

Position Classification Flysheet for Compliance Inspection and Support Series, GS-1802

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SERIES DEFINITION

This series includes positions that perform or supervise inspectional or technical support work in assuring compliance with or enforcement of Federal law, regulations, or other mandatory guidelines and that are not classifiable to another, more specific, occupational series. The work requires a knowledge of prescribed procedures, established techniques, directly applicable guidelines, and pertinent characteristics of regulated items or activities.

This series supersedes the Miscellaneous Inspection Series, GS-1899. The series definition for the Miscellaneous Inspection Series, GS-1899, is rescinded.

SERIES COVERAGE

Positions included in this series are intended to perform inspection or technical support work in assuring compliance with or enforcement of Federal law. The work performed falls primarily in one of the following categories:

- (1) Inspections where determinations are based on visual or other specific inspection techniques and are made based on relatively clear-cut considerations such as the presence or absence of required documents or the obvious physical condition of an item or premises. These inspections are governed by specific procedures and serve as bases for action by compliance program officials. Typically, such work includes both initial and follow-up inspections including obtaining samples and performing well-established field tests, if appropriate.
- (2) Technical support to inspections or investigations such as searching for, gathering, screening, and providing factual information or explanations related to the subject of an inspection or investigation or to the compliance program itself. These tasks are performed following prescribed or established procedures to assist compliance inspectors, investigators, and program officials in their fact finding or program administration responsibilities. The work includes activities such as obtaining background information on subjects of inspections or investigations by means of record searches, structured interviews, automated information retrieval, telephone inquiries, or correspondence; providing information to authorized persons concerning the status of particular investigations; explaining licensing or other requirements, including exceptions or exemptions, to persons or organizations subject to regulations; compiling final investigative reports with necessary exhibits; and maintaining required administrative reports on topics such as manpower, case load, and case status.

EXCLUSIONS

The Compliance Inspection and Support Series, GS-1802 does not include positions that involve primarily:

1. Work in investigating, inspecting, or advising individuals or organizations subject to Federal laws, regulations, or other mandatory guidelines to assure their understanding and compliance when such work requires considerable evaluative judgment. Such positions are classified in the [General Inspection, Investigation and Compliance Series, GS-1801](#), if they are not classifiable in another series concerned with compliance assessment, enforcement, or investigative work.
2. Inspectional work covered by a specific occupational series such as [the Food Inspection Series, GS-1863](#); [Safety Technician Series, GS-0019](#); [Fire Protection and Prevention Series, GS-0081](#); and the [Quality Assurance Series, GS-1910](#).
3. Inspectional work with a paramount requirement for trades, craft, or manual laboring knowledges. Such positions are classified in the appropriate occupational series of the [Federal Wage System](#).
4. General clerical and related work such as general typing, filing, dictating machine transcribing or stenography. Such positions are classified in the appropriate clerical series in the [General Administrative, Clerical, and Office Services Group, GS-0300](#).
5. Office work as a secretary as defined in the [Secretary Series, GS-0318](#).

TITLING

Considering the wide variety of programs and organizations that could have positions classified to this series, titles are not specified. Agencies may use any appropriate title consistent with the general guidelines on titling practices contained in [Section III of the "Introduction to the Position Classification Standards."](#)

EVALUATION OF POSITIONS

This is a one-grade interval series.

This material does not include grade level criteria. Depending on the kind of work performed, positions classified in this series may be evaluated by reference to classification guides and standards for specific occupational series involving analogous knowledge and skills.

Supervisory Positions

Positions classified in this series that meet the criteria of the [General Schedule Supervisory Guide](#) for titling as supervisors are to be evaluated by Part I of that guide.

Nonsupervisory Positions

Nonsupervisory positions classified in this series may be evaluated by reference to standards for occupations of the one-grade interval type that involve analogous knowledges and skills (e.g., position classification standards for the [Food Inspector Series, GS-1863](#); [Quality Assurance Series, GS-1910](#); [Fire Protection and Prevention Series, GS-0081, Part II](#); [Job Family Position Classification Standard for Assistance Work in the Human Resources Management Group, GS-0200](#); the [Management Clerical and Assistance Series, GS-0344](#); [Procurement Clerical and Assistance Series, GS-1106](#); [Library Technician Series, GS-1411](#); [Job Family Position Classification Standard for Assistance Work in the Legal and Kindred Group, GS-0900](#); [Editorial Assistance Series, GS-1087](#)). They may also be evaluated by reference to the [Grade Level Guide for Clerical and Assistance Work](#) where appropriate.