

June 9, 2005

**Marine Fisheries Advisory Committee
Strategic Planning Session
Summary Report**

Chaired by Vice Chair, Dr. Bill Hogarth, the Full Committee dedicated a half-day to a strategic planning session to reformulate the structural organization and operations of the Committee. Below are the summary results and follow-up items from that discussion. A detailed accounting of the votes and motions taken from the transcripts is further summarized below. All of these changes will be made and reflected on the Committee web page.

I. Meeting Preparation Protocol

The draft Meeting Protocol submitted to MAFAC was adopted and Vice Chair Hogarth accepted it for agency implementation. (Attachment D)

II. Committee Liaison

The title "Committee Liaison" replaces the previous title of "Industry Vice Chair".

Position Description and duties: to assist the Vice Chair and Executive Director in facilitating communication with the Full Committee, tasking members and subcommittees, tracking follow-up items, agenda formulation and provide signatory authority for documents and communications from the Full Committee. The Committee Liaison assists with managing the meetings, particularly during times when the Vice Chair must be absent. The Committee Liaison serves as the Chair of the Executive Subcommittee.

III. Four Standing Subcommittees

Strategic Planning, Budget and Program Management: This Subcommittee would advise and review strategic planning elements relevant to the agency's mission and performance, review and advise on agency budget operations and priorities, and review and provide input on the status of existing management programs within NOAA Fisheries Service, particularly as they relate to the implementation of the Magnuson-Stevens Fishery Conservation and Management Act, managing recreational fisheries, and implementing the President's Ocean Action Plan.

Members: Chris Dorsett, Jim Gilmore, Pete Leipsig, and Ken Roberts.

Protected Resources Subcommittee: This Subcommittee would advise and review protected species programs operating under the Marine Mammal Protection Act and the Endangered Species Act.

Members: Jim Cook, Bob Fletcher and Jim Gilmore.

Ecosystem Approach Subcommittee: This Subcommittee will be devoted to providing a format for reviewing programs and initiatives involved with the development and implementation of ecosystem approaches to fisheries management.

Members: Chris Dorsett and Ralph Rayburn.

Commerce Subcommittee: This Subcommittee will be devoted to reviewing and advising on emergent social-economic issues such as off shore aquaculture, seafood technology and consumer interests.

Members: Tom Billy, Bob Fletcher, John Forster, Rob Kramer, Ken Roberts and Ralph Rayburn.

IV. Subcommittee Membership Assignments & Rules

Members may serve on more than one Subcommittee or working group without term limits and based upon their interest and request to participate.

V. Executive Subcommittee

An Executive Subcommittee is established and comprised of the four Subcommittee Chairs and the Committee Liaison who serves as the Executive Subcommittee Chair. The Committee Vice Chair and Executive Director also serve on the Executive Subcommittee. This Committee assists with agenda development, assignments and administrative issues for Committee business.

VI. Follow-Up Items

- A. Absent Members:** The following members were absent and therefore, not yet assigned at the time of the meeting: Scott Burns, Tony DiLernia (voted Committee Liaison), Rob Kramer, Manuel Pizzini, Ken Roberts and Eric Schwaab.
- B. Interim Subcommittee Chair Assignments:** Prior to next meeting, the Vice Chair will assign interim Subcommittee Chair assignments to serve until the Full Committee reconvenes under its new membership roster in January 2006.
- C.** During the post-meeting comment period the newly appointed Committee Liaison, Tony DiLernia, requested to serve as an Ex-Officio on all Subcommittees, providing the flexibility to lend support to a subcommittee that most needs it.

APPENDIX

Strategic Planning Session – June 9 Detailed Transcript Summary

Motion #1 (Maggie Raymond) – Nominate a new individual to serve as the Industry Vice-Chair, re-named Committee Liaison, formalize that position within the Committee Charter so the person can legally operate in that capacity, and address the structure of the Committee at the following meeting. Motion was seconded (pg. 133-134).

Substitute Motion to #1 (Ralph Rayburn) – Establish an Executive Subcommittee within MAFAC, the Chairman of the Executive Subcommittee be elected by the Full Committee, and the Executive Subcommittee would be comprised by the Chairs of the Standing Subcommittees – to be determined by MAFAC. Motion was seconded by Tom Billy (pg. 148-149). Substitute motion failed.

Motion #1 – passed (pg. 165)

Motion #2 (Maggie Raymond) Adopt the duties of the Committee Liaison to “Assist the Co-Chair and Executive Director in facilitating communication with the Full Committee, tasking members and subcommittees, tracking follow-up items, agenda formulation and provide signatory authority for documents and communications from the Full Committee” Motion seconded by Bob Fletcher (pg. 183). Motion passed (pg. 184).

Motion #3 (Maggie Raymond) “There is established an Executive Subcommittee comprised of five members representing the various disciplines on MAFAC. Subcommittee/working groups will be identified as necessary.” Alvin Osterback seconded. Through discussion reference to various disciplines was removed and the total of five members was clarified to include four subcommittee members the full Committee Liaison.

Substitute to Motion #3 – Table discussion until there is further discussion until the Committee discusses the committee structure.

Motion #4 (Bob Fletcher) Adopt three standing subcommittees: Strategic Planning, Budget & Program Evaluation; Current Issues; and Ecosystem Approach to Management. Motion seconded by Ken Roberts. (Pg. 191). Discussion included whether members could serve on more than one subcommittee, should there be term limits and membership be selected by expertise or issue interest? Motion failed (pg. 197)

Motion #5 (Ken Roberts) – Establish four standing subcommittees – 1) Strategic Planning, Budget and Program Management, 2) Protected Resources, 3) Ecosystem Approach, and 4) Commerce. Chris Dorsett seconded and motion was passed (pg. 199).

Motion #6 (Jim Gilmore) – Motioned that members can serve on more than one subcommittee or working group without term limits and based upon their request to participate. Bob Fletcher seconded and motion passed (pg. 200).

Motion to Un-Table Motion #3 (Kate Wynne) – passed (pg. 201)

Motion #3 was reread to clarify: “There is established an Executive Subcommittee comprised of the four subcommittee chairs and the Committee Liaison.” (pg. 201)

In discussion:

Vice-Chair and the Executive Director were made members of the Executive Subcommittee. Ralph Rayburn seconded. (pg. 201)

Committee Liaison should serve as the Executive Subcommittee Chair. Tom Billy. Ralph Rayburn seconded. (pg. 204)

Lengthy discussion occurred over whether the four Executive Subcommittee members were the Chairs of the Subcommittees or not. Motion #3 was then clearly amended (Ralph Rayburn) that the make-up of the Executive Subcommittee be comprised of the Chairs of the four standing subcommittees, the Committee Liaison, that will serve as Chair of the Executive Subcommittee, and the Vice Chair and Executive Director of MAFAC. Ken Roberts seconded the amendment. (pg. 210).

Dr. Hogarth read the final Motion #3 as Amended: “Establish an Executive Subcommittee comprised of four subcommittee chairs and the Committee Liaison who serves as Chair. The Executive Director also serves on the Executive Subcommittee. The Committee Chair and Vice Chair serve on the Executive Subcommittee.” Final motion passed (pg. 211).

Nominations were held for the position of Committee Liaison. Tony DiLernia was selected in a close closed ballot vote. (pg. 212-213)

Motion #7 (Tom Billy) – The Co-Chair (Vice-Chair) will choose interim chairs for the four subcommittees until the next meeting in January 2006 (pg. 216). Motion passed (pg. 219).

Dr. Hogarth conducted a discussion to determine who in the remaining membership wanted to serve on the identified four standing subcommittees. The following subcommittee memberships were established under the new rules. (pg. 218)

Strategic Planning, Budget and Program Management: Jim Gilmore, Chris Dorsett, Pete Leipsig.

Protected Resources: Jim Cook, Jim Gilmore, Bob Fletcher

Ecosystem Approach: Chris Dorsett, Ralph Rayburn

Commerce: John Forster, Tom Billy, Bob Fletcher.

Motion #8 (Maggie Raymond) – MAFAC recommends that the Vice Chair report back to the Committee at its next meeting regarding existing impediments to the National Marine Fisheries Service providing MAFAC with advance drafts of agency legislation and other initiatives. Motion was discussed, modified as written here and passed (pgs. 220-225) In the discussion, several members expressed clarification on what their obligation as a member of MAFAC would be were the Administration to share such information. Dr. Hogarth agreed to explore this issue with NOAA’s General Council and report back at the next meeting.

Next Meeting: The next meeting was identified for the 3rd week of January 2006 in Florida.

