

E-Newsletter from The Resource Center

Headlines at a Glance

- The Effective Practices Collection: Now at 775!
- Focus on Financial Management
- National Service Communicators Institute
- Chance to Win Flash Drive



[Check out
My Improvement Plan!](#)

Spotlight of the Month



The Effective Practices Collection: Now at 775!

Since its launch in August 2000, The Resource Center's Effective Practices Collection has remained the premiere online resource for sharing what works in national service and community volunteering — providing a way for members, volunteers, students, and service professionals to learn from each other and more effectively serve their communities.

What is an effective practice? An effective practice is an action that helps solve an essential problem facing national service programs and the communities they serve. An effective practice might be a tool, a technique, a step-by-step procedure, or just a good idea that has worked.

Effective practices in this expansive collection cover the topic areas of program management, environment, education, volunteer management, human needs, and public safety. Practices can easily be searched by title, keyword, or topic, and the website also offers collections of practices by service conferences, service days, and memorable discussion threads from select Corporation-sponsored e-mail discussion lists.

The Collection has been called a “comprehensive resource” and “the Google of effective practices.” Visit us directly from The Resource Center homepage at www.nationalservice.gov/resources to explore them all.

Our newest effective practices include:

- [Collecting data for performance measurement: general guidelines](#) (Project STAR)
- [Using positive approaches to inclusion during a meeting and conference: a case study](#) (National Service Inclusion Project)
- [Going beyond simulations to promote education about people with disabilities](#) (National Service Inclusion Project)
- [Developing position descriptions for volunteers](#) (Hands On Network)
- [Creating budgets for volunteer projects](#) (Hands On Network)
- [Keeping volunteers motivated by maintaining positive communication](#) (Hands On Network)

- [Helping members become culturally sensitive by offering quality diversity training](#) (EnCorps)
- [Attracting quality applicants with the AmeriCorps Recruitment and Placement System \(AC*RPS\)](#) (EnCorps)

From The Resource Center

Focus on Financial Management

Brush up on your grant budget preparation skills with two online courses from the Corporation's financial and grants management training and technical assistance provider, Walker & Co. Learn about the preparation of a Corporation for National and Community Service grant-specific budget for your AmeriCorps or Senior Corps program:

- *Preparing the Grant Budget for AmeriCorps Programs*
- *Preparing the Grant Budget for Senior Corps Programs*

These self-paced courses are free to CNCS grantees, and it takes only a minute to self-register at the Online Learning Center. Visit us today via [The Resource Center](#) homepage; the red box in the center of the page will take you straight to the Online Learning Center where you can enjoy these important and informative courses.

You might also benefit from these books from The Resource Center's lending library:

[Budget-Building Book for Nonprofits: Step-by-Step Guide for Managers and Boards](#)

A workbook on budgeting for nonprofit managers and boards, with a step-by-step outline of the budgetary cycle. Discusses establishing policies and procedures, presenting the budget to management, creating a budgeting calendar, and estimating income and expenses.

[All the Way to the Bank: Smart Money Management for Tomorrow's Nonprofit](#)

Includes tools and techniques to help nonprofits use their funds efficiently. Discusses how to determine financial worth, improve cash flow, select the right bank and secure bank financing, and develop operating reserve funds.

[Bookkeeping Basics: What Every Nonprofit Bookkeeper Needs to Know](#)

A guidebook to help nonprofits meet their basic bookkeeping requirements. Includes information on posting financial transactions, creating a paper trail, preparing a trial balance, creating financial statements, establishing internal controls, preparing annual audits, and closing out the fiscal year.

Announcements

National Service Communicators Institute



You are invited to register for the first-ever National Service Communicators Institute, a day-long training session on **Sunday, July 15**, in Philadelphia — it's free, and it is open to the first 75 who sign up.

Sponsored by the Corporation for National and Community Service and taking place in conjunction with the National Conference on Volunteering and Service, this Institute is designed for those working to build public awareness and visibility in order to advance national and community service program goals. Media and marketing are powerful techniques to help your national and community service program mobilize volunteers, partners, funding, and support. At the Institute, you'll learn to hone your media skills, live up your publications, tell your story, boost your brand, and craft your communications plan. Speakers include Sandy Scott and David Eisner.

[Click here to register](#) — use the "Registration and Housing" link located on the left side of the page. For more information on this special Institute contact Campaign Consultation, Inc. toll-free at 1-877-243-2253 ext. 11 or Success@CampaignConsultation.com.

Chance to Win Flash Drive

Remember to stop by the Corporation's booth at the National Conference on Volunteering and Service to connect with Corporation staff and their important network of training and technical assistance providers. A Resource Center representative will

be there to add you to our drawing for the chance to win a flash drive. We look forward to seeing you in Philadelphia!

Each month, The Resource Center provides this e-newsletter to highlight information and resources that help programs funded by the Corporation for National and Community Service. [Visit us today](#) to search, browse, download, order, and borrow from among thousands of useful assets. Click [here](#) to subscribe or unsubscribe to this e-newsletter.

Call us toll free at 1-800-860-2684 or e-mail us at resourcecenter@etr.org.