Some inexpensive and quick tests can be conducted if mold is suspected. In the case of carpets, a small portion of the suspect material can be submitted to a laboratory for identification. Most microbiology laboratories need only a little of the suspected mold on a clear strip of sticky tape to determine, using a microscope, whether it is actually mold or something that looks like mold. If you lack extensive experience or are in doubt about sampling, consult an experienced professional. Remember, sampling results may have limited use or application.

## **CHAPTER 3: FINDING MOLD AND MOISTURE**

### **Knowledge Test**

#### **Lesson1 Where to Look for Mold Contamination - Building Investigation**

**Question 1: Mold can grow on wet carpet and wet carpet backing or padding if they are not dried quickly.**

- A. True
- B. False

#### **Lesson 1 Where to Look for Mold Contamination - Building Investigation**

**Question 2: In which of the following areas of a building may mold problems be found?**

- A. The crawlspace
- B. In pipe chases
- C. Behind walls
- D. All of the above

#### **Lesson 1 Where to Look for Mold Contamination - Building Investigation**

**Question 3: A contaminated ventilation system (HVAC system) may spread mold throughout the building.**

- A. True
- B. False

#### **Lesson 2 Equipment**

**Question 3.5: Personal protective equipment (PPE) is never needed for mold investigations.**

- A. True
- B. False

#### **Lesson 3 Mold Sampling Considered**

**Question 6: Mold sampling should be conducted whenever a mold remediation is planned.**

- A. True
- B. False

## CHAPTER 3: FINDING MOLD AND MOISTURE

### Answer Key

#### Question 1: Answer: "A" TRUE

If there has been a leaking pipe in the basement, for example, items such as carpets, paneling, and drywall there should be checked for water damage or mold growth. It is important to dry items quickly to prevent mold growth; in most cases, items dried within 24-48 hours will not become moldy. [www.epa.gov/mold/moldcourse/chapter3.html#3.1](http://www.epa.gov/mold/moldcourse/chapter3.html#3.1)

#### Question 2: Answer: "D" All of the Above

Possible locations of hidden mold also include damp areas behind walls and in crawlspaces, inside pipe chases and utility tunnels (areas in walls where water and other pipes are run), on acoustic liners in ventilation ducts, and on roof materials above ceiling tiles. [www.epa.gov/mold/moldcourse/chapter3.html#3.1](http://www.epa.gov/mold/moldcourse/chapter3.html#3.1)

#### Question 3: Answer: "A" TRUE

In some cases, water may enter the ventilation ducts from a leaky pipe. A contaminated ventilation system may spread mold spores throughout the building and should be considered a high priority for investigation and repair. [www.epa.gov/mold/moldcourse/chapter3.html#3.1](http://www.epa.gov/mold/moldcourse/chapter3.html#3.1)

#### Question 5: Answer: "B" FALSE

The use of personal protective equipment (PPE) should be considered during a mold investigation. The primary function of PPE is to avoid inhaling mold and mold spores and to avoid mold contact with the skin and eyes. Professional judgment should be used when selecting PPE. [www.epa.gov/mold/moldcourse/chapter3.html#3.2](http://www.epa.gov/mold/moldcourse/chapter3.html#3.2)

#### Question 6: Answer: "B" FALSE

Usually, if the mold can be seen, sampling is unnecessary. After finding mold, the goal is to clean it up and fix the underlying water problem. Unless the results would or could make a change in your plans, you don't need to sample. [www.epa.gov/mold/moldcourse/chapter3.html#3.3](http://www.epa.gov/mold/moldcourse/chapter3.html#3.3)

## CHAPTER 4 GENERAL REMEDIATION ISSUES

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### Lesson 1      Dry Quickly

**Dry items before mold grows, if possible. In most cases, mold will not grow if wet or damp items are dried within 24-48 hours.**

To dry **carpet and backing** within 48 hours, remove water with a wet vacuum, pull the carpet and pad off the floor, and dry them using a fan to blow air over them. A dehumidifier can be used to reduce the humidity in the room where the carpet and backing are drying, while fans can be used to accelerate the drying process.

Water can be removed from **concrete or cinder block** surfaces with a water-extraction vacuum. The drying also can be accelerated by using dehumidifiers, fans, and heaters.

**Hard surface flooring (such as linoleum, ceramic tile, and vinyl)** should be vacuumed or damp wiped with a mild detergent and allowed to dry. They should be scrubbed clean, if necessary. If the under-flooring is wet, it should be dried using a vacuum or by exposing it to the air.

**Non-porous, hard surfaces such as plastics and metals** should be vacuumed or damp wiped with water and mild detergent, then allowed to dry. Scrubbing may be necessary to thoroughly clean the surfaces.

Water should be removed from **upholstered furniture** with a water-extraction vacuum. Fans, dehumidifiers, and heaters may be used to accelerate the drying process. Completely drying upholstered furniture within 48 hours may be difficult, so if the piece is valuable, you may consider consulting a restoration or water-damage professional who specializes in furniture.

**Drywall, also known as gypsum board or gypsum wallboard**, may be dried in place if there is no obvious swelling and the seams are intact. Otherwise, removal is necessary. The wall cavity is the most difficult area to dry, and it should be ventilated if drywall is left to dry in place. (Drywall is not made out of boards of wood; traditionally, drywall is made of the mineral gypsum with a layer of heavy paper on the outside and inside. Commercial gypsum boards and drywall are also available with a variety of outside layers and coatings. According to the U.S. Geological Survey, a typical new home contains more than 7 metric tons of gypsum.)

To clean water-damaged **window drapes**, follow the manufacturer's laundering or cleaning instructions.

To clean **wooden surfaces**, remove moisture immediately and use dehumidifiers, fans, and gentle heat to dry them. (Be very careful when applying heat to hardwood floors.) **Treated or finished wood surfaces** can be cleaned with mild detergent and clean water, then allowed to dry. **Wet paneling** should be pried from the wall for drying.

Some water-damaged items, including ceiling tiles, cellulose and fiberglass insulation, drywall and gypsum board, and books and papers, may have to be discarded. If valuable or important books, documents, or other items are moldy or water damaged, you may wish to consult a restoration, water damage, or remediation expert. (See Table 1 for more details.)

These guidelines are for damage caused by clean water. If you know or suspect that the water is contaminated with sewage, or with chemical or biological pollutants, then PPE and containment are required by OSHA. An experienced professional should be consulted if you or your remediators do not have expertise remediating in contaminated water situations. Do not use fans until you have determined that the water is clean or sanitary.

**CHAPTER 4**  
GENERAL REMEDIATION ISSUES

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**Lesson 2**    **Assess Mold Problem**




[click to enlarge](#)

Before planning a remediation effort, the size and extent of the mold problem and any continuing moisture problems should be assessed. Remediations generally can be divided into small (less than 10 square feet of mold), medium (10-100 square feet of mold), and large jobs (more than 100 square feet of mold). A remediation manager should be selected for medium or large jobs. You may choose to involve an experienced health and safety professional in remediation projects, particularly on large or complex jobs.

Questions to consider before starting remediation include:

- Are there existing moisture problems in the building?
- Have building materials been wet more than 48 hours?
- Are there hidden sources of water, or is the humidity high enough to cause condensation?
- Are the building occupants reporting musty or moldy odors?
- Are the building occupants reporting health problems?
- Are building materials or furnishings visibly damaged?
- Has maintenance been delayed or has the maintenance plan been altered?
- Has the building been remodeled recently, or has its use changed?
- Are consultations with health professionals indicated?

Remediating mold and moisture problems may be complex, and it may increase workers' exposure to mold unless personal protective equipment (PPE) is used.

<b>Avoid Mold Exposure</b>	
• Do not touch mold or moldy items with your bare hands.	 <a href="#">click to enlarge</a>
• Do not get mold or mold spores in your eyes.	
• Avoid breathing in mold or mold spores.	
• Consider using PPE if disturbing mold during a building inspection, assessment, or walkthrough, for example. The minimum PPE is an N-95 respirator (available at most hardware stores), gloves, and goggles.	
• Review guidelines for using containment and PPE before starting remediation. (see Table 2)	

Remediation workers, especially if they have health concerns, may want to check with their doctors before working on a mold investigation or remediation project. Anyone who has any doubts or questions should consult a healthcare professional before beginning work on a remediation project. See Chapter 6, Lesson 4, for more information on PPE.



**CHAPTER 4**  
GENERAL REMEDIATION ISSUES

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**Lesson 3**      Remediation Plan

The highest priority in a remediation is to protect the health and safety of the building occupants and the remediation workers. Remediation plans vary according to the size and complexity of the job. They may require updating if circumstances change or more extensive contamination is discovered.

The remediation plan should include:

- Whether containment will be required.
- What level of PPE will be used.
- How the water or moisture problem will be fixed so the mold problem does not recur.
- How the moldy building materials will be removed to avoid spreading mold.

## CHAPTER 4 GENERAL REMEDIATION ISSUES

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### Lesson 4    Mold Remediation Procedures

A variety of methods are available to remediate damage to buildings and furnishings caused by moisture-control problems and mold. The procedures selected depend on the size of the moldy area and the type of contaminated materials. Budget may also be a concern. The methods presented in this section outline one approach; some professionals may prefer to use other methods. If possible, remediation activities should be scheduled during off-hours, when building occupants are less likely to be affected.

Cleanup methods may include:

#### Wet Vacuum

**Wet, or water-extraction, vacuums** are designed to collect water. They can be used to remove water that has accumulated on floors, carpets, and hard surfaces. Wet vacuums should be used only when materials are still wet, otherwise they may spread mold spores. Wet vacuums alone will not dry carpets. Wet carpets must be pulled up and dried, then reinstalled. The carpet padding also must be dried. The tanks, hoses, and attachments of wet vacuums should be thoroughly cleaned and dried after use because mold and mold spores may stick to their surfaces.



[click to enlarge](#)

#### Damp Wipe

Mold can generally be removed from hard surfaces by wiping or scrubbing with water and detergent. Always follow the cleaning instructions on product labels. Surfaces cleaned by **damp wiping** should be dried quickly and thoroughly to discourage further mold growth. Porous materials that are wet and have mold growing on them may have to be discarded. Because mold will infiltrate porous substances and grow on or fill in empty spaces or crevices, completely removing mold can be difficult, if not impossible. Mold can also cause staining and other cosmetic damage.



[click to enlarge](#)

#### HEPA Vacuum

**High-Efficiency Particulate Air (HEPA) vacuums** are recommended for the final clean up of remediation areas after materials have been thoroughly dried and contaminated materials have been removed. HEPA vacuums are also recommended for cleaning up dust that has settled outside the remediation area. When changing the vacuum filter, workers should wear PPE to prevent exposure to mold that has been captured in the vacuum. (See Lesson 4 in Chapter 6 of this course.) The filter and contents of the HEPA vacuum must be disposed of in well-sealed plastic bags. Care must be taken to ensure that the new filter is properly seated on the vacuum so there are no leaks.

#### Throw Away Damaged Materials

Mold-contaminated building materials that cannot be salvaged should be **double-bagged** in 6-mil or thicker polyethylene bags. The bagged materials usually can be **discarded** as ordinary construction waste. Packaging mold-contaminated materials in sealed bags before removing them from the containment area is important to minimize the spread of mold spores throughout the building. Large items that have heavy mold growth should be covered with polyethylene sheeting and sealed with duct tape before being removed from the containment area.

**Table 1: Water Damage - Cleanup and Mold Prevention**

Guidelines for Response to Clean Water Damage within 24-48 Hours to Prevent Mold Growth\*

<b>Water-Damaged Material<sup>†</sup></b>	<b>Actions</b>
<b>Books and papers</b>	<ul style="list-style-type: none"> <li>• For non-valuable items, discard books and papers.</li> <li>• Photocopy valuable/important items, discard originals.</li> <li>• Freeze (in frost-free freezer or meat locker) or freeze-dry.</li> </ul>
<b>Carpet and backing - dry within 24-48 hours<sup>§</sup></b>	<ul style="list-style-type: none"> <li>• Remove water with water extraction vacuum.</li> <li>• Reduce ambient humidity levels with dehumidifier.</li> <li>• Accelerate drying process with fans.</li> </ul>
<b>Ceiling tiles</b>	<ul style="list-style-type: none"> <li>• Discard and replace.</li> </ul>
<b>Cellulose insulation</b>	<ul style="list-style-type: none"> <li>• Discard and replace.</li> </ul>
<b>Concrete or cinder block surfaces</b>	<ul style="list-style-type: none"> <li>• Remove water with water extraction vacuum.</li> <li>• Accelerate drying process with dehumidifiers, fans, and/or heaters.</li> </ul>
<b>Fiberglass insulation</b>	<ul style="list-style-type: none"> <li>• Discard and replace.</li> </ul>
<b>Hard surface, porous flooring<sup>§</sup></b> (Linoleum, ceramic tile, vinyl)	<ul style="list-style-type: none"> <li>• Vacuum or damp wipe with water and mild detergent and allow to dry; scrub if necessary.</li> <li>• Check to make sure underflooring is dry; dry underflooring if necessary.</li> </ul>
<b>Non-porous, hard surfaces</b> (Plastics, metals)	<ul style="list-style-type: none"> <li>• Vacuum or damp wipe with water and mild detergent and allow to dry; scrub if necessary.</li> </ul>
<b>Upholstered furniture</b>	<ul style="list-style-type: none"> <li>• Remove water with water extraction vacuum.</li> <li>• Accelerate drying process with dehumidifiers, fans, and/or heaters.</li> <li>• May be difficult to completely dry within 48 hours. If the piece is valuable, you may wish to consult a restoration/water damage professional who specializes in furniture.</li> </ul>
<b>Wallboard</b> (Drywall and gypsum board)	<ul style="list-style-type: none"> <li>• May be dried in place if there is no obvious swelling and the seams are intact. If not, remove, discard, and replace.</li> <li>• Ventilate the wall cavity, if possible.</li> </ul>
<b>Window drapes</b>	<ul style="list-style-type: none"> <li>• Follow laundering or cleaning instructions recommended by the manufacturer.</li> </ul>
<b>Wood surfaces</b>	<ul style="list-style-type: none"> <li>• Remove moisture immediately and use dehumidifiers, gentle heat, and fans for drying. (Use caution when applying heat to hardwood floors.)</li> </ul>

- |  |  |
|--|--|
|  | <ul style="list-style-type: none"><li>• Treated or finished wood surfaces may be cleaned with mild detergent and clean water and allowed to dry.</li><li>• Wet paneling should be pried away from wall for drying.</li></ul> |
|--|--|

\* If mold growth has occurred or materials have been wet for more than 48 hours, consult Table 2 guidelines. Even if materials are dried within 48 hours, mold growth may have occurred. Items may be tested by professionals if there is doubt. Note that mold growth will not always occur after 48 hours; this is only a guideline.

These guidelines are for damage caused by clean water. If you know or suspect that the water source is contaminated with sewage, or chemical or biological pollutants, then Personal Protective Equipment and containment are required by OSHA. An experienced professional should be consulted if you and/or your remediators do not have expertise remediating in contaminated water situations. Do not use fans before determining that the water is clean or sanitary.

† If a particular item(s) has high monetary or sentimental value, you may wish to consult a restoration/water damage specialist.

§ The subfloor under the carpet or other flooring material must also be cleaned and dried. See the appropriate section of this table for recommended actions depending on the composition of the subfloor.

<b>Table 2: Guidelines for Remediating Building Materials with Mold Growth Caused by Clean Water*</b>			
Material or Furnishing Affected	Cleanup Methods†	Personal Protective Equipment	Containment
<b>SMALL - Total Surface Area Affected Less Than 10 square feet (ft<sup>2</sup>)</b>			
Books and papers	3	Minimum  N-95 respirator, gloves, and goggles	None required
Carpet and backing	1, 3		
Concrete or cinder block	1, 3		
Hard surface, porous flooring (linoleum, ceramic tile, vinyl)	1, 2, 3		
Non-porous, hard surfaces (plastics, metals)	1, 2, 3		
Upholstered furniture & drapes	1, 3		
Wallboard (drywall and gypsum board)	3		
Wood surfaces	1, 2, 3		
Material or Furnishing Affected	Cleanup Methods†	Personal Protective Equipment	Containment
<b>MEDIUM - Total Surface Area Affected Between 10 and 100 (ft<sup>2</sup>)</b>			
Books and papers	3	Limited or Full  Use professional judgment, consider potential for remediator exposure and size of contaminated area	Limited  Use professional judgment, consider potential for remediator/occupant exposure and size of contaminated area
Carpet and backing	1,3,4		
Concrete or cinder block	1,3		
Hard surface, porous flooring (linoleum, ceramic tile, vinyl)	1,2,3		
Non-porous, hard surfaces (plastics, metals)	1,2,3		
Upholstered furniture & drapes	1,3,4		
Wallboard (drywall and gypsum board)	3,4		
Wood surfaces	1,2,3		
Material or Furnishing Affected	Cleanup Methods†	Personal Protective Equipment	Containment
<b>LARGE - Total Surface Area Affected Greater Than 100 (ft<sup>2</sup>) or Potential for Increased Occupant or Remediator Exposure During Remediation Estimated to be Significant</b>			

Books and papers	3	Full  Use professional judgment, consider potential for remediator exposure and size of contaminated area	Full  Use professional judgment, consider potential for remediator/occupant exposure and size of contaminated area
Carpet and backing	1,3,4		
Concrete or cinder block	1,3		
Hard surface, porous flooring (linoleum, ceramic tile, vinyl)	1,2,3,4		
Non-porous, hard surfaces (plastics, metals)	1,2,3		
Upholstered furniture & drapes	1,3,4		
Wallboard (drywall and gypsum board)	3,4		
Wood surfaces	1,2,3,4		

**Table 1 continued**

\*Use professional judgment to determine prudent levels of Personal Protective Equipment and containment for each situation, particularly as the remediation site size increases and the potential for exposure and health effects rises. Assess the need for increased Personal Protective Equipment, if, during the remediation, more extensive contamination is encountered than was expected. Consult Table 1 if materials have been wet for less than 48 hours, and mold growth is not apparent.

These guidelines are for damage caused by clean water. If you know or suspect that the water source is contaminated with sewage, or chemical or biological pollutants, then the Occupational Safety and Health Administration (OSHA) requires PPE and containment. An experienced professional should be consulted if you and/or your remediators do not have expertise in remediating contaminated water situations.

†Select method most appropriate to situation. Since molds gradually destroy the things they grow on, if mold growth is not addressed promptly, some items may be damaged such that cleaning will not restore their original appearance. If mold growth is heavy and items are valuable or important, you may wish to consult a restoration/water damage/remediation expert. Please note that these are guidelines; other cleaning methods may be preferred by some professionals.

**Cleanup Methods**

- **Method 1:** Wet vacuum (in the case of porous materials, some mold spores/fragments will remain in the material but will not grow if the material is completely dried). Steam cleaning may be an alternative for carpets and some upholstered furniture.
- **Method 2:** Damp-wipe surfaces with plain water or with water and detergent solution (except wood -use wood floor cleaner); scrub as needed.
- **Method 3:** High-efficiency particulate air (HEPA) vacuum after the material has been thoroughly dried. Dispose of the contents of the HEPA vacuum in well-sealed plastic bags.
- **Method 4:** Discard - remove water-damaged materials and seal in plastic bags while inside of containment, if present. Dispose of as normal waste. HEPA vacuum area after it is dried.

**Personal Protective Equipment (PPE)**

- Minimum: Gloves, N-95 respirator, goggles/eye protection

- Limited: Gloves, N-95 respirator or half-face respirator with HEPA filter, disposable overalls, goggles/eye protection
- Full: Gloves, disposable full body clothing, head gear, foot coverings, full-face respirator with HEPA filter

### **Containment**

- Limited: Use polyethylene sheeting ceiling to floor around affected area with a slit entry and covering flap; maintain area under negative pressure with HEPA filtered fan unit. Block supply and return air vents within containment area.
- Full: Use two layers of fire-retardant polyethylene sheeting with one airlock chamber. Maintain area under negative pressure with HEPA filtered fan exhausted outside of building. Block supply and return air vents within containment area.

Table developed from literature and remediation documents including *Bioaerosols: Assessment and Control* (American Conference of Governmental Industrial Hygienists, 1999) and *IICRC S500, Standard and Reference Guide for Professional Water Damage Restoration* (Institute of Inspection, Cleaning and Restoration, 1999); see the Resource List for more information.

## CHAPTER 4: GENERAL REMEDIATION ISSUES

### Knowledge Test

#### Lesson 1 Dry Quickly

**Question 1:** Quick action to address a moisture problem may make an extensive mold remediation effort unnecessary.

- A. True
- B. False

#### Lesson 1 Dry Quickly

**Question 2:** Which of the following types of materials may have to be discarded when contaminated with mold or mold spores?

- A. Hard surfaces such as linoleum or tile
- B. Cellulose or fiberglass insulation
- C. Plastics and metals
- D. All of the above

#### Lesson 2 Assess Mold Problem

**Question 3:** It is important to assess the size and extent of the mold problem before starting remediation.

- A. True
- B. False

#### Lesson 2 Assess Mold Problem

**Question 4:** You should consider using personal protective equipment (PPE) if disturbing mold during a building assessment.

- A. True
- B. False

#### Lesson 2 Assess Mold Problem

**Question 5:** Minimum PPE includes:

- A. N-95 respirator
- B. Gloves
- C. Hat
- D. Goggles
- E. A, B, and D



## **CHAPTER 4: GENERAL REMEDIATION ISSUES**

### **Knowledge Test**

#### **Lesson 3 Remediation Plan**

**Question 6: A remediation plan should cover:**

- A. The containment and removal techniques to be used to avoid the spread of mold
- B. The use of PPE
- C. Steps to correct moisture or water problems in order to prevent the recurrence of mold
- D. All of the above

#### **Lesson 4 Mold Remediation Procedures**

**Question 7: Remediation and cleanup activities should be scheduled for off-hours, when building occupants are less likely to be affected.**

- A. True
- B. False?

## CHAPTER 4: GENERAL REMEDIATION ISSUES

### Answer Key

**Question 1: Answer: "A" TRUE**

A dry item before mold grows, if possible. In most cases, mold will not grow if wet or damp items are dried within 24-48 hours. [www.epa.gov/mold/moldcourse/chapter4.html#4.1](http://www.epa.gov/mold/moldcourse/chapter4.html#4.1)

**Question 2: Answer: "B" Cellulose or fiberglass insulation**

Some water-damaged items, including ceiling tiles, cellulose and fiberglass insulation, drywall and gypsum board, and books and papers, may have to be discarded. If valuable or important books, documents, or other items are moldy or water damaged, you may wish to consult a restoration, water damage, or remediation expert.

[www.epa.gov/mold/moldcourse/chapter4.html#4.1](http://www.epa.gov/mold/moldcourse/chapter4.html#4.1)

**Question 3: Answer: "A" TRUE**

Before planning a remediation effort, the size and extent of the mold problem and any continuing moisture problems should be assessed. A remediation generally can be divided into small (less than 10 square feet of mold), medium (10-100 square feet of mold), and large jobs (more than 100 square feet of mold).

[www.epa.gov/mold/moldcourse/chapter4.html#4.2](http://www.epa.gov/mold/moldcourse/chapter4.html#4.2)

**Question 4: Answer: "A" TRUE**

Remediating mold and moisture problems may be complex, and it may increase workers' exposure to mold unless personal protective equipment (PPE) is used. [www.epa.gov/mold/moldcourse/chapter4.html#4.2](http://www.epa.gov/mold/moldcourse/chapter4.html#4.2)

**Question 5: Answer: "E" N-95 respirator, Gloves, and Goggles**

Consider using PPE if disturbing mold during a building inspection, assessment, or walkthrough, for example. The minimum PPE is an N-95 respirator (available at most hardware stores), gloves, and goggles.

[www.epa.gov/mold/moldcourse/chapter4.html#4.2](http://www.epa.gov/mold/moldcourse/chapter4.html#4.2)

**Question 6: Answer: "D" All of the above**

The remediation plan should include: Whether containment will be required; what level of PPE will be used; how the water or moisture problem will be fixed so the mold problem does not recur; and, how the moldy building materials will be removed to avoid spreading mold. [www.epa.gov/mold/moldcourse/chapter4.html#4.3](http://www.epa.gov/mold/moldcourse/chapter4.html#4.3)

**Question 8: Answer: "A" TRUE**

If possible, remediation activities should be scheduled during off-hours, when building occupants are less likely to be affected. [www.epa.gov/mold/moldcourse/chapter4.html#4.4](http://www.epa.gov/mold/moldcourse/chapter4.html#4.4)

## CHAPTER 5

### LARGE AREAS AND OTHER SPECIAL CONCERNS

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#### Lesson 1 Remediating Large Areas of Mold Contamination

For large or complex mold remediation jobs, you may consider hiring professionals who have experience working on large mold remediation projects, particularly since extensive containment and PPE may be needed. Be sure to check references and ensure that the professional has experience working in mold remediation situations. Remediators should follow EPA mold remediation guidance or other government or professional remediation guidance. Building occupants need to be informed about what is going to happen, when it will happen, and how they may be affected.



[click to enlarge](#)

Containment should be designed to prevent the movement of mold spores from one area of the building to another. This effort usually requires full containment using double layers of polyethylene sheeting and fans to create negative air pressure. A decontamination chamber or airlock should be used to separate the clean areas from the contaminated areas during entry into and exit from the remediation area. The entryways to the airlock from the outside and from the airlock to the main containment area should consist of a slit with covering flaps on the outside surface of each entry. Contaminated PPE, except respirators, should be sealed in bags while inside the containment exit chamber. Workers should wear respirators until they are in the uncontaminated area, where the respirators can be removed. Disposable respirators can be thrown away and re-usable respirators can be put into a bag for cleaning. Full PPE may also be necessary during these operations and may consist of protective clothing and full-face or powered air purifying respirators (PAPR) with HEPA filters. Protective clothing should include head and foot coverings with all gaps sealed with duct tape or the equivalent.

**CHAPTER 5**  
LARGE AREAS AND OTHER SPECIAL CONCERNS

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**Lesson 2**      **Mold Remediation in Heating, Ventilation, and Air Conditioning (HVAC) Systems**

Mold remediation involving a heating, ventilation, and air conditioning (HVAC) system should be done only by professionals experienced in working with HVAC systems. Professionals may have several different methods and techniques for approaching HVAC remediation. As with the rest of a mold remediation project, professional judgment is required when working with HVAC systems, and professionals may use materials, methods, and techniques not mentioned in this course.

An HVAC system found to be contaminated with mold should be turned off and not used until the system has been remediated; using a mold-contaminated HVAC system may spread mold throughout the building and increase the exposure of building occupants. (There may be some exceptions or instances when all or part of the HVAC system can be run, based on professional judgment, if there is no risk of increasing occupant or worker exposure). If possible, the HVAC system should be remediated during off hours when the building is not in use.

Effective containment of the area served by the ventilation system is important to avoid the spread of mold and mold-contaminated materials. All intakes and supply vents should be sealed with plastic and tape, and negative air pressure should be maintained in work areas. (A fan can be used.) Contaminated porous materials in the HVAC system should be bagged and removed. Materials that can be cleaned should be vacuumed with a HEPA vacuum or cleaned with a moist cloth and detergent solution. All items should be dried promptly.

If you consider duct cleaning, first consult EPA's guide *Should You Have the Air Ducts in Your Home Cleaned?* (See the Resource List.)

## CHAPTER 5

### LARGE AREAS AND OTHER SPECIAL CONCERNS

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#### Lesson 3      Confined Spaces

Confined spaces include pipe chases (areas within and under buildings where steam and utility pipes are run) and valve pits (areas below grade that contain utility shut-off valves). Working in confined areas presents numerous challenges. Movement and communication are difficult and, if a problem arises, immediate exit from the area may be impossible.

The air in some confined spaces may be contaminated or low in oxygen, posing significant health risks for workers. Efficient rescue of an injured worker may be difficult or impossible. Poor lighting may result in increased injuries. Because exposures may be greatly magnified in a confined space, workers must use a higher level of PPE than they would when working in a more accessible area.

Worker safety must be carefully considered when deciding whether to use disinfectants or biocides because confined spaces may increase the potential for exposure. In general, work in confined spaces should be conducted only by trained professionals who have the equipment required by OSHA to deal with the inherent dangers in this type of environment.

Before remediating mold in a confined space, the area should be evaluated for atmosphere and toxic substances. If there is any chance of low oxygen, the area should be tested using the appropriate equipment. The testing equipment should be kept on site and used periodically to ensure an adequate oxygen supply. If the area is sealed off from the rest of the building to prevent the spread of mold spores, oxygen testing should be conducted again after the area has been sealed. A frequent contaminant in crawlspaces and pipe chases of older buildings is asbestos; other chemicals such as natural gas and solvents can also be found in some of these spaces. These materials must be identified and dealt with properly to prevent worker exposure.

Once the hazards have been identified, procedures for working in the confined space should be included in the remediation plan. Special consideration should be given to who will be allowed into the area, how communications will be maintained, what materials can be taken into or used in the space, and what safety equipment is necessary. Only individuals trained in the hazards associated with that space should be allowed to enter. An attendant should be posted outside of the confined space area to summon help if necessary. The area should be well lit so that work can be conducted efficiently and injuries avoided.

In conducting the mold remediation, every effort should be made to keep dust and mold out of the air. This can be done by using moist techniques, such as a damp cloth or pad, for mold removal and by bagging the material in the confined space for later removal. Mold levels are likely to be high in a confined space, so PPE should be selected accordingly. Most cases will require full PPE, including skin and eye protection, and full respiratory protection using a full-face respirator or a powered air purifying respirator (PAPR) with a HEPA filter. The presence of asbestos may require other PPE for workers as well as monitoring and medical evaluation.

## **CHAPTER 5: LARGE AREAS AND OTHER SPECIAL CONCERNS**

### **Knowledge Test**

#### **Lesson 1 Remediating Large Areas of Mold Contamination**

**Question 1: Full containment requires:**

- A. Double-layer polyethylene sheeting
- B. A decontamination chamber
- C. Respirators to be worn inside the containment area
- D. All of the above

#### **Lesson 2 Mold Remediation in Heating, Ventilation, Air Conditioning (HVAC) Systems**

**Question 2: Mold-contaminated HVAC systems should be assessed by professionals.**

- A. True
- B. False

#### **Lesson 3 Confined Spaces**

**Question 3: Remediation projects in confined spaces require increased worker training to prevent problems due to poor lighting, communication, and mobility in the space.**

- A. True
- B. False

## CHAPTER 5: LARGE AREAS AND OTHER SPECIAL CONCERNS

### Answer Key

**Question 1: Answer: "D" All of the above**

Containment should be designed to prevent the movement of mold spores from one area of the building to another.

[www.epa.gov/mold/moldcourse/chapter5.html#5.1](http://www.epa.gov/mold/moldcourse/chapter5.html#5.1)

**Question 2: Answer: "A" TRUE**

Mold remediation involving a heating, ventilation, and air conditioning (HVAC) system should be done only by professionals experienced in working with HVAC systems. [www.epa.gov/mold/moldcourse/chapter5.html#5.2](http://www.epa.gov/mold/moldcourse/chapter5.html#5.2)

**Question 3: Answer: "A" TRUE**

In general, work in confined spaces should be conducted only by trained professionals who have the equipment required by OSHA to deal with the inherent dangers in this type of environment.

[www.epa.gov/mold/moldcourse/chapter5.html#5.3](http://www.epa.gov/mold/moldcourse/chapter5.html#5.3)

## CHAPTER 6 CONTAINMENT AND PERSONAL PROTECTIVE EQUIPMENT (PPE)

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### Lesson 1 Overview of Containment

The goal of containment is to limit the spread of mold throughout the building in order to minimize the exposure of remediators and building occupants to mold.

The larger the contaminated area, and the greater the possibility that someone will be exposed to mold, the greater the need for containment. Although, in general, the size of the contaminated area indicates the level of containment required, the final choice of containment level should be based on professional judgment. Heavy mold growth in a small area, for example, could release more mold spores than lighter growth in a relatively large area. In this case, the smaller contaminated area may warrant a higher level of containment.

Two types of containment are described in EPA's mold remediation guidance: limited and full. Limited containment is generally used for areas involving between 10 and 100 square feet of mold contamination. Full containment is used when areas larger than 100 square feet are to be remediated or in cases where it is likely that mold could be spread throughout the building during remediation. (See Table 2. )



[click to enlarge](#)

Maintaining the containment area under negative pressure will keep contaminated air from flowing into adjacent, uncontaminated areas and possibly spreading mold. A fan exhausted to the outside of the building can be used to maintain negative air pressure. If the containment is working, the polyethylene sheeting of the containment area should billow inward on all surfaces. If it flutters or billows outward, containment has been lost, and the problem should be found and corrected before remediation continues.

Depending on the situation, professional remediators may choose to use a variety of containment methods not described in detail here. For example, a remediator repairing a large building with extensive mold damage in the walls may choose to remove the outside layer of the wall and work inward, relying on appropriate containment to ensure mold is not spread throughout the building. Or, to limit the amount of mold that gets into the air, a remediator may apply sticky-backed paper or covering to a moldy wall component before removing it.



**CHAPTER 6**  
CONTAINMENT AND PERSONAL PROTECTIVE EQUIPMENT (PPE)

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**Lesson 2**      Limited Containment

Limited containment consists of a single layer of 6-mil fire-retardant polyethylene sheeting enclosing the moldy area. Access to the contained area is through a slit entry covered by a flap on the outside of the containment area. Limited containment is generally recommended for areas involving 10 to 100 square feet of mold contamination.

In small areas, the polyethylene sheeting can be secured to the floor and ceiling with duct tape. In larger areas, a frame of steel or wooden studs can be built to hold the polyethylene sheeting. Epoxy can also be used to fasten the sheeting to the floor or ceiling.

All supply and air vents, doors, and pipe chases in the containment area must be sealed with polyethylene sheeting to minimize the spread of mold and mold spores to other areas of the building. Stairs should also be sealed if a riser is missing or open. (A pipe chase is an enclosure through which pipes are run; a riser is the upright piece of a stair step, from tread to tread.)

Heavy mold growth on ceiling tiles may affect HVAC systems if the space above the ceiling is used as a return air plenum. In such cases, containment would be installed from floor to ceiling deck. The filters in the air-handling units serving the affected area may have to be replaced once the remediation is complete.

## CHAPTER 6

### CONTAINMENT AND PERSONAL PROTECTIVE EQUIPMENT (PPE)

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#### Lesson 3 Full Containment

Full containment is recommended for the clean up of mold-contaminated surface areas of more than 100 square feet and when intense or long-term exposures are expected. It is also recommended if it appears likely that the occupant's space would be further contaminated if full containment were not used because high levels of airborne dust or mold spores are likely. Full containment requires double layers of polyethylene sheeting to create a barrier between the moldy area and other parts of the building. A decontamination chamber or airlock—an area with doors between the contaminated area and the clean area—should be built for entry into and exit out of the remediation area.

The entryways from the outside into the airlock and from the airlock into the containment area should be slits covered by flaps on the outside surface. The chamber should be large enough to hold a waste container and allow a worker to put on and remove Personal Protective Equipment (PPE). All contaminated PPE, except respirators, should be placed in a sealed bag while in this chamber.

Respirators should be worn until remediation workers are outside the decontamination chamber.

## CHAPTER 6

### CONTAINMENT AND PERSONAL PROTECTIVE EQUIPMENT (PPE)

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## Lesson 4 Personal Protective Equipment (PPE)

The primary function of personal protective equipment (PPE) is to limit mold exposure.

If a remediation job disturbs mold, and mold spores then become airborne, the risk of respiratory exposure increases. Actions likely to stir up mold include breaking moldy porous materials such as wallboard, using invasive procedures to examine or remediate mold growth in wall cavities, stripping or peeling wallpaper to remove it, and using fans to dry items.

### Gloves

Gloves protect the skin from contact with mold. They also protect the skin from potentially irritating cleaning solutions. Long gloves that extend to the middle of the forearm are recommended.

The material from which gloves are made should be suited to the type of materials being handled. If you choose to use a biocide, such as chlorine bleach, or a strong cleaning solution, gloves should be made from natural rubber, neoprene, nitrile, polyurethane, or polyvinylchloride (PVC). If a mild detergent is being used, ordinary household rubber gloves are suitable. The routine use of biocides is not recommended. (For more information on the use of biocides in mold remediation, see Lesson 7 of Chapter 1.)

### Goggles

Properly fitted goggles or full-face respirators provide eye protection. Goggles must be designed to keep out dust and small particles. Safety glasses or goggles that have open vent holes are not acceptable.

### Respirators

Respirators protect remediation workers from inhaling airborne mold, mold spores, and dust. Three types of respiratory protection are described: minimum, limited, and full. Only respirators approved by the National Institute for Occupational Safety and Health (NIOSH) should be worn during mold remediation. These respirators must be used according to any applicable Occupational Safety and Health Administration (OSHA) regulations.

**Use minimum PPE** when cleaning up a small area affected by mold (less than 10 square feet total).

Minimum PPE includes gloves, goggles/eye protection and an N-95 respirator. An N-95 respirator covers the nose and mouth, filters out 95 percent of airborne particulates, and is available in most hardware stores. It does not provide eye protection.

**Limited PPE** includes the use of half-face or full-face air purifying respirators (APRs) equipped with P100 filter cartridges. These respirators have inhalation and exhalation valves that filter the air and ensure it is free of mold particles. The P100 filters do not remove vapors or gases, and the half-face APRs do not protect the wearer's eyes. Limited PPE may be warranted when the total surface area affected by mold is between 10 and 100 square feet. Professional judgment should be used to make the final determination about whether to wear limited PPE.

**Full PPE** includes a full-face, powered air purifying respirator (PAPR). It is recommended when more than 100 square feet of mold is found, when high levels of airborne dust or mold spores are likely, or when intense or long-term exposures are expected. A powered air purifying respirator uses a blower to force air through a P100 filter. The filtered air is supplied to a mask that covers the wearer's face or a hood that covers the entire head. Positive pressure within the hood prevents unfiltered air from entering through penetrations or gaps. Individuals must be trained to use their respirators before they begin remediation.

**Disposable clothing** is recommended for medium and large remediation projects. It prevents the transfer

and spread of mold to clothing and eliminates skin contact with mold. When limited protection is warranted, disposable paper coveralls can be used. When full protection is required, a body suit of breathable material, such as TYVEK<sup>®</sup>, and mold-impervious disposable head and foot coverings should be used. All gaps, such as those around ankles and wrists, should be sealed. (Many remediators use duct tape to seal clothing.)

#### **Personal Protective Equipment (PPE)**

- Minimum: Gloves, N-95 respirator, goggles/eye protection
- Limited: Gloves, N-95 respirator or half-face respirator with HEPA filter, disposable overalls, goggles/eye protection
- Full: Gloves, disposable full body clothing, head gear, foot coverings, full-face respirator with HEPA filter

# CHAPTER 6: CONTAINMENT AND PERSONAL PROTECTIVE EQUIPMENT (PPE)

## Knowledge Test

### Lesson 1 Overview of Containment

**Question 1: Professional judgment should be used when determining how and when to use containment.**

- A. True
- B. False

### Lesson 2 Limited Containment

**Question 2: When using limited containment, which of the following materials should be used to enclose a contaminated area?**

- A. Plywood
- B. Fabric, blankets, or old sheets
- C. 6-mil polyethylene sheeting
- D. Newspaper

### Lesson 3 Full Containment

**Question 3: When should full containment be used?**

- A. When more than 100 square feet of mold is found
- B. When high levels of airborne dust or mold spores are likely
- C. When intense or long-term exposures are expected
- D. All of the above

### Lesson 3 Full Containment

**Question 4: A remediation worker or other individual in a full containment area must wear a respirator while in the remediation area and airlock.**

- A. True
- B. False

### Lesson 4 Personal Protective Equipment (PPE)

**Question 5: N-95 respirators provide eye protection.**

- A. True
- B. False

## CHAPTER 6: CONTAINMENT AND PERSONAL PROTECTIVE EQUIPMENT (PPE)

### Answer Key

**Question 1: Answer: "A" TRUE**

Although, in general, the size of the contaminated area indicates the level of containment required, the final choice of containment level should be based on professional judgment. [www.epa.gov/mold/moldcourse/chapter6.html#6.1](http://www.epa.gov/mold/moldcourse/chapter6.html#6.1)

**Question 2: Answer: "C" 6-mil polyethylene sheeting**

Limited containment consists of a single layer of 6-mil fire-retardant polyethylene sheeting enclosing the moldy area. Access to the contained area is through a slit entry covered by a flap on the outside of the containment area. Limited containment is generally recommended for areas involving 10 to 100 square feet of mold contamination. [www.epa.gov/mold/moldcourse/chapter6.html#6.2](http://www.epa.gov/mold/moldcourse/chapter6.html#6.2)

**Question 3: Answer: "D" All of the above**

Full containment is recommended for the cleanup of mold-contaminated surface areas of more than 100 square feet and when intense or long-term exposures are expected. It is also recommended if it appears likely that the occupant's space would be further contaminated if full containment were not used because high levels of airborne dust or mold spores are likely. [www.epa.gov/mold/moldcourse/chapter6.html#6.3](http://www.epa.gov/mold/moldcourse/chapter6.html#6.3)

**Question 4: Answer: TRUE**

Respirators should be worn until remediation workers are outside the decontamination chamber. [www.epa.gov/mold/moldcourse/chapter6.html#6.3](http://www.epa.gov/mold/moldcourse/chapter6.html#6.3)

**Question 5: Answer: "B" FALSE**

An N-95 respirator covers the nose and mouth, filters out 95 percent of airborne particulates, and is available in most hardware stores. It does not provide eye protection. [www.epa.gov/mold/moldcourse/chapter6.html#6.4](http://www.epa.gov/mold/moldcourse/chapter6.html#6.4)

## **Lesson 1**      **Completing Mold Remediation — Fix the water problem and clean up the mold**

How do you know when you have finished remediation? Ultimately, it is a judgment call. People should be able to occupy or work in the building without health complaints or physical symptoms. The most important action, if mold growth is to be controlled in a building, is to eliminate the source of moisture that caused the mold problem. No matter how good the mold cleanup is, if the water problem is not solved, mold will return. Therefore, determining whether moisture in the building is being controlled is key in assessing the effectiveness of the remediation effort. If moisture is not being controlled, even removing all the mold growing in the building will be only a temporary solution.

A visual inspection of the area that has been remediated should show no evidence of present or past mold growth. There should be no moldy or musty odors associated with the building, because these odors suggest that mold continues to grow. If mold or moldy odors are present in the building, the remediation has not been effective.

Keep in mind that remodeling, cleaning, and construction may have introduced new building materials or chemicals capable of causing upper respiratory irritation that, in some individuals, may mimic the symptoms caused by exposure to mold.

### **How Do You Know When You Have Finished Remediation/Cleanup?**

1. You must have completely fixed the water or moisture problem.
2. You should complete mold removal. Use professional judgment to determine if the cleanup is sufficient. Visible mold, mold-damaged materials, and moldy odors should not be present.
3. If you have sampled, the kinds and concentrations of mold and mold spores in the building should be similar to those found outside, once cleanup activities have been completed.
4. You should revisit the site(s) shortly after remediation, and it should show no signs of water damage or mold growth.
5. People should be able to occupy or re-occupy the space without health complaints or physical symptoms.
6. Ultimately, this is a judgment call; there is no easy answer.

**CHAPTER 7**  
EVALUATING THE REMEDIATION

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**Lesson 2**      Considering Bioaerosol Sampling

Bioaerosol sampling (air sampling for mold or other biological contaminants) usually is not necessary to determine remediation effectiveness. In fact, bioaerosol sampling may be less effective at determining the success of remediation than visual and sensory surveys of the area.

Although sampling may be of some help in judging remediation effectiveness, remember that a negative sampling report must not be used in place of a visual survey. Factors such as barometric pressure, inside and outside temperatures, activity levels, and humidity may dramatically reduce or increase the spore levels within a building. Air sampling for mold provides information on what was in the air only for the moment when the sampling occurred. It is important, therefore, that sampling not replace visual inspection.



## **CHAPTER 7: EVALUATING THE REMEDIATION**

### **Knowledge Test**

#### **Lesson 1 Completing Mold Remediation - Fix the water problem and clean up the mold**

**Question 1: Which of the following steps are necessary for determining the effectiveness of a mold removal project?**

- A. Determine that the moisture problem has been corrected
- B. Visually ensure that water damaged and moldy materials have been removed from the site
- C. Check to see that individuals returning to the site are not experiencing any health complaints or physical symptoms
- D. All of the above

#### **Lesson 2 Considering Bioaerosol Sampling**

**Question 2: Sampling must always be conducted in order to ensure that the remediation process was successful.**

- A. True
- B. False

## CHAPTER 7: EVALUATING THE REMEDIATION

### Answer Key

**Question 1: Answer: "D" All of the above**

You should revisit the site(s) shortly after remediation, and it should show no signs of water damage or mold growth. People should be able to occupy or re-occupy the space without health complaints or physical symptoms.

[www.epa.gov/mold/moldcourse/chapter7.html#7.1](http://www.epa.gov/mold/moldcourse/chapter7.html#7.1)

**Question 2: Answer: "B" FALSE**

Bioaerosol sampling (air sampling for mold or other biological contaminants) usually is not necessary to determine remediation effectiveness. In fact, bioaerosol sampling may be less effective at determining the success of remediation than visual and sensory surveys of the area. [www.epa.gov/mold/moldcourse/chapter7.html#7.2](http://www.epa.gov/mold/moldcourse/chapter7.html#7.2)

## CHAPTER 8

### COMMUNICATING WITH THE BUILDING OCCUPANTS

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#### Lesson 1 Communicate When You Remediate

Communication with building occupants is essential for successful mold remediation. Some occupants will naturally be concerned, and their concern may increase if they believe information is being withheld. The status of the building investigation and remediation should be openly communicated, along with information on known or suspected health risks.

Small-scale remediations will not usually require a formal communication process, but do be sure to take individual concerns seriously and consider whether formal communication is required. Managers of medium or large remediation efforts should make sure they understand and address the concerns of the building occupants and communicate clearly what has to be done. Depending on the situation, communication, communication strategies, and communication issues may also be handled by others such as building owners, school principals, and public relations specialists. Some organizations or buildings may have a communications strategy that can be used, or they may wish to develop a comprehensive strategy.



Communication techniques may include regular memos and meetings with occupants (with time for questions and answers). The communication techniques used will depend on the scope of the remediation and the level of occupant concern. Tell the occupants about the size of the remediation project, the activities planned, and the schedule. Send or post regular updates on the remediation's progress. Send or post a final memo when the project is completed or hold a final meeting. Try and resolve issues and occupant concerns as they come up. When building wide communications are frequent and open, remediation managers can spend more time resolving the mold problem and less time responding to occupant concerns.

Communication is especially important if occupants are relocated during remediation. When deciding whether to relocate occupants, consider the size of the area affected, the extent and types of health effects exhibited by the occupants, and the potential health risks associated with debris and activities during the remediation. Be sure to ask about, accommodate, and plan for individuals with asthma, allergies, compromised immune systems, and other health concerns. Smooth the relocation process and give occupants an opportunity to participate in resolving the problem by clearly explaining the disruption of the workplace and work schedules. Notify individuals of relocation efforts in advance, if possible.

Special communication strategies may be warranted when treating a mold problem in a school. Teachers, parents, and other affected groups should be notified as soon as significant issues are identified. Consider holding a special meeting so parents can learn about the problem and ask questions of school authorities, particularly if it is necessary or advisable to vacate the school during remediation.

In some cases, particularly when large areas are contaminated with mold or complaints run high among teachers or students, it may be a good idea to hire a remediation professional who can provide expert information to concerned parents and teachers, as well as do the remediation work. Often, giving parents and teachers access to a professional early in the investigation and remediation process will reduce their concern during the latter stages of the remediation. It is important that the best information available be provided to everyone who might be affected by the investigation and remediation.

Please note: EPA does not regulate mold or mold spores in the air. EPA does not certify mold remediators or inspectors.

## **CHAPTER 8: COMMUNICATING WITH THE BUILDING OCCUPANTS**

### **Knowledge Test**

#### **Lesson 1 Communicate When You Remediate**

**Question 1: It is best to keep a mold remediation project a secret from building occupants as long as possible.**

- A. True
- B. False

## CHAPTER 8: COMMUNICATING WITH THE BUILDING OCCUPANTS

### Answer Key

**Question 1: Answer: "B" FALSE**

Communication with building occupants is essential for successful mold remediation. Some occupants will naturally be concerned, and their concern may increase if they believe information is being withheld. The status of the building investigation and remediation should be openly communicated, along with information on known or suspected health risks. [www.epa.gov/mold/moldcourse/chapter8.html#8.1](http://www.epa.gov/mold/moldcourse/chapter8.html#8.1)

**CHAPTER 9**  
**PREVENTION**

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**Lesson 1**      **Mold Prevention**

<b>Mold Prevention</b>
Keep the building and furnishings dry. When things get wet, dry them quickly (24-48 hours). Perform routine maintenance, cleaning, and repairs.

The key to mold prevention is moisture control. Water entry into buildings or building crawl spaces should be controlled. If water enters a building through a leaking roof or because of a flood or accident, it should be removed immediately and affected areas should be dried out.

**Hidden Areas**

Special attention should be given to areas that are hidden, but that might have gotten wet. Areas behind walls and in ceilings, crawl spaces, and attics are frequently overlooked and not dried carefully. In general, all wet areas should be completely dried within 48 hours to prevent mold from growing.

**Routine Maintenance is Important**



[click to enlarge](#)

A number of items frequently involved in mold problems should be checked and maintained routinely. Furnace humidifiers must be cleaned regularly to prevent mold and bacterial growth. Ducts in which humidifiers are installed should also be checked to ensure water has not leaked into the furnace or filter areas. Stand-alone humidifiers should be cleaned very frequently to ensure that they are not moldy. Special attention should be paid to any filters in the humidifier because they can become moldy and the humidifier can spread spores throughout the area. Carpeted areas around the humidifiers should also be monitored for wetness. Humidifiers should be set to produce less than 60 percent relative humidity in the building. Relative humidity greater than 60 percent is

likely to result in condensation in the building, which can lead to mold growth.

HVAC systems should be checked routinely because mold in a ventilation system may be spread throughout the building. Drain or condensate pans should also be checked routinely because they can become reservoirs for mold and bacteria if not installed and maintained properly. These pans are designed to remove water produced by cooling hot air from the ventilation system. If the pans do not drain, or are not cleaned frequently, they may allow water to enter the HVAC system and contaminate the ventilation ducts in the building. The pans themselves may also grow mold and allow mold spores to be spread throughout the building. Filters for the HVAC system also should be kept dry and changed frequently.

Toilet and bathroom areas should be carefully monitored for water and plumbing leaks. Rippling wall coverings, cracked drywall tape, peeling paint, and other signs of water damage should be investigated quickly. These signs frequently indicate that water has leaked, and hidden mold growth and damage are likely. Water seepage into crawl spaces or basements should also be stopped quickly to ensure that mold will not grow, and measures such as the installation of sump pumps or a regrading of the area around the building should be considered to prevent future leaks. Any areas that smell moldy or musty should also be investigated to ensure that water has not entered and mold is not growing.

Buildings should be located, landscaped, built, and renovated with consideration for the climate. A building that is not suited to the climate can have moisture problems. Buildings inevitably will get wet, both inside and out, and they must be allowed to dry or mold will grow in them. Selection and location of building materials and furnishings can also be made with mold prevention in mind. In frequently damp or wet areas, more mold-resistant materials can be used; for example, some woods are more resistant to mold than particle board or pressed board.

## **Mold Prevention Tips**

- **MOISTURE CONTROL IS KEY**
- Keep the building clean and dry. Dry wet or damp areas within 48 hours.
- Fix leaky plumbing and leaks in the building envelope as soon as possible.
- Watch for condensation and wet spots. Fix the sources of moisture problems as soon as possible.
- Prevent moisture due to condensation by increasing surface temperature or reducing the moisture level in air (humidity). To increase surface temperature, insulate or increase air circulation. To reduce the moisture level in air, repair leaks and increase ventilation (if outside air is cold and dry), or dehumidify (if outdoor air is warm and humid).
- Keep heating, ventilation, and air conditioning (HVAC) drip pans clean, flowing properly, and unobstructed.
- Vent moisture generating appliances, such as dryers, to the outside where possible.
- Maintain low indoor humidity, below 60 percent relative humidity (RH), ideally 30 percent to 50 percent, if possible.
- Perform regular building and HVAC inspections and maintenance as scheduled.
- Don't let foundations stay wet. Provide drainage and slope the ground away from the foundation.
- If you are not experienced with home/building repairs you may want to consult a professional when making repairs, or for assistance with mold-prevention-related changes to your home/building.

--For large buildings: Use EPA's I-BEAM software to help manage indoor air quality. Routine maintenance and repairs reduce the likelihood of a mold problem in the building. (See the Resource List)

--For schools: Use the EPA IAQ (Indoor Air Quality) Tools for Schools guidance. (See the Resource List)



## **CHAPTER 9: PREVENTION**

### **Knowledge Test**

#### **Lesson 1 Mold Prevention**

**Question 1: What is the key to mold prevention?**

- A. Improving ventilation
- B. Maintaining a warm temperature
- C. Controlling moisture
- D. Closing windows

## CHAPTER 9: PREVENTION

### Answer Key

#### Question 1: Answer: "C" Controlling moisture

The key to mold prevention is moisture control. Keep the building and furnishings dry. When things get wet, dry them quickly (24-48 hours). Perform routine maintenance, cleaning, and repairs.

[www.epa.gov/mold/moldcourse/chapter9.html#9.1](http://www.epa.gov/mold/moldcourse/chapter9.html#9.1)

## Resource List

**EPA Mold Homepage - links to EPA mold documents and non-EPA resources**

<http://www.epa.gov/mold/index.html>

### EPA Resources

**A Brief Guide to Mold, Moisture, and Your Home**

[www.epa.gov/mold/moldguide.html](http://www.epa.gov/mold/moldguide.html)

**Biological Contaminants**

[www.epa.gov/iaq/biologic.html](http://www.epa.gov/iaq/biologic.html)

**Fact Sheet: Flood Cleanup - Avoiding Indoor Air Quality Problems**

<http://www.epa.gov/iaq/pdfs/floods.pdf>

**EPA Hurricane Information**

<http://www.epa.gov/hurricanes/>

**Indoor Air Quality (IAQ) Home Page**

[www.epa.gov/iaq](http://www.epa.gov/iaq)

**Indoor Air Quality Building Education and Assessment Model (I-BEAM)**

<http://www.epa.gov/iaq/largebldgs/i-beam/index.html>

**IAQ in Large Buildings/Commercial Buildings**

<http://www.epa.gov/iaq/largebldgs/index.html>

**IAQ Tools for Schools**

[www.epa.gov/iaq/schools](http://www.epa.gov/iaq/schools)

**Mold Remediation in Schools and Commercial Buildings**

[http://www.epa.gov/mold/mold\\_remediation.html](http://www.epa.gov/mold/mold_remediation.html)

**Regulating Antimicrobial Pesticides**

[www.epa.gov/oppad001](http://www.epa.gov/oppad001)

**Should You Have the Air Ducts in Your Home Cleaned?**

[www.epa.gov/iaq/pubs/airduct.html](http://www.epa.gov/iaq/pubs/airduct.html)

Find more resources at <http://www.epa.gov/mold/moldresources.html>

## Glossary

**AIR HANDLING UNIT (AHU):** Equipment that includes a blower or fan, heating and/or cooling coils, and related equipment such as controls, condensate drain pans, and air filters (Does not include ductwork, registers or grilles, or boilers and chillers).

**ALLERGEN:** A substance, such as mold, that can cause an allergic reaction.

**ANTIMICROBIAL:** Agent that kills microbial growth (i.e., chemical or substance that kills mold or other organisms). See "Biocide" and "Fungicide."

**BIOLOGICAL CONTAMINANTS:** 1) Living organisms, such as viruses, bacteria, or mold (fungi), 2) the remains of living organisms, or 3) debris from or pieces of dead organisms. Biological contaminants can be small enough to be inhaled, and may cause many types of health effects including allergic reactions and respiratory disorders.

**BIOCIDE:** A substance or chemical that kills organisms such as mold.

**BUILDING ENVELOPE:** Elements of the building, including all external building materials, windows, and walls, that enclose the internal space.

**CEILING PLENUM:** Space between a suspended ceiling and the floor above that may have mechanical and electrical equipment in it and that is used as part of the air distribution system. The space is usually designed to be under negative pressure.

**FUNGI:** A separate kingdom comprising living things that are neither animals nor plants. The kingdom Fungi includes molds, yeasts, mushrooms, and puffballs. In this course, the terms fungi and mold are used interchangeably.

**FUNGICIDE:** A substance or chemical that kills fungi. HEPA: High efficiency particulate air (filter).

**HVAC:** Heating, ventilation, and air-conditioning system. **HYPERSENSITIVITY:** Great or excessive sensitivity.

**HYPERSENSITIVITY PNEUMONITIS:** A group of respiratory diseases that cause inflammation of the lung (specifically granulomatous cells). Most forms of hypersensitivity pneumonitis are caused by the inhalation of organic dusts, including molds.

**MOLD:** A group of organisms that belong to the kingdom Fungi. In this course, the terms fungi and mold are used interchangeably.

**mVOC (microbial volatile organic compound):** A chemical made by mold that is a gas at room temperature and may have a moldy or musty odor.

**MYCOTOXIN:** A toxin produced by a mold.

## Glossary

**NEGATIVE PRESSURE:** A condition that exists when less air is supplied to a space than is exhausted from the space, so the air pressure within that space is less than that in surrounding areas. Under this condition, if an opening exists, air will flow from surrounding areas into the negatively pressurized space.

**PLENUM:** Air compartment connected to a duct or ducts.

**PRESSED WOOD PRODUCTS:** A group of materials used in building and furniture construction that are made from wood veneers, particles, or fibers bonded together with an adhesive under heat and pressure.

**REMEDiate:** Fix.

**SPORE:** The means by which molds reproduce. Spores are microscopic. They vary in shape and range from 2 to 100 microns in size. Spores travel in several ways: passively moved by a breeze or water drop, mechanically disturbed (by a person or animal passing by), or actively discharged by the mold (usually under moist conditions or high humidity).

**TOXIGENIC:** Producing toxic substances.

See also Indoor Air Quality, Glossary of Terms: <http://www.epa.gov/iaq/glossary.html>