

RENTAL COMPLETION PERFORMANCE MEASUREMENT SCREENS

1. RENTAL UNITS SCREEN

| COMPLETE RENTAL ACTIVITY: UNITS | | | |
|--|---------------------------------------|--------------------|---------------|
| Grantee Activity ID | | IDIS Activity ID | 857 |
| Activity Name | SANDOVAL APARTMENTS | | |
| Activity Address | 406 ARROYO DRIVE ALBUQUERQUE NM 80330 | | |
| COMPLETED UNITS | Total 9999 | HOME-Assisted 9999 | |
| OF THE UNITS COMPLETED, THE NUMBER: | | TOTAL | HOME-ASSISTED |
| Meeting IECC standards: | | _____ | _____ |
| Of those, the number meeting Energy Star standards: | | _____ | _____ |
| 504-accessible: | | _____ | _____ |
| Designated for persons with HIV/AIDS: | | _____ | _____ |
| Of those, the number for the chronically homeless: | | _____ | _____ |
| Designated for the homeless: | | _____ | _____ |
| Of those, the number for the chronically homeless: | | _____ | _____ |
| F1=HELP F3=VALDT F4=MAIN MENU F5=PROJ INFO F7=PREV F8=NEXT F9=SAVE | | | |

Purpose

This is a new screen. On this screen you specify more information about the units and provide the number of any units that meet the criteria, if applicable.

Location in Screen Flow

This screen is displayed after the first Rental completion screen (HR03) for both single- and multi-address activities.

Edits

- TOTAL units must always be less than or equal to Total Completed Units.
- HOME-ASSISTED units must always be less than or equal to HOME-Assisted Completed Units.
- On data entry lines having both TOTAL and HOME-ASSISTED fields, TOTAL must be greater than or equal to HOME-ASSISTED.
- For each paired set of data entry lines:
 - TOTAL units on the second line must be less than or equal to TOTAL units on the first line.
 - HOME-ASSISTED units on the second line must be less than or equal to HOME-ASSISTED units on the first line.
- If a field is left blank, the system will set the value to zero.

Special

The two COMPLETED UNITS fields (line 7) are populated from the previous screen and are display-only.

Remove the 504-accessible field from screen HR03 for single- and multi-address activities.

Help Screens

Help screens with these definitions for Rental Units input fields will be available:

a. Units Meeting IECC standards

The International Energy Conservation (IECC) code regulates the design and construction of buildings for the effective use of energy. A permanent certificate is posted on the electrical distribution panel of units that meet this standard. See www.iccsafe.org for more information.

b. Of those, the number meeting Energy Star standards

ENERGY STAR homes are independently verified to be 15% to 30% more efficient than those built to the model IECC standards. The ENERGY STAR label should be prominently displayed on the home's electrical distribution panel. See www.energystar.gov or www.hud.gov/energy for more information.

c. Units designated for the homeless

The HUD definition of homeless is:

- (1) An individual or family who lacks a fixed, regular, and adequate nighttime residence; or
- (2) An individual or family who has a primary nighttime residence that is:
 - (a) a supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill);
 - (b) an institution that provides a temporary residence for individuals intended to be institutionalized; or
 - (c) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

d. Of those, the number designated for the chronically homeless

The HUD definition of a chronically homeless person is an unaccompanied homeless individual with a disabling condition who has either:

- (1) been continuously homeless for a year or more, or
- (2) has had at least four episodes of homelessness in the past three years.

A disabling condition is defined as a diagnosable substance use disorder, serious mental illness, developmental disability, or chronic physical illness or disability.

For chronic homelessness, the definition of a homeless person is an unaccompanied individual sleeping in a place not meant for human habitation or in an emergency homeless shelter.

2. RENTAL PERIOD OF AFFORDABILITY SCREEN

| COMPLETE RENTAL ACTIVITY: PERIOD OF AFFORDABILITY | | | |
|--|---|------------------|-----|
| Grantee Activity ID | | IDIS Activity ID | 857 |
| Activity Name | SANDOVAL APARTMENTS | | |
| Activity Address | 406 ARROYO DRIVE ALBUQUERQUE NM 80330 | | |
| PERIOD OF AFFORDABILITY | If you are imposing a period of affordability that is longer than the regulatory minimum, enter the total years (HOME minimum + additional) of affordability. | | |
| | PJ-imposed period of affordability: __ years | | |
| F1=HELP F3=VALDT F4=MAIN MENU F5=PROJ INFO F7=PREV F8=NEXT F9=SAVE | | | |

Purpose

This is a new screen. Although HOME requires a minimum period of affordability, many PJs impose additional years of affordability based on their program or the specific activity. This field is to capture the total number of years of the period of affordability for the rental activity.

Location in Screen Flow

The Rental Period of Affordability screen is displayed after the Rental Units completion screen.

Edits

- This is an optional field.
- If a value is entered, it cannot be less than five years.
- If a value is entered for an activity with a completion type of "New Construction Only", it cannot be less than 20 years.

Help Screen

The following information about the period of affordability for Rental activities will be available:

The period of affordability for Rental activities is based on the activity type and the total amount of HOME funds invested in the housing.

| Rental Activity Type ----- | Minimum Period of Affordability ----- |
|--|---|
| Rehabilitation or acquisition of existing housing per unit HOME amount: | |
| Under \$15,000 | 5 years |
| \$15,000 to \$40,000 | 10 years |
| Over \$40,000 or rehabilitation involving refinancing | 15 years |
| New construction or acquisition of newly constructed housing | 20 years |

HOME BUYER COMPLETION PERFORMANCE MEASUREMENT SCREENS

1. HOME BUYER UNITS SCREEN

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                                COMPLETE HOME BUYER ACTIVITY: UNITS

Grantee Activity ID                IDIS Activity ID                857
Activity Name                      ALBERT AND CONNIE GONZALEZ
Activity Address                   518 SANDHILL ROAD ALBUQUERQUE NM 80550

COMPLETED UNITS                  Total 9999                HOME-Assisted 9999

OF THE UNITS COMPLETED, THE NUMBER:
                                     TOTAL                HOME-
                                     ASSISTED

                                     Meeting IECC standards:  _____
Of those, the number meeting Energy Star standards:  _____
                                     504-accessible:      _____

PERIOD OF AFFORDABILITY           If you are imposing a period of affordability that is
                                   longer than the regulatory minimum, enter the total
                                   years (HOME minimum + additional) of affordability.

                                   PJ-imposed period of affordability:  __ years

F1=HELP  F3=VALDT  F4=MAIN MENU  F5=PROJ INFO  F7=PREV  F8=NEXT  F9=SAVE
```

Purpose

This is a new screen. On this screen you specify the total period of affordability, provide more information about the homebuyer units and the number of any units that meet the criteria, if applicable.

Although HOME requires a minimum period of affordability, many PJs impose additional years of affordability based on their program or the specific activity. This field is to capture the total number of years of the period of affordability for the rental activity.

Location in Screen Flow

This screen is displayed after the first Homebuyer completion screen (HB03) for both single- and multi-address activities.

Edits

- TOTAL units must always be less than or equal to Total Completed Units.
- HOME-ASSISTED units must always be less than or equal to HOME-Assisted Completed Units.
- On data entry lines having both TOTAL and HOME-ASSISTED fields, TOTAL must be greater than or equal to HOME-ASSISTED.

- d. For each paired set of data entry lines:
 - TOTAL units on the second line must be less than or equal to TOTAL units on the first line.
 - HOME-ASSISTED units on the second line must be less than or equal to HOME-ASSISTED units on the first line.
- e. Except for PERIOD OF AFFORDABILITY, any field left blank will automatically be set to zero. PERIOD OF AFFORDABILITY is not a required field and will not be assigned a default value.

Help Screens

Help screens with these definitions for Homebuyer Units input fields will be available:

- a. Units Meeting IECC standards

The International Energy Conservation (IECC) code regulates the design and construction of buildings for the effective use of energy. A permanent certificate is posted on the electrical distribution panel of units that meet this standard. See www.iccsafe.org for more information.

- b. Of those, the number meeting Energy Star standards

ENERGY STAR homes are independently verified to be 15% to 30% more efficient than those built to the model IECC standards. The ENERGY STAR label should be prominently displayed on the home's electrical distribution panel. See www.energystar.gov or www.hud.gov/energy for more information.

- c. Period of Affordability

The period of affordability for Homebuyer activities is based on the total amount of HOME funds invested in the housing:

| Per Unit HOME Amount | Minimum Period of Affordability |
|----------------------|---------------------------------|
| Under \$15,000 | 5 years |
| \$15,000 to \$40,000 | 10 years |
| Over \$40,000 | 15 years |

2. HOMEBUYER BENEFICIARY SCREENS

| COMPLETE HOMEBUYER ACTIVITY: BENEFICIARIES | | | | | | | | HB07 | | |
|---|------------|--|---------------------|--|-------------------|------|------|-----------|--------------------|--|
| Grantee Activity ID | | | | IDIS Activity ID | | | | 860 | | |
| Activity Name | | | | ALBERT AND CONNIE GONZALEZ | | | | | | |
| Activity Address | | | | 518 SANDHILL ROAD ALBUQUERQUE NM 80550 | | | | | | |
| Unit# | # of Bdrms | Occupant | -----HOUSEHOLD----- | | | | | Asst Type | Total Monthly Rent | |
| _____ | - | 2 | %Med | Hisp? | Race | Size | Type | 4 | _____ | |
| _____ | - | - | - | - | - | - | - | - | _____ | |
| _____ | - | - | - | - | - | - | - | - | _____ | |
| _____ | - | - | - | - | - | - | - | - | _____ | |
| HOMEBUYER | | First-time homebuyer(Y/N)? _ | | | | | | | | |
| | | Coming from subsidized housing(Y/N)? _ | | | | | | | | |
| | | Receiving: _ | | | | | | | | |
| | | 1 No counseling | | | 3 Post-counseling | | | | | |
| | | 2 Pre-counseling | | | 4 Both | | | | | |
| For vacant units: Enter Unit# and # of Bdrms. Change Occupant to 9. | | | | | | | | | | |
| F1=HELP F3=VALDT F4=MAIN MENU F5=PROJ INFO F7=PREV F8=NEXT F9=SAVE | | | | | | | | | | |

Purpose

This is an existing IDIS HOME screen with the addition of a new field "Coming from subsidized housing (Y/N)?" The purpose of the new field is to designate whether the head of the household is coming from subsidized housing as defined by the help screen.

Help Screen

A help screen with these choices for the COMING FROM SUBSIDIZED HOUSING input field will be available:

YES, the homebuyer was living in public housing or receiving rental assistance from a federal, state, or local program immediately prior to HOME assistance.

NO, the homebuyer was not living in subsidized housing immediately prior to HOME assistance.

HOMEOWNER REHAB COMPLETION PERFORMANCE MEASUREMENT SCREEN

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                                COMPLETE HOMEOWNER REHAB ACTIVITY: UNITS

Grantee Activity ID                IDIS Activity ID                857
Activity Name                      ANITA SMITH
Activity Address                   2909 RIDGE ROAD ALBUQUERQUE NM 80443

COMPLETED UNITS                   Total 9999                HOME-Assisted 9999

OF THE UNITS COMPLETED, THE NUMBER:
                                     TOTAL                HOME-
                                     ASSISTED

                                     Meeting IECC standards:  _____
Of those, the number meeting Energy Star standards:  _____
                                     504-accessible:      _____

PERIOD OF AFFORDABILITY            If you are imposing a period of affordability, enter
it below.

                                     PJ-imposed period of affordability:  __ years

F1=HELP  F3=VALDT  F4=MAIN MENU  F5=PROJ INFO  F7=PREV  F8=NEXT  F9=SAVE
```

Purpose

This is a new screen. On this screen you specify the total period of affordability, provide more information about the homebuyer units and the number of any units that meet the criteria, if applicable.

Although HOME requires a minimum period of affordability, many PJs impose additional years of affordability based on their program or the specific activity. This field is to capture the total number of years of the period of affordability for the rental activity.

Location in Screen Flow

This screen is displayed after the first Homeowner Rehab completion screen (HO03) for both single- and multi-address activities.

Edits

- a. TOTAL units must always be less than or equal to Total Completed Units.
- b. HOME-ASSISTED units must always be less than or equal to HOME-Assisted Completed Units.
- c. On data entry lines having both TOTAL and HOME-ASSISTED fields, TOTAL must be greater than or equal to HOME-ASSISTED.
- d. For each paired set of data entry lines:
 - TOTAL units on the second line must be less than or equal to TOTAL units on the first line.
 - HOME-ASSISTED units on the second line must be less than or equal to HOME-ASSISTED units on the first line.

- e. Except for PERIOD OF AFFORDABILITY, any field left blank will automatically be set to zero. PERIOD OF AFFORDABILITY is not a required field and will not be assigned a default value.

Help Screens

A help screen with this information about the PERIOD OF AFFORDABILITY input field will be available:

Homeowner Rehab activities do not have a statutory or regulatory minimum period of affordability.

TBRA COMPLETION PERFORMANCE MEASUREMENT SCREEN

| | | | |
|---|--|------------------|-------|
| TBRA: UNITS | | | |
| Grantee Activity ID | | IDIS Activity ID | 857 |
| Activity Name | TBRA | | |
| NUMBER OF TBRA UNITS: | | | |
| | Designated for the homeless: | | _____ |
| | Of those, the number for the chronically homeless: | | _____ |
| F3=VALDT F4=MAIN MENU F5=PROJ INFO F7=PREV F8=NEXT F9=SAVE | | | |

Purpose

This is a new screen. The purpose is to capture information as to the number of TBRA units that have been designated for the homeless and of those, the number of units for the chronically homeless as defined in the help screens.

Location in Screen Flow

This screen is displayed after the current TBRA screen (TBRA).

Edits

- a. Each field must be less than or equal to the number of units entered on screen TBRA.
- b. For the paired set of data entry lines, the number of units entered on the second line must be less than or equal to the number of units entered on the first line.

Help Screens

Help screens with these definitions for TBRA Units input fields will be available:

- a. Units designated for the homeless

The HUD definition of homeless is:

- (1) An individual or family who lacks a fixed, regular, and adequate nighttime residence; or
- (2) An individual or family who has a primary nighttime residence that is:
 - (a) a supervised publicly or privately operated shelter designed to provide temporary

living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill);

- (b) an institution that provides a temporary residence for individuals intended to be institutionalized; or
- (c) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

b. Of those, the number designated for the chronically homeless

The HUD definition of a chronically homeless person is an unaccompanied homeless individual with a disabling condition who has either:

- (1) been continuously homeless for a year or more, or
- (2) has had at least four episodes of homelessness in the past three years.

A disabling condition is defined as a diagnosable substance use disorder, serious mental illness, developmental disability, or chronic physical illness or disability.

For chronic homelessness, the definition of a homeless person is an unaccompanied individual sleeping in a place not meant for human habitation or in an emergency homeless shelter.

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