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CBDPP I&M Committee Meeting Minutes

July 8, 2010

2430 Stevens / CR 297  
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**ATTENDEES:**

Shawna Flood	Mario Moreno
Scott Seydel	Bob Legard
Elizabeth Hill	Larry Sherman
Mary Sams	Randy Phenneger
Silvette Boyajian	Leo Wickstrand
Michelle Edwards	James DeRoos
Carol Powe	Kirk Domina
Dr. Brian Fawcett	Joseph Samuels
Bob Smith	Steve Bertness

**INTRODUCTIONS:**

Robert (Bob) Smith – New HAMTC Safety Representative

**SAFETY TOPIC:**

- Even though the Fourth of July has passed, people are still setting off fireworks. People have been shooting Roman Candles, and other aerial fireworks, from their boats. Reminder to think ahead about what could go wrong.
- Committee member had an incident where his father choked on a piece of meat. After the initial choking on the meat, the meat just felt like it was stuck in his throat and he would be able to cough it out. After this did not work, his son brought him to the hospital and it was discovered that the piece of meat was actually lodged in his windpipe. The doctor told the son that his father was an 1/8 of an inch of losing his life. Don't wait when choking – go straight to the hospital!

**OLD BUSINESS:**

- **Review of previous meeting Minutes.**
  - Minutes for June 24, 2010, were accepted and approved by all members.

**OPEN ACTION ITEMS:**

- **Epidemiology Study:**
  - Remain as Open Action Item.
  - Study is completed and was delivered to DOE on June 30, 2010. AMH received 45% responses.

- **Beryllium History Volumes:**
  - Remain as Open Action Item.
  
- **Beryllium Website:**
  - Remain as Open Action Item.
  - Links to the old website have been removed; most reference documents are now stand alone as PDFs. Continue to report any corrections to Bob Gilmore.
  - Cocoon buildings? These include D, F and H Reactors. Assessments have been performed, no Beryllium detected. Process consists of a 5 year entry into facilities to take samples (verification sampling). **Bob will look into this.**
  - Data Sheets added to website? The website will add a link to the CHPRC website that contains the Data Sheets. **Bob will look into this and develop a recommended process for access to the data if it is not available for posting on the Hanford.gov website.**
  
- **Beryllium Website – Create Process to Protect Confidentiality:**
  - Remain as Action Item.
  - Develop process to avoid violating confidentiality. Since the CBDPP meetings are open meetings, emails of a sensitive nature need to be protected.
  
- **Approve Changes to DOE-0342:**
  - Remain as Action Item.
  - Committee reviewed and approved the four Resolution Forms and Scott will obtain the required signatures.
  - This will be removed from the Open Action Items upon completion.
  
- **6.27.2 Counseling:**
  - Remain as Action Item.
  
- **Issues with Legacy Components:**
  - Remain as Action Item.
  
- **Definition of “work” in Section 6.14 (DOE-0342):**
  - Remain as Action Item until further notice.
  
- **Beryllium Waste Disposal Resolution Form:**
  - Remain as Action Item.
  - Resolution Form to be drafted and presented to the Committee for review.
  
- **Communication Topics and Delivery Methods**
  - Remain as Action Item.
  - The following action items were assigned to develop safety bulletins. The drafts will be presented by each person listed to the Committee for review:

Henry Ruby: Be Signage (has presentation for WCH. Will remove the WCH and bring template to review at next meeting).

Scott Seydel: Summary of Hanford Site CBDPP. Keep working to meet deadlines but may need to change once he meets with DOE. Discuss outcome of meeting with Pete Garcia.

Bob Gilmore: Beryllium website

AMH: Voluntary Be Medical Surveillance Program

TBD: Building Characterization process

TBD: Types of beryllium samples and applicable limits

- **Dust Disturbing Activity Resolution Form:**
  - Remain as Open Action Item.
  - Resolution Form is drafted and is now awaiting Committee review. Propose adding a new definition for Dust Disturbing Activity that would be defined as “Any action that results in the airborne release of dust particles (i.e. moving furniture, equipment, carpet, doors, lights, ceilings, etc.).
  
- **Intrusive Work and Non-Intrusive Work Resolution Form:**
  - Remain as Open Action Item.
  - Resolution Form is drafted and is now awaiting Committee review. Propose adding examples for each definition. This would clarify each definition as well as simplifying each task associated with both definitions.
  
- **Duct Labeling Resolution Form**
  - Remain as Open Action Item.
  
- **Develop Surface Contamination Protocol or Lessons Learned for the Tool Crib Incident.**

There was discussion that this is a two part issue:

  - Do expectation of survey?
  - If “hit” – what is defined as a “hit”? What next?
  - CHPRC will draft a protocol and present it to the Committee for review.
  - Remain as Open Action Item.

### **IMPLEMENTATION STATUS:**

#### **WRPS**

- Characterizing and sampling facilities; 47 buildings to date. Making good progress – ahead of schedule.
- Sampling reports still taking a couple of weeks. Initial report is received in a week while the final report is received in approximately 2-3 weeks. Since initial and final reports may vary, must wait for the final sampling report to be received.

## **NEW BUSINESS:**

### **Training Development:**

- HGET/Associated Worker course became active on June 28, 2010. HAMMER will also prepare this course as a stand-alone so it can be pushed to all employees if required.
- Requesting names or Point of Contact to speak with regarding Human Resources Policies. Forward any and all names to Michelle Edwards. The Committee provided the name of Chayne Summers, MSA, to start with.

### **HSS Assessment Update/CAP Status**

- Corrective Action Plan (CAP) due today (7/8/10) to DOE RL and ORP. All of the contractors had to submit their Corrective Action Plans for the applicable findings and opportunities for improvement (OFI's). The committee was able to review a partially completed CAP and that alone was 24 pages. Some examples contained in the CAP include the following:
  - All recommendations have turned into requirements which have caused a lot of redundancies.
  - Last Friday, DOE RL did not like the Roll-Up Schedule and requested that the format be changed.
  - The CAP unbend schedule is supposed to be completed by the end of next week however actions still need to be turned into deliverables.
- In the interim of the DOE CAP review, the Committee is still waiting to hear confirmation of Dr. John Martyny's visit to Hanford. Dr. John Martyny is a Industrial Hygienist for National Jewish Health and has recommended that beryllium in background soil be referenced at .03 ppm. The Committee has been advised that his visit has been scheduled but no other details such as "when" were provided. Dr. Martyny will be discussing the following:
  - Clarify his recommendation for a new referenced beryllium background soil level
  - What is the intent of his recommendation
  - Clarify metal ratio's
- The CAP report also listed items that will have a direct impact on the CBDPP Committee. Some of these examples include:
  - The report told the CBDPP Committee to do something (i.e. improve counseling of Beryllium workers, evaluate the committee for long term and implementation).
  - The report also told contractors to do something. However, any changes made will need to be incorporated into the CBDPP (i.e. building facility assessments). Further, the report stated that the CBDPP is not specific enough with direction in regards to the contractors.

- The report stated that the composition of the CBDPP committee needs to be reviewed for possible changes. With new positions created, is the committee too big or too small? Should it expand and create subcommittees? How does the committee stay engaged with the two additional groups/committees created that report directly to Pete Garcia?
- The report also indicates that the CBDPP committee needs to make very aggressive completion dates.
- The Counseling Packets have not been completed yet due to the HSS report. Unanswered questions still remain:
  - Will the CAP report change the outcome?
  - Should the Committee proceed forward with completing the Packets or wait until the CAP report is published in a couple of weeks?
  - Listed in the CAP Team, the OFI is to improve the counseling of Affected Workers.
  - There is some confusion as to what the Oversight Team will do. What is their role? Does the Oversight Team get involved and handle this or just “oversee” this?

**Implementation Plan:**

- The Committee needs to create a process to start implementing items. Within the next month, decisions will need to be made regarding:
  - Longer meetings? All day meetings? Meetings more often?
  - Develop more sub-committees?
  - Additional ideas?

**Beryllium Website – Answers to Questions Submitted:**

- No new questions were submitted to the website

**AROUND THE TABLE:**

**Scott Seydel**

- Will be on vacation from 7/15–7/25. Tonya Bean will be the alternate attending the meeting. Mark Fisher will act as Chair for the meetings.

**Silvette Boyajian**

- Waiting on direction from RL regarding IBOT.

**Mary Sams**

- Looking forward to learning the Industrial Hygiene side and thinks that we have a phenomenal team.

**Liz Hill**

- Curious about the corrective action team and about the work that we have already completed.

**Leo Wickstrand**

- Not working so good on getting alternates to attend meetings. When the CBDPP was first formed, it was his understanding that quorums would be held at each weekly meeting. Also, there is no process of delegating another person when your alternate is also unable to attend the meeting. This has been a problem for the last month or so.

**Dr. Fawcett**

- Will be absent for the next CBDPP Committee meeting (7/15). His alternate, Jason Zaccaria, will also be absent.

**James DeRoos**

- WCH is hiring more Industrial Hygienists and re-grouping for better coverage of the CBDPP.

**Joseph Samuels**

- Dr. John Martyny has been very difficult to reach.