

Company Name:  
MVM

Contract Number:  
HSCEOP-07-D-00001 (HSCEOP07D00001)

Order Number:  
HSCEDM-09-F-00003 (HSCEDM09F00003)

Latest Modification Processed:  
P00002

Period of Performance:  
1/24/2007 through 1/1/2012

Services Provided:

Providing unarmed detention security officers, transportation and alien welfare services in support of three locations in Puerto Rico (PR); Aguadilla Service Processing Center (SPC), 505 Gun Road, Ramey, Aguadilla, Puerto Rico (SPC Location); San Juan GSA Building, Highway 28/Intersection Road 165, Guaynabo, Puerto Rico; Luis Munoz Marin International Airport (LMMIA), International Arrivals Terminal Area, Isla Verde, Puerto Rico (Airport Location).

|  |   |  |                      |  |                        |  |                               |
|--|---|--|----------------------|--|------------------------|--|-------------------------------|
| <b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b><br><i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30</i>  |   |  |                      | 1. REQUISITION NUMBER  |                        | PAGE OF<br>1 118   |                               |
| 2. CONTRACT NO.<br>HSCEC6-08-D-00001   |   | 3. AWARD/<br>EFFECTIVE DATE<br>12/01/2008  | 4. ORDER NUMBER      |  | 5. SOLICITATION NUMBER |  | 6. SOLICITATION<br>ISSUE DATE |
| 7. <b>FOR SOLICITATION<br/>INFORMATION CALL:</b>   |   | a. NAME  |                      | b. TELEPHONE NUMBER<br><i>(No collect calls)</i>   |                        | 8. OFFER DUE DATE/LOCAL TIME                                 |                               |
| 9. ISSUED BY<br><br>ICE/FPS/East CCG/Region 11/Group B<br>Immigration and Customs Enforcement<br>Federal Protective Service<br>Office of Acquisition Management<br>701 Market Street, Suite 4200<br>Philadelphia PA 19106  |   |  | CODE<br>ICE/FPS/EACC | 10. THIS ACQUISITION IS<br><input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR:<br><input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> EMERGING SMALL BUSINESS<br>NAICS: <input type="checkbox"/> HUBZONE SMALL BUSINESS<br>SIZE STANDARD: <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A) |                        |  |                               |
| 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED<br><input type="checkbox"/> SEE SCHEDULE   |   | 12. DISCOUNT TERMS<br><br>(b)(4)   |                      | 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)<br><input type="checkbox"/>  |                        | 13b. RATING  |                               |
| 15. DELIVER TO<br><br>See Schedule   |   | CODE   |                      | 16. ADMINISTERED BY<br><br>ICE/FPS/Central CCG/Region 6<br>Immigration and Customs Enforcement<br>Ofc of Acquisition Management - FPS<br>1901 North Highway 360, Ste. 500<br>Attn: April Irby<br>Grand Prairie TX 75050-1412   |                        |  |                               |
| 17a. CONTRACTOR/<br>OFFEROR<br><br>MVM Inc.<br>1593 Spring Hill Road, Suite 700<br>Vienna VA 22182-2249  |   | CODE<br>0380495320MVM  | FACILITY<br>CODE     | 18a. PAYMENT WILL BE MADE BY<br><br>DHSICE<br>Burlington Finance Center<br>Attn: FPS Region 06 Invoice<br>P.O. Box 1279<br>or: invoice.consolidation@dhs.gov<br>Williston VT 05495-1279  |                        |  |                               |
| TELEPHONE NO.  |   | 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/> |                      | 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM   |                        |  |                               |
| 19. ITEM NO.   | 20. SCHEDULE OF SUPPLIES/SERVICES   |  |                      | 21. QUANTITY   | 22. UNIT               | 23. UNIT PRICE   | 24. AMOUNT                    |
|  | DUNS Number: 038049532<br>This subject contract is for guard services in the states of Iowa, Kansas, Missouri and Nebraska. This contract is issued with the \$6 million dollar guarantee (subject to the availability of funds). These funds will be obligated with the issuance of the first task order under this contract.<br><br>The subject contract is comprised of the contract, Attachment I, II, and III- Summary of<br><i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i> |  |                      |  |                        |  |                               |
| 25. ACCOUNTING AND APPROPRIATION DATA<br>See schedule  |   |  |                      |  |                        | 26. TOTAL AWARD AMOUNT <i>(For Govt. Use Only)</i><br>\$0.00 |                               |
| <input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA   |   |  |                      | <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED   |                        |  |                               |
| <input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA   |   |  |                      | <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED  |                        |  |                               |
| <input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. |   |  |                      | <input type="checkbox"/> 29. AWARD OF CONTRACT REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:   |                        |  |                               |
| 30a. SIGNATURE OF OFFEROR/CONTRACTOR   |   |  |                      | 31a. UNITED STATES OF AMERICA <i>(SIGNATURE OF CONTRACTING OFFICER)</i>  |                        |  |                               |
| 30b. NAME AND TITLE OF SIGNER <i>(Type or print)</i>   |   | 30c. DATE SIGNED   |                      | 31b. NAME OF CONTRACTING OFFICER <i>(Type or print)</i>  |                        | 31c. DATE SIGNED   |                               |

| 19.<br>ITEM NO. | 20.<br>SCHEDULE OF SUPPLIES/SERVICES   | 21.<br>QUANTITY | 22.<br>UNIT | 23.<br>UNIT PRICE | 24.<br>AMOUNT |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | <p>posts and locations, and Attachment IV, Exhibits 1 through 7.</p> <p>The ordering periods under this contract are as follows:</p> <p>Base Ordering Period: 12/1/2008-9/30/2009<br/>(CLINS 0001-0149)</p> <p>Ordering Period I: 10/1/2009-9/30/2010<br/>(CLINS 0201-0349)</p> <p>Ordering Period II: 10/1/2010-9/30/2011<br/>(CLINS 0401-0549)</p> <p>Ordering Period III: 10/1/2011-9/30/2012<br/>(CLINS 0601-0749)</p> <p>Ordering Period IV: 10/1/2012-9/30/2013<br/>(CLINS 0801-0949)</p> <p>The subject contract is covered by the following Department of Labor Wage Determinations:</p> <p>02-0392 (Collective Bargaining Agreement between Ree's Contract Services and United Government Security Officers of America Local #20)</p> <p>05-0285 (Collective Bargaining Agreement between Ree's Contract Services and Security, Police, and Fire Professionals of America and its Amalgamated Local 214)</p> <p>Continued ...</p> |                 |             |                   |               |

32a. QUANTITY IN COLUMN 21 HAS BEEN

ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS

RECEIVED     INSPECTED     NOTED:

|  |           |   |
|--|-----------|---|
| 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32c. DATE | 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
|--|-----------|---|

|  |   |
|--|---|
| 32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
|  | 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE           |

|  |                    |                                 |  |                  |
|--|--------------------|---------------------------------|--|------------------|
| 33. SHIP NUMBER<br><input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIED CORRECT FOR | 36. PAYMENT<br><input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 37. CHECK NUMBER |
|--|--------------------|---------------------------------|--|------------------|

|                        |                        |             |
|------------------------|------------------------|-------------|
| 38. S/R ACCOUNT NUMBER | 39. S/R VOUCHER NUMBER | 40. PAID BY |
|------------------------|------------------------|-------------|

|   |                                      |
|---|--------------------------------------|
| 41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | 42a. RECEIVED BY ( <i>Print</i> )    |
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER                | 41c. DATE                            |
|   | 42b. RECEIVED AT ( <i>Location</i> ) |
|   | 42c. DATE REC'D ( <i>YY/MM/DD</i> )  |
|   | 42d. TOTAL CONTAINERS                |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

3

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | <p>99-0205 (Collective Bargaining Agreement between Ree's Contract Services and International Union, Security Police Fire Professionals of America and its Amalgamated Local 777 and 778)</p> <p>98-0334 (Collective Bargaining Agreement between Ree's Contract Services and Security, Police and Fire Professionals of America and its Amalgamated Local 249)</p> <p>05-2311 (Rev. 6)</p> <p>05-2175 (Rev. 7)</p> <p>05-2309 (Rev. 6)</p> <p>05-2325 (Rev. 6)</p> <p>05-2205 (Rev. 6)</p> <p>05-2307 (Rev. 7)</p> <p>05-2215 (Rev. 7)</p> <p>05-2213 (Rev. 6)</p> <p>05-2323 (Rev. 4)</p> <p>05-2587 (Rev. 4)</p> <p>05-2203 (Rev. 7)</p> <p>TAS Rates:</p> <p>A "metropolitan area" is defined as a core area containing a large population nucleus, together with adjacent communities having a high degree of economic and social integration with that core. A metropolitan area will have at least 50,000 inhabitants.</p> <p>A "premium location" is defined as any outlying area, at least 75 miles from a metropolitan area. This includes any locations added to the contract after contract start-up which are in remote areas of the region and may be permanent or temporary posts.</p> <p>Emergency Guard Service CLIN:</p> <p>Guard Services for FEMA emergencies. This CLIN covers all four states under this Request for Proposals. See Section 10.3 of the Statement of Work.</p> <p>Period of Performance: 12/01/2008 to 09/30/2009<br/>Continued ...</p> |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

4

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0001            | Guard II Productive (50309)<br>Obligated Amount: \$0.00<br>Award Type: Indefinite-quantity<br>Min. Qty: N/A  Max. Quantity: 35300<br>Min. Amt: \$0.00  Max. Amount:<br>\$(b)(4)<br>Minimum Guaranteed: N<br><br>Delivery Location Code: IA0112<br>FEDERAL BG<br>210 WALNUT ST<br>DES MOINES IA<br>Accounting Info:<br>Funded: \$0.00 | 35300           | HR          | (b)(4)            |               |
| 0002            | Guard II Productive (63701)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0147<br>UNITED STATES COURTHOUSE<br>555 INDEPENDENCE ST.<br>CAPE GIRARDEAU MO<br>Accounting Info:<br>Funded: \$0.00   | 10101           | HR          | (b)(4)            |               |
| 0003            | Guard II Productive (63107)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1833<br>IRS - TOWN AND CNTRY COMMONS<br>1122 TOWN AND CNTRY COMM<br>CHESTERFIELD MO<br>Accounting Info:<br>Funded: \$0.00   | 5506            | HR          | (b)(4)            |               |
| 0004            | Guard II Productive (63132)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0551<br>FRC BLDG 100<br>9700 PAGE BLVD<br>OVERLAND MO<br>Accounting Info:<br>Funded: \$0.00   | 34253           | HR          | (b)(4)            |               |
| 0005            | Guard II Productive (63132)<br>Continued ...   | 27436           | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

5

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0570<br>CHAS F PREVEDEL FB<br>9700 PAGE BLVD<br>OVERLAND MO<br>Accounting Info:<br>Funded: \$0.00                                  |                 |             |                   |               |
| 0006            | Guard II Productive (63103)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1801<br>VA BUILDING<br>400 S. 18TH STREET<br>ST LOUIS MO<br>Accounting Info:<br>Funded: \$0.00      | 4926            | HR          | (b)(4)            |               |
| 0007            | Guard II Productive (63118)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0109<br>NATL PERSL RCDS CTR<br>111 W WINNEBAGO<br>ST LOUIS MO<br>Accounting Info:<br>Funded: \$0.00 | 13579           | HR          | (b)(4)            |               |
| 0008            | Guard II Productive (63120)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0602<br>FEDERAL CTR BG 107<br>4300 GOODFELLOW<br>ST LOUIS MO<br>Accounting Info:<br>Funded: \$0.00  | 32374           | HR          | (b)(4)            |               |
| 0009            | Guard II Productive (63103)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0106<br>ROBT A YOUNG FED BLD<br>1222 SPRUCE<br>ST LOUIS MO<br>Accounting Info:<br>Continued ...     | 75679           | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

6

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | Funded: \$0.00  |                 |             |                   |               |
| 0010            | Guard II Productive (63101)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1864<br>FEDERAL BUREAU OF INVESTIGAT<br>2222 MARKET<br>ST LOUIS MO<br>Accounting Info:<br>Funded: \$0.00         | 12854           | HR          | (b)(4)            |               |
| 0011            | Guard II Productive (63102)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0095<br>THOMAS F. EAGLETON COURTHOUSE<br>111 S. 10TH STREET<br>ST LOUIS MO<br>Accounting Info:<br>Funded: \$0.00 | 10101           | HR          | (b)(4)            |               |
| 0012            | Guard II Productive (65401)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1591<br>U S GEO SURVEY BLDG<br>1400 INDEPENDENCE<br>ROLLA MO<br>Accounting Info:<br>Funded: \$0.00               | 10101           | HR          | (b)(4)            |               |
| 0013            | Guard II Productive (63401)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0121<br>FEDERAL BG USPO CT<br>801 BROADWAY<br>HANNIBAL MO<br>Accounting Info:<br>Funded: \$0.00                  | 2898            | HR          | (b)(4)            |               |
| 0014            | Guard II Productive (67202)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1521<br>271 W. 3RD STREET<br>Continued ...   | 6375            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

7

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | 271 W. 3RD STREET NORTH<br>WICHITA KS<br>Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0015            | Guard II Productive (66683)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS0092<br>FRANK CARLSON FBANDCT<br>444 S.E. QUINCY<br>TOPEKA KS<br>Accounting Info:<br>Funded: \$0.00    | 6955            | HR          | (b)(4)            |               |
| 0016            | Guard II Productive (64114)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0134<br>FEDERAL BG<br>8930 WARD PARKWAY<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00        | 30636           | HR          | (b)(4)            |               |
| 0017            | Guard II Productive (64131)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0547<br>FED BLDG, NO.6<br>1500 E. BANNISTER RD<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00 | 32402           | HR          | (b)(4)            |               |
| 0018            | Guard II Productive (64131)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0039<br>FEDERAL BG<br>2306 E BANNISTER RD<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00      | 3477            | HR          | (b)(4)            |               |
| 0019            | Guard II Productive (64106)<br>Obligated Amount: \$0.00<br>Continued ...  | 41156           | HR          | (b)(4)            |               |



**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

8

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | Delivery Location Code: MO0127<br>RICHARD BOLLING FB<br>601 E 12TH ST<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0020            | Guard II Productive (64133)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1867<br>WINCHESTER CENTER<br>6501 BEACON DRIVE<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00                               | 30663           | HR          | (b)(4)            |               |
| 0021            | Guard II Supervisory (64133)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1867<br>WINCHESTER CENTER<br>6501 BEACON DRIVE<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00                              | 2318            | HR          | (b)(4)            |               |
| 0022            | Guard II Productive (64106)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0050<br>CHARLES EVANS WHITTAKER CTHS<br>400 E. 9TH STREET<br>KANSAS CITY, MO<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00 | 2318            | HR          | (b)(4)            |               |
| 0023            | Guard II Productive (64106)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1861<br>901 LOCUST<br>901 LOCUST STREET<br>KANSAS CITY MO<br>Accounting Info:<br>Continued ...                                       | 23853           | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

9

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | Funded: \$0.00  |                 |             |                   |               |
| 0024            | Guard II Supervisory (64106)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1861<br>901 LOCUST<br>901 LOCUST STREET<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00                       | 3477            | HR          | (b)(4)            |               |
| 0025            | Guard II Productive (64153)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1860<br>NWS TRAINING CENTER AND AWC<br>7220 N.W. 101ST TERRACE<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00 | 10101           | HR          | (b)(4)            |               |
| 0026            | Guard II Productive (64105)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1937<br>IRS<br>333 W. Pershing Rd<br>Kansas City MO<br>Accounting Info:<br>Funded: \$0.00                              | 99608           | HR          | (b)(4)            |               |
| 0027            | Guard II (Lead Guard) (64105)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1937<br>IRS<br>333 W. Pershing Rd<br>Kansas City MO<br>Accounting Info:<br>Funded: \$0.00                            | 10101           | HR          | (b)(4)            |               |
| 0028            | Guard II Productive (64105)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1869<br>1300 SUMMIT<br>Continued ...   | 12999           | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

10

118

NAME OF OFFEROR OR CONTRACTOR

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| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | 1300 SUMMIT<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00  |                 |             |                   |               |
| 0029            | Guard II Productive (66101)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS0094<br>ROBERT J. DOLE US CTHSE<br>500 STATE AVENUE<br>KANSAS CITY KS<br>Accounting Info:<br>Funded: \$0.00         | 3477            | HR          | (b)(4)            |               |
| 0030            | Guard II Productive (66101)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1443<br>TOWER II-GATEWAY CTR<br>4TH AND STATE AVE<br>KANSAS CITY KS<br>Accounting Info:<br>Funded: \$0.00           | 6955            | HR          | (b)(4)            |               |
| 0031            | Guard II Productive (66101)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1540<br>EPA REGIONAL OFFICE BUILDING<br>901 N. 5TH STREET<br>KANSAS CITY KS<br>Accounting Info:<br>Funded: \$0.00   | 17795           | HR          | (b)(4)            |               |
| 0032            | Guard II (Lead Guard) (66101)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1540<br>EPA REGIONAL OFFICE BUILDING<br>901 N. 5TH STREET<br>KANSAS CITY KS<br>Accounting Info:<br>Funded: \$0.00 | 3477            | HR          | (b)(4)            |               |
| 0033            | Guard II Productive (68110)<br>Obligated Amount: \$0.00<br>Continued ...   | 9853            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

11

118

NAME OF OFFEROR OR CONTRACTOR

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| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | Delivery Location Code: NE1430<br>CIS<br>1717 Avenue H<br>Omaha NE<br>Accounting Info:<br>Funded: \$0.00  |                 |             |                   |               |
| 0034            | Guard II Productive (68508)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE0051<br>EDW ZORINSKY FED BLD<br>1600 CAPITAL AVENUE<br>OMAHA NE<br>Accounting Info:<br>Funded: \$0.00                        | 13910           | HR          | (b)(4)            |               |
| 0035            | Guard II Productive (68508)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE1380<br>850 S STREET<br>850 S STREET<br>LINCOLN NE<br>Accounting Info:<br>Funded: \$0.00                                     | 29348           | HR          | (b)(4)            |               |
| 0036            | Guard II (Lead Guard) (68508)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE1380<br>850 S STREET<br>850 S STREET<br>LINCOLN NE<br>Accounting Info:<br>Funded: \$0.00                                   | 956             | HR          | (b)(4)            |               |
| 0037            | Guard II Productive (68508)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE0531<br>ROBERT DENNEY FBANDCT<br>100 CENTENNIAL MALL NO<br>LINCOLN NE<br>Accounting Info:<br>Funded: \$0.00<br>Continued ... | 6955            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

12

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)       | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--------------------------------|-----------------|-------------|-------------------|---------------|
| 0038            | TAS (Metropolitan*)            | 20000           | HR          | (b)(4)            |               |
| 0039            | TAS (Premium**)                | 20000           | HR          | (b)(4)            |               |
| 0040            | Guard II Productive (52401)    | 3477            | HR          | (b)(4)            |               |
|                 | Obligated Amount: \$0.00       |                 |             |                   |               |
|                 | Delivery Location Code: IA1438 |                 |             |                   |               |
|                 | HACH BUILDING                  |                 |             |                   |               |
|                 | 411 FIRST STREET S.E.          |                 |             |                   |               |
|                 | CEDAR RAPIDS IA                |                 |             |                   |               |
|                 | Accounting Info:               |                 |             |                   |               |
|                 | Funded: \$0.00                 |                 |             |                   |               |
| 0041            | Guard II Productive (50266)    | 2608            | HR          | (b)(4)            |               |
|                 | Obligated Amount: \$0.00       |                 |             |                   |               |
|                 | Delivery Location Code: IA1456 |                 |             |                   |               |
|                 | REGENCY WEST 7                 |                 |             |                   |               |
|                 | 4400 WESTOWN PARKWAY           |                 |             |                   |               |
|                 | WEST DES MOINES IA             |                 |             |                   |               |
|                 | Accounting Info:               |                 |             |                   |               |
|                 | Funded: \$0.00                 |                 |             |                   |               |
| 0042            | Guard II Productive (50309)    | 4636            | HR          | (b)(4)            |               |
|                 | Obligated Amount: \$0.00       |                 |             |                   |               |
|                 | Delivery Location Code: IA0112 |                 |             |                   |               |
|                 | FEDERAL BG                     |                 |             |                   |               |
|                 | 210 WALNUT ST                  |                 |             |                   |               |
|                 | DES MOINES IA                  |                 |             |                   |               |
|                 | Accounting Info:               |                 |             |                   |               |
|                 | Funded: \$0.00                 |                 |             |                   |               |
| 0043            | Guard II Productive (51101)    | 3187            | HR          | (b)(4)            |               |
|                 | Obligated Amount: \$0.00       |                 |             |                   |               |
|                 | Delivery Location Code: IA1486 |                 |             |                   |               |
|                 | US Attorneys Office            |                 |             |                   |               |
|                 | 600 4th Street                 |                 |             |                   |               |
|                 | Sioux City IA                  |                 |             |                   |               |
|                 | Accounting Info:               |                 |             |                   |               |
|                 | Funded: \$0.00                 |                 |             |                   |               |
| 0044            | Guard II Productive (63114)    | 12420           | HR          | (b)(4)            |               |
|                 | Obligated Amount: \$0.00       |                 |             |                   |               |
|                 | Continued ...                  |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

13

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Delivery Location Code: MO0559<br>US ARMY PUBLIC CTR<br>1655 WOODSON ROAD<br>OVERLAND MO<br>Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0045            | Guard II Productive (63141)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1787<br>GOLFVIEW EXEC BLDG<br>11475 OLDE CABIN ROAD<br>CREVE COEUR MO<br>Accounting Info:<br>Funded: \$0.00 | 4636            | HR          | (b)(4)            |               |
| 0046            | Guard II Productive (63102)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1912<br>ST. LOUIS PLACE<br>200 N. BROADWAY<br>ST LOUIS MO<br>Accounting Info:<br>Funded: \$0.00             | 2463            | HR          | (b)(4)            |               |
| 0047            | Guard II Productive (67202)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1484<br>EPIC CENTER<br>300 N. MAIN<br>WICHITA KS<br>Accounting Info:<br>Funded: \$0.00                      | 3477            | HR          | (b)(4)            |               |
| 0048            | Guard II Productive (67226)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1595<br>ODAR<br>3207 N. Cypress<br>Wichita KS<br>Accounting Info:<br>Funded: \$0.00<br>Continued ...        | 1670            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

14

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0049            | Guard II Productive (64114)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1941<br>FEMA<br>221 Ward Parkway<br>Kansas City MO<br>Accounting Info:<br>Funded: \$0.00                            | 2898            | HR          | (b)(4)            |               |
| 0050            | Guard II Productive (64106)  | 580             | HR          | (b)(4)            |               |
| 0051            | Guard II Productive (66101)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1559<br>EPA SCIENCE AND TECH CENTER<br>300 MINNESOTA AVENUE<br>KANSAS CITY KS<br>Accounting Info:<br>Funded: \$0.00 | 3477            | HR          | (b)(4)            |               |
| 0052            | Guard II Productive (64064)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1888<br>SPACE CENTER SUMMIT<br>150 SPACE CENTER LOOP<br>LEES SUMMIT MO<br>Accounting Info:<br>Funded: \$0.00        | 20203           | HR          | (b)(4)            |               |
| 0053            | Guard II Productive (64063)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1915<br>850 NW CHIPMAN ROAD<br>850 NW CHIPMAN RD<br>LEES SUMMIT MO<br>Accounting Info:<br>Funded: \$0.00            | 47527           | HR          | (b)(4)            |               |
| 0054            | Guard II Productive (64117)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1832<br>Continued ...   | 23680           | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

15

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | BUCKEYE INDUSTR. PRK<br>4241 NE 34TH STREET<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0055            | Guard II Productive (64153)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1717<br>9741 NORTH CONANT<br>9741 NORTH CONANT<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00             | 2608            | HR          | (b)(4)            |               |
| 0056            | Guard II Productive (64153)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1717<br>9741 NORTH CONANT<br>9741 NORTH CONANT<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00             | 2608            | HR          | (b)(4)            |               |
| 0057            | Guard II Productive (64131)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1694<br>9240 TROOST<br>9240 TROOST<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00                         | 3477            | HR          | (b)(4)            |               |
| 0058            | Guard II Productive (64108)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1955<br>ODAR<br>2301 Mcgee<br>Floor 3<br>Kansas City MO<br>Accounting Info:<br>Funded: \$0.00<br><br>Continued ... | 2535            | HR          | (b)(4)            |               |



**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

16

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0059            | Guard II Productive (66214)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1504<br>11510 WEST 80TH<br>11510 WEST 80TH<br>LENEXA KS<br>Accounting Info:<br>Funded: \$0.00                              | 10101           | HR          | (b)(4)            | [REDACTED]    |
| 0060            | Guard II Productive (66214)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1522<br>ANNEX<br>11630 W. 80TH STREET<br>LENEXA KS<br>Accounting Info:<br>Funded: \$0.00                                   | 10101           | HR          | (b)(4)            | [REDACTED]    |
| 0061            | Guard II Productive (66219)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1577<br>MERITEX LENEXA EXECUTIVE PARK<br>17501 WEST 98TH STREET #31- 50<br>LENEXA KS<br>Accounting Info:<br>Funded: \$0.00 | 5506            | HR          | (b)(4)            | [REDACTED]    |
| 0062            | Guard II Productive (65806)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1750<br>HAMMONS TOWER<br>901 ST LOUIS<br>SPRINGFIELD MO<br>Accounting Info:<br>Funded: \$0.00                              | 3477            | HR          | (b)(4)            | [REDACTED]    |
| 0063            | Guard II Productive (65807)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1896<br>830 EAST PRIMROSE<br>830 EAST PRIMROSE<br>SPRINGFIELD MO<br>Continued ...  | 2463            | HR          | (b)(4)            | [REDACTED]    |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

17

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0064            | Guard II Productive (68102)  | 6955            | HR          | (b)(4)            |               |
| 0065            | Guard II Productive (68114)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE1366<br>PLAZA 680<br>10755 BURT STREET<br>OMAHA NE<br>Accounting Info:<br>Funded: \$0.00                        | 13910           | HR          | (b)(4)            |               |
| 0066            | Guard II Productive (68114)  | 12999           | HR          | (b)(4)            |               |
| 0067            | Guard II Productive (68102)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE1393<br>ONE FIRST NATIONAL CENTER<br>1620 DODGE<br>OMAHA NE<br>Accounting Info:<br>Funded: \$0.00               | 2608            | HR          | (b)(4)            |               |
| 0068            | Guard II Productive (68124)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE1370<br>CENTER POINTE<br>9239 W CENTER ROAD<br>OMAHA NE<br>Accounting Info:<br>Funded: \$0.00                   | 2318            | HR          | (b)(4)            |               |
| 0069            | Guard II Productive (68521)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE1428<br>USCIS<br>1301 W. Highland Blvd<br>Lincoln NE<br>Accounting Info:<br>Funded: \$0.00<br><br>Continued ... | 31095           | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

18

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0070            | Guard II (Lead Guard) (68521)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE1428<br>USCIS<br>1301 W. Highland Blvd<br>Lincoln NE<br>Accounting Info:<br>Funded: \$0.00         | 1453            | HR          | (b)(4)            |               |
| 0071            | TAS (Metropolitan*)   | 13000           | HR          | (b)(4)            |               |
| 0072            | TAS (Premium**)   | 13000           | HR          | (b)(4)            |               |
| 0073            | Guard II Productive (52002)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA1487<br>SSA<br>1635 Associates Dr.<br>Subuque IA 52002<br>Accounting Info:<br>Funded: \$0.00         | 2318            | HR          | (b)(4)            |               |
| 0074            | Guard II Productive (52404)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA1497<br>SSA<br>3165 Williams Blvd, SW<br>Cedar Rapids IA 52404<br>Accounting Info:<br>Funded: \$0.00 | 2318            | HR          | (b)(4)            |               |
| 0075            | Guard II Productive (52240)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA0119<br>FED BLDG USPO<br>400 S CLINTON ST<br>IOWA CITY IA<br>Accounting Info:<br>Funded: \$0.00      | 2205            | HR          | (b)(4)            |               |
| 0076            | Guard II Productive (68502)<br>Obligated Amount: \$0.00<br><br>Continued ...  | 2535            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

19

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | Delivery Location Code: IA1492<br>SSA<br>625 Village Green Dr., SW<br>Mason City IA 68502<br>Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0077            | Guard II Productive (50702)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA0116<br>SOCIAL SECURITY ADM<br>904 W 4TH STREET<br>WATERLOO IA<br>Accounting Info:<br>Funded: \$0.00               | 2173            | HR          | (b)(4)            |               |
| 0078            | Guard II Productive (50501)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA1480<br>2315 2ND AVENUE NORTH<br>2315 2ND AVENUE NORTH<br>FORT DODGE IA<br>Accounting Info:<br>Funded: \$0.00      | 2101            | HR          | (b)(4)            |               |
| 0079            | Guard II Productive (50801)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA1436<br>201 N. ELM<br>201 N. ELM STREET<br>CRESTON IA<br>Accounting Info:<br>Funded: \$0.00                        | 2245            | HR          | (b)(4)            |               |
| 0080            | Guard II Productive (50010)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA1417<br>600 FIFTH STREET<br>600 FIFTH STREET<br>AMES IA<br>Accounting Info:<br>Funded: \$0.00<br><br>Continued ... | 2173            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

20

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0081            | Guard II Productive (52601)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA0115<br>SOCIAL SECURITY ADM<br>3012 DIVISION STREET<br>BURLINGTON IA<br>Accounting Info:<br>Funded: \$0.00 | 2173            | HR          | (b)(4)            |               |
| 0082            | Guard II Productive (51401)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA1494<br>SSA<br>818 North Bella Vista Dr<br>Carroll IA 51401<br>Accounting Info:<br>Funded: \$0.00          | 2173            | HR          | (b)(4)            |               |
| 0083            | Guard II Productive (52732)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA1349<br>226 FOURTH AVE SOUTH<br>226 FOURTH AVE SOUTH<br>CLINTON IA<br>Accounting Info:<br>Funded: \$0.00   | 2101            | HR          | (b)(4)            |               |
| 0084            | Guard II Productive (52101)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA1443<br>313 WASHINGTON<br>313 WASHINGTON STREET<br>DECORAH IA<br>Accounting Info:<br>Funded: \$0.00        | 2318            | HR          | (b)(4)            |               |
| 0085            | Guard II Productive (50158)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA1488<br>SSA<br>2522 South 2nd<br>Marshalltown IA 50158<br>Continued ...                                    | 2245            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

21

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0086            | Guard II Productive (52577)  | 2318            | HR          | (b)(4)            |               |
| 0087            | Guard II Productive (52501)<br>Obligated Amount: \$0.00  | 2173            | HR          | (b)(4)            |               |
|                 | Delivery Location Code: IA1396<br>1301 N ELM STREET<br>1301 N ELM ST<br>OTTUMWA IA<br>Accounting Info:<br>Funded: \$0.00                       |                 |             |                   |               |
| 0088            | Guard II Productive (51106)<br>Obligated Amount: \$0.00  | 2318            | HR          | (b)(4)            |               |
|                 | Delivery Location Code: IA1450<br>LINCOLNSHIRE OFFICE PARK<br>3555 SOUTHERN HILLS DRIVE<br>SIOUX CITY IA<br>Accounting Info:<br>Funded: \$0.00 |                 |             |                   |               |
| 0089            | Guard II Productive (51301)<br>Obligated Amount: \$0.00  | 2245            | HR          | (b)(4)            |               |
|                 | Delivery Location Code: IA1493<br>SSA<br>1610 12th Ave, SW<br>Spencer IA 51301<br>Accounting Info:<br>Funded: \$0.00                           |                 |             |                   |               |
| 0090            | Guard II Productive (50588)<br>Obligated Amount: \$0.00  | 2245            | HR          | (b)(4)            |               |
|                 | Delivery Location Code: IA1423<br>800 ONEIDA STREET<br>800 ONEIDA STREET<br>STORM LAKE IA<br>Accounting Info:<br>Funded: \$0.00                |                 |             |                   |               |
| 0091            | Guard II Productive (52801)<br>Obligated Amount: \$0.00<br>Continued ...   | 2318            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
HSCEC6-08-D-00001

PAGE OF  
22 118

NAME OF OFFEROR OR CONTRACTOR  
MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | Delivery Location Code: IA1467<br>MISSISSIPPI VALLEYNEIGHBORHOOD<br>HOUSING SERVICES<br>131 WEST 3RD STREET<br>DAVENPORT IA<br>Accounting Info:<br>Funded: \$0.00 |                 |             |                   |               |
| 0092            | Guard II Productive (63010)<br>Obligated Amount: \$0.00   | 2173            | HR          | (b)(4)            |               |
|                 | Delivery Location Code: MO1797<br>2160 TENBROOK<br>2160 TENBROOK<br>ARNOLD MO<br>Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0093            | Guard II Productive (63857)<br>Obligated Amount: \$0.00   | 2173            | HR          | (b)(4)            |               |
|                 | Delivery Location Code: MO1841<br>SOCIAL SECURITY BLDG<br>HIGHWAY 25 N. BYPASS<br>KENNETT MO<br>Accounting Info:<br>Funded: \$0.00                                |                 |             |                   |               |
| 0094            | Guard II Productive (63601)<br>Obligated Amount: \$0.00   | 2173            | HR          | (b)(4)            |               |
|                 | Delivery Location Code: MO1732<br>507 E. MAIN<br>507 E MAIN<br>PARK HILLS MO<br>Accounting Info:<br>Funded: \$0.00  |                 |             |                   |               |
| 0095            | Guard II Productive (63901)<br>Obligated Amount: \$0.00   | 2173            | HR          | (b)(4)            |               |
|                 | Delivery Location Code: MO1946<br>SSA<br>2600 Kanell Blvd<br>Poplar Bluff MO 63901<br>Accounting Info:<br>Continued ...   |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

23

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Funded: \$0.00   |                 |             |                   |               |
| 0096            | Guard II Productive (63801)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1909<br>SSA BUILDING<br>711 YORK DRIVE<br>SIKESTON MO<br>Accounting Info:<br>Funded: \$0.00               | 2173            | HR          | (b)(4)            |               |
| 0097            | Guard II Productive (63084)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1856<br>HWY 47 AND VONDERA<br>HWY 47 AND VONDERA AVENUE<br>UNION MO<br>Accounting Info:<br>Funded: \$0.00 | 2173            | HR          | (b)(4)            |               |
| 0098            | Guard II Productive (63141)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1907<br>FERN RIDGE<br>1224 FERN RIDGE PARKWAY<br>CREVE COEUR MO<br>Accounting Info:<br>Funded: \$0.00     | 2173            | HR          | (b)(4)            |               |
| 0099            | Guard II Productive (63033)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1952<br>SSA<br>11753 Florissant<br>Florissant MO 63033<br>Accounting Info:<br>Funded: \$0.00              | 4347            | HR          | (b)(4)            |               |
| 0100            | Guard II Productive (63112)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1806<br>5669 DELMAR BLVD<br>Continued ...   | 4781            | HR          | (b)(4)            |               |



**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

24

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | 5669 DELMAR BLVD<br>ST LOUIS MO<br>Accounting Info:<br>Funded: \$0.00  |                 |             |                   |               |
| 0101            | Guard II Productive (63116)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1649<br>4365 CHIPPEWA<br>4365 CHIPPEWA<br>ST LOUIS MO<br>Accounting Info:<br>Funded: \$0.00                             | 2318            | HR          | (b)(4)            |               |
| 0102            | Guard II Productive (63376)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1975<br>SSA<br>4800 Executive Center Parkway<br>St. Peters MO 63376<br>Accounting Info:<br>Funded: \$0.00               | 2245            | HR          | (b)(4)            |               |
| 0103            | Guard II Productive (63103)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1903<br>SSA<br>717 North 16th St<br>St. Louis MO 63103<br>Accounting Info:<br>Funded: \$0.00                            | 5433            | HR          | (b)(4)            |               |
| 0104            | Guard II Productive (63127)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1876<br>3890 SOUTH LINDBERGH BLVD<br>3890 SOUTH LINDBERGH BLVD<br>SUNSET HILLS MO<br>Accounting Info:<br>Funded: \$0.00 | 2173            | HR          | (b)(4)            |               |
| 0105            | Guard II Productive (65401)<br>Obligated Amount: \$0.00<br>Continued ...   | 2173            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

25

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | Delivery Location Code: MO1908<br>SOCIAL SECURITY BUILDING<br>1813 EAST 10TH STREET<br>ROLLA MO<br>Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0106            | Guard II Productive (63401)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0121<br>FEDERAL BG USPO CT<br>801 BROADWAY<br>HANNIBAL MO<br>Accounting Info:<br>Funded: \$0.00                          | 2245            | HR          | (b)(4)            |               |
| 0107            | Guard II Productive (65201)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1866<br>SSA OFFICE<br>803 GRAY OAK DRIVE<br>COLUMBIA MO<br>Accounting Info:<br>Funded: \$0.00                            | 2173            | HR          | (b)(4)            |               |
| 0108            | Guard II Productive (65109)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1980<br>SSA<br>129 Scott Station Rd<br>Jefferson City MO 65109<br>Accounting Info:<br>Funded: \$0.00                     | 2173            | HR          | (b)(4)            |               |
| 0109            | Guard II Productive (63501)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1863<br>KINGSRIDGE 1ST ADDIT<br>1305 CROWN DRIVE<br>KIRKSVILLE MO<br>Accounting Info:<br>Funded: \$0.00<br>Continued ... | 2245            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

26

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0110            | Guard II Productive (65270)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1850<br>628 N. MORLEY<br>628 N. MORLEY, STE. B<br>MOBERLY MO<br>Accounting Info:<br>Funded: \$0.00 | 2245            | HR          | (b)(4)            |               |
| 0111            | Guard II Productive (63701)   | 2173            | HR          | (b)(4)            |               |
| 0112            | Guard II Productive (67226)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1542<br>8533 E 32ND NORTH<br>8533 E 32ND NORTH<br>WICHITA KS<br>Accounting Info:<br>Funded: \$0.00 | 4926            | HR          | (b)(4)            |               |
| 0113            | Guard II Productive (66603)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1591<br>SSA<br>600 SW Commerce Place<br>Topeka KS 66603<br>Accounting Info:<br>Funded: \$0.00      | 2173            | HR          | (b)(4)            |               |
| 0114            | Guard II Productive (67801)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1594<br>SSA<br>2204 Summerlon Circle<br>Dodge City KS 67801<br>Accounting Info:<br>Funded: \$0.00  | 2245            | HR          | (b)(4)            |               |
| 0115            | Guard II Productive (66801)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1582<br>Continued ...  | 2245            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

27

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | SSA<br>3010 West 18th Ave<br>Emporia KS 66801<br>Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0116            | Guard II Productive (67601)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1546<br>SSA BUILDING<br>1212 EAST 27TH<br>HAYS KS<br>Accounting Info:<br>Funded: \$0.00                          | 2245            | HR          | (b)(4)            |               |
| 0117            | Guard II Productive (67501)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1578<br>REPUBLIC BUILDING<br>811 EAST 30TH AVE<br>HUTCHINSON KS<br>Accounting Info:<br>Funded: \$0.00            | 2245            | HR          | (b)(4)            |               |
| 0118            | Guard II Productive (67301)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1590<br>SSA<br>2125 North Penn Ave<br>Ste. A<br>Independence KS 67301<br>Accounting Info:<br>Funded: \$0.00      | 2245            | HR          | (b)(4)            |               |
| 0119            | Guard II Productive (66049)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1538<br>1440 WAKARUSA<br>1440 WAKARUSA<br>LAWRENCE KS<br>Accounting Info:<br>Funded: \$0.00<br><br>Continued ... | 2245            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

28

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0120            | Guard II Productive (66604)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1583<br>SSA<br>1121 Hudson<br>Manhattan KS 66604<br>Accounting Info:<br>Funded: \$0.00                      | 2245            | HR          | (b)(4)            |               |
| 0121            | Guard II Productive (66762)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS0086<br>SOCIAL SECURITY ADM<br>S BROADWAY AND E ADAMS<br>PITTSBURG KS<br>Accounting Info:<br>Funded: \$0.00 | 2245            | HR          | (b)(4)            |               |
| 0122            | Guard II Productive (67401)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1587<br>SSA<br>1410 East Iron<br>Ste. 7<br>Salina KS 67401<br>Accounting Info:<br>Funded: \$0.00            | 2245            | HR          | (b)(4)            |               |
| 0123            | Guard II Productive (64056)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1747<br>GEOSPACE, INC<br>601 SOUTH 291 HIGHWAY<br>INDEPENDENCE MO<br>Accounting Info:<br>Funded: \$0.00     | 12099           | HR          | (b)(4)            |               |
| 0124            | Guard II Productive (64124)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1914<br>2021 INDEPENDENCE LLC<br>2021 INDEPENDENCE AVE<br>Continued ...                                     | 5071            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

29

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00  |                 |             |                   |               |
| 0125            | Guard II Productive (64106)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO0127<br>RICHARD BOLLING FB<br>601 E 12TH ST<br>KANSAS CITY MO<br>Accounting Info:<br>Funded: \$0.00                      | 1449            | HR          | (b)(4)            |               |
| 0126            | Guard II Productive (64105)   | 4781            | HR          | (b)(4)            |               |
| 0127            | Guard II Productive (64055)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1897<br>SOCIAL SECURITY BUILDING<br>4240 SOUTH LEES SUMMIT ROAD<br>INDEPENDENCE MO<br>Accounting Info:<br>Funded: \$0.00 | 2245            | HR          | (b)(4)            |               |
| 0128            | Guard II Productive (66219)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS1584<br>SSA<br>15375 West 95th St<br>Lenexa KS 66219<br>Accounting Info:<br>Funded: \$0.00                               | 2245            | HR          | (b)(4)            |               |
| 0129            | Guard II Productive (66101)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: KS0085<br>SOCIAL SECURITY ADM<br>850 NEBRASKA<br>KANSAS CITY KS<br>Accounting Info:<br>Funded: \$0.00                      | 4347            | HR          | (b)(4)            |               |
| 0130            | Guard II Productive (64506)<br>Continued ...  | 2318            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

30

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1976<br>SSA<br>1402 N. Woodbine<br>St. Joseph MO 64506<br>Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0131            | Guard II Productive (64118)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1805<br>GLADSTONE BLDG<br>6910 N HOLMES<br>GLADSTONE MO<br>Accounting Info:<br>Funded: \$0.00                   | 2318            | HR          | (b)(4)            |               |
| 0132            | Guard II Productive (64601)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1836<br>HWY 36 AND MITCHELL<br>HWY 36 AND MITCHELL ROAD<br>CHILLICOTHE MO<br>Accounting Info:<br>Funded: \$0.00 | 2318            | HR          | (b)(4)            |               |
| 0133            | Guard II Productive (64468)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1942<br>SSA<br>518 West South Hills Dr<br>Maryville MO 64468<br>Accounting Info:<br>Funded: \$0.00              | 2173            | HR          | (b)(4)            |               |
| 0134            | Guard II Productive (65301)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1899<br>SSA OFFICE<br>3320 WEST TENTH STREET<br>SEDALIA MO<br>Accounting Info:<br>Continued ...                 | 2173            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

31

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Funded: \$0.00   |                 |             |                   |               |
| 0135            | Guard II Productive (65536)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1910<br>SSA BUILDING<br>2546 S JEFFERSON<br>LEBANON MO<br>Accounting Info:<br>Funded: \$0.00        | 2173            | HR          | (b)(4)            |               |
| 0136            | Guard II Productive (64804)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1972<br>SSA<br>4102 Arizona Ave<br>Joplin MO 64804<br>Accounting Info:<br>Funded: \$0.00            | 2318            | HR          | (b)(4)            |               |
| 0137            | Guard II Productive (65775)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1960<br>SSA<br>1612 Imperial Dr<br>West Plains MO 65775<br>Accounting Info:<br>Funded: \$0.00       | 2173            | HR          | (b)(4)            |               |
| 0138            | Guard II Productive (64772)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1555<br>SOCIAL SECURITY BG<br>425 - 429 E WALNUT<br>NEVADA MO<br>Accounting Info:<br>Funded: \$0.00 | 2245            | HR          | (b)(4)            |               |
| 0139            | Guard II Productive (65807)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: MO1957<br>SSA<br>Continued ...  | 4274            | HR          | (b)(4)            |               |



**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

32

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | 1570 West Battlefield<br>Ste. 100<br>Springfield MO 65807<br>Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0140            | Guard II Productive (51503)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: IA1441<br>1026 WOODBERRY<br>1026 WOODBERRY RD.<br>COUNCIL BLUFFS IA<br>Accounting Info:<br>Funded: \$0.00        | 2173            | HR          | (b)(4)            |               |
| 0141            | Guard II Productive (69101)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE0056<br>FEDERAL BG USPO CTHS<br>300 E 3RD ST<br>NORTH PLATTE NE<br>Accounting Info:<br>Funded: \$0.00          | 2173            | HR          | (b)(4)            |               |
| 0142            | Guard II Productive (68106)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE1437<br>SSA<br>615 N. 109th Ct.<br>Omaha NE 68154<br>Accounting Info:<br>Funded: \$0.00                        | 2173            | HR          | (b)(4)            |               |
| 0143            | Guard II Productive (68803)<br>Obligated Amount: \$0.00<br><br>Delivery Location Code: NE1413<br>AXFORD PROFESSIONAL PLAZA<br>115 N. WEBB ROAD<br>GRAND ISLAND NE<br>Accounting Info:<br>Funded: \$0.00 | 2318            | HR          | (b)(4)            |               |
| 0144            | Guard II Productive (68310)<br>Continued ...  | 2245            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

33

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Obligated Amount: \$0.00   |                 |             |                   |               |
|                 | Delivery Location Code: NE1410<br>SSA<br>2630 EASTSIDE BLVD<br>BEATRICE NE<br>Accounting Info:<br>Funded: \$0.00   |                 |             |                   |               |
| 0145            | Guard II Productive (68701)<br>Obligated Amount: \$0.00  | 2245            | HR          | (b)(4)            |               |
|                 | Delivery Location Code: NE1433<br>SSA<br>602 Iron Horse Dr<br>Suite A<br>Norfolk NE 68701<br>Accounting Info:<br>Funded: \$0.00  |                 |             |                   |               |
| 0146            | Guard II Productive (69361)<br>Obligated Amount: \$0.00  | 2318            | HR          | (b)(4)            |               |
|                 | Delivery Location Code: NE1432<br>SSA<br>415 Valley View Dr<br>Scottsbluff NE 69631<br>Accounting Info:<br>Funded: \$0.00  |                 |             |                   |               |
| 0147            | TAS (Metropolitan*)  | 8000            | HR          | (b)(4)            |               |
| 0148            | TAS (Premium**)  | 8000            | HR          | (b)(4)            |               |
| 0149            | Emergency Guard Services***  | 38000           | HR          | (b)(4)            |               |
| 0201            | Guard II Productive (50309)<br>Award Type: Indefinite-quantity<br>Min. Qty: N/A  Max. Quantity: 35300<br>Min. Amt: \$0.00  Max. Amount:<br>(b)(4)<br>Minimum Guaranteed: N<br>Amount: (b)(4) Option Line Item<br>Period of Performance: 10/01/2009 to 09/30/2010 | 35300           | HR          | (b)(4)            |               |
| 0202            | Guard II Productive (63701)<br>Amount: \$(b)(4) Option Line Item<br>Continued ...  | 10101           | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

34

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0203            | Guard II Productive (63107)<br>Amount: (b)(4) (Option Line Item)   | 5506            | HR          | (b)(4)            | [REDACTED]    |
| 0204            | Guard II Productive (63132)<br>Amount: \$(b)(4) (Option Line Item) | 34253           | HR          | (b)(4)            |               |
| 0205            | Guard II Productive (63132)<br>Amount: \$(b)(4) (Option Line Item) | 27436           | HR          | (b)(4)            |               |
| 0206            | Guard II Productive (63103)<br>Amount: \$(b)(4) (Option Line Item) | 4926            | HR          | (b)(4)            |               |
| 0207            | Guard II Productive (63118)<br>Amount: \$(b)(4) (Option Line Item) | 13579           | HR          | (b)(4)            |               |
| 0208            | Guard II Productive (63120)<br>Amount: \$(b)(4) (Option Line Item) | 32374           | HR          | (b)(4)            |               |
| 0209            | Guard II Productive (63103)<br>Amount: \$(b)(4) (Option Line Item) | 75679           | HR          | (b)(4)            |               |
| 0210            | Guard II Productive (63101)<br>Amount: (b)(4) (Option Line Item)   | 12854           | HR          | (b)(4)            |               |
| 0211            | Guard II Productive (63102)<br>Amount: \$(b)(4) (Option Line Item) | 10101           | HR          | (b)(4)            |               |
| 0212            | Guard II Productive (65401)<br>Amount: \$(b)(4) (Option Line Item) | 10101           | HR          | (b)(4)            |               |
| 0213            | Guard II Productive (63401)<br>Amount: (b)(4) (Option Line Item)   | 2898            | HR          | (b)(4)            |               |
| 0214            | Guard II Productive (67202)<br>Amount: \$(b)(4) (Option Line Item) | 6375            | HR          | (b)(4)            |               |
| 0215            | Guard II Productive (66683)<br>Amount: (b)(4) (Option Line Item)   | 6955            | HR          | (b)(4)            |               |
| 0216            | Guard II Productive (64114)<br>Amount: \$(b)(4) (Option Line Item) | 30636           | HR          | (b)(4)            |               |
| 0217            | Guard II Productive (64131)<br>Amount: \$(b)(4) (Option Line Item) | 32402           | HR          | (b)(4)            |               |
| 0218            | Guard II Productive (64131)<br>Continued ...                       | 3477            | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

35

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Amount: (b)(4) (Option Line Item)                                    |                 |             |                   |               |
| 0219            | Guard II Productive (64106)<br>Amount: \$ (b)(4) (Option Line Item)  | 41156           | HR          | (b)(4)            |               |
| 0220            | Guard II Productive (64133)<br>Amount: \$ (b)(4) (Option Line Item)  | 30663           | HR          | (b)(4)            |               |
| 0221            | Guard II Supervisory (64133)<br>Amount: \$ (b)(4) (Option Line Item) | 2318            | HR          | (b)(4)            |               |
| 0222            | Guard II Productive (64106)<br>Amount: \$ (b)(4) (Option Line Item)  | 2318            | HR          | (b)(4)            |               |
| 0223            | Guard II Productive (64106)<br>Amount: \$ (b)(4) (Option Line Item)  | 23853           | HR          | (b)(4)            |               |
| 0224            | Guard II Supervisory (64106)<br>Amount: \$ (b)(4) (Option Line Item) | 3477            | HR          | (b)(4)            |               |
| 0225            | Guard II Productive (64153)<br>Amount: \$ (b)(4) (Option Line Item)  | 10101           | HR          | (b)(4)            |               |
| 0226            | Guard II Productive (64105)<br>Amount: \$ (b)(4) (Option Line Item)  | 99608           | HR          | (b)(4)            |               |
| 0227            | Guard II Supervisory (64105)<br>Amount: (b)(4) (Option Line Item)    | 10101           | HR          | (b)(4)            |               |
| 0228            | Guard II Productive (64105)<br>Amount: \$ (b)(4) (Option Line Item)  | 12999           | HR          | (b)(4)            |               |
| 0229            | Guard II Productive (66101)<br>Amount: \$ (b)(4) (Option Line Item)  | 3477            | HR          | (b)(4)            |               |
| 0230            | Guard II Productive (66101)<br>Amount: \$ (b)(4) (Option Line Item)  | 6955            | HR          | (b)(4)            |               |
| 0231            | Guard II Productive (66101)<br>Amount: \$ (b)(4) (Option Line Item)  | 17795           | HR          | (b)(4)            |               |
| 0232            | Guard II Supervisory (66101)<br>Amount: \$ (b)(4) (Option Line Item) | 3477            | HR          | (b)(4)            |               |
| 0233            | Guard II Productive (68110)<br>Amount: \$ (b)(4) (Option Line Item)  | 9853            | HR          | (b)(4)            |               |
|                 | Continued ...  |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

36

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0234            | Guard II Productive (68508)<br>Amount: \$(b)(4) (Option Line Item)                  | 13910           | HR          | (b)(4)            |               |
| 0235            | Guard II Productive (68508)<br>Amount: \$(b)(4) (Option Line Item)                  | 29348           | HR          |                   |               |
| 0236            | Guard II Supervisory (68508)<br>Amount: \$(b)(4) (Option Line Item)                 | 956             | HR          |                   |               |
| 0237            | Guard II Supervisory (68508)<br>Amount: \$(b)(4) (Option Line Item)                 | 6955            | HR          |                   |               |
| 0238            | TAS (Metropolitan*)<br>Amount: \$(b)(4) (Option Line Item)                          | 20000           | HR          |                   |               |
| 0239            | TAS (Premium**)<br>Amount: \$(b)(4) (Option Line Item)                              | 20000           | HR          |                   |               |
| 0240            | Guard II Productive (52401)<br>Amount: \$(b)(4) (Option Line Item)                  | 3477            | HR          |                   |               |
| 0241            | Guard II Productive (50266)<br>Amount: \$(b)(4) (Option Line Item)                  | 2608            | HR          |                   |               |
| 0242            | Guard II Productive (50309)<br>Amount: (b)(4) (Option Line Item)                    | 4636            | HR          |                   |               |
| 0243            | Guard II Productive (51101)<br>Amount: (b)(4) (Option Line Item)                    | 3187            | HR          |                   |               |
| 0244            | Guard II Productive (63114)<br>Amount: \$(b)(4) (Option Line Item)                  | 12420           | HR          |                   |               |
| 0245            | Guard II Productive (63141)<br>Amount: \$(b)(4) (Option Line Item)                  | 4636            | HR          |                   |               |
| 0246            | Guard II Productive (63102)<br>Amount: (b)(4) (Option Line Item)                    | 2463            | HR          |                   |               |
| 0247            | Guard II Productive (67202)<br>Amount: \$(b)(4) (Option Line Item)                  | 3477            | HR          |                   |               |
| 0248            | Guard II Productive (67226)<br>Amount: \$(b)(4) (Option Line Item)                  | 1670            | HR          |                   |               |
| 0249            | Guard II Productive (64114)<br>Amount: \$(b)(4) (Option Line Item)<br>Continued ... | 2898            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

37

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0250            | Guard II Productive (64106)<br>Amount: \$(b)(4) (Option Line Item) | 580             | HR          | (b)(4)            | (b)(4)        |
| 0251            | Guard II Productive (66101)<br>Amount: \$(b)(4) (Option Line Item) | 3477            | HR          |                   |               |
| 0252            | Guard II Productive (64064)<br>Amount: \$(b)(4) (Option Line Item) | 20203           | HR          |                   |               |
| 0253            | Guard II Productive (64063)<br>Amount: \$(b)(4) (Option Line Item) | 47527           | HR          |                   |               |
| 0254            | Guard II Productive (64117)<br>Amount: \$(b)(4) (Option Line Item) | 23680           | HR          |                   |               |
| 0255            | Guard II Productive (64153)<br>Amount: \$(b)(4) (Option Line Item) | 2608            | HR          |                   |               |
| 0256            | Guard II Productive (64153)<br>Amount: \$(b)(4) (Option Line Item) | 2608            | HR          |                   |               |
| 0257            | Guard II Productive (64131)<br>Amount: \$(b)(4) (Option Line Item) | 3477            | HR          |                   |               |
| 0258            | Guard II Productive (64108)<br>Amount: \$(b)(4) (Option Line Item) | 2535            | HR          |                   |               |
| 0259            | Guard II Productive (66214)<br>Amount: \$(b)(4) (Option Line Item) | 10101           | HR          |                   |               |
| 0260            | Guard II Productive (66214)<br>Amount: (b)(4) (Option Line Item)   | 10101           | HR          |                   |               |
| 0261            | Guard II Productive (66219)<br>Amount: \$(b)(4) (Option Line Item) | 5506            | HR          |                   |               |
| 0262            | Guard II Productive (65806)<br>Amount: \$(b)(4) (Option Line Item) | 3477            | HR          |                   |               |
| 0263            | Guard II Productive (65807)<br>Amount: \$(b)(4) (Option Line Item) | 2463            | HR          |                   |               |
| 0264            | Guard II Productive (68102)<br>Amount: \$(b)(4) (Option Line Item) | 6955            | HR          |                   |               |
| 0265            | Guard II Productive (68114)<br>Continued ...                       | 13910           | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

38

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |  |
|-----------------|--|-----------------|-------------|-------------------|---------------|--|
|                 | Amount: \$ (b)(4) (Option Line Item)                                 |                 |             |                   |               |  |
| 0266            | Guard II Productive (68114)<br>Amount: \$ (b)(4) (Option Line Item)  | 12999           | HR          | (b)(4)            | [REDACTED]    |  |
| 0267            | Guard II Productive (68102)<br>Amount: \$ (b)(4) (Option Line Item)  | 2608            | HR          |                   |               |  |
| 0268            | Guard II Productive (68124)<br>Amount: \$ (b)(4) (Option Line Item)  | 2318            | HR          |                   |               |  |
| 0269            | Guard II Productive (68521)<br>Amount: \$ (b)(4) (Option Line Item)  | 31095           | HR          |                   |               |  |
| 0270            | Guard II Supervisory (68521)<br>Amount: \$ (b)(4) (Option Line Item) | 1453            | HR          |                   |               |  |
| 0271            | TAS (Metropolitan*)<br>Amount: \$ (b)(4) (Option Line Item)          | 13000           | HR          |                   |               |  |
| 0272            | TAS (Premium**) (b)(4) (Option Line Item)                            | 13000           | HR          |                   |               |  |
| 0273            | Guard II Productive (52002)<br>Amount: \$ (b)(4) (Option Line Item)  | 2318            | HR          |                   |               |  |
| 0274            | Guard II Productive (52404)<br>Amount: \$ (b)(4) (Option Line Item)  | 2318            | HR          |                   |               |  |
| 0275            | Guard II Productive (52240)<br>Amount: \$ (b)(4) (Option Line Item)  | 2205            | HR          |                   |               |  |
| 0276            | Guard II Productive (68502)<br>Amount: (b)(4) (Option Line Item)     | 2535            | HR          |                   |               |  |
| 0277            | Guard II Productive (50702)<br>Amount: (b)(4) (Option Line Item)     | 2173            | HR          |                   |               |  |
| 0278            | Guard II Productive (50501)<br>Amount: \$ (b)(4) (Option Line Item)  | 2101            | HR          |                   |               |  |
| 0279            | Guard II Productive (50801)<br>Amount: \$ (b)(4) (Option Line Item)  | 2245            | HR          |                   |               |  |
| 0280            | Guard II Productive (50010)<br>Amount: \$ (b)(4) (Option Line Item)  | 2173            | HR          |                   |               |  |
|                 | Continued ...  |                 |             |                   |               |  |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

39

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0281            | Guard II Productive (52601)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          | (b)(4)            |               |
| 0282            | Guard II Productive (51401)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0283            | Guard II Productive (52732)<br>Amount: \$(b)(4) (Option Line Item)                  | 2101            | HR          |                   |               |
| 0284            | Guard II Productive (52101)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0285            | Guard II Productive (50158)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0286            | Guard II Productive (52577)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0287            | Guard II Productive (52501)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0288            | Guard II Productive (51106)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0289            | Guard II Productive (51301)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0290            | Guard II Productive (50588)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0291            | Guard II Productive (52801)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0292            | Guard II Productive (63010)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0293            | Guard II Productive (63857)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0294            | Guard II Productive (63601)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0295            | Guard II Productive (63901)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0296            | Guard II Productive (63801)<br>Amount: \$(b)(4) (Option Line Item)<br>Continued ... | 2173            | HR          |                   |               |



**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

40

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0297            | Guard II Productive (63084)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          | (b)(4)            | (b)(4)        |
| 0298            | Guard II Productive (63141)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0299            | Guard II Productive (63033)<br>Amount: (b)(4) (Option Line Item)   | 4347            | HR          |                   |               |
| 0300            | Guard II Productive (63112)<br>Amount: (b)(4) (Option Line Item)   | 4781            | HR          |                   |               |
| 0301            | Guard II Productive (63116)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0302            | Guard II Productive (63376)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0303            | Guard II Productive (63103)<br>Amount: \$(b)(4) (Option Line Item) | 5433            | HR          |                   |               |
| 0304            | Guard II Productive (63127)<br>Amount: (b)(4) (Option Line Item)   | 2173            | HR          |                   |               |
| 0305            | Guard II Productive (65401)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0306            | Guard II Productive (63401)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0307            | Guard II Productive (65201)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0308            | Guard II Productive (65109)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0309            | Guard II Productive (63501)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0310            | Guard II Productive (65270)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0311            | Guard II Productive (63701)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0312            | Guard II Productive (67226)<br>Continued ...                       | 4926            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

41

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Amount: \$(b)(4) (Option Line Item)                                |                 |             |                   |               |
| 0313            | Guard II Productive (66603)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          | (b)(4)            |               |
| 0314            | Guard II Productive (67801)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0315            | Guard II Productive (66801)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0316            | Guard II Productive (67601)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0317            | Guard II Productive (67501)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0318            | Guard II Productive (67301)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0319            | Guard II Productive (66049)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0320            | Guard II Productive (66604)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0321            | Guard II Productive (66762)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0322            | Guard II Productive (67401)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0323            | Guard II Productive (64056)<br>Amount: \$(b)(4) (Option Line Item) | 12099           | HR          | (b)(4)            |               |
| 0324            | Guard II Productive (64124)<br>Amount: \$(b)(4) (Option Line Item) | 5071            | HR          | (b)(4)            |               |
| 0325            | Guard II Productive (64106)<br>Amount: \$(b)(4) (Option Line Item) | 1449            | HR          | (b)(4)            |               |
| 0326            | Guard II Productive (64105)<br>Amount: \$(b)(4) (Option Line Item) | 4781            | HR          | (b)(4)            |               |
| 0327            | Guard II Productive (64055)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
|                 | Continued ...  |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

42

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0328            | Guard II Productive (66219)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          | (b)(4)            |               |
| 0329            | Guard II Productive (66101)<br>Amount: \$(b)(4) (Option Line Item)                  | 4347            | HR          |                   |               |
| 0330            | Guard II Productive (64506)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0331            | Guard II Productive (64118)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0332            | Guard II Productive (64601)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0333            | Guard II Productive (64468)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0334            | Guard II Productive (65301)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0335            | Guard II Productive (65536)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0336            | Guard II Productive (64804)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0337            | Guard II Productive (65775)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0338            | Guard II Productive (64772)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0339            | Guard II Productive (65807)<br>Amount: \$(b)(4) (Option Line Item)                  | 4274            | HR          |                   |               |
| 0340            | Guard II Productive (51503)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0341            | Guard II Productive (69101)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0342            | Guard II Productive (68106)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0343            | Guard II Productive (68803)<br>Amount: \$(b)(4) (Option Line Item)<br>Continued ... | 2318            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

43

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0344            | Guard II Productive (68310)<br>Amount: \$(b)(4) (Option Line Item)  | 2245            | HR          | (b)(4)            |               |
| 0345            | Guard II Productive (68701)<br>Amount: \$(b)(4) (Option Line Item)  | 2245            | HR          | (b)(4)            |               |
| 0346            | Guard II Productive (69361)<br>Amount: \$(b)(4) (Option Line Item)  | 2318            | HR          | (b)(4)            |               |
| 0347            | TAS (Metropolitan*)<br>Amount: \$(b)(4) (Option Line Item)  | 8000            | HR          | (b)(4)            |               |
| 0348            | TAS (Premium**)<br>Amount: \$(b)(4) (Option Line Item)  | 8000            | HR          | (b)(4)            |               |
| 0349            | Emergency Guard Services***<br>Amount: \$(b)(4) (Option Line Item)  | 38000           | HR          | (b)(4)            |               |
| 0401            | Guard II Productive (50309)<br>Award Type: Indefinite-quantity<br>Min. Qty: N/A   Max. Quantity: 35300<br>Min. Amt: \$0.00   Max. Amount: \$(b)(4)<br>Minimum Guaranteed: N<br>Amount: \$(b)(4) (Option Line Item)<br>Period of Performance: 10/01/2010 to 09/30/2011 | 35300           | HR          | (b)(4)            |               |
| 0402            | Guard II Productive (63701)<br>Amount: \$(b)(4) (Option Line Item)  | 10101           | HR          | (b)(4)            |               |
| 0403            | Guard II Productive (63107)<br>Amount: \$(b)(4) (Option Line Item)  | 5506            | HR          | (b)(4)            |               |
| 0404            | Guard II Productive (63132)<br>Amount: \$(b)(4) (Option Line Item)  | 34253           | HR          | (b)(4)            |               |
| 0405            | Guard II Productive (63132)<br>Amount: \$(b)(4) (Option Line Item)  | 27436           | HR          | (b)(4)            |               |
| 0406            | Guard II Productive (63103)<br>Amount: \$(b)(4) (Option Line Item)  | 4926            | HR          | (b)(4)            |               |
| 0407            | Guard II Productive (63118)<br>Amount: \$(b)(4) (Option Line Item)  | 13579           | HR          | (b)(4)            |               |
| 0408            | Guard II Productive (63120)<br>Continued ...  | 32374           | HR          | (b)(4)            |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

44

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | Amount: \$(b)(4) (Option Line Item)                                 |                 |             |                   |               |
| 0409            | Guard II Productive (63103)<br>Amount: \$(b)(4) (Option Line Item)  | 75679           | HR          | (b)(4)            | [REDACTED]    |
| 0410            | Guard II Productive (63101)<br>Amount: \$(b)(4) (Option Line Item)  | 12854           | HR          |                   |               |
| 0411            | Guard II Productive (63102)<br>Amount: \$(b)(4) (Option Line Item)  | 10101           | HR          |                   |               |
| 0412            | Guard II Productive (65401)<br>Amount: \$(b)(4) (Option Line Item)  | 10101           | HR          |                   |               |
| 0413            | Guard II Productive (63401)<br>Amount: \$(b)(4) (Option Line Item)  | 2898            | HR          |                   |               |
| 0414            | Guard II Productive (67202)<br>Amount: \$(b)(4) (Option Line Item)  | 6375            | HR          |                   |               |
| 0415            | Guard II Productive (66683)<br>Amount: \$(b)(4) (Option Line Item)  | 6955            | HR          |                   |               |
| 0416            | Guard II Productive (64114)<br>Amount: \$(b)(4) (Option Line Item)  | 30636           | HR          |                   |               |
| 0417            | Guard II Productive (64131)<br>Amount: \$(b)(4) (Option Line Item)  | 32402           | HR          |                   |               |
| 0418            | Guard II Productive (64131)<br>Amount: \$(b)(4) (Option Line Item)  | 3477            | HR          |                   |               |
| 0419            | Guard II Productive (64106)<br>Amount: \$(b)(4) (Option Line Item)  | 41156           | HR          |                   |               |
| 0420            | Guard II Productive (64133)<br>Amount: \$(b)(4) (Option Line Item)  | 30663           | HR          |                   |               |
| 0421            | Guard II Supervisory (64133)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0422            | Guard II Productive (64106)<br>Amount: \$(b)(4) (Option Line Item)  | 2318            | HR          |                   |               |
| 0423            | Guard II Productive (64106)<br>Amount: \$(b)(4) (Option Line Item)  | 23853           | HR          |                   |               |
|                 | Continued ...   |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

45

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0424            | Guard II Supervisory (64106)<br>Amount: \$(b)(4) (Option Line Item) | 3477            | HR          | (b)(4)            |               |
| 0425            | Guard II Productive (64153)<br>Amount: \$(b)(4) (Option Line Item)  | 10101           | HR          |                   |               |
| 0426            | Guard II Productive (64105)<br>Amount: \$(b)(4) (Option Line Item)  | 99608           | HR          |                   |               |
| 0427            | Guard II Supervisory (64105)<br>Amount: \$(b)(4) (Option Line Item) | 10101           | HR          |                   |               |
| 0428            | Guard II Productive (64105)<br>Amount: \$(b)(4) (Option Line Item)  | 12999           | HR          |                   |               |
| 0429            | Guard II Productive (66101)<br>Amount: \$(b)(4) (Option Line Item)  | 3477            | HR          |                   |               |
| 0430            | Guard II Productive (66101)<br>Amount: \$(b)(4) (Option Line Item)  | 6955            | HR          |                   |               |
| 0431            | Guard II Productive (66101)<br>Amount: \$(b)(4) (Option Line Item)  | 17795           | HR          |                   |               |
| 0432            | Guard II Supervisory (66101)<br>Amount: \$(b)(4) (Option Line Item) | 3477            | HR          |                   |               |
| 0433            | Guard II Productive (68110)<br>Amount: \$(b)(4) (Option Line Item)  | 9853            | HR          |                   |               |
| 0434            | Guard II Productive (68508)<br>Amount: \$(b)(4) (Option Line Item)  | 13910           | HR          |                   |               |
| 0435            | Guard II Productive (68508)<br>Amount: \$(b)(4) (Option Line Item)  | 29348           | HR          |                   |               |
| 0436            | Guard II Supervisory (68508)<br>Amount: \$(b)(4) (Option Line Item) | 956             | HR          |                   |               |
| 0437            | Guard II Productive (68508)<br>Amount: \$(b)(4) (Option Line Item)  | 6955            | HR          |                   |               |
| 0438            | TAS (Metropolitan*)<br>Amount: \$(b)(4) (Option Line Item)          | 20000           | HR          |                   |               |
| 0439            | TAS (Premium**) (Option Line Item)<br>Continued ...                 | 20000           | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

46

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0440            | Guard II Productive (52401)<br>Amount: \$ (b)(4) (Option Line Item) | 3477            | HR          | (b)(4)            |               |
| 0441            | Guard II Productive (50266)<br>Amount: \$ (b)(4) (Option Line Item) | 2608            | HR          |                   |               |
| 0442            | Guard II Productive (50309)<br>Amount: \$ (b)(4) (Option Line Item) | 4636            | HR          |                   |               |
| 0443            | Guard II Productive (51101)<br>Amount: \$ (b)(4) (Option Line Item) | 3187            | HR          |                   |               |
| 0444            | Guard II Productive (63114)<br>Amount: \$ (b)(4) (Option Line Item) | 12420           | HR          |                   |               |
| 0445            | Guard II Productive (63141)<br>Amount: \$ (b)(4) (Option Line Item) | 4636            | HR          |                   |               |
| 0446            | Guard II Productive (63102)<br>Amount: \$ (b)(4) (Option Line Item) | 2463            | HR          |                   |               |
| 0447            | Guard II Productive (67202)<br>Amount: \$ (b)(4) (Option Line Item) | 3477            | HR          |                   |               |
| 0448            | Guard II Productive (67226)<br>Amount: \$ (b)(4) (Option Line Item) | 1670            | HR          |                   |               |
| 0449            | Guard II Productive (64114)<br>Amount: \$ (b)(4) (Option Line Item) | 2898            | HR          |                   |               |
| 0450            | Guard II Productive (64106)<br>Amount: \$ (b)(4) (Option Line Item) | 580             | HR          |                   |               |
| 0451            | Guard II Productive (66101)<br>Amount: \$ (b)(4) (Option Line Item) | 3477            | HR          |                   |               |
| 0452            | Guard II Productive (64064)<br>Amount: \$ (b)(4) (Option Line Item) | 20203           | HR          |                   |               |
| 0453            | Guard II Productive (64063)<br>Amount: \$ (b)(4) (Option Line Item) | 47527           | HR          |                   |               |
| 0454            | Guard II Productive (64117)<br>Amount: \$ (b)(4) (Option Line Item) | 23680           | HR          |                   |               |
| 0455            | Guard II Productive (64153)<br>Continued ...                        | 2608            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

47

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | Amount: \$(b)(4) (Option Line Item)                                 |                 |             |                   |               |
| 0456            | Guard II Productive (64153)<br>Amount: \$(b)(4) Option Line Item)   | 2608            | HR          | (b)(4)            |               |
| 0457            | Guard II Productive (64131)<br>Amount: \$(b)(4) Option Line Item)   | 3477            | HR          | (b)(4)            |               |
| 0458            | Guard II Productive (64108)<br>Amount: \$(b)(4) (Option Line Item)  | 2535            | HR          | (b)(4)            |               |
| 0459            | Guard II Productive (66214)<br>Amount: \$(b)(4) (Option Line Item)  | 10101           | HR          | (b)(4)            |               |
| 0460            | Guard II Productive (66214)<br>Amount: \$(b)(4) (Option Line Item)  | 10101           | HR          | (b)(4)            |               |
| 0461            | Guard II Productive (66219)<br>Amount: \$(b)(4) (Option Line Item)  | 5506            | HR          | (b)(4)            |               |
| 0462            | Guard II Productive (65806)<br>Amount: (b)(4) (Option Line Item)    | 3477            | HR          | (b)(4)            |               |
| 0463            | Guard II Productive (65807)<br>Amount: \$(b)(4) (Option Line Item)  | 2463            | HR          | (b)(4)            |               |
| 0464            | Guard II Productive (68102)<br>Amount: (b)(4) Option Line Item)     | 6955            | HR          | (b)(4)            |               |
| 0465            | Guard II Productive (68114)<br>Amount: \$(b)(4) (Option Line Item)  | 13910           | HR          | (b)(4)            |               |
| 0466            | Guard II Productive (68114)<br>Amount: \$(b)(4) (Option Line Item)  | 12999           | HR          | (b)(4)            |               |
| 0467            | Guard II Productive (68102)<br>Amount: \$(b)(4) (Option Line Item)  | 2608            | HR          | (b)(4)            |               |
| 0468            | Guard II Productive (68124)<br>Amount: \$(b)(4) (Option Line Item)  | 2318            | HR          | (b)(4)            |               |
| 0469            | Guard II Productive (68521)<br>Amount: \$(b)(4) (Option Line Item)  | 31095           | HR          | (b)(4)            |               |
| 0470            | Guard II Supervisory (68521)<br>Amount: \$(b)(4) (Option Line Item) | 1453            | HR          | (b)(4)            |               |
|                 | Continued ...   |                 |             |                   |               |



**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

48

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0471            | TAS (Metropolitan*)<br>Amount: \$(b)(4) (Option Line Item)                          | 13000           | HR          | (b)(4)            |               |
| 0472            | TAS (Premium**)<br>Amount: \$(b)(4) (Option Line Item)                              | 13000           | HR          |                   |               |
| 0473            | Guard II Productive (52002)<br>Amount: (b)(4) (Option Line Item)                    | 2318            | HR          |                   |               |
| 0474            | Guard II Productive (52404)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0475            | Guard II Productive (52240)<br>Amount: \$(b)(4) (Option Line Item)                  | 2205            | HR          |                   |               |
| 0476            | Guard II Productive (68502)<br>Amount: (b)(4) (Option Line Item)                    | 2535            | HR          |                   |               |
| 0477            | Guard II Productive (50702)<br>Amount: (b)(4) (Option Line Item)                    | 2173            | HR          |                   |               |
| 0478            | Guard II Productive (50501)<br>Amount: \$(b)(4) (Option Line Item)                  | 2101            | HR          |                   |               |
| 0479            | Guard II Productive (50801)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0480            | Guard II Productive (50010)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0481            | Guard II Productive (52601)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0482            | Guard II Productive (51401)<br>Amount: \$(b)(4) (Option Line Item)                  | 2173            | HR          |                   |               |
| 0483            | Guard II Productive (52732)<br>Amount: \$(b)(4) (Option Line Item)                  | 2101            | HR          |                   |               |
| 0484            | Guard II Productive (52101)<br>Amount: (b)(4) (Option Line Item)                    | 2318            | HR          |                   |               |
| 0485            | Guard II Productive (50158)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0486            | Guard II Productive (52577)<br>Amount: \$(b)(4) (Option Line Item)<br>Continued ... | 2318            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCFC6-08-D-00001

PAGE OF

49

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0487            | Guard II Productive (52501)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          | (b)(4)            | (b)(4)        |
| 0488            | Guard II Productive (51106)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0489            | Guard II Productive (51301)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0490            | Guard II Productive (50588)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0491            | Guard II Productive (52801)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0492            | Guard II Productive (63010)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0493            | Guard II Productive (63857)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0494            | Guard II Productive (63601)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0495            | Guard II Productive (63901)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0496            | Guard II Productive (63801)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0497            | Guard II Productive (63084)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0498            | Guard II Productive (63141)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0499            | Guard II Productive (63033)<br>Amount: \$(b)(4) (Option Line Item) | 4347            | HR          |                   |               |
| 0500            | Guard II Productive (63112)<br>Amount: \$(b)(4) (Option Line Item) | 4781            | HR          |                   |               |
| 0501            | Guard II Productive (63116)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0502            | Guard II Productive (63376)<br>Continued ...                       | 2245            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCFC6-08-D-00001

PAGE OF

50

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |  |
|-----------------|--|-----------------|-------------|-------------------|---------------|--|
|                 | Amount: (b)(4) Option Line Item)                                   |                 |             |                   |               |  |
| 0503            | Guard II Productive (63103)<br>Amount: \$(b)(4) Option Line Item)  | 5433            | HR          | (b)(4)            | [REDACTED]    |  |
| 0504            | Guard II Productive (63127)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |  |
| 0505            | Guard II Productive (65401)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |  |
| 0506            | Guard II Productive (63401)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |  |
| 0507            | Guard II Productive (65201)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |  |
| 0508            | Guard II Productive (65109)<br>Amount: \$(b)(4) Option Line Item)  | 2173            | HR          |                   |               |  |
| 0509            | Guard II Productive (63501)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |  |
| 0510            | Guard II Productive (65270)<br>Amount: (b)(4) Option Line Item)    | 2245            | HR          |                   |               |  |
| 0511            | Guard II Productive (63701)<br>Amount: (b)(4) (Option Line Item)   | 2173            | HR          |                   |               |  |
| 0512            | Guard II Productive (67226)<br>Amount: \$(b)(4) (Option Line Item) | 4926            | HR          |                   |               |  |
| 0513            | Guard II Productive (66603)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |  |
| 0514            | Guard II Productive (67801)<br>Amount: (b)(4) Option Line Item)    | 2245            | HR          |                   |               |  |
| 0515            | Guard II Productive (66801)<br>Amount: (b)(4) Option Line Item)    | 2245            | HR          |                   |               |  |
| 0516            | Guard II Productive (67601)<br>Amount: \$(b)(4) Option Line Item)  | 2245            | HR          |                   |               |  |
| 0517            | Guard II Productive (67501)<br>Amount: \$(b)(4) Option Line Item)  | 2245            | HR          |                   |               |  |
|                 | Continued ...  |                 |             |                   |               |  |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

51

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0518            | Guard II Productive (67301)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          | (b)(4)            |               |
| 0519            | Guard II Productive (66049)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0520            | Guard II Productive (66604)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0521            | Guard II Productive (66762)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0522            | Guard II Productive (67401)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0523            | Guard II Productive (64056)<br>Amount: \$(b)(4) (Option Line Item)                  | 12099           | HR          |                   |               |
| 0524            | Guard II Productive (64124)<br>Amount: \$(b)(4) (Option Line Item)                  | 5071            | HR          |                   |               |
| 0525            | Guard II Productive (64106)<br>Amount: \$(b)(4) (Option Line Item)                  | 1449            | HR          |                   |               |
| 0526            | Guard II Productive (64105)<br>Amount: \$(b)(4) (Option Line Item)                  | 4781            | HR          |                   |               |
| 0527            | Guard II Productive (64055)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0528            | Guard II Productive (66219)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0529            | Guard II Productive (66101)<br>Amount: \$(b)(4) (Option Line Item)                  | 4347            | HR          |                   |               |
| 0530            | Guard II Productive (64506)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0531            | Guard II Productive (64118)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0532            | Guard II Productive (64601)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0533            | Guard II Productive (64468)<br>Amount: \$(b)(4) (Option Line Item)<br>Continued ... | 2173            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

52

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0534            | Guard II Productive (65301)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          | (b)(4)            | (b)(4)        |
| 0535            | Guard II Productive (65536)<br>Amount: (b)(4) (Option Line Item)   | 2173            | HR          |                   |               |
| 0536            | Guard II Productive (64804)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0537            | Guard II Productive (65775)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0538            | Guard II Productive (64772)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0539            | Guard II Productive (65807)<br>Amount: \$(b)(4) (Option Line Item) | 4274            | HR          |                   |               |
| 0540            | Guard II Productive (51503)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0541            | Guard II Productive (69101)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0542            | Guard II Productive (68106)<br>Amount: (b)(4) (Option Line Item)   | 2173            | HR          |                   |               |
| 0543            | Guard II Productive (68803)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0544            | Guard II Productive (68310)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0545            | Guard II Productive (68701)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0546            | Guard II Productive (69361)<br>Amount: (b)(4) (Option Line Item)   | 2318            | HR          |                   |               |
| 0547            | TAS (Metropolitan*)<br>Amount: \$(b)(4) (Option Line Item)         | 8000            | HR          |                   |               |
| 0548            | TAS (Premium**)<br>Amount: \$(b)(4) (Option Line Item)             | 8000            | HR          |                   |               |
| 0549            | Emergency Guard Services***<br>Continued ...                       | 38000           | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCFC6-08-D-00001

PAGE OF

53

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Amount: \$(b)(4) Option Line Item)                                 |                 |             |                   |               |
| 0601            | Guard II Productive (50309)<br>Amount: \$(b)(4) (Option Line Item) | 35300           | HR          | (b)(4)            | [REDACTED]    |
| 0602            | Guard II Productive (63701)<br>Amount: \$(b)(4) Option Line Item)  | 10101           | HR          |                   |               |
| 0603            | Guard II Productive (63107)<br>Amount: \$(b)(4) Option Line Item)  | 5506            | HR          |                   |               |
| 0604            | Guard II Productive (63132)<br>Amount: \$(b)(4) (Option Line Item) | 34253           | HR          |                   |               |
| 0605            | Guard II Productive (63132)<br>Amount: \$(b)(4) Option Line Item)  | 27436           | HR          |                   |               |
| 0606            | Guard II Productive (63103)<br>Amount: \$(b)(4) (Option Line Item) | 4926            | HR          |                   |               |
| 0607            | Guard II Productive (63118)<br>Amount: \$(b)(4) Option Line Item)  | 13579           | HR          |                   |               |
| 0608            | Guard II Productive (63120)<br>Amount: \$(b)(4) Option Line Item)  | 32374           | HR          |                   |               |
| 0609            | Guard II Productive (63103)<br>Amount: \$(b)(4) Option Line Item)  | 75679           | HR          |                   |               |
| 0610            | Guard II Productive (63101)<br>Amount: \$(b)(4) (Option Line Item) | 12854           | HR          |                   |               |
| 0611            | Guard II Productive (63102)<br>Amount: \$(b)(4) (Option Line Item) | 10101           | HR          |                   |               |
| 0612            | Guard II Productive (65401)<br>Amount: \$(b)(4) Option Line Item)  | 10101           | HR          |                   |               |
| 0613            | Guard II Productive (63401)<br>Amount: \$(b)(4) Option Line Item)  | 2898            | HR          |                   |               |
| 0614            | Guard II Productive (67202)<br>Amount: \$(b)(4) Option Line Item)  | 6375            | HR          |                   |               |
| 0615            | Guard II Productive (66683)<br>Amount: \$(b)(4) Option Line Item)  | 6955            | HR          |                   |               |
| Continued ...   |  |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

54

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0616            | Guard II Productive (64114)<br>Amount: \$(b)(4) Option Line Item)                  | 30636           | HR          | (b)(4)            |               |
| 0617            | Guard II Productive (64131)<br>Amount: \$(b)(4) Option Line Item)                  | 32402           | HR          |                   |               |
| 0618            | Guard II Productive (64131)<br>Amount: \$(b)(4) Option Line Item)                  | 3477            | HR          |                   |               |
| 0619            | Guard II Productive (64106)<br>Amount: \$(b)(4) Option Line Item)                  | 41156           | HR          |                   |               |
| 0620            | Guard II Productive (64133)<br>Amount: \$(b)(4) Option Line Item)                  | 30663           | HR          |                   |               |
| 0621            | Guard II Supervisory (64133)<br>Amount: \$(b)(4) Option Line Item)                 | 2318            | HR          |                   |               |
| 0622            | Guard II Productive (64106)<br>Amount: \$(b)(4) Option Line Item)                  | 2318            | HR          |                   |               |
| 0623            | Guard II Productive (64106)<br>Amount: \$(b)(4) Option Line Item)                  | 23853           | HR          |                   |               |
| 0624            | Guard II Supervisory (64106)<br>Amount: \$(b)(4) Option Line Item)                 | 3477            | HR          |                   |               |
| 0625            | Guard II Productive (64153)<br>Amount: \$(b)(4) Option Line Item)                  | 10101           | HR          |                   |               |
| 0626            | Guard II Productive (64105)<br>Amount: \$(b)(4) Option Line Item)                  | 99608           | HR          |                   |               |
| 0627            | Guard II Supervisory (64105)<br>Amount: \$(b)(4) Option Line Item)                 | 10101           | HR          |                   |               |
| 0628            | Guard II Productive (64105)<br>Amount: \$(b)(4) Option Line Item)                  | 12999           | HR          |                   |               |
| 0629            | Guard II Productive (66101)<br>Amount: \$(b)(4) Option Line Item)                  | 3477            | HR          |                   |               |
| 0630            | Guard II Productive (66101)<br>Amount: \$(b)(4) Option Line Item)                  | 6955            | HR          |                   |               |
| 0631            | Guard II Productive (66101)<br>Amount: \$(b)(4) Option Line Item)<br>Continued ... | 17795           | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

55

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0632            | Guard II Supervisory (66101)<br>Amount: \$ (b)(4) (Option Line Item) | 3477            | HR          | (b)(4)            | (b)(4)        |
| 0633            | Guard II Productive (68110)<br>Amount: \$ (b)(4) (Option Line Item)  | 9853            | HR          | (b)(4)            |               |
| 0634            | Guard II Productive (68508)<br>Amount: (b)(4) (Option Line Item)     | 13910           | HR          | (b)(4)            |               |
| 0635            | Guard II Productive (68508)<br>Amount: \$ (b)(4) (Option Line Item)  | 29348           | HR          | (b)(4)            |               |
| 0636            | Guard II Supervisory (68508)<br>Amount: \$ (b)(4) (Option Line Item) | 956             | HR          | (b)(4)            |               |
| 0637            | Guard II Productive (68508)<br>Amount: \$ (b)(4) (Option Line Item)  | 6955            | HR          | (b)(4)            |               |
| 0638            | TAS (Metropolitan*)<br>Amount: (b)(4) (Option Line Item)             | 20000           | HR          | (b)(4)            |               |
| 0639            | TAS (Premium**)<br>Amount: \$ (b)(4) (Option Line Item)              | 20000           | HR          | (b)(4)            |               |
| 0640            | Guard II Productive (52401)<br>Amount: \$ (b)(4) (Option Line Item)  | 3477            | HR          | (b)(4)            |               |
| 0641            | Guard II Productive (50266)<br>Amount: \$ (b)(4) (Option Line Item)  | 2608            | HR          | (b)(4)            |               |
| 0642            | Guard II Productive (50309)<br>Amount: \$ (b)(4) (Option Line Item)  | 4636            | HR          | (b)(4)            |               |
| 0643            | Guard II Productive (51101)<br>Amount: \$ (b)(4) (Option Line Item)  | 3187            | HR          | (b)(4)            |               |
| 0644            | Guard II Productive (63114)<br>Amount: \$ (b)(4) (Option Line Item)  | 12420           | HR          | (b)(4)            |               |
| 0645            | Guard II Productive (63141)<br>Amount: \$ (b)(4) (Option Line Item)  | 4636            | HR          | (b)(4)            |               |
| 0646            | Guard II Productive (63102)<br>Amount: (b)(4) (Option Line Item)     | 2463            | HR          | (b)(4)            |               |
| 0647            | Guard II Productive (67202)<br>Continued ...                         | 3477            | HR          | (b)(4)            |               |



**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

56

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Amount: \$(b)(4) (Option Line Item)                                |                 |             |                   |               |
| 0648            | Guard II Productive (67226)<br>Amount: \$(b)(4) (Option Line Item) | 1670            | HR          | (b)(4)            |               |
| 0649            | Guard II (64114)<br>Amount: (b)(4) (Option Line Item)              | 2898            | HR          |                   |               |
| 0650            | Guard II Productive (64106)<br>Amount: \$(b)(4) (Option Line Item) | 580             | HR          |                   |               |
| 0651            | Guard II Productive (66101)<br>Amount: (b)(4) (Option Line Item)   | 3477            | HR          |                   |               |
| 0652            | Guard II Productive (64064)<br>Amount: \$(b)(4) (Option Line Item) | 20203           | HR          |                   |               |
| 0653            | Guard II Productive (64063)<br>Amount: \$(b)(4) (Option Line Item) | 47527           | HR          |                   |               |
| 0654            | Guard II Productive (64117)<br>Amount: (b)(4) (Option Line Item)   | 23680           | HR          |                   |               |
| 0655            | Guard II Productive (64153)<br>Amount: \$(b)(4) (Option Line Item) | 2608            | HR          |                   |               |
| 0656            | Guard II Productive (64153)<br>Amount: \$(b)(4) (Option Line Item) | 2608            | HR          |                   |               |
| 0657            | Guard II Productive (64131)<br>Amount: \$(b)(4) (Option Line Item) | 3477            | HR          |                   |               |
| 0658            | Guard II Productive (64108)<br>Amount: \$(b)(4) (Option Line Item) | 2535            | HR          |                   |               |
| 0659            | Guard II Productive (66214)<br>Amount: \$(b)(4) (Option Line Item) | 10101           | HR          |                   |               |
| 0660            | Guard II Productive (66214)<br>Amount: \$(b)(4) (Option Line Item) | 10101           | HR          |                   |               |
| 0661            | Guard II Productive (66219)<br>Amount: \$(b)(4) (Option Line Item) | 5506            | HR          |                   |               |
| 0662            | Guard II Productive (65806)<br>Amount: (b)(4) (Option Line Item)   | 3477            | HR          |                   |               |
|                 | Continued ...  |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

57

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0663            | Guard II Productive (65807)<br>Amount: (b)(4) (Option Line Item)                  | 2463            | HR          | (b)(4)            |               |
| 0664            | Guard II Productive (68102)<br>Amount: \$(b)(4) (Option Line Item)                | 6955            | HR          |                   |               |
| 0665            | Guard II Productive (68114)<br>Amount: (b)(4) (Option Line Item)                  | 13910           | HR          |                   |               |
| 0666            | Guard II Productive (68114)<br>Amount: \$(b)(4) (Option Line Item)                | 12999           | HR          |                   |               |
| 0667            | Guard II Productive (68102)<br>Amount: (b)(4) (Option Line Item)                  | 2608            | HR          |                   |               |
| 0668            | Guard II Productive (68124)<br>Amount: (b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0669            | Guard II Productive (68521)<br>Amount: \$(b)(4) (Option Line Item)                | 31095           | HR          |                   |               |
| 0670            | Guard II Supervisory (68521)<br>Amount: \$(b)(4) (Option Line Item)               | 1453            | HR          |                   |               |
| 0671            | TAS (Metropolitan*)<br>Amount: (b)(4) (Option Line Item)                          | 13000           | HR          |                   |               |
| 0672            | TAS (Premium**)<br>Amount: \$(b)(4) (Option Line Item)                            | 13000           | HR          |                   |               |
| 0673            | Guard II Productive (52002)<br>Amount: (b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0674            | Guard II Productive (52404)<br>Amount: \$(b)(4) (Option Line Item)                | 2318            | HR          |                   |               |
| 0675            | Guard II Productive (52240)<br>Amount: (b)(4) (Option Line Item)                  | 2205            | HR          |                   |               |
| 0676            | Guard II Productive (68502)<br>Amount: (b)(5) (Option Line Item)                  | 2535            | HR          |                   |               |
| 0677            | Guard II e (50702)<br>Amount: \$(b)(4) (Option Line Item)                         | 2173            | HR          |                   |               |
| 0678            | Guard II Productive (50501)<br>Amount: (b)(4) (Option Line Item)<br>Continued ... | 2101            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCFC6-08-D-00001

PAGE OF

58

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0679            | Guard II Productive (50801)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            | (b)(4)        |
| 0680            | Guard II Productive (50010)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0681            | Guard II Productive (52601)<br>Amount: (b)(4) (Option Line Item)   | 2173            | HR          |                   |               |
| 0682            | Guard II Productive (51401)<br>Amount: (b)(4) (Option Line Item)   | 2173            | HR          |                   |               |
| 0683            | Guard II Productive (52732)<br>Amount: \$(b)(4) (Option Line Item) | 2101            | HR          |                   |               |
| 0684            | Guard II Productive (52101)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0685            | Guard II Productive (50158)<br>Amount: (b)(4) (Option Line Item)   | 2245            | HR          |                   |               |
| 0686            | Guard II Productive (52577)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0687            | Guard II Productive (52501)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0688            | Guard II Productive (51106)<br>Amount: (b)(4) (Option Line Item)   | 2318            | HR          |                   |               |
| 0689            | Guard II e (51301)<br>Amount: (b)(4) (Option Line Item)            | 2245            | HR          |                   |               |
| 0690            | Guard II Productive (50588)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0691            | Guard II Productive (52801)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0692            | Guard II Productive (63010)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0693            | Guard II Productive (63857)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0694            | Guard II Productive (63601)<br>Continued ...                       | 2173            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCFC6-08-D-00001

PAGE OF

59

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Amount: (b)(4) Option Line Item)                                   |                 |             |                   |               |
| 0695            | Guard II Productive (63901)<br>Amount: (b)(4) Option Line Item)    | 2173            | HR          | (b)(4)            | (b)(4)        |
| 0696            | Guard II Productive (63801)<br>Amount: (b)(4) Option Line Item)    | 2173            | HR          |                   |               |
| 0697            | Guard II Productive (63084)<br>Amount: \$ (b)(4) Option Line Item) | 2173            | HR          |                   |               |
| 0698            | Guard II Productive (63141)<br>Amount: \$ (b)(4) Option Line Item) | 2173            | HR          |                   |               |
| 0699            | Guard II Productive (63033)<br>Amount: \$ (b)(4) Option Line Item) | 4347            | HR          |                   |               |
| 0700            | Guard II Productive (63112)<br>Amount: (b)(4) Option Line Item)    | 4781            | HR          |                   |               |
| 0701            | Guard II Productive (63116)<br>Amount: \$ (b)(4) Option Line Item) | 2318            | HR          |                   |               |
| 0702            | Guard II Productive (63376)<br>Amount: \$ (b)(4) Option Line Item) | 2245            | HR          |                   |               |
| 0703            | Guard II (63103)<br>Amount: (b)(4) Option Line Item)               | 5433            | HR          |                   |               |
| 0704            | Guard II Productive (63127)<br>Amount: (b)(4) Option Line Item)    | 2173            | HR          |                   |               |
| 0705            | Guard II Productive (65401)<br>Amount: (b)(4) Option Line Item)    | 2173            | HR          |                   |               |
| 0706            | Guard II Productive (63401)<br>Amount: \$ (b)(4) Option Line Item) | 2245            | HR          |                   |               |
| 0707            | Guard II Productive (65201)<br>Amount: (b)(4) Option Line Item)    | 2173            | HR          |                   |               |
| 0708            | Guard II Productive (65109)<br>Amount: \$ (b)(4) Option Line Item) | 2173            | HR          |                   |               |
| 0709            | Guard II Productive (63501)<br>Amount: (b)(4) Option Line Item)    | 2245            | HR          |                   |               |
|                 | Continued ...  |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

60

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0710            | Guard II Productive (65270)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          | (b)(4)            |               |
| 0711            | Guard II Productive (63701)<br>Amount: (b)(4) (Option Line Item)                    | 2173            | HR          |                   |               |
| 0712            | Guard II Productive (67226)<br>Amount: \$(b)(4) (Option Line Item)                  | 4926            | HR          |                   |               |
| 0713            | Guard II Productive (66603)<br>Amount: (b)(4) (Option Line Item)                    | 2173            | HR          |                   |               |
| 0714            | Guard II Productive (67801)<br>Amount: (b)(4) (Option Line Item)                    | 2245            | HR          |                   |               |
| 0715            | Guard II Productive (66801)<br>Amount: (b)(4) (Option Line Item)                    | 2245            | HR          |                   |               |
| 0716            | Guard II Productive (67601)<br>Amount: (b)(4) (Option Line Item)                    | 2245            | HR          |                   |               |
| 0717            | Guard II Productive (67501)<br>Amount: (b)(4) (Option Line Item)                    | 2245            | HR          |                   |               |
| 0718            | Guard II Productive (67301)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0719            | Guard II Productive (66049)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0720            | Guard II Productive (66604)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0721            | Guard II Productive (66762)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0722            | Guard II Productive (67401)<br>Amount: \$(b)(4) (Option Line Item)                  | 2245            | HR          |                   |               |
| 0723            | Guard II Productive (64056)<br>Amount: \$(b)(4) (Option Line Item)                  | 12099           | HR          |                   |               |
| 0724            | Guard II Productive (64124)<br>Amount: \$(b)(4) (Option Line Item)                  | 5071            | HR          |                   |               |
| 0725            | Guard II Productive (64106)<br>Amount: \$(b)(4) (Option Line Item)<br>Continued ... | 1449            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

61

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0726            | Guard II Productive (64105)<br>Amount: (b)(4) Option Line Item)    | 4781            | HR          | (b)(4)            | (b)(4)        |
| 0727            | Guard II Productive (64055)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0728            | Guard II Productive (66219)<br>Amount: (b)(4) Option Line Item)    | 2245            | HR          |                   |               |
| 0729            | Guard II Productive (66101)<br>Amount: \$(b)(4) Option Line Item)  | 4347            | HR          |                   |               |
| 0730            | Guard II Productive (64506)<br>Amount: (b)(4) Option Line Item)    | 2318            | HR          |                   |               |
| 0731            | Guard II Productive (64118)<br>Amount: (b)(4) Option Line Item)    | 2318            | HR          |                   |               |
| 0732            | Guard II Productive (64601)<br>Amount: (b)(4) (Option Line Item)   | 2318            | HR          |                   |               |
| 0733            | Guard II Productive (64468)<br>Amount: \$(b)(4) Option Line Item)  | 2173            | HR          |                   |               |
| 0734            | Guard II Productive (65301)<br>Amount: \$(b)(4) Option Line Item)  | 2173            | HR          |                   |               |
| 0735            | Guard II Productive (65536)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0736            | Guard II Productive (64804)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0737            | Guard II Productive (65775)<br>Amount: \$(b)(4) Option Line Item)  | 2173            | HR          |                   |               |
| 0738            | Guard II Productive (64772)<br>Amount: (b)(4) (Option Line Item)   | 2245            | HR          |                   |               |
| 0739            | Guard II Productive (65807)<br>Amount: \$(b)(4) (Option Line Item) | 4274            | HR          |                   |               |
| 0740            | Guard II Productive (51503)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0741            | Guard II Productive (69101)<br>Continued ...                       | 2173            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

62

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Amount: (b)(4) (Option Line Item)                                  |                 |             |                   |               |
| 0742            | Guard II Productive (68106)<br>Amount: (b)(4) Option Line Item)    | 2173            | HR          | (b)(4)            | (b)(4)        |
| 0743            | Guard II Productive (68803)<br>Amount: \$(b)(4) Option Line Item)  | 2318            | HR          |                   |               |
| 0744            | Guard II Productive (68310)<br>Amount: \$(b)(4) Option Line Item)  | 2245            | HR          |                   |               |
| 0745            | Guard II Productive (68701)<br>Amount: \$(b)(4) Option Line Item)  | 2245            | HR          |                   |               |
| 0746            | Guard II Productive (69361)<br>Amount: (b)(4) Option Line Item)    | 2318            | HR          |                   |               |
| 0747            | TAS (Metropolitan*)<br>Amount: \$(b)(4) (Option Line Item)         | 8000            | HR          |                   |               |
| 0748            | TAS (Premium**)<br>Amount: \$(b)(4) (Option Line Item)             | 8000            | HR          |                   |               |
| 0749            | Emergency Guard Services***<br>Amount: (b)(4) Option Line Item)    | 38000           | HR          |                   |               |
| 0801            | Guard II Productive (50309)<br>Amount: \$(b)(4) (Option Line Item) | 35300           | HR          |                   |               |
| 0802            | Guard II Productive (63701)<br>Amount: (b)(4) Option Line Item)    | 10101           | HR          |                   |               |
| 0803            | Guard II Productive (63107)<br>Amount: (b)(4) Option Line Item)    | 5506            | HR          |                   |               |
| 0804            | Guard II Productive (63132)<br>Amount: (b)(4) Option Line Item)    | 34253           | HR          |                   |               |
| 0805            | Guard II Productive (63132)<br>Amount: \$(b)(4) Option Line Item)  | 27436           | HR          |                   |               |
| 0806            | Guard II Productive (63103)<br>Amount: \$(b)(4) (Option Line Item) | 4926            | HR          |                   |               |
| 0807            | Guard II Productive (63118)<br>Amount: \$(b)(4) Option Line Item)  | 13579           | HR          |                   |               |
|                 | Continued ...  |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCFC6-08-D-00001

PAGE OF

63

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0808            | Guard II Productive (63120)<br>Amount: \$(b)(4) (Option Line Item)                  | 32374           | HR          | (b)(4)            |               |
| 0809            | Guard II Productive (63103)<br>Amount: \$(b)(4) (Option Line Item)                  | 75679           | HR          |                   |               |
| 0810            | Guard II Productive (63101)<br>Amount: \$(b)(4) (Option Line Item)                  | 12854           | HR          |                   |               |
| 0811            | Guard II Productive (63102)<br>Amount: \$(b)(4) (Option Line Item)                  | 10101           | HR          |                   |               |
| 0812            | Guard II Productive (65401)<br>Amount: \$(b)(4) (Option Line Item)                  | 10101           | HR          |                   |               |
| 0813            | Guard II Productive (63401)<br>Amount: \$(b)(4) (Option Line Item)                  | 2898            | HR          |                   |               |
| 0814            | Guard II Productive (67202)<br>Amount: \$(b)(4) (Option Line Item)                  | 6375            | HR          |                   |               |
| 0815            | Guard II Productive (66683)<br>Amount: \$(b)(4) (Option Line Item)                  | 6955            | HR          |                   |               |
| 0816            | Guard II Productive (64114)<br>Amount: \$(b)(4) (Option Line Item)                  | 30636           | HR          |                   |               |
| 0817            | Guard II Productive (64131)<br>Amount: \$(b)(4) (Option Line Item)                  | 32402           | HR          |                   |               |
| 0818            | Guard II Productive (64131)<br>Amount: \$(b)(4) (Option Line Item)                  | 3477            | HR          |                   |               |
| 0819            | Guard II Productive (64106)<br>Amount: \$(b)(4) (Option Line Item)                  | 41156           | HR          |                   |               |
| 0820            | Guard II Productive (64133)<br>Amount: \$(b)(4) (Option Line Item)                  | 30663           | HR          |                   |               |
| 0821            | Guard II Supervisory (64133)<br>Amount: \$(b)(4) (Option Line Item)                 | 2318            | HR          |                   |               |
| 0822            | Guard II Productive (64106)<br>Amount: \$(b)(4) (Option Line Item)                  | 2318            | HR          |                   |               |
| 0823            | Guard II Productive (64106)<br>Amount: \$(b)(4) (Option Line Item)<br>Continued ... | 23853           | HR          |                   |               |



**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

64

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0824            | Guard II Supervisory (64106)<br>Amount: (b)(4) (Option Line Item)    | 3477            | HR          | (b)(4)            | (b)(4)        |
| 0825            | Guard II Productive (64153)<br>Amount: (b)(4) (Option Line Item)     | 10101           | HR          |                   |               |
| 0826            | Guard II Productive (64105)<br>Amount: (b)(4) (Option Line Item)     | 99608           | HR          |                   |               |
| 0827            | Guard II Supervisory (64105)<br>Amount: (b)(4) (Option Line Item)    | 10101           | HR          |                   |               |
| 0828            | Guard II Productive (64105)<br>Amount: (b)(4) (Option Line Item)     | 12999           | HR          |                   |               |
| 0829            | Guard II Productive (66101)<br>Amount: (b)(4) (Option Line Item)     | 3477            | HR          |                   |               |
| 0830            | Guard II Productive (66101)<br>Amount: (b)(4) (Option Line Item)     | 6955            | HR          |                   |               |
| 0831            | Guard II Productive (66101)<br>Amount: \$ (b)(4) (Option Line Item)  | 17795           | HR          |                   |               |
| 0832            | Guard II Supervisory (66101)<br>Amount: (b)(4) (Option Line Item)    | 3477            | HR          |                   |               |
| 0833            | Guard II Productive (68110)<br>Amount: \$ (b)(4) (Option Line Item)  | 9853            | HR          |                   |               |
| 0834            | Guard II Productive (68508)<br>Amount: \$ (b)(4) (Option Line Item)  | 13910           | HR          |                   |               |
| 0835            | Guard II Productive (68508)<br>Amount: \$ (b)(4) (Option Line Item)  | 29348           | HR          |                   |               |
| 0836            | Guard II Supervisory (68508)<br>Amount: \$ (b)(4) (Option Line Item) | 956             | HR          |                   |               |
| 0837            | Guard II Productive (68508)<br>Amount: \$ (b)(4) (Option Line Item)  | 6955            | HR          |                   |               |
| 0838            | TAS (Metropolitan*)<br>Amount: \$ (b)(4) (Option Line Item)          | 20000           | HR          |                   |               |
| 0839            | TAS (Premium**) Continued ...  | 20000           | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

65

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Amount: \$(b)(4) Option Line Item)                                 |                 |             |                   |               |
| 0840            | Guard II Productive (52401)<br>Amount: (b)(4) (Option Line Item)   | 3477            | HR          | (b)(4)            |               |
| 0841            | Guard II Productive (50266)<br>Amount: (b)(4) (Option Line Item)   | 2608            | HR          |                   |               |
| 0842            | Guard II Productive (50309)<br>Amount: \$(b)(4) (Option Line Item) | 4636            | HR          |                   |               |
| 0843            | Guard II Productive (51101)<br>Amount: \$(b)(4) (Option Line Item) | 3187            | HR          |                   |               |
| 0844            | Guard II Productive (63114)<br>Amount: \$(b)(4) (Option Line Item) | 12420           | HR          |                   |               |
| 0845            | Guard II Productive (63141)<br>Amount: (b)(4) (Option Line Item)   | 4636            | HR          |                   |               |
| 0846            | Guard II Productive (63102)<br>Amount: \$(b)(4) (Option Line Item) | 2463            | HR          |                   |               |
| 0847            | Guard II Productive (67202)<br>Amount: (b)(4) (Option Line Item)   | 3477            | HR          |                   |               |
| 0848            | Guard II Productive (67226)<br>Amount: \$(b)(4) (Option Line Item) | 1670            | HR          |                   |               |
| 0849            | Guard II Productive (64114)<br>Amount: (b)(4) (Option Line Item)   | 2898            | HR          |                   |               |
| 0850            | Guard II Productive (64106)<br>Amount: (b)(4) (Option Line Item)   | 580             | HR          |                   |               |
| 0851            | Guard II Productive (66101)<br>Amount: (b)(4) (Option Line Item)   | 3477            | HR          |                   |               |
| 0852            | Guard II Productive (64064)  | 20203           | HR          |                   |               |
| 0853            | Guard II Productive (64063)<br>Amount: \$(b)(4) (Option Line Item) | 47527           | HR          |                   |               |
| 0854            | Guard II Productive (64117)<br>Amount: (b)(4) (Option Line Item)   | 23680           | HR          |                   |               |
| 0855            | Guard II Productive (64153)<br>Continued ...                       | 2608            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

66

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | Amount: (b)(4) (Option Line Item)                                   |                 |             |                   |               |
| 0856            | Guard II Productive (64153)<br>Amount: \$(b)(4) (Option Line Item)  | 2608            | HR          | (b)(4)            | (b)(4)        |
| 0857            | Guard II Productive (64131)<br>Amount: (b)(4) (Option Line Item)    | 3477            | HR          |                   |               |
| 0858            | Guard II Productive (64108)<br>Amount: \$(b)(4) (Option Line Item)  | 2535            | HR          |                   |               |
| 0859            | Guard II Productive (66214)<br>Amount: \$(b)(4) (Option Line Item)  | 10101           | HR          |                   |               |
| 0860            | Guard II Productive (66214)<br>Amount: \$(b)(4) (Option Line Item)  | 10101           | HR          |                   |               |
| 0861            | Guard II Productive (66219)<br>Amount: \$(b)(4) (Option Line Item)  | 5506            | HR          |                   |               |
| 0862            | Guard II Productive (65806)<br>Amount: \$(b)(4) (Option Line Item)  | 3477            | HR          |                   |               |
| 0863            | Guard II Productive (65807)<br>Amount: \$(b)(4) (Option Line Item)  | 2463            | HR          |                   |               |
| 0864            | Guard II Productive (68102)<br>Amount: (b)(4) (Option Line Item)    | 6955            | HR          |                   |               |
| 0865            | Guard II Productive (68114)<br>Amount: \$(b)(4) (Option Line Item)  | 13910           | HR          |                   |               |
| 0866            | Guard II Productive (68114)<br>Amount: \$(b)(4) (Option Line Item)  | 12999           | HR          |                   |               |
| 0867            | Guard II Productive (68102)<br>Amount: \$(b)(4) (Option Line Item)  | 2608            | HR          |                   |               |
| 0868            | Guard II Productive (68124)<br>Amount: \$(b)(4) (Option Line Item)  | 2318            | HR          |                   |               |
| 0869            | Guard II Productive (68521)<br>Amount: \$(b)(4) (Option Line Item)  | 31095           | HR          |                   |               |
| 0870            | Guard II Supervisory (68521)<br>Amount: \$(b)(4) (Option Line Item) | 1453            | HR          |                   |               |
|                 | Continued ...   |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

67

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0871            | TAS (Metropolitan*)<br>Amount: (b)(4) Option Line Item)                          | 13000           | HR          | (b)(4)            |               |
| 0872            | TAS (Premium**)<br>Amount: \$(b)(4) (Option Line Item)                           | 13000           | HR          |                   |               |
| 0873            | Guard II Productive (52002)<br>Amount: \$(b)(4) (Option Line Item)               | 2318            | HR          |                   |               |
| 0874            | Guard II Productive (52404)<br>Amount: (b)(4) Option Line Item)                  | 2318            | HR          |                   |               |
| 0875            | Guard II Productive (52240)<br>Amount: \$(b)(4) Option Line Item)                | 2205            | HR          |                   |               |
| 0876            | Guard II Productive (68502)<br>Amount: (b)(4) (Option Line Item)                 | 2535            | HR          |                   |               |
| 0877            | Guard II Productive (50702)<br>Amount: (b)(4) Option Line Item)                  | 2173            | HR          |                   |               |
| 0878            | Guard II Productive (50501)<br>Amount: (b)(4) (Option Line Item)                 | 2101            | HR          |                   |               |
| 0879            | Guard II Productive (50801)<br>Amount: \$(b)(4) Option Line Item)                | 2245            | HR          |                   |               |
| 0880            | Guard II Productive (50010)<br>Amount: \$(b)(4) (Option Line Item)               | 2173            | HR          |                   |               |
| 0881            | Guard II Productive (52601)<br>Amount: \$(b)(4) (Option Line Item)               | 2173            | HR          |                   |               |
| 0882            | Guard II Productive (51401)<br>Amount: \$(b)(4) Option Line Item)                | 2173            | HR          |                   |               |
| 0883            | Guard II Productive (52732)<br>Amount: \$(b)(4) Option Line Item)                | 2101            | HR          |                   |               |
| 0884            | Guard II Productive (52101)<br>Amount: \$(b)(4) Option Line Item)                | 2318            | HR          |                   |               |
| 0885            | Guard II Productive (50158)<br>Amount: \$(b)(4) Option Line Item)                | 2245            | HR          |                   |               |
| 0886            | Guard II Productive (52577)<br>Amount: (b)(4) Option Line Item)<br>Continued ... | 2318            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

68

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0887            | Guard II Productive (52501)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          | (b)(4)            | (b)(4)        |
| 0888            | Guard II Productive (51106)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0889            | Guard II Productive (51301)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0890            | Guard II Productive (50588)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0891            | Guard II Productive (52801)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0892            | Guard II Productive (63010)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0893            | Guard II Productive (63857)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0894            | Guard II Productive (63601)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0895            | Guard II Productive (63901)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0896            | Guard II Productive (63801)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0897            | Guard II Productive (63084)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0898            | Guard II Productive (63141)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0899            | Guard II Productive (63033)<br>Amount: \$(b)(4) (Option Line Item) | 4347            | HR          |                   |               |
| 0900            | Guard II Productive (63112)<br>Amount: \$(b)(4) (Option Line Item) | 4781            | HR          |                   |               |
| 0901            | Guard II Productive (63116)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0902            | Guard II Productive (63376)<br>Continued ...                       | 2245            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

69

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
|                 | Amount: (b)(4) (Option Line Item)                                  |                 |             |                   |               |
| 0903            | Guard II Productive (63103)<br>Amount: \$(b)(4) (Option Line Item) | 5433            | HR          | (b)(4)            |               |
| 0904            | Guard II Productive (63127)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          | (b)(4)            |               |
| 0905            | Guard II Productive (65401)<br>Amount: (b)(4) (Option Line Item)   | 2173            | HR          | (b)(4)            |               |
| 0906            | Guard II Productive (63401)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0907            | Guard II Productive (65201)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          | (b)(4)            |               |
| 0908            | Guard II Productive (65109)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          | (b)(4)            |               |
| 0909            | Guard II Productive (63501)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0910            | Guard II Productive (65270)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0911            | Guard II Productive (63701)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          | (b)(4)            |               |
| 0912            | Guard II Productive (67226)<br>Amount: (b)(4) (Option Line Item)   | 4926            | HR          | (b)(4)            |               |
| 0913            | Guard II Productive (66603)<br>Amount: (b)(4) (Option Line Item)   | 2173            | HR          | (b)(4)            |               |
| 0914            | Guard II Productive (67801)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0915            | Guard II Productive (66801)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
| 0916            | Guard II Productive (67601)<br>Amount: (b)(4) (Option Line Item)   | 2245            | HR          | (b)(4)            |               |
| 0917            | Guard II Productive (67501)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          | (b)(4)            |               |
|                 | Continued ...  |                 |             |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

70

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 0918            | Guard II Productive (67301)<br>Amount: (b)(4) Option Line Item)                     | 2245            | HR          | (b)(4)            |               |
| 0919            | Guard II Productive (66049)<br>Amount: (b)(4) Option Line Item)                     | 2245            | HR          |                   |               |
| 0920            | Guard II Productive (66604)<br>Amount: \$ (b)(4) Option Line Item)                  | 2245            | HR          |                   |               |
| 0921            | Guard II Productive (66762)<br>Amount: \$ (b)(4) Option Line Item)                  | 2245            | HR          |                   |               |
| 0922            | Guard II Productive (67401)<br>Amount: \$ (b)(4) Option Line Item)                  | 2245            | HR          |                   |               |
| 0923            | Guard II Productive (64056)<br>Amount: \$ (b)(4) Option Line Item)                  | 12099           | HR          |                   |               |
| 0924            | Guard II Productive (64124)<br>Amount: (b)(4) Option Line Item)                     | 5071            | HR          |                   |               |
| 0925            | Guard II Productive (64106)<br>Amount: (b)(4) Option Line Item)                     | 1449            | HR          |                   |               |
| 0926            | Guard II Productive (64105)<br>Amount: (b)(4) Option Line Item)                     | 4781            | HR          |                   |               |
| 0927            | Guard II Productive (64055)<br>Amount: \$ (b)(4) Option Line Item)                  | 2245            | HR          |                   |               |
| 0928            | Guard II Productive (66219)<br>Amount: (b)(4) Option Line Item)                     | 2245            | HR          |                   |               |
| 0929            | Guard II Productive (66101)<br>Amount: (b)(4) Option Line Item)                     | 4347            | HR          |                   |               |
| 0930            | Guard II Productive (64506)<br>Amount: \$ (b)(4) Option Line Item)                  | 2318            | HR          |                   |               |
| 0931            | Guard II Productive (64118)<br>Amount: \$ (b)(4) Option Line Item)                  | 2318            | HR          |                   |               |
| 0932            | Guard II Productive (64601)<br>Amount: (b)(4) Option Line Item)                     | 2318            | HR          |                   |               |
| 0933            | Guard II Productive (64468)<br>Amount: \$ (b)(4) Option Line Item)<br>Continued ... | 2173            | HR          |                   |               |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCEC6-08-D-00001

PAGE OF

71

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)   | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0934            | Guard II Productive (65301)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          | (b)(4)            |               |
| 0935            | Guard II Productive (65536)<br>Amount: (b)(4) (Option Line Item)   | 2173            | HR          |                   |               |
| 0936            | Guard II Productive (64804)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0937            | Guard II Productive (65775)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0938            | Guard II Productive (64772)<br>Amount: (b)(4) (Option Line Item)   | 2245            | HR          |                   |               |
| 0939            | Guard II Productive (65807)<br>Amount: (b)(4) (Option Line Item)   | 4274            | HR          |                   |               |
| 0940            | Guard II Productive (51503)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0941            | Guard II Productive (69101)<br>Amount: \$(b)(4) (Option Line Item) | 2173            | HR          |                   |               |
| 0942            | Guard II Productive (68106)<br>Amount: (b)(4) (Option Line Item)   | 2173            | HR          |                   |               |
| 0943            | Guard II Productive (68803)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0944            | Guard II Productive (68310)<br>Amount: \$(b)(4) (Option Line Item) | 2245            | HR          |                   |               |
| 0945            | Guard II Productive (68701)<br>Amount: (b)(4) (Option Line Item)   | 2245            | HR          |                   |               |
| 0946            | Guard II Productive (69361)<br>Amount: \$(b)(4) (Option Line Item) | 2318            | HR          |                   |               |
| 0947            | TAS (Metropolitan*)<br>Amount: (b)(4) (Option Line Item)           | 8000            | HR          |                   |               |
| 0948            | TAS (Premium**)<br>Amount: (b)(4) (Option Line Item)               | 8000            | HR          |                   |               |
| 0949            | Emergency Guard Services***<br>Continued ...                       | 38000           | HR          |                   |               |



**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

HSCFC6-08-D-00001

PAGE OF

72

118

NAME OF OFFEROR OR CONTRACTOR

MVM Inc.

| ITEM NO.<br>(A) | SUPPLIES/SERVICES<br>(B)  | QUANTITY<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
|                 | <p>Amount: \$ (b)(4) (Option Line Item)</p> <p>The total amount of award: \$219,320,596.36. The obligation for this award is shown in box 26.</p> |                 |             |                   |               |

**Guard Services Requirements  
Table of Contents**

|               |  |
|---------------|--|
| <b>1</b>      | <b>Introduction</b>  |
| <b>1.1</b>    | <b>Use of Acronyms</b>   |
| <b>1.2</b>    | <b>General Information</b>   |
| <b>1.3</b>    | <b>Information Regarding FPS</b>   |
| <b>2</b>      | <b>Transition</b>  |
| <b>2.1</b>    | <b>Conferences and meetings</b>  |
| <b>3</b>      | <b>Authority and Jurisdiction, Permits, Licenses and Adherence to Laws</b> |
| <b>4</b>      | <b>Qualifications of Personnel</b>   |
| <b>4.1</b>    | <b>General Qualifications</b>  |
| <b>5</b>      | <b>Quality Control</b>   |
| <b>5.1</b>    | <b>Contractor Provided Quality Control</b>                                 |
| <b>5.2</b>    | <b>Government Provided Quality Control</b>                                 |
| <b>6</b>      | <b>Services Required – Non-Supervisory Security Guards</b>                 |
| <b>6.1</b>    | <b>Order of Precedence</b>   |
| <b>6.2</b>    | <b>Security Guard Post Assignment Record</b>                               |
| <b>6.3</b>    | <b>Typical Duties</b>  |
| <b>6.3-1</b>  | <b>Access/Egress Posts</b>   |
| <b>6.3-2</b>  | <b>Roving Posts</b>  |
| <b>6.3-3</b>  | <b>Traffic Control</b>   |
| <b>6.3-4</b>  | <b>Receipt, Use, and Safekeeping of Keys</b>                               |
| <b>6.3-5</b>  | <b>Security and Fire Systems</b>   |
| <b>6.3-6</b>  | <b>Utility Systems</b>   |
| <b>6.3-7</b>  | <b>Building Rules and Regulations</b>                                      |
| <b>6.3-8</b>  | <b>Physical Security, Law and Order</b>                                    |
| <b>6.3-9</b>  | <b>Unauthorized Access</b>   |
| <b>6.3-10</b> | <b>Hazardous Conditions</b>  |
| <b>6.3-11</b> | <b>Response to injury or illness</b>                                       |
| <b>6.3-12</b> | <b>Additional Duties</b>   |
| <b>6.3-13</b> | <b>Reports, Records and Testimony</b>                                      |
| <b>6.3-14</b> | <b>Civil Disturbances</b>  |
| <b>6.3-15</b> | <b>Emergencies</b>   |
| <b>6.3-16</b> | <b>Primary Security Response</b>   |
| <b>6.4</b>    | <b>Contract Security Guard Duty Register (DHS 139)</b>                     |
| <b>7</b>      | <b>Key Personnel</b>   |
| <b>7.1</b>    | <b>Contract Manager</b>  |
| <b>7.2</b>    | <b>Supervisor</b>  |
| <b>8</b>      | <b>Work Scheduling Procedures</b>  |
| <b>9</b>      | <b>Contract Guard Labor Category</b>                                       |
| <b>10</b>     | <b>Contract Effort Required</b>  |
| <b>10.1</b>   | <b>Contract effort Required – Productive Hours</b>                         |
| <b>10.2</b>   | <b>Contract Effort Required – Supervisory Hours</b>                        |
| <b>10.3</b>   | <b>Contract Effort Required – Reserve Security Guard Force</b>             |
| <b>11</b>     | <b>Training</b>  |

|        |  |
|--------|--|
| 11.1   | <b>General</b>   |
| 11.2   | <b>Training requirements by Position</b>                     |
| 11.2.1 | <b>Security Guards</b>                                       |
| 11.2.2 | <b>Supervisors</b>   |
| 11.3   | <b>Written Examination</b>                                   |
| 11.4   | <b>Weapons Training and Qualifications</b>                   |
| 11.4-1 | <b>Annual Firearms Re-Qualification</b>                      |
| 11.5   | <b>Minimum Age for Firearms Licensing</b>                    |
| 11.6   | <b>FPS Specific Training</b>                                 |
| 11.7   | <b>Government Provided Magnetometer / X-ray Training</b>     |
| 11.8   | <b>CPR / AED / First Aid Training</b>                        |
| 11.9   | <b>Other Special Training</b>                                |
| 11.10  | <b>Training of Replacement Employees</b>                     |
| 11.11  | <b>Schedule of Provided Training and Testing</b>             |
| 11.12  | <b>Government Provided Training – Failure to Attend</b>      |
| 11.13  | <b>Training Waivers</b>                                      |
| 12     | <b>Medical and Physical Qualifications</b>                   |
| 12.1   | <b>General</b>   |
| 12.2   | <b>Medical Standards</b>                                     |
| 12.3   | <b>Physical Demands</b>                                      |
| 12.4   | <b>Initial and Recurring Screening for Illegal Drugs</b>     |
| 12.5   | <b>Government Requested Screening</b>                        |
| 13     | <b>Conduct of Contractor Personnel</b>                       |
| 14     | <b>Contract Employee Reinstatements</b>                      |
| 15     | <b>Government and Contractor Provided Property</b>           |
| 15.1   | <b>Government Furnished Property General Information</b>     |
| 15.1-1 | <b>Use of Government Property</b>                            |
| 15.1-2 | <b>Accountability of Government Property</b>                 |
| 15.1-3 | <b>Safeguarding Government Property</b>                      |
| 15.2   | <b>Contractor Furnished Property</b>                         |
| 15.2-1 | <b>Contractor Furnished Property General Information</b>     |
| 15.2-2 | <b>Equipment</b>   |
| 15.2-3 | <b>Uniforms</b>  |
| 15.2-4 | <b>Supplementary Equipment</b>                               |
| 16     | <b>Regulations, Handbooks and Other Applicable Documents</b> |
| 17     | <b>Security Guard Certification / Security Requirements</b>  |
| 17-1   | <b>General</b>   |
| 17.2   | <b>Security Management</b>                                   |
| 17.3   | <b>Suitability Determination / Enter on Duty Decision</b>    |
| 17.4   | <b>Suitability Adjudication</b>                              |
| 18     | <b>Security Clearance Requirements</b>                       |
| 18.1   | <b>Background Investigations</b>                             |
| 18.2   | <b>Access to Classified Information (Contractor)</b>         |
| 18.3   | <b>Continued Eligibility</b>                                 |
| 19     | <b>Contractor’s Personnel Filing System</b>                  |
| 20     | <b>Performance Evaluations</b>                               |

|           |                                |
|-----------|--------------------------------|
| <b>21</b> | <b>Contract Clauses</b>        |
| <b>22</b> | <b>Solicitation Provisions</b> |

## 1. **Introduction**

### 1.1 **Use of Acronyms**

This Solicitation/Contract contains numerous acronyms. Whenever a new term is introduced in the Solicitation/Contract that will be referred to by an acronym, the acronym will appear next to the term in parentheses (). The acronyms that will appear in the Solicitation/Contract are listed below for easy reference:

|       |   |
|-------|---|
| ATR   | Agency Technical Representative                                       |
| SGIM  | Security guard Information Manual                                     |
| CM    | Contract Manager  |
| CPM   | Contract Performance Monitor  |
| CO    | Contracting Officer   |
| COTR  | Contracting Officer's Technical Representative                        |
| DHS   | Department of Homeland Security                                       |
| DOL   | Department of Labor   |
| FAR   | Federal Acquisition Regulation  |
| FLEP  | FPS Law Enforcement Personnel   |
| FPS   | Federal Protective Service  |
| FSS   | Federal Supply Service, General Services Administration               |
| HSAM  | Homeland Security Acquisition Manual                                  |
| HSAR  | Homeland Security Acquisition Regulations                             |
| ICE   | Immigration and Customs Enforcement                                   |
| MAS   | Multiple Award Schedule Public Buildings Service                      |
| SAS   | Special Additional Services   |
| SF 30 | Standard Form 30 (Amendment of Solicitation/Modification of Contract) |
| SOW   | Statement of Work   |
| SUPV  | Supervisor  |
| TAS   | Temporary Additional Services   |

### 1.2 **General Information**

- A. This is a Statement of Work (SOW) for Department of Homeland Security (DHS) Federal Protective Service (FPS) Contract number HSCEC6-08-D-00001.
- B. As an integral component of the FPS security effort, the Contractor shall provide and maintain all management, supervision, manpower, training, equipment, supplies, licenses, permits, certificates, insurance, pre-employment screenings, reports, and files necessary to accomplish security guard services as described and required in this SOW. The Contractor shall perform to the standards required in this Contract and will be expected to work closely with FPS representatives throughout the duration of the Contract.
- C. Where the Government identifies and references specific Solicitation/Contract Section numbers, that reference refers to that Section in its entirety, including every subsection having the same letter and/or letter-number prefix. For example, a reference to the requirements of "Section C" includes all of Section C. Similarly, a reference to Section 7 includes Sections 7.1, 7.2, and so on, through the last subsection identified with a prefix of "7."

### 1.3 **Information Regarding FPS**

- A. FPS is the security and law enforcement component of the Department of Homeland Security, Immigration and Customs Enforcement. FPS is responsible for protecting federally owned or leased facilities. FPS 's mission is to provide a safe environment in which Federal agencies conduct their business without fear of violence, crime or disorder.
- B. Contract security guards have a crucial and highly visible role in support of FPS's mission. They are usually the first (and sometimes only) contact visitors have with the Federal community, and they are usually the first

line of defense in a federally controlled facility. Visitors and federal employees perceive the contract Security Guards to be an integral part of the FPS mission. It is crucial that the Contractor ensure that their employees realize the importance of their role, and perform their duties courteously and professionally at all times.

## **2 Contract Transition**

### **2.1 Phase –In**

- A. A smooth and orderly transition between the Contractor and the predecessor Contractor is necessary to assure minimum disruption to vital Contractor services and Government activities.
- B. The Contractor shall not disrupt official Government business or in any way interfere with the assigned duties of the predecessor Contractor's employees. The Contractor may notify the predecessor Contractor's employees that the Contractor will be assuming services upon the Contract start date and may distribute business cards, employment applications, brochures, and other company information to the predecessor Contractor's employees while they are on duty, provided that there is no interference with the Contract employee's assigned duties (e.g., during "off hours" or during relief or lunch breaks). However, the Contractor shall not interview, recruit, schedule interviews, or conduct extensive discussions with the predecessor Contractor's employees while they are on duty.
- C. The Contractor shall provide a transition plan within 5 working days after contract award. The transition plan shall include at a minimum all preliminary licensing and certifications required to initiate performance; process for transitioning predecessor employees; recruitment of new employees; and, timeline showing procurement of required equipment and uniforms. The Plan shall address:
  - 1. A strategy for implementing supervisory functions,
  - 2. The process for transitioning predecessor employees,
  - 3. Equipment inventory (radio & phone) and maintenance plan,
  - 4. Weapons Inventory and employee assignment
  - 5. Communication plan.
  - 6. Relief and break plan,
  - 7. A plan for establishing a reserve force and the current status of staffing levels,
  - 8. A progress report on obtaining permits, licenses, and registrations,
  - 9. A status report on submitting applications for personnel clearances,
  - 10. A strategy for training including schedules, locations, coordinating with FPS monitors, and class staffing levels.
- D. The government will allow a maximum of 60-day start up from the time of the award of the base task order to the initial start of performance.

### **2.2 Phase-Out of Contract and Continuity of Services**

- A. The contractor shall provide a list with the total number of employees and their names performing on the Contract with any applicable suitability and certification expiration dates when requested by the CO in preparation for a new solicitation for follow-on services. Prior to Contract expiration and after a follow-on contract is awarded, the Contractor shall exercise its best efforts and cooperation to effect an orderly and efficient transition to a successor contractor.
- B. After a new Contract is awarded, the Contractor shall disclose necessary personnel records sufficient to allow the successor Contractor to conduct interviews for possible transition (if the Contractor is not awarded the successor Contract). These records shall be provided to the successor at least 45 days prior to date of Contract expiration. If any incumbent employees are selected by the successor and are agreeable to the change, the incumbent Contractor should cooperate to grant the employees release at a mutually agreed date.
- C. As part of the closeout process, the Contractor shall, within 30 days of the final day of performance, turn over all incumbent officer training, medical, suitability and security records to the successor contractor as stated in

paragraph 19A, 1 thru 17. Failure to do so shall result in a 10% withholding of final payment until this action is accomplished

## **2.1 Conferences and Meetings**

- A. Immediately after award of the Contract and prior to the Contractor's performance at the work site(s), the CO shall notify the Contractor, and the Contracting Officer's Technical Representative (COTR) to schedule a pre-performance meeting that includes an in-depth review of the total Contract requirements and a review of the Contractor's Transition Plan.
- B. During the performance of the Contract, the CO, COTR, and the Contractor shall meet annually or on an as-needed basis to discuss all relevant Contract issues. A mutual effort will be made to resolve all problems identified. The Contractor and the CO shall sign the written minutes of these meetings, which will be prepared by the Contractor and incorporated into the Contract file. Should the Government not concur with the minutes, the Government shall state, in writing, any areas of clarification or disagreement within 5 days after receipt of the meeting minutes. Those comments shall be included with the report in the Contract file.

## **3 Authority and Jurisdiction, Permits, Licenses, and Adherence to Laws**

- A. The Contractor bears the sole burden for ensuring that all legally required licenses and permits are obtained and renewed as specified by the regulating agency. The Contractor shall possess **ALL** licenses required to perform services in Iowa, Nebraska, Kansas and Missouri.
- B. Prior to commencement of work under this Contract, and except where precluded by local law or ordinance, the Contractor shall make and complete all arrangements with the appropriate officials in the state or local jurisdiction in which the services are to be performed to:
  - 1. Obtain, possess, and maintain all business and corporate licenses required to operate as a commercial security service within the entire geographic area covered under this Contract prior to performing any work under this Contract. The Contractor shall furnish a legible copy of all legally required licenses and permits (excluding permits and licenses issued to individual Contract employees) to the CO prior to the Contract start date and provide any revised licenses or permits during the Contract term.
  - 2. Provide any official bond(s) and insurance required, and pay any fees or costs involved or related to authorization for the arming of any employees engaged in providing armed guard services specified under this Contract.
  - 3. Obtain all licenses and permits required for each security guard and supervisor to serve as an armed security guard with the authority to hold and detain individuals suspected of committing crimes.
- C. The Contractor shall complete and certify a written record that shows names and issue dates for each Contract employee having each and all legally required licenses, permits, and certifications. This written Contractor certification shall state that all legal requirements have been fulfilled prior to the commencement of any Contract work. The Contractor shall provide an updated record to the Government upon request of the CO or COTR. The Contractor shall not be reimbursed for services rendered by a Security Guard lacking appropriate permits and certifications.
- D. Failure by the Contractor to obtain all required licenses as of the Contract start date will be grounds for termination for default.
- E. The Contractor must pay all costs and fees associated with applying for, receiving, and maintaining all such permits and licenses throughout the term of the Contract. The costs associated with this requirement must be factored into the Contractor's hourly rate, as they will not be itemized or paid for separately by the Government.

- F. Where Contract employees are required by law to individually apply for licenses and/or permits, and a fee is required by the licensing agency, the Contractor shall reimburse the employee for all costs and fees associated with obtaining the required license/permit.
- G. Armed security guards shall carry their firearm license/permits (and, where legally required, their concealed weapons permits) on their person while on duty, unless local or state law requires the Contractor to maintain the records. Failure by an armed security guard to carry a valid firearm certificate or permit while on duty shall result in the security guard being removed from the armed post until the certificate or permit is obtained.
- H. All armed guards shall carry permit or proper state certification to carry weapons off site. Guards must have the ability to travel to and from their duty station with their weapons
- I. The CO, COTR and all other authorized Government personnel shall have the express authority to examine these documents upon request, at any time, during the duration of this Contract.
- J. Failure by the Contractor to maintain valid licenses and permits will be cause for the Government to take Contractual actions, up to and including termination for default.

#### **4 Qualifications of Personnel**

##### **4.1 General Qualifications**

- A. The Contractor shall not employ illegal or undocumented aliens as guards for this contract. The Contractor shall expressly incorporate this provision into all subcontracts or subordinate agreements issued in support of this contract.
- B. To be eligible to perform under this Contract, all uniformed Contract employees must meet, to the satisfaction of the CO and COTR, the following requirements:
  - 1. Be a citizen of the United States of America. The COTR may approve Lawful Permanent Residents who are currently members of the U.S. armed services (Reserves or National Guard) or who possess an Honorable Discharge from a U.S. Military component.
  - 2. Have a Social Security Card issued and approved by the Social Security Administration.
  - 3. Be at least 21 years of age. While there is no limit as to the maximum age of security guards, all security guards must be able to withstand the physical demands of the job and must be capable of responding to emergencies. At the request of the COTR, the CO may waive the minimum age requirement where the applicant meets all of the other minimum requirements and is legally eligible to perform the required duties.
  - 4. Possess, at a minimum, either a high school diploma or a GED equivalency certificate.
  - 5. Speak English fluently, read and comprehend written English, and compose coherent written reports in English. Bi-lingual security guards may be an asset to the Contractor.
  - 6. And meet *one* of the following experience/education requirements:
    - a. Three years of security experience within the past five years; or
    - b. An Associate's Degree in a related field and at least one year of experience; or
    - c. Three years of military or National Guard (active duty or reserve) experience; or
    - d. Successful completion of a state certified Police Officer's Standard Training (POST) course; or



- e. Any reasonable combination of the above (i.e., one year of security experience plus one year of college coursework related in the field).
- C. Prior to working under the Contract, every supervisor and guard must be eligible to possess a valid FPS certification card. The FPS certification card is evidence that the guard has:
- 1. Received a favorable preliminary adjudication from FPS;
  - 2. Passed the medical examination;
  - 3. Completed the required training;
  - 4. Passed the required examination(s);
  - 5. And meets all other qualification criteria to be an FPS Contract security guard.

## **5 Quality Control**

### **5.1 Contractor-Provided Quality Control Plan**

- A. The Contractor shall provide a detailed Quality Control Plan within 15 days of Contract award. The Contractor's Quality Control Plan shall include, but not be limited to, the following areas:
- 1. Identification of the Quality Control Monitor(s) assigned and include evidence of their qualifications.
  - 2. A description of the type, level, and frequency of inspections performed by the Contractor's Quality Control Monitors. Inspections shall be conducted by the Quality Control Monitor in accordance with the Quality Control Plan and as frequently as necessary to ensure effective performance by the Contractor. While the Contractor may perform more inspections than are required in the Quality Control Plan, in no event shall the Contractor perform fewer inspections than required by that Plan. Quality Control Inspection Check Lists which include, as a minimum, checks of: equipment, uniform and appearance; attendance; sign in/out procedures; knowledge of and adherence to Duty Book requirements; knowledge of and adherence to screening equipment operating procedures; possession of certification and company identification card(s); possession of required licenses and permits; current firearms qualifications; and overall contract performance.
  - 3. A description of the Contractor's employee reward/incentive program and the Contractor's discipline procedures, used when the Contractor's Quality Control Monitors or the Government notes superior or deficient performance.
  - 4. Under no circumstances shall individuals appointed as Quality Control Monitors serve as uniformed employees working under this Contract.
- B. Quality Control Inspection Reports shall be prepared by approved Quality Control Monitors and remain on file with the Contractor for all inspections made during the entire Contract period. The Contractor shall make those reports available to the CO or COTR upon request.
- C. The Contractor shall brief the COTR of any problems or deficiencies noted during an inspection and shall inform the COTR of all actions taken or planned to resolve the problem. If the Contractor's performance indicates that additional quality control measures are needed, the CO and COTR will meet with the Contractor to discuss the Contractor's performance, Quality Control Plan, and any other areas of concern. Through the CO, the COTR may request that the Contractor take additional steps to improve both the overall performance of the Contract and adherence to their Quality Control Plan.

- D. The Government shall consider the Contractor's adherence to their stated Quality Control Plan during annual performance evaluations. Failure by the Contractor to adhere to their stated Quality Control Plan may result in Contractual actions being taken by the Government.

## **5.2 Government-Provided Quality Control**

- A. The Government shall use all methods deemed necessary to ensure that the Contractor's employees are following the terms of the Contract. These methods may include uniformed or undercover surveillance by FPS staff; intrusion tests by undercover FPS staff to evaluate the security guards' actions; and surveys of building tenants regarding the security guards' performance, including the security guards' professionalism, courtesy, and knowledge of their assigned duties.
- B. In the event a breach of assigned duty by the Contractor's employee(s) is identified during a quality control exercise, the CO and/or COTR shall contact the Contractor to discuss the Government's findings and the steps the Contractor will take to correct the problem(s).
- C. The Government may assess price deductions for each post hour where services are not rendered according to the provisions of this Contract.

## **6 Services Required – Non-Supervisory Security Guards**

### **6.1 Order of Precedence**

The Contractor's employees shall perform the services as prescribed by:

- A. The Contract, including the task order(s);
- B. The Post Orders;
- C. The Officer's Duty Book (including FPS Operating Orders and Standard Operating Procedures and the Building Occupant Emergency Plan);
- D. Security Guard Information Manual (SGIM)

In the event of an inconsistency between documents, the Contract takes precedence over other documents.

### **6.2 Security Guard Post Assignment Record**

- A. Security guards shall perform all tasks in accordance with the duties outlined on the Security Guard Post Assignment Record (Post Orders), which are prepared by FPS for all shifts on each post. The Post Orders define the specific duties that the contract security guards are to perform. The security guards shall not deviate from the directions provided by the Post Orders except in emergencies or as directed by the COTR. The COTR may modify, amend, and/or revise the Post Orders to change shift duties, start and stop times, and post locations provided the change is within the Contract scope has no impact on the Contract cost. Such changes shall not require modification to the task order or Contract.
- B. Changes to the post orders that increase or decrease the number of hours specified, that increase or decrease the amount of equipment and/or supplies required, or otherwise affect the Contractor's cost or the Contract price, must be made by the CO through a written modification to the Contract or task order. The Contractor may be financially liable for accepting or implementing changes by anyone other than the CO; therefore, the Contractor shall be responsible for verifying with the CO whether any requested changes should be provided pending issuance of a Contract or Task Order modification.

### **6.3 Typical Duties**

- A. Security guards will be required to perform a variety of security-related duties, depending on the type of posts to which they are assigned. Each security guard post will have the Post Orders and an Officer's Duty Book.
- B. No employee of the Contractor shall provide more than twelve (12) hours of combined service on any one or multiple contracts administered by FPS in any twenty-four (24) hour period, unless the work periods are separated by an eight (8) hour non-duty period.
- C. Security guards must be thoroughly familiar with the Post Orders at all posts where they are assigned to work. Under no circumstance should any security guard neglect his/her assigned duties in order to familiarize him/herself with Post Orders.
- D. Off-going guards shall provide a brief to on-coming guards of the events and occurrences that have recently happened, are continuing, or are anticipated for the post.
- E. Security guards shall be responsible for maintaining logs, reports, and files of all incidents and occurrences encountered during the patrol tour. Patrol duties will be performed in a professional manner, with the security guards responsible for observing the environment, and, when necessary, questioning those persons whose activities arouse suspicion.

#### **6.3-1 Access/Egress Posts**

- A. Prior to arriving on duty, each security guard shall be familiar with the name, address, and location of his/her post, as well as the post orders of the assigned post. Each security guard shall be familiar with each tenant Agency's name and the locations within the facility of the most commonly sought-after offices or locations, such as service offices, restrooms, elevators, entrances and exits, retail spaces, and parking areas, and shall provide that information to any visitor upon request.
- B. Security guards assigned to access/egress posts shall be knowledgeable of the location and use of the nearest first aid kit, fire extinguisher, fire alarm, emergency exit, and duress alarm (if any), and shall be ready, willing, and able to use them as necessary and as required by the Post Orders.
- C. Security guards shall be mentally alert and physically ready to operate and enforce the Government's system of personnel identification and access/egress control.
- D. Security guards shall answer questions and provide directions to visitors and building tenants.
- E. Security guards shall process visitors as directed in the Post Orders by verifying visitors' identification, contacting agency sponsors or escorts, fabricating and issuing visitor passes, entering and maintaining data on visitor logs or automated visitor data base programs, and ensuring visitors are presented for appropriate personnel and package screening. Security guards shall prevent, discover, delay, and/or detain persons attempting to gain unauthorized access to property and/or personnel at the facility being protected. Security guards shall report all such incidents in accordance with established procedures as detailed in the Post Orders.
- F. Security guards shall perform package inspection when and as directed by the Post Orders, or as directed by the COTR in the event of an emergency or an elevated security posture. The Post Orders will describe the type of inspection required. These inspections may be conducted using automated technology or by manual, or visual surveillance. Admittance shall be denied to those persons refusing to submit to a voluntary inspection, except for those persons exempted by specific Government directive.
- G. Security guards will be responsible for operating all security equipment on post, such as X-ray machines, magnetometers, and closed circuit television (CCTV). No security guard shall be permitted to work alone on any post containing security equipment without prior training on that specific equipment.

- H. Security guards will be required to conduct and report on security equipment performance tests as directed in the Post Orders. Daily, weekly, or monthly performance tests may be conducted on security equipment such as walkthrough and hand-held magnetometers, x-ray machines, ionizers, air samplers, under-carriage inspection systems, active traffic barriers, and other automated security devices. The results of the tests are to be recorded on an appropriate form provided by the Government as directed in the Post Orders.

#### **6.3-2 Roving Posts**

- A. Security guards shall conduct patrols in accordance with routes and schedules established in the Post Orders and shall observe, detect, report, and respond to all suspected or apparent security violations. Roving patrol security guards will serve as the first responder to all security alarms and emergencies occurring within the area of assignment.
- B. Some posts may require a combination of fixed hours at a security guard booth and roving patrols. Security guards shall adhere to the patrol schedule as outlined in the post orders or as directed by the COTR.

#### **6.3-3 Traffic Control**

When required by the Post Orders, security guards will direct traffic (vehicular and pedestrian), control parking, issue traffic courtesy violation notices, and observe the environment for suspicious vehicles or persons. Security guards may operate traffic control points and identify, delay, and detain all suspicious vehicles and personnel as necessary to maintain a level of security sufficient to ensure the safety and protection of all personnel, property, and resources within the facility.

#### **6.3-4 Receipt, Use and Safeguarding of Keys**

- A. Based on the Post Orders and coordination with the COTR, security guards will be responsible for receiving and using keys and access control devices (i.e., “key cards,” lock combinations) that are issued for the guards’ use. Keys and access control devices shall be safeguarded and secured as sensitive assets as directed by Post Orders. All keys and access control devices are the property of the Government and are to be returned to the issuing agency at the termination of the Contract.
- B. Security guards shall not be permitted to remove the keys and other access control devices from the facility premises unless specifically authorized by the COTR. Keys or access control devices that are missing, lost, unusable, and/or stolen shall be immediately reported to the FPS MegaCenter, the COTR, and the security guard’s supervisor as soon as the security guard detects the loss or the problem.

#### **6.3-5 Security and Fire Systems**

- A. Security guards shall monitor and operate building fire alarm, environmental and intrusion detection systems, closed circuit television systems, automated access control systems, package and personnel screening systems, communications systems, and other protection devices or building equipment located on or near the post, in accordance with the Post Orders.
- B. When an alarm sounds, the security guard shall immediately report and record the incident as required by the Post Orders.
- C. Security guards shall not disengage, shut off, remove, reposition, obstruct, or in any way interfere with the Government video surveillance cameras/systems.
- D. Security guards shall immediately notify their supervisor, the COTR, and the FPS MegaCenter if any of the systems under their control malfunction, fail completely, or otherwise need maintenance.

#### **6.3-6 Utility Systems**

- A. Security guards may be required to lock or unlock specific entrances/exits and turn on/off lights in their duty area at specific times as prescribed in the Post Orders.
- B. During emergencies, security guards may be required to perform simple emergency-related functions that activate or deactivate building systems, such as heating/ventilation/air conditioning systems; circuit breakers/switches; and plumbing valves/switches. The required functions will be detailed in the Post Orders.

#### **6.3-7 Building Rules and Regulations**

Security guards will monitor and observe building occupants and visitors for compliance with the Federal Management Regulations (41 CFR 102-74) and the facility's posted rules and regulations. Security guards shall also identify, report, delay, or detain those persons who violate the rules and regulations as appropriate and in accordance with the Post Orders.

#### **6.3-8 Physical Security, Law and Order**

Security guards shall maintain physical security, law and order as prescribed by statute, regulation, and Post Orders. Security guards are responsible for detecting, delaying, detaining, and/or apprehending persons attempting to gain unauthorized access to Government property or otherwise violating laws, rules, and regulations.

#### **6.3-10 Hazardous Conditions**

In accordance with procedures in the Post Orders, security guards shall immediately report all potentially hazardous conditions and items in need of repair, such as inoperative lights, locks, security hardware, leaky faucets, toilet stoppages, broken or slippery floor surfaces, blocked emergency routes or exits.

#### **6.3-11 Response to Injury or Illness**

Security guards shall summon professional assistance in accordance with procedures in the Post Orders in the event of injury or illness to Government employees or others while in the building or on the grounds.

#### **6.3-12 Additional Duties**

Security guards shall turn off unnecessary lights; check safes and security containers, lock repositories, and cabinets; close and secure open windows; close and secure doors, gates and other facility access points; and perform any other additional duties as prescribed in the Post Orders. Security guards are not janitors, building maintenance staff, delivery persons, receiving officials, or mechanics, and will not be required or expected to provide any building systems services except the very basic functions as required in the Post Orders.

#### **6.3-13 Reports, Records, and Testimony**

- A. Security guards shall prepare and maintain required reports in accordance with the Post Orders regarding security-related issues, such as accidents, fires, bomb threats, unusual incidents and unlawful acts, and provide these reports to those officials specified by the COTR.
- B. While on duty, security guards shall verbally report threatening circumstances and potentially threatening activities they observe to the FPS MegaCenter and, when possible, to the COTR. Whenever possible, security guards are encouraged to report a serious or potentially serious problem before responding so that they may receive all necessary backup and support to lessen or eliminate the potential threat.
- C. Security guards may be required to testify in various judicial proceedings on behalf of the Government. Security guards shall coordinate all Contract-related court appearances with the COTR. Contract-related court testimony on behalf of the Government shall take priority over all other Contractor-scheduled duties. Security guards who are required to make a court appearance shall be remunerated by the Contractor at the same hourly

rate they would earn while on duty, and the Contractor shall in turn be remunerated by the Government. The Contractor shall be required to invoice for the actual hours the security guard spent at court (including transit times from the duty station to the court), whether or not his/her testimony was used and/or provided (court delays are common, and multiple appearances by the testifying security guard may be required). Unless otherwise required by the COTR, Contract employees who are scheduled to testify on behalf of the Government shall appear for court testimony in full uniform, but without weapons/firearms.

- D. The Contractor shall provide qualified Contract security guards to fulfill post requirements affected by Contract employees testifying on behalf of the Government.

#### **6.3-14 Civil Disturbances**

Security guards shall be required to perform other such functions as may be necessary in the event of situations or occurrences such as civil disturbances, attempts to commit espionage, sabotage, or other criminal acts adversely affecting the security and/or safety of the Government, its employees, property, and the general public lawfully in buildings or on the grounds under the control of the Government.

#### **6.3-15 Emergencies**

In case of an emergency condition requiring immediate attention, the Contractor's on-site supervisor or the shift supervisor shall take action at the direction of or in coordination with the COTR, to divert uniformed personnel from their normal assigned duties to meet the condition and summon appropriate assistance as may be required in the Occupant Emergency Plan. The Contractor shall immediately notify the Designated Government Official or Prime Tenant Agency, as applicable, of action taken, and shall immediately contact the FPS MegaCenter to report the same information. No additional cost shall be charged the Government for the diversion, and the Contractor shall not be penalized for the normal daily work not completed which was otherwise scheduled. Incidents of this nature shall be reported in accordance with procedures outlined in the Officer's Duty Book. As soon as the situation is resolved, the Contract employees should return to their assigned posts and duties.

#### **6.3-16 Primary Security Responses**

In some situations, security guards may be required to act independently as the primary security response until law enforcement assistance arrives.

#### **6.4 Contract Security Guard Duty Register (DHS 139)**

- A. The Contractor's employees shall sign-in when reporting for work and shall sign-out when leaving using the DHS 139. Security guards who patrol between buildings will sign in and out at each building visited as directed by the Post Orders. The Government shall specify the on-site registration points and the Contractor must use those points for this purpose. Contract employees working on TAS/SAS posts will record "TAS/SAS" in the "Post" column. Relief security guards shall sign in and out at each post visited as directed by the Post Orders.
- B. Each successively lower line on the DHS 139 must be completed in chronological order without exception. Lines may not be left blank among signatures in any period. No more than one line may be used to enter a calendar date for separating individual workdays.
- C. Erasures, obliterations, superimposed or double entries of any type on any one line are unacceptable and will not be credited for payment purposes. If errors in signatures, times, post numbers, or duty status are made on the DHS 139, the Contract employee should draw a single line through the entire line on which such mistakes appear. The next line immediately below (or following on subsequent sheet's) will be used to record all information in the correct manner. The Contractor must attach a detailed memorandum of explanation to each DHS 139 containing erroneous entries describing all mistakes made with the applicable valid lines of information, and for reporting the reasons for those mistakes.
- D. The COTR shall retain all original DHS 139s and shall provide copies upon request by the Contractor.

- E. No employee of the Contractor shall provide more than twelve (12) hours of combined service on any one or multiple contracts administered by FPS in any twenty-four (24) hour period, unless the work periods are separated by an eight (8) hour non-duty period.

## 7 Key Personnel

- A. Under this contract, the Contract Manager and Supervisors are designated as “key personnel.” The Contractor shall submit a Key Personnel Resume clearly detailing the individual’s qualifications and demonstrating that the proposed Key Personnel meet the requirements listed below. If the proposed Key Personnel do not meet the requirements, the Contractor shall attach a written waiver request that will cite both the areas where the proposed Key Personnel do not meet the requirements and a statement by the Contractor explaining why the Contractor considers the proposed Key Personnel to be qualified to hold the position. Waiver requests must adequately demonstrate that the proposed Key Personnel possesses the ability to effectively manage, supervise, or train security guards in a security guard contract of the size and scope described in this Solicitation/Task Order.
- B. The CO must approve the proposed Key Personnel prior to his/her assignment under this Contract. The Contractor shall not replace any of the Key Personnel without submitted a key Personnel Resume to the CO for her/his approval. The CO and COTR have the right to request the replacement of a supervisor that does not meet performance standard expectations.

### 7.1 Contract Manager (CM)

- A. The Contract Manager (CM) position requires a minimum of five (5) years of specialized experience. Specialized experience includes: project development and implementation from inspection to deployment; expertise in the management and control of funds and resources using complex reporting mechanisms; and demonstrated capability in managing multi-task Contracts or subcontracts of various types and complexity.
- B. The CM must have either completed a four year course of study leading to a bachelor’s degree with a major in any field of study, or have substantial and credible law enforcement, military, or business management experience that demonstrates the individual’s capacity to effectively manage a security guard Contract/task order of the size and scope described in this SOW.
- C. The CM shall have complete authority to act for the Contractor during the term of the Task Order. **The duties of the CM shall not, under any circumstances, be performed by uniformed employees performing productive or supervisory hours under the term of the Contract/task order or any other guard Contract/task order administered by FPS.** The CM shall have the authority to accept notices of deductions, inspection reports, and all correspondence on behalf of the Contractor. The CM will have the overall responsibility for implementing, monitoring, and upgrading the Contractor’s quality control plan and is responsible for ensuring that the Contractor’s work force complies at all times with the contract requirements.
- D. The CM shall be available during normal working hours (8:00 a.m. to 4:30 p.m.) within 30 minutes by telephone or in person to discuss problem areas. After normal duty hours or on weekends and holidays, the CM shall be available within two (2) hours.
- E. The Contractor shall provide to the CO and COTR the name, telephone number, pager number (if any), cellular phone number (if any), facsimile number, e-mail address, and office address of the CM by the date of the first meeting after award of the Contract.
- F. The CM is a salaried managerial position not specifically required in the line item(s) identified in this SOW, therefore, the Contractor shall factor all costs associated with providing a CM into its offering prices (e.g., overhead/G&A).

## **7.2 Supervisor**

- A. Each Supervisor shall have a background with a minimum of two (2) years of successful experience in field supervision (civilian community law enforcement, military service law enforcement, or commercial/industrial security guard service). The Contractor may propose, by written request, an employee for a supervisory position who lacks the above experience, provided that the Contractor offers evidence of similar leadership experience. The acceptance of such an alternative shall be at the discretion of the CO. The terms "Area Supervisor," "On Site Supervisor," and "Supervisor" are interchangeable and mean a person who has authority to act for the Contractor on a day-to-day basis at the work site.
- B. The Contractor shall provide the name(s), telephone number, pager number (if any), cellular phone number (if any), facsimile number, e-mail address (if any), and office address of the Area Supervisor(s) by the date of the first meeting after award of the Contract.
- C. The Contractor shall provide the level of supervision sufficient to meet the Contract requirements.
- D. All Supervisors shall be required to sign in on a DHS 139 upon visiting the building and to sign out on the same form upon leaving the building. In the column entitled "Post" the Supervisor shall write the abbreviation "SUPV" to indicate supervision. These logs shall be used by the Government to ascertain the level of supervision being provided to the security guards working under this Contract.
- E. All costs associated with the Contractor's Supervision must be factored into the offering prices, as they will not be itemized or paid for separately by the Government after Contract award.

## **8 Work Scheduling Procedures**

The Contractor shall be responsible for scheduling all work and notifying security guards of their work schedules in a manner consistent with effective Contract management. When requested by the CO or COTR, the Contractor shall furnish a copy of the most current schedule to the Government.

## **9 Contract Guard Labor Category**

Only DOL category Guard II security guards may be utilized to perform services under this Contract. All category Guard II security guards must be firearms qualified.

## **10 Contract Effort Required**

### **10.1 Contract Effort Required – Productive Hours**

The minimum productive hours required by the Government will be specified on each task order issued.

### **10.2 Contract Effort Required – Supervisory Hours**

- A. Specific hours of supervision will not be required under this Contract. Instead, the Contractor shall be responsible for providing a level of supervision sufficient to ensure effective performance by the productive security guards over the course of this Contract. A supervision plan is due, as a contract deliverable, ten days after contract award.
- B. In the event that the Government determines that the supervision provided by the Contractor is insufficient to effectively manage the security guards, the Government and Contractor shall meet to discuss the Contractor's Supervision plan and ways in which the Contractor's performance can be improved.

### **10.3 Contract Effort Required – Reserve Security Guard Force**

- A. The Contractor shall be required to maintain, at all times, an on-call reserve force. The Contractor shall furnish all management, supervision, manpower, material, supplies, and equipment (except as otherwise provided by



the Government), and shall plan, schedule, coordinate and ensure effective performance of all services described herein. The Contractor shall furnish manpower for emergency, surge and/or disaster related security guard services for the states of Iowa, Kansas, Nebraska and Missouri on an as needed basis. The contractor will provide resources to staff, supervise and properly equipped guards to respond to large and small-scale deployments, short and long-term emergency situations, i.e. manmade and natural disasters & FEMA projects. The Federal Protective Service (FPS) uses contracted armed guard services to safeguard federal employees, visitors, property and temporary facilities during disaster declarations and local facility emergencies.

The successful contractor(s) shall be responsible for providing emergency and disaster related security guard services as required by each task order. The requirements under the “emergency guard service” CLIN shall be ordered for anywhere in the four states covered under this contract with little, if any, advance notice. The hourly rate for this “emergency guard service” CLIN shall be inclusive of any and all costs (e.g. travel costs) directly related to or incidental to providing service at locations to be specified when ordered. There will be no “phase-in” period for these requirements. The requirements ordered under the “emergency guard service” CLIN will be limited to 120 days of service. Thereafter, provided notice is provided within 30 days before the expiration of the emergency guard service task order, any continuing long term requirements for those same post/locations shall be ordered at the regular hourly rates specified for fixed posts/facilities within the contract.

- B. This reserve force shall be of sufficient size to provide the amount of temporary or emergency staffing (TAS/SAS) services (e.g., services in the event of a natural disaster, civil disturbance, or other unanticipated event). The Contractor shall ascertain how this reserve security guard force shall be acquired and maintained. All reserve security guards shall meet the minimum qualification standards required in this Contract before working any post under this Contract.
- C. The Government strongly recommends that the Contractor maintain a reserve force equivalent to at least 10% of the existing security guard force at any given time. This 10% pertains to regular service operations and is not inclusive of FEMA Emergency staffing. Additional staffing percentages should be considered based on the maximum hours for FEMA Emergency staffing as indicated in the line items for these services.
- D. The Contractor should factor the costs for maintaining a reserve security guard force into the offering prices, as they will not be itemized or paid for separately by the Government after Contract award.

## **11 Training**

### **11.1 General**

- A. All security guards and uniformed supervisors working under this Contract must complete the following training and pass the required written examination. Certifications may be honored for contract security guards and uniformed supervisors who worked under the predecessor Contract and who maintain valid certification credentials.
- B. The Training Syllabus is located in Exhibit 4. The Contractor shall be responsible for providing the CO and COTR a copy of its Training Plan and proposed Training and Qualifications Schedule within 10 calendar days after award of the Contract. The Contractor shall notify the COTR of any changes to the proposed Training and Qualifications Schedule not less than 10 calendar days before the date of the training session.
- C. The Contractor bears the entire responsibility for scheduling and coordinating with FPS for the Government-provided training courses, the written examinations, weapons qualifications, first aid, CPR, AED certifications.
- D. The contractor shall also bear all costs and responsibilities related to their employees’ attendance at any contract mandated training class, test or examination, including all expenses for transportation, lodging, and meals (as may be necessary). Currently certified FPS contract guards that are required to go to any training, testing or examination to maintain their FPS certification status, including weapons transition training, shall be paid in accordance with the applicable Department of Labor prevailing wage determination or collective bargaining agreement. For pay purposes, the vendor shall treat all time for training and testing as the equivalent of time

spent standing post. All costs related to any such training, test or examination must be factored into the offering price, as they will not be itemized or paid separately by the Government after award.

- E. The CO, COTR, or any FPS personnel shall be allowed to observe any training and qualifying sessions sponsored or provided by the Contractor without any advance notice. The purpose of such observation is to ensure that the Contractor is adhering to the training syllabus and is complying with the stated training requirements defined in this Contract.

## **11.2 Training Requirements by Position**

This subsection details the training requirements that must be successfully completed by all uniformed Contract employees. Training certifications are required for individual Contract employees. The Contractor shall maintain copies of all training certification in its personnel files and provide copies to the CO or COTR immediately upon request.

### **11.2-1 Security Guards**

- A. All productive and supervisory security guards working under this Contract must take the following training at the time periods specified in the following chart. The Government will provide to the Contractor one copy of the Security Guard Information Manual (SGIM). The Contractor shall be responsible for photocopying the manuals for their employees' use, at no cost to the Government. The SGIM shall be provided to Contractor's employees on the first day of their basic training course.
- B. "One-time only" courses are defined as courses that, if the employee successfully completes, do not have to be taken again during the Contract term. One-time only courses are (1) basic training; (2) FPS "orientation" training; (3) current FPS Basic Firearms Training; and, (4) the written exam. However, additional training may be required on Magnetometer/x-ray if or when the equipment or technology is changed. The training certifications, excluding FPS orientation, are transferable to other FPS security guard service contracts, provided that the Contractor can furnish evidence (e.g., a valid, signed certification) that the training was successfully completed during the predecessor Contract.
- C. Each Contract employee, whether productive or supervisory, must take and complete 40 hours of refresher training within three (3) years of the previous (basic or refresher) training conclusion date.

### **11.2-2 Supervisors**

- A. All uniformed supervisors working under this Contract must successfully complete all training established for productive security guards including x-ray and magnetometer training. In addition, supervisors must complete nine hours of supervisory training based on a Contractor-provided Supervisory Training Manual. Following completion of basic training, the supervisors will be required to take and pass the basic written examination.
- B. Supervisors shall not be permitted to work under this Contract without having passed the basic training, written examination for basic training, the basic firearms course, firearms practical qualification, and the Contractor Supervisory Training.

## **11.3 Written Examination**

- A. Upon the Contract employees' completion of the basic training class and a favorable pre-employment suitability, the Contractor must schedule with FPS the Government-administered written examination. This exam will test their employees' familiarity with and understanding of the information contained in the SGIM. The test has 50 multiple-choice questions. All of the questions on the test are taken verbatim from the SGIM. The passing score for the examination is 70% (35 questions correct out of 50 possible questions).
- B. If a Contract employee does not pass the examination on the first attempt, s/he will be given one additional attempt within 90 days from the date of the first failed attempt to pass the written examination. If the Contract employee fails after the second attempt, s/he must wait one (1) year to re-train and re-take the examination and

will not be permitted to work under any FPS Contract during that one-year waiting period. If a Contract employee fails the examination on the first attempt, but waits longer than 90 days to re-attempt the examination, s/he must wait one (1) year to re-train and re-take the examination and will not be permitted to work under any FPS Contract during that one-year waiting period. After the one (1) year suspension period has expired, the guard is considered a new hire.

- C. No waivers shall be granted regarding the testing policies and procedures.

#### **11.4 Weapons Training and Qualification**

- A. The Contractor is responsible for providing forty (40) hours of weapons training prior to sending the Contract employees to a firing range for the initial range qualification test session. Of the forty hours, twenty-four (24) hours will be actual training/shooting time on a firing range.
- B. The Contractor employee must carry the same weapon, identified by its serial number, with which they qualify on the firing range. The Contract employee must qualify using their duty ammunition.
- C. For firearms training/qualification, all FPS security guards are required to wear their duty uniform to include footwear, issued gun belt, holster and keepers.
- D. For the purposes of this Contract, the Government requires that each Contract employee who receives firearms training shall fire at least 500 rounds of ammunition during the course of range training. The Contractor shall factor into the offering price the cost of ammunition. Ammunition shall not be itemized or paid for separately by the Government.
- E. Each firearms qualification “session” consists of no more than two (2) attempts to qualify. If unsuccessful, the second attempt must be completed immediately after the first attempt. A qualifying score is 80% or better. See Exhibit 4E. If the contract employee fails to qualify during the first session, the employee must attempt to qualify within 30 days at a second qualification session. Before attempting to qualify in the second qualification session, the Contractor must provide a minimum of eight (8) hours of remedial training. The Contractor is responsible in determining what training the employee will need to complete in order to successfully qualify. After failing the second qualification session, the Contractor must provide a minimum of eight (8) hours of remedial training prior to each session (2 attempts) at qualification by the employee. The employee cannot commence working on contract until successfully achieving a qualifying score. The Contractor shall document the employee’s file with any and all remedial training given to enable the employee to pass the firearms course. The Government shall not be liable for compensating the Contractor for any additional expenses or costs incurred by the Contractor to enable Contract employees to annually re-qualify on the course.
- F. Any Contract employee who has successfully completed a 40 hour firearms course under a predecessor FPS Contract may be exempted from the 40 hours of firearms training, provided the Contractor can furnish adequate proof (e.g., a valid, legible copy of a Training Certificate or firearms certification) that such training was successfully completed. The COTR shall have the sole discretion to accept or deny proposed exemptions from training based on prior training experience. Prior successful training completion by the Contract employee shall not exempt the Contract employee from the annual range qualification requirements.
- G. If the weapon platform required under this Contract is different from the guard’s previous qualification, the Contractor is responsible for providing adequate weapon transition training. The training plan shall include a weapons transition training plan, if applicable.
- H. Unless prohibited by state or local law, all weapons range training and qualifications (whether on an FPS range or a commercial range) shall be conducted using current FPS targets only. The Contractor shall furnish an adequate supply of targets for weapons qualifications. Targets shall have a cardboard backing of equal or greater size than the target itself. If the target is non-turning a shot timer shall be used. The Contractor shall factor the cost of the targets into the offering prices, as they will not otherwise be paid for by the Government after Contract award.

#### **11.4-1 Annual Firearms Re-Qualification**

- A. The Contractor shall ensure that all Contract employees receive the training or range time necessary to successfully re-qualify on the practical firearms course annually. Any guard attempting annual re-qualification who fails to re-qualify is no longer certified to carry a weapon and shall not be permitted to work on an armed post. Refresher training for intermediate weapons will also be conducted. The costs of such preparations should be factored into the offering prices, as it will not be itemized or paid for separately by the Government.
- B. Successful firearms range qualification by Contract employees as part of a state or local firearms permit/license issuance process shall not be considered an acceptable replacement or substitute for the annual firearms qualification required by this Contract.
- C. The Contractor shall provide the necessary weapons and ammunition for training and qualifications. If an FPS Training Center is used to conduct range qualifications, the Contractor shall provide a list of serial numbers of Contractor-provided firearms to be used for qualifications 48 hours prior to scheduled training and qualification to the FPS Training Center. All Contractor-provided weapons used for qualifications of Contract employees will be made available for inspection and approval by an FPS representative prior to use on any Government firing range. Contract employees must adhere to the rules and regulations of the firing range. . The Contractor shall be responsible for licenses and permits required for weapons during transit between the employee dispatch point and the range.
- D. [Other weapons. Delete if not used.]

#### **11.5 Minimum Age for Firearms Licensing**

- A. Notwithstanding the minimum age requirement cited elsewhere in the Statement of Work, the Contractor must follow Federal, state and/or local licensing requirements for Contract employees. In most areas the minimum age requirements for armed security guard personnel is twenty-one (21) years of age.
- B. In the event that there is a legal licensing requirement regarding the minimum age for a security guard, that requirement shall take precedence over the Contract's stated acceptable minimum age.

#### **11.6 FPS-Specific Training**

- A. All Contract employees must receive FPS-specific training. The COTR and the Contractor will schedule the site(s) and date(s) of the training session(s) after the award of the Contract and prior to the Contract start date. See Exhibit 4C.
- B. Security guards and uniformed supervisors who worked under the predecessor Contract may be exempt from this training, provided the Contractor can furnish adequate proof that such training was successfully completed (e.g., a valid, legible copy of a Training Certificate). The COTR shall have the sole discretion to accept or deny proposed exemptions from training based on prior training experience.

#### **11.7 Government-Provided Magnetometer/X-Ray Training**

All Contract employees shall receive up to eight (8) hours of Government-provided training on the use and handling of magnetometers and/or x-rays. Upon completion of this training, the FPS Training Representative will issue each Contract employee a certificate of training completion.

#### **11.8 CPR/AED/First Aid Training**

- A. Any Contract employee that does not possess valid and current CPR, AED and First Aid certification cards are not considered qualified to perform on this contract.

- B. The Contractor is responsible for scheduling, obtaining, and covering all costs associated with providing CPR, AED, and First Aid training to all employees assigned to work under this Contract. CPR and AED training and certification must include adult, youth, and infant training modules. Training certification shall be valid for one year. Prior to the expiration of the CPR and AED certification, the Contract employee must become re-certified. Recertification training shall cover adult, youth, and infant CPR procedures as well as AED procedures. The Government requires that each CPR/AED course MUST provide practical training (e.g., on “dummies”) on resuscitation techniques and be conducted in accordance with American Red Cross (ARC) standards by ARC certified instructors.
- C. First Aid training and certification shall be valid for a period of three years. Upon expiration of the First Aid certification, the Contract employee must become re-certified. Recertification training shall be a minimum of 2.5 hours.
- D. A post is considered “open” if manned by unqualified contract employees.

**11.9 Other Special Training**

- A. The Contractor is responsible for providing any training required by state or local jurisdictions pertaining to the use or carriage of any lethal or less-than-lethal weapons (i.e. expandable or straight police baton, sprays or repellants, conducted energy weapons, stun weapons, etc.), equipment, or devices required in this Contract.
- B. In certain cases, the Contractor’s employees will receive special training that will be given by the tenant agency or by FPS. The number of training hours and the posts to which the special requirements apply will be provided when the requirement arises. The Contractor will be required to schedule the training, to compensate all security guards for off-duty training at their regular hourly rate/salary, and to ensure that all posts are manned while training is in progress.

**11.10 Training of Replacement Employees**

All replacement employees shall meet the training and testing requirements specified in this Subsection at no cost to the Government.

**11.11 Schedule of Provided Training and Testing**

The Contractor shall schedule and coordinate Government provided training and testing with the COTR. Government training can only be scheduled after Contract award.

**11.12 Government Provided Training - Failure to Attend**

- A. The Contractor shall ensure that the employees attend all scheduled training and examination/qualification sessions. The term ‘absence’ includes any person properly scheduled for training/testing and who fails to report to the appointed place at the proper time and date. An absence may be excused or unexcused. The FPS Training Instructor shall compile a list of all employees who have an unexcused absence for each day of training and will forward this list to the CO.

**11.13 Training Waivers**

- A. In certain rare circumstances, such as emergencies or significant, unanticipated increases in required services, the CO may temporarily waive the time frames in which training and/or testing must be provided before a Contract employee can work under the Contract. However, all such waivers must be requested in writing by the Contractor, citing the specific reasons why the time frame for training/testing should be temporarily waived, and citing a specific deadline in which the required training/testing will be successfully completed by the Contract employee, not to exceed 120 calendar days. Under no circumstances shall a Contract employee work under a temporary waiver without the CO’s written consent. If the CO grants a temporary waiver for the time frame requested by the Contractor, the Contractor shall abide by that time frame and, upon expiration of the

temporary waiver deadline date, shall have completed the training/testing requirements or shall remove the affected Contract employee(s) from the Contract.

B. The training and testing requirements shall not be permanently waived.

## **12 Medical and Physical Qualifications**

### **12.1 General**

- A. The Contractor shall ensure all uniformed employees working under the Contract meet the medical requirements described in the following sections. The Government will not grant any waivers of the medical standards.
- B. The Contractor is also responsible for ensuring that all uniformed employees are able to perform the essential functions described below, with any reasonable accommodation. If one of the Contractor's employees alleges that s/he has a disability and requires a reasonable accommodation to perform the essential functions of the job, it is the Contractor's sole responsibility to discuss reasonable accommodation with its employee and to decide what accommodation, if any, to provide at its own expense.
- C. The Contractor, not the Government, is responsible for complying with all provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-336) (ADA) and the Rehabilitation Act of 1973 (29 U.S.C. 2.2)

### **12.2 Medical Standards**

- A. The Contractor shall require all of its employees, who are prospective FPS contract guards, to undergo a pre-employment medical/physical examination and every three years thereafter. The Contractor shall ensure that all of its uniformed employees meet the medical standards set forth below. Examinations shall be administered by a licensed physician and documented on a Standard Form (SF) 78.
- B. The Contractor shall fully and accurately complete Section 4 of the SF 78 based on the medical standards and essential job functions set forth in the Contract. All guards (productive and supervisory) must meet the health certification requirements listed in the SF 78. The Contractor shall submit a completed SF 78 for each employee to the COTR prior to any Contract employee being permitted to work under the Contract.
- C. If an employee of the Contractor claims that s/he has a disability that prevents him/her from meeting the medical standards or performing the essential job functions, it is the Contractor's responsibility to obtain medical verification of the disability and to provide reasonable accommodation, if necessary, at its own expense. The COTR will review all medical documentation to ensure that it is complete and in compliance with the Contract. No guard shall be permitted to work under the Contract until the certificate and medical documentation has been reviewed and approved for compliance with the Contract by the COTR.
- D. All Contract employees must meet the following medical standards:
  - 1. **Vision:** Applicant must have binocular vision and must not test less than 20/20 (Snellen). Corrected vision must not test less than 20/20 in one eye and 20/40 in the other eye. An applicant who has undergone a Radial Keratotomy or laser correction procedure to correct his or her vision to an acceptable level will be considered medically qualified for this position. Near vision, corrected or uncorrected, must be sufficient to read Jaeger Type 2 at 14 inches. Applicant must be able to distinguish basic peripheral vision.
  - 2. **Hearing:** Applicant must be able to hear the whispered voice at 15 feet with each ear. Using an audiometer for measurement, there should be no loss of 30 or more decibels in each ear at 500, 1000, and 2000 CPA levels. Use of a hearing aid is authorized.
  - 3. **Speech:** Individual must be able to speak clearly and distinctly. Any disease or condition that significantly interferes with the individual's ability to speak is a disqualifying factor.

4. **Cardiovascular System:** Any disease or condition that interferes with cardiovascular function and the individual's safe and efficient job performance is a disqualifying factor.
5. **Chest and Respiratory System:** Individual must have a healthy respiratory system. Any disease or condition that interferes with respiratory function and the individual's safe and efficient job performance is a disqualifying factor.
6. **Gastrointestinal System:** Individual must have a healthy gastrointestinal tract. Any disease or condition that interferes with gastrointestinal function and the individual's safe and efficient job performance is a disqualifying factor. An ulcer active within the past year may also be a disqualifying factor.
7. **Genitourinary System:** Individual must have a healthy genitourinary system. Any disease or condition that interferes with the individual's safe and efficient performance of the job is disqualifying.
8. **Endocrine and Metabolic Systems:** Any condition affecting normal hormonal or metabolic functioning and response that is likely to adversely affect the individual's safe and efficient job performance is a disqualifying factor.
9. **Musculoskeletal System:** Any condition that adversely impacts on the individual's movement, agility, flexibility, strength, dexterity, coordination, or the ability to accelerate, decelerate, or change directions, and that is likely to adversely affect the individual's safe and efficient performance of duties, is a disqualifying factor.
10. **Hematology System:** Any hematological condition that is characterized as chronic has caused a hematological crisis, or adversely impacts the individual's safe and efficient performance of duties is a disqualifying factor. Such conditions may include anemia or thrombocytopenia.
11. **Neurological Systems:** Any disease or condition that interferes with the individual's central or peripheral nervous system function and that is likely to adversely affect the safe and efficient performance of duties is a disqualifying factor. Any condition with loss of motor skills, muscle strength, cognitive function, coordination, or gait; sensory loss (limb, hearing, or vision); tremor; pain; or effect on speech is a disqualifying factor.
12. **Psychiatric Disorders:** Any disorder that affects the individual's judgment, cognitive function, or the safe and efficient performance of essential job functions, is a disqualifying factor.
13. **Dermatology:** Any disease or condition that may cause the individual to be unduly susceptible to injury or disease as a consequence of environmental exposures, including the sun, or which results in restricted functioning or movement and thereby impairs the safe and efficient performance of essential job functions is a disqualifying factor.
14. **Medication:** The individual's use of medications such as narcotics, sedative hypnotics, barbiturates, amphetamines, or any drug with the potential for addiction, that is taken for extended periods of time (e.g., beyond 10 days), or is prescribed for a persistent or recurring underlying condition, is a disqualifying factor.
15. **Organ transplantation and prosthetic devices:** Any transplantation or prosthetic device that adversely affects the individual's ability to safely and efficiently perform essential job functions is a disqualifying factor.

### 12.3 Physical Demands

- A. Contract employees are expected to be physically able to perform the following tasks or functions in the performance of their assigned duties:
- a. Frequent and prolonged walking, standing, sitting, and stooping, up to 12 hours per day, either indoors or outdoors, during daytime or nighttime. Outdoor posts may require the individual to withstand extreme heat, humidity, cold, and/or severe weather (e.g., snow, sleet, rain, hail, wind) for up to four hours without shelter. Many posts have no chair/seating available; thus, the individual must be able to stand for up to four consecutive hours.
  - b. Frequent contact with the general public, law enforcement, and dispatch center, requiring the ability to speak clearly and distinctly and remain calm in stressful situations (e.g., confrontations with angry, distraught, disturbed, or violent persons).
  - c. Ability to remain on post up to four consecutive hours without eating, drinking, or relieving bladder/bowels.
  - d. Ability to maintain a high degree of alertness for up to 12 hours, with the ability to mentally and physically react quickly to a variety of unexpected and dangerous situations. Use of senses (sight, hearing, smell, touch) is necessary to discern unusual or dangerous situations.
  - e. Ability to use post security equipment (magnetometers, X-rays, CCTV); ability to use handcuffs, baton, and (where required by post assignment) firearm at any time while on duty.
  - f. Ability to read post assignments, write reports, and respond to both routine and emergency dispatches/orders.
  - g. Ability to subdue violent or potentially violent or disturbed individuals, or intervene in a crisis situation (e.g., provide emergency first aid/CPR while waiting for arrival of paramedics or other emergency personnel), and
  - h. Occasional running, sprinting, lifting heavy weights, moving heavy objects, climbing stairs (e.g., in responding to emergencies, ensuring timely and complete facility evacuations, giving pursuit, etc.).
- B. Individuals deemed incapable of performing the above tasks or functions will be removed from the Contract upon the CO's request.
- C. The Contractor shall be responsible for encouraging and promoting employees assigned to this Contract to maintain an ongoing and regular program of physical fitness, at no cost to the Government.

**12.4 Initial and Recurring Screening for Illegal Drugs**

- A. As part of the medical examination, all Contract employees must submit to an initial urine drug screening that tests for the following five (5) substances at the following cutoff levels (nanogram per milliliter, ng/ mL):

| <u>Substance</u>      | <u>Cutoff Level (ng/mL)</u> |
|-----------------------|-----------------------------|
| Marijuana metabolites | 50                          |
| Cocaine metabolites   | 300                         |
| Opiate metabolites    | 2,000                       |
| Phencyclidine         | 25                          |
| Amphetamines          | 1,000                       |

- B. The Contractor will perform random drug screening of 5% of the guard force assigned to this contract over a 12- month period. Contract Security Guards must resubmit to a urine drug screening upon renewal of physical forms every three years.



- C. Drug screening methodology shall conform to the U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration's (SAMHSA) "Mandatory Guidelines for Federal Workplace Drug Testing Programs." These guidelines can be accessed via the Internet at: [www.health.org/GDLNS-94.htm](http://www.health.org/GDLNS-94.htm) or at: <http://wmcare.samhsa.gov>.<sup>1</sup> The Contractor is strongly urged to use one of the laboratories listed on SAMHSA's "Current List of Laboratories Which Meet Minimum Standards To Engage in Urine Drug Testing for Federal Agencies," which is accessible via the Internet at: [www.health.org/labs/index.htm](http://www.health.org/labs/index.htm) or at: <http://wmcare.samhsa.gov>. This list is updated on a monthly basis. If the Contractor chooses to use a laboratory not shown on SAMHSA's current list, the Contractor must verify whether the laboratory's methodology conforms to SAMHSA's guidelines prior to utilizing that laboratory to perform drug screenings.
- D. Other drug testing methods (hair, sweat patch, etc.) are commercially available but are not acceptable for the purposes of this Contract, due to widely varying standards of testing and laboratory reliability results. However, if SAMHSA does issue guidelines on alternative drug screening methods, the Contract may be modified to permit the use of those methods.
- E. The presence of a positive reading for *any* of the above substances over the designated cutoff level for that substance shall automatically disqualify an applicant from working under this or any other FPS security guard services contract. Since most drugs are metabolized within a short period of time (from several hours to several days), the Contractor *shall not* permit any applicant to take multiple tests in order to receive an acceptable reading.
- F. The Contractor is responsible for all costs associated with obtaining the medical evaluation and drug screening for each Contract employee. All costs must be factored into the offering prices.

#### **12.5 Government Requested Screening**

- A. The CO or COTR shall have the express right to request targeted urine drug screenings where there is a reasonable belief by the Government that the Contract employee(s) may be under the influence of or using illegal substances. Targeted screenings shall be conducted in a similar fashion to random screenings, with the exception that the CO will advise the CM in writing that s/he requests a drug screening of a specific security guard. Once the written request is received, the CM shall arrange for the test to be conducted as soon as possible, but not later than three working days. The Contractor shall pay the Contract employee the normal hourly rate/salary for all time associated with taking the screening. Each screening shall follow the guidelines described above.
- B. Contract employees who undergo targeted urine drug screenings may continue working under the Contract until the results have been provided to the Contractor. In the event that the results of any urine drug screening are negative, the Government shall bear the expense of the screening. This does not apply to the pre-employment urine drug screening. In the event that the results are positive, the Contractor shall immediately remove the Contract employee(s) with a positive reading from the Contract and immediately inform the COTR and CO of the result and the employee's removal from the Contract. Additionally, the Contractor shall bear all the expenses relating to the test for the employee(s) with the positive reading.
- C. Any Contract employee who undergoes either a random or targeted urine drug screening and tests positive for any of the substances shown above shall be permanently disqualified from working under this or any other FPS security guard services contract. Since most drugs are metabolized within a short period, the affected Contract employee *shall not* be authorized to take additional tests to achieve an acceptable reading.

#### **13 Conduct of Contractor Personnel**

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<sup>1</sup> The cutoff level for Opiate metabolites listed in the internet-ready guidelines is 300; however, that number has been revised by SAMHSA and the new cutoff level is shown in paragraph (A) above.

- A. In accordance with the SGIM, the Contractor shall be responsible for maintaining satisfactory standards of employee competency, conduct, appearance, and integrity, and shall be responsible for taking such disciplinary action with respect to his employees as may be necessary.
- C. The COTR may recommend to the CO that the Contractor immediately remove any employee from any or all locations where the contractor has contracts with the FPS if the employee is not maintaining satisfactory performance in accordance with the Contract or the SGIM. Additionally, the employee may be removed if he/she has been disqualified for employment suitability, performance suitability, or security reasons, or who is found to be unfit for performing security duties during his/her tour of duty. The CO will make all determinations regarding the removal of any employee from any or all locations where the contractor has contracts with the Federal Protective Service. In the event of a dispute, the CO will make the final determination. Specific reasons for removal of an employee will be provided to the Contractor in writing.
- D. Notification of Arrest: Guards working under this contract shall notify his contractor within 12 hours of their arrest. The contractor will notify the COTR within 12 hours of the guard's notification. Failure of the guard to do so may result in a request of removal from this contract.

#### **14 Contract Employee Reinstatements**

- A. When the Government takes action that may impact upon the suitability or work fitness status of a Contract employee, the Contractor may appeal the decision to the CO.
- B. If the CO made the initial decision, a senior manager within the FPS Regional Office or headquarters Security and Law Enforcement Division will review the appeal. The appeal decision will be provided to the Contractor in writing with a brief explanation of the decision to uphold or reverse the CO's decision.
- C. While the appeal is being considered, the employee shall not work under this Contract.

#### **15 Government and Contractor Furnished Property**

##### **15.1 General Information**

- A. The Contractor shall be provided and shall use or operate in a responsible manner Government furnished property deemed necessary by the Government to aid the Contractor in the performance of work. The Contractor is solely responsible for the care and accountability of all Government provided equipment in accordance with the terms and conditions of this Contract.
- B. The Contractor shall provide an inventory of Government furnished property (GFP) on a monthly basis. The inventory shall include all Government furnished equipment, uniforms, and non-expendable supplementary equipment.

##### **15.1-1 Use of Government Property**

- A. Government property shall be used for official Government business only in the performance of this Contract. The Contractor or the Contractor's employees shall not use government property in any manner for any personal advantage, business gain, or other personal endeavor. The Contractor shall reimburse the Government for expenses associated with misuse or abuse of Government furnished property or equipment by the Contractor's employees.
- B. The Contractor will certify in writing all licenses and permits issued to the Contractor or Contractor employees required by law for the use and operation of Government furnished property or equipment.

##### **15.1-2 Accountability of Government Property**

- A. All property furnished by the Government under this Contract shall remain the property of the Government. Upon termination or conclusion of the Contract, the Contractor shall render an accounting of all such property that has come into their possession during the course of the Contract. A Government property receipt form will be used for the Contractor to acknowledge the receipt of all Government-issued property.
- B. Any property furnished by the Government to fulfill Contract requirements, which is lost or damaged resulting from improper use or negligence by the Contractor's employees, shall be repaired or replaced by the Government. The cost of such repairs or replacement shall be deducted from the Contractor's payment. Additionally, the Contractor shall remunerate the Government for expenses associated with the misuse of telephones or other Government furnished office equipment by the Contractor's employees. Contract employees who misuse, willfully damage, or willfully destroy Government property may be removed from the Contract and may face further penalties as deemed necessary by the Government.
- C. Unless otherwise specified, the Government is responsible for the repair and maintenance of Government furnished property. The Contractor is responsible for the timely reporting, as identified herein, to the COTR of any property deficiencies or losses. The Contractor shall identify loss or damage to Government-furnished property to the COTR as soon as possible, but not later than 24 hours after discovery by the Contractor. To ensure timely discovery and reporting, the Contractor shall perform monthly inventories of all Government-furnished property. Inventory reports shall be in writing using a Government form or format approved by the COTR.

### **15.1-3 Safeguarding Government Property**

- A. The Contractor shall take all reasonable precautions, as directed by the Government or, in the absence of such direction, in accordance with sound industrial practices, to safeguard and protect Government property.
- B. If the work under this Contract requires that the Contractor employees have access to classified, confidential, proprietary, sensitive, personal, business, technical, or financial information (property) belonging to the Government or to other private parties performing or seeking to perform work for the Government, no employee of the Contractor shall be authorized to read, photocopy, remove, or otherwise appropriate such information for his/her own use or disclose such information to third parties unless specifically authorized in writing by the CO. Violations of this policy may result in Contractual actions being taken, up to and including termination for default. Additionally, the Government may pursue any legal remedies at its disposal if the unauthorized use of the information/property is prosecutable under law.

## **15.2 Contractor Furnished Property**

### **15.2-1 General Information**

- A. The Contractor shall furnish and maintain in acceptable condition, at no cost to Contractor employees, all items of uniform and equipment necessary to perform work required by the Contract (including each task order issued under this Contract). The Contractor is solely responsible for the quality and performance of all Contractor-provided equipment used in performance of this Contract.
- B. The Contractor shall provide an inventory of Contractor Furnished Property (CFP) on a quarterly basis. The inventory shall include all Contractor furnished equipment, uniforms, and non-expendable supplementary equipment.

### **15.2-2 Equipment**

- A. The Contractor may be required to furnish some or all of the types of equipment described herein.
- B. Communications equipment. The Contractor shall obtain all applicable permits in accordance with Federal Regulations for the operation of such radio equipment. A copy of all such permits shall be delivered to the COTR upon request prior to the utilization of designated frequencies. The Government may identify the radio frequencies to be used by the contractor. The Contractor must ensure useful availability of all Contractor

furnished communications equipment on a continuous basis. The Contractor shall immediately provide fully-operational substitute communications equipment in the event any equipment is temporarily inoperable.

- B. Vehicles. The Contractor shall obtain all applicable permits, titles, inspections, and registrations in accordance with applicable Federal, state and local laws for the operation of vehicles. All costs for the operation and maintenance of vehicle(s), including all license and insurance fees, shall be borne by the Contractor.
- C. Firearms, ammunition, and less-than-lethal weapons. Modifications to firearm mechanisms must comply with manufacturers specifications and requirements. Ammunition must be acquired from a commercial source.
  - 1. The Contractor shall obtain all applicable permits, licenses, and registrations in accordance with applicable Federal, state and local laws for the acquisition, carriage, and use of firearms and ammunition. All costs associated for the acquisition and maintenance of firearms, including all license and insurance fees, shall be borne by the Contractor.
  - 2. The Contractor shall acquire and maintain an ample supply of appropriate cleaning products (i.e., cleaning solvents, lubricating oil, rods, brushes, patches, etc.). The Contractor must also provide applicable accessories such as clearing barrels, trigger locks, gun lockers, etc.
  - 3. The Contractor shall provide all training for primary and any additional or intermediate weapons used under the contract.
  - 4. The amount and type of ammunition, including additional rounds for contingency. The additional ammunition shall be provided, stored, and secured on-site by the Contractor. Old duty ammunition will be periodically rotated with new ammunition.
  - 5. The Contract employee shall inspect his/her issued firearm at the commencement of each tour of duty. Each firearm shall be cleaned and oiled in accordance with manufacturer specifications regularly to ensure optimum operating condition. All firearms will be loaded with approved ammunition, including one round in the chamber (if applicable), prior to the security guard's tour of duty.
  - 6. The Contractor shall provide a list of serial numbers of firearms that will be present on the premises to the COTR prior to the Contract performance date. The list shall be kept current; any changes shall be documented and forwarded to the COTR within one (1) week of the change.

### **15.2-3 Uniforms**

- A. As specified in Exhibit 2C, the Contractor will be required to furnish some or all of the types of uniform items. The cost of uniform items shall be factored into the contract price.
- B. The Contractor's security guard force uniforms shall be a color and style in general use by large security guard or security organizations and shall be readily distinguishable from those of state, local, and FPS law enforcement personnel. All security guards performing under this Contract shall wear the same color and style of uniform and maintain a professional and neat appearance at all times during their tour of duty.
- C. Security guards are expected to comply with standards for wear and care of uniform items in accordance with the SGIM (Security Guard Information Manual).

### **15.2-4 Supplementary Equipment**

The Contractor will be required to furnish some or all of the types of supplementary equipment. Security guards shall not possess any unauthorized supplemental or personal equipment (e.g., equipment not issued by the Contractor or required by the Contracts). Security guards who are found to possess any unauthorized equipment while on post may be removed from the contract.

## **16 Regulations, Handbooks, and Other Applicable Documents**

- A. FPS regulations contain the basic procedures for the operation, maintenance, and protection of property. The primary regulations and related procedures to be followed by the Contractor are listed below. Supplementary regulations, which are provided to the Contractor by the CO or his/her authorized representative shall also be in effect and will be incorporated by Contract modification.
- B. An Officer's Duty Book shall be furnished by the COTR and maintained by the Contractor at each post and shall contain complete duty instructions.
- C. A separate loose-leaf binder shall be furnished by the COTR and maintained by the Contractor at each additional fixed post and will contain only those items of duty instructions pertinent to that specific post.
- D. Officer's Duty Book, Post Orders, and any supplemental memoranda, directives, or other information is considered Sensitive But Unclassified/Law Enforcement Sensitive information. The Contractor and its employees are restricted from disclosing this or any other operational information to individuals outside of the FPS/Contractor community. The Officer's Duty Book shall not be removed from Government property, or reproduced or copied in any manner unless properly authorized, in writing, by the COTR.
- E. Conduct on Federal Property (FMR 41 CFR 102-74) placards are posted in buildings under the charge and control of the General Services Administration and are applicable to all persons entering in or on such property.
- F. Security Guard Information Manual (SGIM) handbook contains the information all security guards and supervisors must read and be familiar with prior to assuming duties under this Contract. The COTR shall give the Contractor one (1) electronic copy of this manual at the pre-performance meeting held shortly after Contract award. The Contractor shall provide to each uniformed Contract employee a legible, securely bound copy of the SGIM upon beginning the basic training course.

## **17 Security Guard Certification /Security Requirements**

### **17.1 General**

- A. All personnel performing on this Contract must pass a suitability determination conducted by the Government. Contractor personnel will not be able to perform under this Contract until appropriate suitability determinations have been made. The Government will provide all necessary forms at the time of Contract award. The DHS Office of Security will accept only complete and legible security packages. Therefore, all personnel must provide the required information and documents to the COTR within 10 calendar days after Contract award.
- B. The Contractor should follow the procedures listed below to obtain an FPS certification card for each Contract employee:
  - 1. Conduct an initial employment screening to determine whether the prospective employee meets the Contractor's specific hiring requirements and the Contract eligibility requirements, including medical and drug testing (see Section 12 above);
  - 2. Submit the suitability package to the COTR and await the results of the adjudication. This process may take approximately one to three months if all forms are legible and complete. However, preliminary suitability is usually determined within a week of the submission of the paperwork. The Contractor will be notified whenever there is an instance where there is a preliminary unfavorable adjudication decision so that the Contractor can determine how to proceed with the employee's training, testing, etc.
  - 3. Schedule required Government-provided training and testing/qualifying with FPS and schedule/conduct all other Contractor-provided training requirements;<sup>2</sup> this does not include the FPS Written Exam.

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<sup>2</sup> The Contractor may proceed with Contractor-provided training while awaiting results of the suitability adjudication process.

4. After the Contractor employee receives favorable suitability adjudication results and the employee successfully completes the training and passes the required examination(s), the Contractor shall submit the following information to the COTR for an FPS certification card:
  - a. Certification. A certification, signed by the Contract Manager, that the employee has met all the requirements set forth in Section C and that all pertinent documents are on file at the Contractor's facility. (See Exhibit 11.)
  - b. Photographs. Two color photographs, 1" x 1," no more than one year old, of the guard's head and upper shoulders; and
  - c. Contract Guard Qualification Certificate. The guard's name, and the name of the Contractor's company must be typed on the front of the card, and the guard must sign the signature block in blue or black ink.
  - d. Lautenberg Amendment Statement. Armed guards must submit a signed and dated "Domestic Violence" certification that satisfies the legal requirements of the Lautenberg Amendment, 18 U.S.C. § 922(g)(8) and (9). This certification is valid for one (1) year. The Contractor shall maintain a file of its guards' certifications and provide the COTR a signed statement certifying compliance with this requirement. If at any time a guard has a disqualifying event under Lautenberg, the Contractor shall notify the COTR and immediately remove the guard from work under the contract that may require use of a firearm. The Contractor shall submit a new certification to the COTR stating that all its guards are in compliance with the Lautenberg Amendment annually.
- C. The certification card shall be worn on the outermost garment of the guard's uniform.
- D. As determined by the COTR, The Contractor is responsible for the employees having all required certification credentials in their possession at all times while on the protected premises. This includes not only the FPS certification card, but also a valid CPR/AED/First Aid card and a valid firearms permit.
- E. The Contractor must return employees' certification card to FPS within five (5) workdays upon the termination of the guard's employment or the guard's removal from the contract. At the end of the contract period, the Contractor must return to FPS all blank cards and all completed cards for guards who will not continue to work under FPS contracts. Possession of an FPS certification card does not waive any other contract requirement.
- H. Because the Certification card does not expire when individual certification elements expire, the Contractor is responsible for continually maintaining validity of each element of the Contract employee's certification status (i.e., suitability determination, medical examination, firearms re-qualification, CPR/AED/First Aid certification). See Exhibit 11.
- I. The CO shall have the express authority to demand return of the FPS Certification card for any Contract employee who does not maintain compliance with the Contract qualification and certification standards, and the CO shall have the express authority to prohibit that employee from performing under the Contract until such time as s/he comes into full compliance with all qualification/certification criteria.

## **17.2 Security Management**

- A. The Contractor shall appoint a senior official to act as the Corporate Security Officer. The individual will interface with the DHS Security Office through the COTR on all security matters, to include physical, personnel, and protection of all Government information and data accessed by the Contractor.
- B. The COTR and the Security Office shall have the right to inspect the procedures, methods, and facilities utilized by the Contractor in complying with the security requirements under this Contract. Should the COTR determine that the Contractor is not complying with the security requirements of this Contract, the Contractor

will be informed in writing by the Contracting Officer of the proper action to be taken in order to effect compliance with such requirements.

### **17.3 Suitability Determination / Entry on Duty Decision**

- A. DHS shall have and exercise full control over granting, denying, withholding or terminating unescorted access to a Government facility and or sensitive Government information access for Contractor employees, based upon the results of a background investigation. DHS may, as it deems appropriate, authorize and make favorable entry on duty (EOD) decision based on preliminary security checks. The favorable EOD decision would allow the employees to commence work temporarily prior to the completion of the full investigation. The granting of a favorable EOD decision shall not be considered as assurance that a full employment suitability authorization will follow as a result thereof. The granting of a favorable EOD decision or a full employment suitability determination shall in no way prevent, preclude, or bar the withdrawal or termination of any such access by DHS, at any time during the term of the Contract. No employee of the Contractor shall be allowed unescorted access to a Government facility without a favorable EOD decision or suitability determination by the DHS Security Office. Contract employees assigned to the Contract not needing access to sensitive DHS information or recurring access to DHS' facilities will not be subject to security suitability screening.
- B. Contract employees awaiting an EOD decision may begin work on the contract provided they do not access sensitive Government information. Limited access to Government buildings is allowable prior to the EOD decision if a Government employee escorts the contract employee. This limited access is to allow contractors to attend briefings, non-recurring meetings and begin transition work. The EOD determination does not substitute for the required background investigation.

### **17.4 Suitability Adjudication**

- A. After award of the Contract and prior to any Contract employees being permitted to work under the Contract, the Contractor is responsible for ensuring that the Contract employees receive formal suitability adjudication by FPS. All Contract employees shall receive formal suitability adjudication by FPS, including the CM, Supervisors, Quality Assurance personnel and all other company officers that visit the work sites. Contractor suitability determinations are to be made in accordance with the criteria outlined in 5 CFR 731.202.
- B. Once a prospective Contract employee has applied for a position and has been favorably evaluated by the Contractor (i.e., meets the minimum qualification requirements cited in this Statement of Work and otherwise meets the Contractor's hiring criteria), the Contractor shall submit to the COTR the following Government furnished forms for each Contract employee:
  - 1. Two (2) completed original Forms FD-258, "Fingerprint Chart;"
  - 2. Standard Form 85P, "Questionnaire for Public Trust Positions" (plus one copy);
  - 3. Standard Form 85P-S, "Supplemental Questionnaire for Selected Positions" (plus one copy);
  - 4. DHS Form 11000-9, "Disclosure and Authorization Pertaining to Consumer Reports pursuant to the Fair Credit Reporting Act" (plus one copy);
  - 5. Foreign National Relatives or Associates Statement (plus one copy);
  - 6. Lautenberg Amendment Statement (plus one copy);
  - 7. Drug Questionnaire (plus one copy);
  - 8. Alcohol Questionnaire (plus one copy).
  - 9. Financial Disclosure Report (plus one copy);

#### 10. Contractor Information Worksheet.

- C. Contractors are required to use local police, the state police, the Federal Bureau of Investigation (FBI), or FPS regional offices to obtain readable fingerprints on the fingerprint cards. In certain locations, FPS may have an electronic fingerprint-scanning machine, which the Contractor is encouraged to use for fingerprinting Contract employees. Upon receipt of the completed, legible forms, FPS will submit the fingerprints for review by the FBI. FPS will use the information provided by the Contractor and the FBI to make a determination regarding the security guard's suitability to work under an FPS Contract. If the forms are complete and legible, the entire evaluation process will take from one (1) week to several months, depending on current processing times. For planning purposes, the Contractor should always assume that the standard processing time is one (1) month and should plan paperwork submissions accordingly. Standard Form 85P, "Questionnaire for Public Trust Positions" Form must be submitted via OPM "e-QIP" (electronic Questionnaires for Investigation Processing).
1. ELECTRONIC SUBMISSION-OPM "e-QIP" Process: Fill out the ICE "Contractor Information Worksheet", proofread for completeness. Send it to the FPS COTR. They can fax or mail to the FPS Regional Contract Suitability Adjudication Office for continued processing.
- D. Illegible or incomplete forms submitted by the Contractor will be returned and will result in delays in the adjudication process. Therefore, the Contractor must ensure that all forms submitted to FPS are complete, legible, and accurate. FPS shall not be responsible for any delays that occur due to the Contractor's failure to submit complete, accurate, and legible forms to FPS.
- E. All federal agencies are required to implement Homeland Security Presidential Directive 12 (HSPD-12) and must follow the minimum background investigation requirements of National Agency Check with Written Inquiries (NACI) or other suitability or national security investigation prior to credential issuance.
- F. A contractor on whom unfavorable or derogatory information has been uncovered must be presented with the information and offered an opportunity to refute, explain, clarify, or mitigate the information in question. If a determination of ineligibility is made, the individual will be formally notified and informed of the reason(s).
- G. If FPS finds a Contract employee to be unsuitable to work as a result of the suitability investigation under the Contract, the Contractor shall be advised immediately that such employee cannot work or be assigned to work under the Contract, and the Contractor shall in turn immediately remove the affected employee from the Contract. The security guard or the Contractor may appeal the suitability determination to the CO. However, in such cases the Contractor shall proceed with the hiring process at their own risk until the final determination of the security guard's suitability has been accomplished. Under no circumstances shall a Contract employee who has received a notice of unfavorable (unsuitable) adjudication work under this or any FPS security guard service contract. This requirement also applies to Contract employees whose unfavorable adjudication is pending appeal. Disqualifying information includes but is not limited to the following:
1. Conviction of a felony, a crime of violence, or a serious misdemeanor;
  2. Possessing a record of arrests for continuing offenses;
  3. Falsification of information entered on suitability background investigation forms.
- H. Once a favorable adjudication has been made by FPS, the security guard is suitable to work under the Contract for five (5) years (if nothing occurs within the 5-year period that would render the security guard unsuitable for continuing performance under the Contract). The Contractor shall immediately notify the COTR and the CO in writing of any circumstances that arise which could possibly affect any Contract employee's suitability status (e.g., arrests, convictions, and/or termination of employment by the Contractor for cause, such as misconduct or neglect of duty). The Contractor is responsible for renewing the security guard's suitability clearance prior to its expiration. Any security guard who continues to work under the Contract after his/her suitability clearance has expired shall be removed from the Contract until a new favorable suitability determination is made. The Contractor should make every effort to submit a new suitability package to FPS at least 30 days prior to the current suitability expiration date.



1. Any investigation conducted by or for another federal agency on a contractor that is of the same or higher type and scope as the one required for the position is sufficient to meet the investigation requirements provided it was conducted within the past five years.
  2. Any investigation conducted by or for another federal agency on a contractor whose scope is less than that required for the position can be upgraded as provided for by OPM to meet the investigation requirements of the position if it was conducted within the past five years.
- I. For employees cleared through this process while employed under a predecessor contract (providing the same services), the suitability determination made under the previous contract will carry over to the new contract. However, the Contractor will be required to submit new suitability applications once the security guards' current suitability clearances expire.
1. Contractors who have been investigated and approved by Components prior to the issuance of DHS-MD 11055, "Suitability Screening Requirements for Contractors" to work on unclassified contracts are eligible to remain on the contract even though they may not have the investigation commensurate with the risk level indicated in Appendix 1. Such contractors cannot perform work under a different contract or at a different risk level until the investigative requirements in Appendix 1 are met.
  2. Lawful Permanent Residents are not eligible (1) to transfer between contracts; (2) for an upgrade to another position; or (3) to remain on a contract after a re-compete and award.
- J. FPS shall have and exercise full and complete control over granting, denying, withholding, or terminating suitability clearances for employees. FPS may, as it deems appropriate, authorize and grant temporary clearances to employees of the Contractor. However, issuance of a temporary clearance to any such employee shall not be considered as assurance that full clearance will be granted as a result or condition thereof, and the granting of either temporary or full clearance shall in no way prevent, preclude, or bar the later withdrawal or termination of any such clearance by the Government.

## **18 Security Clearance Requirements**

### **18.1 Background Investigations**

- A. In addition to meeting the FPS background suitability check described in Section C, additional security clearances may be required by the Contract and task order(s). These clearances will be provided by the Department of Defense Security Service (DSS), the Department of Energy (DOE), the Nuclear Regulatory Commission (NRC), or other agency, as appropriate (refer to Section J, Exhibit 6C for further information as to whether this Contract will require such clearances). Where such clearances are required, employees shall be subject to a security investigation by the Government prior to being allowed to work at the site. This requirement may also pertain to officers of the firm, who for any reason may visit the work site(s) during the term of the Contract. Employees may not work at the site until the Contractor receives a DD Form 560 (Letter of Consent), for the individual employee from DSS, or receives a final clearance from DOE, NRC, or other agency.
- B. The Government shall notify the Contractor of the required security classification of this Contract and the elements thereof, and of any subsequent revisions in such security classifications, by use of Security Requirements Checklist (DD Form 254), or other written notification.
- C. In all areas requiring a DOD, DOE, NRC, or other agency security clearance, the Contractor shall comply with the provisions of the most currently available National Industrial Security Program Operating Manual (NISPOM). This publication may be obtained online at [www.dss.mil](http://www.dss.mil) or from the Superintendent of Documents, U.S. Government Printing Office, Mail Stop SSOP, Washington, DC 20402-9238 (ISBN: 0-16-045560-X). Application forms required for DOD personnel security clearances shall be obtained from Defense Security Service (DSS) at [www.dss.mil](http://www.dss.mil); for DOE clearances at [www.doe.gov](http://www.doe.gov); and for NRC at [www.nrc.gov](http://www.nrc.gov). Each designated employee must complete all applicable forms. The Contractor shall notify the

COTR in writing within five calendar days of receipt of authorization for employees to be assigned to classified areas. (See Part III, Section J, Exhibit 6A, Security Clearance Requirements).

- D. A security clearance determination of whether an individual should be eligible for access to classified information is a process separate and distinct from the suitability determination and is conducted in accordance with DHS MD 11035, Industrial Security Program. For contractors processed in accordance with DHS MD 11035, the investigative standard for access to Secret classified information will be a MBI. The minimum investigative standard for access to Top Secret classified information will be a SSBI. Each designated employee must complete all applicable forms.
- E. The Government will provide the Contractor with the appropriate personnel security questionnaire and fingerprint forms that are to be completed for each Contract security guard employee performing under this Contract, as well as the firm employees, who may, in the performance of this Contract, visit the work site.
- F. Contract employees (to include applicants, temporaries, part-time and replacement employees) under the contract needing access to sensitive information shall undergo a position sensitivity analysis based on the duties each individual will perform on the contract. The results of the position sensitivity analysis shall identify the appropriate background investigation to be conducted. All background investigations will be processed through the Security Office. Prospective Contractor employees with adequate security clearances issued by the Defense Industrial Security Clearance Office (DISCO) may not be required to submit complete security packages, as the clearance issued by DISCO may be accepted. Prospective Contractor employees shall submit the following completed forms to the Security Office, through the COTR, no less than 30 days before the starting date of the Contract or 30 days prior to entry on duty of any employees, whether a replacement, addition, subcontractor employee, or vendor.
  - a. Standard Form 85P, "Questionnaire for Public Trust Positions".
  - b. Standard Form 86, "Questionnaire for National Security Positions"
  - c. Lautenberg Amendment Statement (plus one copy)
  - d. FD Form 258, "Fingerprint Card" (2 copies)
  - e. Foreign National Relative or Associates Statements
  - f. DHS 11000-9, "Disclosure and Authorization Pertaining to Consumer Reports Pursuant to the Fair Credit Reporting Act"
  - g. Drug Questionnaire
  - h. Alcohol Questionnaire
  - i. Contractor Information Worksheet

Required forms will be provided by DHS/ FPS at the time of award of the contract. Only complete packages will be accepted by the DHS/ FPS Contract Suitability Adjudication Program Office. Specific instructions on submission of packages will be provided upon award of the contract. Standard Form 85P, "Questionnaire for Public Trust Positions" Form will be submitted via e-QIP (electronic Questionnaires for Investigation Processing). (For the Electronic Submission process refer to Chap. 17.4C.1 above).

- G. The Contractor is responsible for all costs associated with obtaining and renewing the applicable security clearances for each affected Contract employee. The costs should be factored into the offering prices, as they will not be itemized or paid for separately by the Government.
- H. The Contractor is advised to only submit security packages on suitable prospective employees whose integrity, credit, and character will meet the security suitability requirements of DHS. DHS will likely consider as being

unsuitable prospective employees who fail to truthfully represent their credit history; who make no attempt to pay debts; and whose character could be questionable because of serious arrests, illegal drug use, or abuse of alcohol.

- I. Unless an applicant/employee has resided in the U.S. for three of the past five years, the Government may not be able to complete a satisfactory background investigation. In such cases, DHS retains the right to deem an applicant/employee as ineligible due to insufficient background information.

## **18.2 Access To Classified Information (Contractor)**

- A. The DHS has determined that the performance of this Contract requires that the Contractor, subcontractor(s), vendor(s), etc., (herein known as Contractor) require(s) access to sensitive DHS information or classified National Security Information (herein known as classified information). Classified information is Government information that requires protection in accordance with Executive Order 12958, Classified National Security Information, and supplementing directives.
- B. See Section J, Exhibit 6C, Security Suitability Requirements, for a determination of which, if any, Contractor facilities and Contractor personnel, including Contract Manager or Supervisor, assigned to this Contract are required to possess up to a TOP SECRET security clearance.
- C. If access to classified information is required as identified in Section J, Exhibit 6C, the Contractor will abide by the requirements set forth in the DD Form 254, Contract Security Classification Specification, DHS MD 11035, Industrial Security Program, and the National Industrial Security Program Operating Manual (NISPOM) for the protection of classified information at its cleared facility, if applicable, as directed by the Defense Security Service. If the Contractor has access to classified information at a DHS or other Government facility, it will abide by the requirements set by that agency. If these procedures are not properly followed by the Contractor, it will result in deductions from monthly invoices.
- D. The Contractor and all applicable personnel shall be cleared pursuant to the Defense Industrial Security Regulations, or other applicable regulations. The Contractor shall hold as a minimum, interim facility clearance requirements subsequent to the official award date, and/or at least thirty- (30) days prior to the Contract start-up date.
- E. Interim Personnel Clearance Level – Applicants for SECRET may be routinely granted a interim personnel clearance level as appropriate, provided there is not evidence of adverse information of material significance. The interim status will cease if results are favorable following completion of full investigation requirements. **Non-U.S. citizens are not eligible for access to classified information on an interim basis.**
- F. If access to classified information is required as identified in Section J, Exhibit 6C, the Contractor must possess a TOP SECRET facility clearance consistent with the DHS MD 11035, Industrial Security Program prior to Contract award. If an uncleared firm is selected, DHS will sponsor the firm for the facility clearance. If the facility clearance is not issued within 180 days, DHS may terminate the Contract for the convenience of the Government.

## **18.3 Continued Eligibility**

- A. A contractor on whom unfavorable or derogatory information has been uncovered must be presented with the information and offered an opportunity to refute, explain, clarify, or mitigate the information in question. If a determination of ineligibility is made, the individual will be formally notified and informed of the reason(s). If a prospective employee is found to be ineligible for access to Government facilities or information, the COTR will advise the Contractor that the employee shall not continue to work or to be assigned to work under the Contract.
- B. The Security Office may require drug screening for probable cause at any time and/or when the Contractor independently identifies circumstances where probable cause exists.

- C. DHS reserves the right and prerogative to deny and/or restrict the facility and information access of any Contractor employee whose actions are in conflict with the standards of conduct, 5 CFR 2635 and 5 CFR 3801, or whom DHS determines to present a risk of compromising sensitive Government information to which he or she would have access under this Contract.
- D. The Contractor will immediately report any adverse information coming to their attention concerning contract employees under the contract to the COTR. Reports based on rumor or innuendo should not be made. The subsequent termination of employment of an employee does not obviate the requirement to submit this report. The report shall include the employees' name and social security number, along with the adverse information being reported.
- E. The Contractor must notify the Security Office of all terminations/resignations within five (5) days of occurrence. The Contractor will return any expired DHS/FPS issued identification cards and building passes, or those of terminated employees to the COTR. When a controlled personnel identification system is used by a tenant agency at a site at which the Contract employee is assigned for duty, and the tenant agency provided the Contract employee with the necessary Government identification, the Contractor shall ensure that all Government identifications are returned to the issuing agency when employees are terminated or resign, or upon expiration of the Contract, whichever comes first. If an identification card or building pass is not available to be returned, a report must be submitted to the COTR, referencing the pass or card number, name of individual to whom issued, the last known location and disposition of the pass card.

**19 Contractor's Personnel Filing System**

- A. To minimize duplication of effort by the FPS and the Contractor, the Contractor shall maintain personnel files on-site for all employees who work under this Contract. Files shall be maintained at the Contractor Manager's office and will be made available to the COTR on a continuous basis. Each guard's file must contain the following information:
  - 1. Application for employment, including SF85P, FD 258, resume or detailed prior work history and references;
  - 2. Results of all criminal history checks obtained by the Contractor;
  - 3. U.S. Citizenship and Immigration Services Form I-9 *Employment Eligibility Verification* (OMB No. 1115-0136);
  - 4. A copy of DHS 11000-6 *Non-Disclosure Agreement*,
  - 5. A copy of high school diploma, GED certificate, college transcripts, military records, or POST training completion;
  - 6. Records of all basic and refresher training attendance and, where required, test scores;
  - 7. Records of current firearms training and qualification scores, where required by the Contract;
  - 8. Records of all successfully completed Government-provided training;
  - 9. A copy of most recent CPR, First Aid, and AED certification card;
  - 10. Results of all drug screenings administered (both pre- and post- employment);
  - 11. A copy of the DHS certification card as required by the COTR;
  - 12. A copy of all firearm licenses and certifications required by state and local regulations;
  - 13. Records of guard's suitability information (including date current suitability expires);

14. Copies of all complaints, investigations, and disciplinary actions taken by the Contractor against the employee for all infractions committed under the Contract;
  15. A copy of all commendations, awards, letters, and other documents given to the employee as a result of work performed under this Contract; and
  16. A copy of any National Security Information clearance issued, where required by this Contract (i.e., Secret/Top Secret).
  17. To comply with the Health Insurance Portability & Accountability Act (HIPAA), the Medical Evaluation (SF-78) may be filed separately by the Contractor.
- B. The CO or COTR shall have the express authority to review any Contract employee's file at any time during the course of the Contract. The Contractor shall maintain all personnel files for a minimum of five (5) years after Contract closeout (upon receipt of release of claims).
  - C. The CO or COTR can request, at any time during the course of the Contract, a spreadsheet or other tracking system (either in paper form or in electronic form) that clearly details the status of all Contract employees pertaining to Contract requirements.
  - D. The Contractor may maintain either a hard-copy (paper) file or a computerized system containing all the information required above. However, if the Contractor uses a computerized filing system, all forms must be scanned into the computer and must be legible.
  - E. False statements, certification, or falsification of any documents required in this Contract by the Contractor, Contract Manager, or any Contract employee shall be punishable under US Code Title 18, Chapter 47, Section 1001, Fraud and False Statements. Additionally, the Government may initiate investigations by its Office of Inspector General or the regional FPS Criminal Investigations Branch, may initiate debarment proceedings, and/or may take Contractual remedies, up to and including termination for default. Under no circumstances whatsoever will the Government tolerate falsification of required documents.

## **20 Performance Evaluations**

- A. The CO and/or COTR shall meet with the Contractor (either in person or via teleconference) on a regular basis, but not less than annually.
- B. The Government shall formally evaluate, in writing, the Contractor's performance *at least* once per year. Whenever possible, the Government shall give the Contractor the opportunity to correct any identified problems/deficiencies prior to a written performance evaluation being given. The Contractor shall be permitted to respond, in writing, to the findings of the performance evaluation. Both the performance evaluation and the Contractor's response shall be filed in the Contract file. Where the Contractor fails to respond in writing to a performance evaluation, the CO shall assume the Contractor's complete concurrence with the findings of the performance evaluation. The CO and/or COTR shall meet with the Contractor prior to all performance evaluations to discuss the results of the Government's quality control findings and the overall performance of the Contract by the Contractor.
- C. The Government shall use the performance evaluations as a factor to determine whether to exercise any available option period and/or as a factor to determine whether to award any future Contract(s) to the Contractor.

## **21 Contract Clauses**

The following clauses are hereby incorporated by reference and are applicable to the contract:

FAR 52.204-2                      Security Requirements (AUG 1996)

|                  |  |
|------------------|--|
| FAR 52.204-4     | Printed or Copied Double-Sided on Recycled Paper (AUG 2000)  |
| FAR 52.204-6     | Data Universal Numbering System (DUNS) Number (OCT 2003)   |
| FAR 52.204-7     | Central Contractor Registration (JUL 2006)   |
| FAR 52.204-9     | Personal Identity Verification of Contractor Personnel (NOV 2006)  |
| FAR 52.212-4     | Contract Terms and Conditions-Commercial Items (FEB 2007)<br>Alternate I (FEB 2007)  |
| FAR 52.216-18    | Ordering (OCT 1995)<br>(a) issued from Date of Award through Five Years  |
| FAR 52.216-19    | Order Limitations (OCT 1995)<br>(a) less than \$25.00<br>(b)(1) in excess of \$50,000,000<br>(b)(2) in excess of \$50,000,000<br>(b) (3) within 15 days<br>(d) within 5 days |
| FAR 52.216-22    | Indefinite Quantity (OCT 1995)<br>(d) September 30, 2013   |
| FAR 52.217-8     | Option to Extend Services (NOV 1999)<br>...within 30 days before the expiration of the contract.   |
| FAR 52.217-9     | Option to Extend the Term of the Contract (MAR 2000)<br>...within 30 days<br>60 months   |
| FAR 52.228-5     | Insurance - Work on a Government Installation (JAN 1997)*  |
| FAR 52.232-18    | Availability of Funds (APR 1984)   |
| FAR 52.233-4     | Applicable Law for Breach of Contract Claim (OCT 2004)   |
| FAR 52.242-15    | Stop-Work Order (AUG 1989)   |
| FAR 52.245-9     | Use and Charges (AUG 2005)   |
| HSAR 3052.215-70 | Key personnel or facilities (DEC 2003)<br>Contract Manager<br>Supervisor   |
| HSAR 3052.219-70 | Small Business Subcontracting Plan Reporting (JUN 2006)  |
| HSAR 3052.219-71 | DHS Mentor-Protégé Program (JUN 2006)  |
| HSAR 3052.222-70 | Strikes or Picketing Affecting Timely Completion of the Contract Work (DEC 2003)   |
| HSAR 3052.222-71 | Strikes or Picketing Affecting Access to a DHS Facility (DEC 2003)   |
| HSAR 3052.228-70 | Insurance (DEC 2003)   |
| HSAR 3052.242-71 | Dissemination of Contract Information (DEC 2003)   |
| HSAR 3052.242-72 | Contracting Officer's Technical Representative (DEC 2003)  |
| HSAR 3052.245-70 | Government Property Reports (JUN 2006)   |

\* INSURANCE REQUIREMENT

**a. Liability insurance coverage, written on the comprehensive form of policy, is required in the amount of \$500,000 per occurrence for bodily injury and \$50,000 per occurrence for property damage. Automobile liability insurance, written on the comprehensive form of policy, is required in the amount of \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage.**

Note: The clause "Insurance" requires that "**The United States of America, acting by and through the Federal Protective service**" be named as an additional insured for general liability.

b. The coverage's specified below, pursuant to FAR 28.207 reflects the minimum insurance required.

(1) WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY

Contractors are required to comply with applicable Federal and State workers' compensation and occupational disease statutes. If occupational diseases are not compensable under those statutes, they shall be covered under the employer's liability section of the insurance policy,

except when contract operations are so commingled with a contractor's commercial operations that it would not be practical to require this coverage. Employer's liability coverage of at least \$100,000 shall be required, except in States with exclusive or monopolistic funds that do not permit workers' compensation to be written by private carriers.

(2) GENERAL LIABILITY

The contractor shall provide bodily injury liability insurance coverage written on the comprehensive form of policy of at least \$500,000 per occurrence and \$50,000 per occurrence for property damage.

(3) AUTOMOBILE LIABILITY

The contractor shall provide automobile liability insurance written on the comprehensive form of policy. The policy shall provide for bodily injury and property damage liability covering the operation of all automobiles used in connection with performing the contract. Policies covering automobiles operated in the United States shall provide coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage. The amount of liability coverage on other policies shall be commensurate with any legal requirements of the locality and sufficient to meet normal and customary claims.

The following contract clauses are hereby incorporated by full text:

**52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Items (NOV 2007)**

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(2) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78)

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

(2) 52.219-3, Notice of Total HUBZone Set-Aside (Jan 1999) (15 U.S.C. 657a).

(3) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (JULY 2005) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

(4) [Reserved]

(5)(i) 52.219-6, Notice of Total Small Business Set-Aside (June 2003) (15 U.S.C. 644).

(ii) Alternate I (Oct 1995) of 52.219-6.

(iii) Alternate II (Mar 2004) of 52.219-6.

(6)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

(ii) Alternate I (Oct 1995) of 52.219-7.

(iii) Alternate II (Mar 2004) of 52.219-7.

(7) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)).

(8)(i) 52.219-9, Small Business Subcontracting Plan (Nov 2007) (15 U.S.C. 637(d)(4)).

- (ii) Alternate I (Oct 2001) of 52.219-9.
- (iii) Alternate II (Oct 2001) of 52.219-9.
- (9) 52.219-14, Limitations on Subcontracting (Dec 1996) (15 U.S.C. 637(a)(14)).
- (10) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- (11)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (SEPT 2005) (10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).
- (ii) Alternate I (June 2003) of 52.219-23.
- (12) 52.219-25, Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting (Oct 1999) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- (13) 52.219-26, Small Disadvantaged Business Participation Program—Incentive Subcontracting (Oct 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- (14) 52.219-27, Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside (May 2004) (15 U.S.C. 657 f).
- (15) 52.219-28, Post Award Small Business Program Rerepresentation (June 2007) (15 U.S.C. 632(a)(2)).
- (16) 52.222-3, Convict Labor (June 2003) (E.O. 11755).
- (17) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (Aug 2007) (E.O. 13126).
- (18) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).
- (19) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).
- (20) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sept 2006) (38 U.S.C. 4212).
- (21) 52.222-36, Affirmative Action for Workers with Disabilities (Jun 1998) (29 U.S.C. 793).
- (22) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sept 2006) (38 U.S.C. 4212).
- (23) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (Dec 2004) (E.O. 13201).
- (24)(i) 52.222-50, Combating Trafficking in Persons (Aug 2007) (Applies to all contracts).
- (ii) Alternate I (Aug 2007) of 52.222-50.
- (25)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (Aug 2000) (42 U.S.C. 6962(c)(3)(A)(ii)).
- (ii) Alternate I (Aug 2000) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)).
- (26) 52.225-1, Buy American Act—Supplies (June 2003) (41 U.S.C. 10a-10d).
- (27)(i) 52.225-3, Buy American Act—Free Trade Agreements—Israeli Trade Act (Aug 2007) (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, Pub. L 108-77, 108-78, 108-286, 109-53 and 109-169).
- (ii) Alternate I (Jan 2004) of 52.225-3.
- (iii) Alternate II (Jan 2004) of 52.225-3.
- (28) 52.225-5, Trade Agreements (Nov 2007) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).
- (29) 52.225-13, Restrictions on Certain Foreign Purchases (Feb 2006) (E.o.s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- (30) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- (31) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- (32) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).
- (33) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).



X (34) 52.232-33, Payment by Electronic Funds Transfer—Central Contractor Registration (Oct 2003) (31 U.S.C. 3332).

\_\_ (35) 52.232-34, Payment by Electronic Funds Transfer—Other than Central Contractor Registration (May 1999) (31 U.S.C. 3332).

\_\_ (36) 52.232-36, Payment by Third Party (May 1999) (31 U.S.C. 3332).

\_\_ (37) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

\_\_ (38)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

\_\_ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

X (1) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, *et seq.*).

X (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 1989) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).

X (3) 52.222-43, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Multiple Year and Option Contracts) (Nov 2006) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).

\_\_ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Feb 2002) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).

\_\_ (5) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (Nov 2007) (41 U.S.C. 351, *et seq.*).

\_\_ (6) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services—Requirements (Nov 2007) (41 U.S.C. 351, *et seq.*).

\_\_ (7) 52.237-11, Accepting and Dispensing of \$1 Coin (Aug 2007) (31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record*. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records—Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in paragraphs (i) through (vii) of this paragraph in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business

concerns) exceeds \$550,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(ii) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

(iii) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sept 2006) (38 U.S.C. 4212).

(iv) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793).

(v) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (Dec 2004) (E.O. 13201).

(vi) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

(vii) 52.222-50, Combating Trafficking in Persons (Aug 2007) (22 U.S.C. 7104(g)). Flow down required in accordance with paragraph (f) of FAR clause 52.222-50.

(viii) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(ix) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services-Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(x) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

## INVOICING

1. Invoices shall be submitted via one of the following three methods:

**a. By mail:**

DHS, ICE  
Burlington Finance Center  
P.O. Box 1279  
Williston, VT 05495-1279  
**Attn: FPS Region 6 Invoice**

**b. By facsimile (fax): (include a cover sheet with point of contact & # of pages)**

802-288-7658

**c. By e-mail:**

[Invoice.Consolidation@dhs.gov](mailto:Invoice.Consolidation@dhs.gov)

Invoices submitted by other than these three methods will be returned. The contractor's Taxpayer Identification Number (TIN) must be registered in the Central Contractor Registration (<http://www.ccr.gov>) prior to award and **shall be** notated on every invoice submitted to FPS to ensure prompt payment provisions are met. The FPS Region number shall also be notated on every invoice. To assist in timely payment, it is also recommended that the contractor provide the Accounting Transaction Number (also known as the "PJ" number) on the submitted invoice.

2. In accordance with Contract Clauses, FAR 52.212-4 (g)(1), Contract Terms and Conditions – Commercial Items, or FAR 52.232-25 (a)(3), Prompt Payment, as applicable, the information required with each invoice submission is as follows:

“...An invoice must include—

(i) Name and address of the Contractor;

- (ii) Invoice date and number;
- (iii) Contract number, contract line item number and, if applicable, the order number;
- (iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;
- (v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;
- (vi) Terms of any discount for prompt payment offered;
- (vii) Name and address of official to whom payment is to be sent;
- (viii) Name, title, and phone number of person to notify in event of defective invoice; and
- (ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract. (See paragraph 1 above.)
- (x) Electronic funds transfer (EFT) banking information.
  - (A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.
  - (B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (*e.g.*, 52.232-33, Payment by Electronic Funds Transfer—Central Contractor Registration, or 52.232-34, Payment by Electronic Funds Transfer—Other Than Central Contractor Registration), or applicable agency procedures.
  - (C) EFT banking information is not required if the Government waived the requirement to pay by EFT.
  - (D) Invoices shall separately list amounts due for basic and emergency services.

Invoices without the above information may be returned for resubmission.

## **PAYMENTS**

- A. Payment will be made on a calendar month basis in arrears upon submission of an invoice. Payment will be due on the 30<sup>th</sup> calendar day after receipt of a proper invoice or date of receipt of services, whichever is later. In the event the Order begins or ends during the month, payments will be prorated based on the number of calendar days in the respective month.
- B. It is the objective of the Government to obtain complete and satisfactory performance in accordance with the terms of specifications and requirements of this Order. The criteria for deductions and adjustments below will be used by the Government in determining monetary deductions for nonperformance of work under this Order and for adjustments for deficiencies in the performance of work.
- C. The Contractor is responsible for submitting accurate invoices that reflect the actual services provided each month. Where there are variances between the requirements cited in the Order(s) and the work actually performed (*e.g.*, unmanned posts), the Contractor shall attach a separate sheet to the invoice detailing each instance of a variance. The Contractor shall compute the invoice price to reflect the actual amount owed. Submission of false invoices shall be subject to contractual and legal actions.
- D. To verify the monthly payment for productive man-hours, the Contracting Officer's Technical Representative may compare the man-hours required in the Order with the GSA Form 139, Record of Time of Arrival and Departure from Buildings, or other approved sign-in/sign-out form. The Government may perform a 100% comparison or sampled comparison to verify the accuracy of the Contractor's invoice. The Government will only pay for services actually rendered by the Contractor. If variances are noted between the invoice and the GSA Form 139, the Government will propose an Order deduction. For example, if the Order required that a post be manned for 12 hours, and the Contractor billed for 12 hours, but the GSA Form 139 shows that post was manned for 10 hours, the 10 hours will prevail and the Government will deduct the difference.

Any inquiries regarding payment shall be directed to the Contracting Officer.

**HSAR 3052.204-70 Security Requirements for Unclassified Information Technology Resources (Jun 2006)**

(a) The Contractor shall be responsible for Information Technology (IT) security for all systems connected to a DHS network or operated by the Contractor for DHS, regardless of location. This clause applies to all or any part of the contract that includes information technology resources or services for which the Contractor must have physical or electronic access to sensitive information contained in DHS unclassified systems that directly support the agency's mission.

(b) The Contractor shall provide, implement, and maintain an IT Security Plan. This plan shall describe the processes and procedures that will be followed to ensure appropriate security of IT resources that are developed, processed, or used under this contract.

(1) Within 60 days after contract award, the contractor shall submit for approval its IT Security Plan, which shall be consistent with and further detail the approach contained in the offeror's proposal. The plan, as approved by the Contracting Officer, shall be incorporated into the contract as a compliance document.

(2) The Contractor's IT Security Plan shall comply with Federal laws that include, but are not limited to, the Computer Security Act of 1987 (40 U.S.C. 1441 et seq.); the Government Information Security Reform Act of 2000; and the Federal Information Security Management Act of 2002; and with Federal policies and procedures that include, but are not limited to, OMB Circular A-130.

(3) The security plan shall specifically include instructions regarding handling and protecting sensitive information at the Contractor's site (including any information stored, processed, or transmitted using the Contractor's computer systems), and the secure management, operation, maintenance, programming, and system administration of computer systems, networks, and telecommunications systems.

(c) Examples of tasks that require security provisions include--

(1) Acquisition, transmission or analysis of data owned by DHS with significant replacement cost should the contractor's copy be corrupted; and

(2) Access to DHS networks or computers at a level beyond that granted the general public (e.g., such as bypassing a firewall).

(d) At the expiration of the contract, the contractor shall return all sensitive DHS information and IT resources provided to the contractor during the contract, and certify that all non-public DHS information has been purged from any contractor-owned system. Components shall conduct reviews to ensure that the security requirements in the contract are implemented and enforced.

(e) Within 6 months after contract award, the contractor shall submit written proof of IT Security accreditation to DHS for approval by the DHS Contracting Officer. Accreditation will proceed according to the criteria of the DHS Sensitive System Policy Publication, 4300A (Version 2.1, July 26, 2004) or any replacement publication, which the Contracting Officer will provide upon request. This accreditation will include a final security plan, risk assessment, security test and evaluation, and disaster recovery plan/continuity of operations plan. This accreditation, when accepted by the Contracting Officer, shall be incorporated into the contract as a compliance document. The contractor shall comply with the approved accreditation documentation.

**HSAR 3052.204-71 Contractor Employee Access (Jun 2006)**

(a) *Sensitive Information*, as used in this Chapter, means any information, the loss, misuse, disclosure, or unauthorized access to or modification of which could adversely affect the national or homeland security interest, or the conduct of Federal programs, or the privacy to which individuals are entitled under section 552a of title 5, United States Code (the Privacy Act), but which has not been specifically authorized under criteria established by an Executive Order or an Act of Congress to be kept secret in the interest of national defense, homeland security or foreign policy. This definition includes the following categories of information:

(1) Protected Critical Infrastructure Information (PCII) as set out in the Critical Infrastructure Information Act of 2002 (Title II, Subtitle B, of the Homeland Security Act, Public Law 107-296, 196 Stat. 2135), as amended, the implementing regulations thereto (Title 6, Code of Federal Regulations, Part 29) as amended, the applicable PCII Procedures Manual, as amended, and any supplementary guidance officially communicated by an authorized official of the Department of Homeland Security (including the PCII Program Manager or his/her designee);

(2) Sensitive Security Information (SSI), as defined in Title 49, Code of Federal Regulations, Part 1520, as amended, "Policies and Procedures of Safeguarding and Control of SSI," as amended, and any supplementary guidance officially communicated by an authorized official of the Department of Homeland Security (including the Assistant Secretary for the Transportation Security Administration or his/her designee);

(3) Information designated as "For Official Use Only," which is unclassified information of a sensitive nature and the unauthorized disclosure of which could adversely impact a person's privacy or welfare, the conduct of Federal programs, or other programs or operations essential to the national or homeland security interest; and

(4) Any information that is designated "sensitive" or subject to other controls, safeguards or protections in accordance with subsequently adopted homeland security information handling procedures.

(b) "Information Technology Resources" include, but are not limited to, computer equipment, networking equipment, telecommunications equipment, cabling, network drives, computer drives, network software, computer software, software programs, intranet sites, and internet sites.

(c) Contractor employees working on this contract must complete such forms as may be necessary for security or other reasons, including the conduct of background investigations to determine suitability. Completed forms shall be submitted as directed by the Contracting Officer. Upon the Contracting Officer's request, the Contractor's employees shall be fingerprinted, or subject to other investigations as required. All contractor employees requiring recurring access to Government facilities or access to sensitive information or IT resources are required to have a favorably adjudicated background investigation prior to commencing work on this contract unless this requirement is waived under Departmental procedures.

(d) The Contracting Officer may require the contractor to prohibit individuals from working on the contract if the government deems their initial or continued employment contrary to the public interest for any reason, including, but not limited to, carelessness, insubordination, incompetence, or security concerns.

(e) Work under this contract may involve access to sensitive information. Therefore, the Contractor shall not disclose, orally or in writing, any sensitive information to any person unless authorized in writing by the Contracting Officer. For those contractor employees authorized access to sensitive information, the contractor shall ensure that these persons receive training concerning the protection and disclosure of sensitive information both during and after contract performance.

(f) The Contractor shall include the substance of this clause in all subcontracts at any tier where the subcontractor may have access to Government facilities, sensitive information, or resources.

## HSAR 3052.209-70 Prohibition on Contracts with Corporate Expatriates (Jun 2006)

### (a) Prohibitions.

Section 835 of the Homeland Security Act, 6 U.S.C. 395, prohibits the Department of Homeland Security from entering into any contract with a foreign incorporated entity which is treated as an inverted domestic corporation as defined in this clause, or with any subsidiary of such an entity. The Secretary shall waive the prohibition with respect to any specific contract if the Secretary determines that the waiver is required in the interest of national security.

### (b) Definitions. As used in this clause:

*Expanded Afiliated Group* means an affiliated group as defined in section 1504(a) of the Internal Revenue Code of 1986 (without regard to section 1504(b) of such Code), except that section 1504 of such Code shall be applied by substituting `more than 50 percent' for `at least 80 percent' each place it appears.

*Foreign Incorporated Entity* means any entity which is, or but for subsection (b) of section 835 of the Homeland Security Act, 6 U.S.C. 395, would be, treated as a foreign corporation for purposes of the Internal Revenue Code of 1986.

*Inverted Domestic Corporation.* A foreign incorporated entity shall be treated as an inverted domestic corporation if, pursuant to a plan (or a series of related transactions)—

(1) The entity completes the direct or indirect acquisition of substantially all of the properties held directly or indirectly by a domestic corporation or substantially all of the properties constituting a trade or business of a domestic partnership;

(2) After the acquisition at least 80 percent of the stock (by vote or value) of the entity is held—

(i) In the case of an acquisition with respect to a domestic corporation, by former shareholders of the domestic corporation by reason of holding stock in the domestic corporation; or

(ii) In the case of an acquisition with respect to a domestic partnership, by former partners of the domestic partnership by reason of holding a capital or profits interest in the domestic partnership; and

(3) The expanded affiliated group which after the acquisition includes the entity does not have substantial business activities in the foreign country in which or under the law of which the entity is created or organized when compared to the total business activities of such expanded affiliated group.

*Person, domestic, and foreign* have the meanings given such terms by paragraphs (1), (4), and (5) of section 7701(a) of the Internal Revenue Code of 1986, respectively.

### (c) Special rules. The following definitions and special rules shall apply when determining whether a foreign incorporated entity should be treated as an inverted domestic corporation.

(1) *Certain Stock Disregarded.* For the purpose of treating a foreign incorporated entity as an inverted domestic corporation these shall not be taken into account in determining ownership:

(i) Stock held by members of the expanded affiliated group which includes the foreign incorporated entity; or

(ii) stock of such entity which is sold in a public offering related to the acquisition described in subsection (b)(1) of Section 835 of the Homeland Security Act, 6 U.S.C. 395(b)(1).

(2) *Plan Deemed In Certain Cases.* If a foreign incorporated entity acquires directly or indirectly substantially all of the properties of a domestic corporation or partnership during the 4-year period beginning on the date which is 2 years before the ownership requirements of subsection (b)(2) are met, such actions shall be treated as pursuant to a plan.

(3) *Certain Transfers Disregarded.* The transfer of properties or liabilities (including by contribution or distribution) shall be disregarded if such transfers are part of a plan a principal purpose of which is to avoid the purposes of this section.

(d) *Special Rule for Related Partnerships.* For purposes of applying section 835(b) of the Homeland Security Act, 6 U.S.C. 395(b) to the acquisition of a domestic partnership, except as provided in regulations, all domestic partnerships which are under common control (within the meaning of section 482 of the Internal Revenue Code of 1986) shall be treated as a partnership.

(e) Treatment of Certain Rights.

(1) Certain rights shall be treated as stocks to the extent necessary to reflect the present value of all equitable interests incident to the transaction, as follows:

(i) warrants;

(ii) options;

(iii) contracts to acquire stock;

(iv) convertible debt instruments; and

(v) others similar interests.

(2) Rights labeled as stocks shall not be treated as stocks whenever it is deemed appropriate to do so to reflect the present value of the transaction or to disregard transactions whose recognition would defeat the purpose of Section 835.

(f) *Disclosure.* The offeror under this solicitation represents that [Check one]: \_\_\_ it is not a foreign incorporated entity that should be treated as an inverted domestic corporation pursuant to the criteria of (HSAR) 48 CFR [3009.104-70](#) through [3009.104-73](#);

\_\_\_ it is a foreign incorporated entity that should be treated as an inverted domestic corporation pursuant to the criteria of (HSAR) 48 CFR [3009.104-70](#) through [3009.104-73](#), but it has submitted a request for waiver pursuant to [3009.104-74](#), which has not been denied; or

\_\_\_ it is a foreign incorporated entity that should be treated as an inverted domestic corporation pursuant to the criteria of (HSAR) 48 CFR [3009.104-70](#) through [3009.104-73](#), but it plans to submit a request for waiver pursuant to [3009.104-74](#).

(g) A copy of the approved waiver, if a waiver has already been granted, or the waiver request, if a waiver has been applied for, shall be attached to the bid or proposal.

### Attachment IV-List of Exhibits

| EXHIBIT | REF.      | TITLE  | PAGE |
|---------|-----------|--|------|
| 1A      |           | List of required administrative forms to be used by the Contractor including time and attendance, property accountability, Lautenberg Amendment form, duty log, etc. | 2    |
| 1B      | C-17.1(d) | Lautenberg Statement   | 3    |
| 2A      |           | Reserved   | 4    |
| 2B      | C-15.2-2  | Contractor Furnished Vehicle Requirements  | 5    |
| 2C      | C-15.2-3  | Contractor Furnished Uniform Requirements  | 6    |
| 2D      | C-15.2-4  | Contractor Furnished Supplementary Equipment Requirements  | 8    |
| 2E      |           | Contractor Furnished Weapons and Ammunition  | 9    |
| 3A      | C-15.1    | Government Furnished Communication Equipment Requirements  | 12   |
| 3B      |           | Reserved   | 13   |
| 3C      |           | Reserved   | 14   |
| 3D      |           | Reserved   | 15   |
| 3E      |           | Reserved   | 16   |
| 4       | C-11.1    | Contractor's Training Schedule and Plan  | 17   |
| 4A      | C-11-1    | Basic Training Subjects to be Presented by the Contractor  | 18   |
| 4B      | C-11-1    | Supervisory Training Subjects to be Presented by the Contractor  | 25   |
| 4C      | C-11.6    | Training Subjects to be Presented by the Government  | 27   |
| 4D      |           | Contractor Provided Refresher Training   | 29   |
| 4E      | C-11.4    | Contractor Provided Basic Weapons Training and Qualifications  | 37   |
| 4F      |           | Contractor Provided Annual Refresher Weapons Training and Qualifications   | 42   |
| 5A      |           | Contractor's Certification of Basic Training   | 43   |
| 5B      |           | Contractor's Certification of Supervisory Training   | 44   |
| 5C      |           | Contractor's Certification of Government Provided Training   | 45   |
| 5D      |           | Contractor's Certification of Refresher Training   | 46   |
| 5E      |           | Contractor's Certification of Basic Weapons Training   | 47   |
| 5F      |           | Contractor's Certification of Annual Weapons Refresher Training  | 48   |
| 6       | C-17      | Contractor's Certification of Contract Employee Eligibility Requirements   | 49   |
| 6A      |           | Standard Form (SF) 78, Certificate of Medical Examination  | 50   |
| 6B      | C-7       | Key Personnel Resume   | 51   |
| 6C      | C-17      | Security Suitability Requirements  | 53   |
| 7       | C-16 (E)  | Federal Management Regulations Subpart C, <i>Conduct on Federal Property</i> (41 CFR 102-74)   | 54   |



**EXHIBIT 1A**

**REQUIRED ADMINISTRATIVE FORMS**

| <b>Form Number</b> | <b>Form Title</b>                                     |
|--------------------|---|
| DHS 11000-6        | Non-Disclosure Agreement                              |
| I-9                | Employment Eligibility Verification                   |
| SF-85P             | Questionnaire for Public Trust Positions              |
| SF-85PS            | Supplemental Questionnaire for Selected Positions     |
| FD-258             | Fingerprint Application Card                          |
| GSA 3155           | Offence/Incident Report                               |
| DHS 176            | Statement of Personal History                         |
| SF-78              | Certificate of Medical Examination                    |
|                    | Security Guard Duty Register                          |
| 139                | Record of Time of Arrival and Departure from Building |
|                    | 24-hour Duty Log                                      |
|                    | Equipment Performance Test Report                     |
| 2580               | Security Post Assignment Record                       |
|                    |   |
|                    |   |
|                    |   |
|                    |   |

# EXHIBIT 1B

## Lautenburg Statement

### Public Law 104-208 & Title 18 USC Sections 921, 922 and 925

1. Public Law 104-208 has amended Title 18, United States Code, Sections 921, 922 and 925, making unlawful for any person convicted of a misdemeanor crime of domestic violence (spouse abuse, parent abuse, child abuse, etc.) to ship, transport, possess or receive firearms or ammunition. Presently, there are no exceptions or time limits included in this law.
2. Therefore, anyone ever convicted of the subject crime(s) would be affected by its provisions. Since a person convicted of a misdemeanor crime of domestic violence can NOT possess a firearm or ammunition, such a person may NOT perform as an armed Contract employee.
- 3a. Have you ever been convicted of a misdemeanor crime of domestic violence, as defined by 18 U.S.C. §921(a)(33)?

YES \_\_\_\_\_ NO \_\_\_\_\_

- 3b. If you answered YES, provide the following information with respect to each conviction:
  - a. Court/Jurisdiction:
  - b. Docket/Case Number:
  - c. Statute/Charge:
  - d. Date Sentenced:

3c. I certify that, to the best of my information and belief, all of the information provided by me here is true, correct, current, complete and made in good faith. I understand that false or fraudulent information provided herein may be grounds for adverse action, up to and including removal, and is also criminally punishable pursuant to Federal law, including 18 U.S.C. §1001.

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Name: \_\_\_\_\_  
(Print your complete legal name)

**EXHIBIT 2A**

**Reserved**

## EXHIBIT 2B

### CONTRACTOR FURNISHED VEHICLE REQUIREMENTS

**1. Facility: Locations provided upon award of contract**

**2. Equipment: Contractor Furnished Vehicle(s)**

The Contractor shall furnish a vehicle or vehicles, as indicated below, which shall be used for patrol at the facility and to transport supervisors in the course of supervision duties and emergency response, as may be necessary. The vehicle(s) shall carry distinctive markings of the company, and shall be equipped with a rotation emergency roof light in compliance with applicable state and local laws. The vehicle(s) shall be available at all times during the life of the contract, and must be replaced immediately by a replacement vehicle if removed from operation for any reason(s). It is the Contractor's responsibility to register, insure, and provide proper maintenance for the vehicle(s). The vehicle(s) shall be equipped with a 10 – 15 lb. portable dry chemical, ABC extinguisher, installed and maintained in accordance with NFPA 10, Portable Fire Extinguishers. The vehicles shall be equipped with a conventional, universal first aid kit with Airway pack, Cling bandages, and a minimum of two bite sticks.

**3. Vehicle Requirements:**

|   | <b>Vehicle Type</b> | <b>Estimated Daily Hours</b> | <b>Days Per Week</b> | <b>Estimated Miles Per Day</b> |
|---|---------------------|------------------------------|----------------------|--------------------------------|
| 1 | Automobile          | 24                           | 7                    |                                |

**4. Other vehicles, including MOPEDS, THREE-WHEELERS, MOTOR SCOOTERS, BICYCLES, etc., described as follows:**

Small sport utility type, 4 wheel drive and equipped in accordance with the contract. Vehicle usage approximately 24 hour, 7 day a week vehicle will be driven an average distance of 2 miles each hour, 48 miles per day, 17,500 miles per year.

Vehicle will be rotated out approximately 1 day per week and replaced with another vehicle (SUV or sedan) from the company's motor pool for inspection/maintenance and to provide a more uniform wear on vehicle.

In the event the vehicle is required to undergo maintenance or repairs it will be replaced with another vehicle (SUV or sedan) from the company's motor pool for a period no longer than is necessary to return vehicle into a serviceable condition.

## EXHIBIT 2C

### CONTRACTOR FURNISHED UNIFORM ITEMS

1. Facility: Heartland Region

2. Uniforms: Contractor Furnished Uniform Items

The Contractor shall furnish uniform clothing items, as indicated below, to all productive and supervisor security guards performing on the Contract. Badges, patches and other approved devices worn on the uniforms shall carry distinctive markings of the company in compliance with applicable state and local laws.

3. Uniform Requirements:

| Uniform Components  | Description / Color                      | QTY |
|---|--|-----|
| Body Armor  | Concealable NIJ IIA with white carrier   | 1   |
| Shirt, long sleeve  | Light Gray with Insignia, shoulder patch | 4   |
| Shirt, short sleeve   | Light Gray with Insignia, shoulder patch | 4   |
| Trouser, all season weight  | Dark Gray*                               | 2   |
| Necktie   | *  | 2   |
| Jacket, winter, patrol type (Reefer style)  | *  | 1   |
| Cap   | Frame style cap*                         | 1   |
| Gloves, winter (pair)   | *  | 1   |
| Pistol belt (without shoulder strap)(Sam Browne)  |  | 1   |
| Level II firearm retention holster (slide on belt type), w/hammer safety strap, left/right as required (armed security guards/supervisors only) (may change based on weapons spec selected) |  | 1   |
| Ammunition cartridge or speed loader case (armed security guards only) (may change based on weapons spec selected)  |  | 1   |
| Duty Belt "Keepers"   |  | 4   |
| Expandable or straight Police Baton (with holder)   |  | 1   |
| Handcuffs (pair) and keys   |  | 1   |
| Handcuff case   |  | 1   |
| Key strap with flap (if needed)   |  |     |
| Whistle, with chain attachment (metal)  |  | 1   |

| Uniform Components                                  | Description / Color  | QTY |
|---|--|-----|
| Metal frame cap ornament                            | White (non-supervisory), Gold (supervisory)  | 1   |
| Nameplate, 2-1/2" x 5/8", with 1/4" lettering<br>On | Gold metal with rounded edges. Black or blue lettering (First initial and last name) | 2   |
| Boots   | Pair, Low Quarter Black  | 1   |
| Shoes   | Pair, Dress Black  | 1   |

**EXHIBIT 2D**

**CONTRACTOR FURNISHED SUPPLEMENTARY EQUIPMENT  
REQUIREMENTS**

**1. Facility: Heartland Region**

**2. Supplementary Equipment: Contractor Furnished Equipment Items**

The Contractor shall furnish the following supplemental equipment items for each guard, post, or location as indicated to all productive and supervisor security guards performing on the Contract. The Contractor shall maintain all equipment in a ready and usable condition.

**3. Supplementary Equipment Requirements:**

| <b>Equipment Item</b> | <b>Description / Color</b> | <b>QTY</b>    |
|-----------------------|----------------------------|---------------|
| Flashlight and Holder | Two-D-cell type            | 1 per Guard   |
| Cellular Phone        |                            | 1 per Guard   |
| GPS                   | Portable/Mobile            | 1 per Vehicle |
|                       |                            |               |
|                       |                            |               |
|                       |                            |               |
|                       |                            |               |
|                       |                            |               |

## EXHIBIT 2E

### CONTRACTOR FURNISHED FIREARMS AND AMMUNITION

Within the Heartland Region, the contractor will utilize the revolver at all posts within St. Louis County. The contractor will provide all security guards, including part-time and reserve guards with one (1) pistol each meeting the following requirements:

#### Contract Guard Firearm Specifications Caliber .38 SPECIAL

The overall size shall not exceed 10.5" long, 5.5" high, and 1.55" wide and weigh no more than 42 oz. or less than 35 oz empty with a 4 inch non-ported, semi or fully shrouded (lugged) barrel. The pistol may be capable of firing either 38 Special +P or .357 Magnum cartridges although the duty caliber authorized is .38 Special +P. The cylinder shall hold 6 rounds and be opened with the manipulation of just one release. The double action trigger pull must not weigh more than 12 pounds and not less than 5 pounds.

The pistol shall have a blued or stainless steel finish and must be capable of being fired without the manipulation of an external safety. The normal function of the pistol shall be double action with the capability of being fired in a single action mode. The pistol must be operable by a right or left-handed user. With the exception of grips and small internal parts, it shall be an all-metal firearm.

All safeties must be internal and passive. A transfer bar type mechanism will be the primary safety to positively prevent contact between the hammer and firing pin or hammer and cartridge primer unless the trigger is pulled completely through its entire length of travel.

The sights must be fixed front and fixed, drift or fully adjustable rear.

The following pistols are recommended:

Smith & Wesson Model 686 K or L frame  
Taurus Model 82 or 65  
Ruger GP 100 Series

Ammunition type authorized:

110 – 135 grain +P rated Jacketed Hollow Point. **(If local statutes permit)**

#### Recommended Brands

Federal  
Speer  
Winchester  
Remington



All firearms and ammunition, when not issued for duty, shall be secured by the contractor in a manner consistent with state and local laws, codes, and regulations, and approved by the COTR.

The contractor will have on-hand a sufficient quantity of appropriate and compatible ammunition to provide to all security guards, including part-time and reserve guards with forty (40) rounds each. In addition, the Contractor shall have on-hand or immediately obtainable an adequate quantity to meet the ammunition requirements for training and qualifications.

The contractor will also provide, excluding posts within St. Louis County, all security guards, including part-time and reserve guards with one (1) pistol each meeting the following requirements:

#### **Contract Guard Firearm Specifications Caliber .40 S&W**

The overall size shall not exceed 7.5” long, 5.5” high, and 1.5” wide and weigh no more than 30 oz. excluding the magazine. The caliber authorized is .40 S&W and not any larger. The magazine shall hold a minimum of 10 rounds and not more than 15. The pistol must be able to be fired without a magazine inserted into the weapon. The magazine must fall free (unloaded) when the magazine catch is activated. The double action only trigger pull must not weigh more than 12 pounds and not less than 5 pounds. The pistol may be either a traditional double action only or a striker fired design.

The pistol shall have a dark corrosive resistant finish and must be capable of being fired without the manipulation of an external safety or cocking lever. Passively operated grip or trigger safeties are acceptable. The normal function of the pistol shall be double action only. The pistol must be operable by a right or left-handed user. The use of a polymer-framed pistol is acceptable. There is not a requirement for an all-metal firearm.

All safeties must be internal or passive. An inertial interlocked firing pin will be the primary safety to positively prevent movement of the firing pin unless the trigger is pulled completely through its entire length of travel.

The sights must be drift adjustable and be luminous night sights, one (1) dot on the front sight, and two (2) dots on the rear sight, which appear as three (3) illuminated dots when the weapon is held at arm’s length. The illuminated dots must not be visible when viewed from the muzzle end of the pistol. The color of the illuminated dots must be green. The illumination materials for the night sight must comply with Nuclear Regulatory Commission standards.

The following pistols are recommended:

Smith & Wesson M&P .40 Cal.

Glock 22 & 23 .40 Cal.  
SIGARMS Sigpro .40 Cal.; P226 and P229  
Steyr M Series .40 Cal.  
Springfield Armory XD in .40 Cal.  
H&K USP (Variant 7 DAO) .40 Cal.

Ammunition type authorized:

155-180 grain Jacketed Hollow Point.

Recommended Brands

Federal  
Speer  
Winchester  
Remington

**EXHIBIT 3A**

**GOVERNMENT FURNISHED COMMUNICATIONS EQUIPMENT  
REQUIREMENTS**

**1. Facilities: Heartland Region**

**2. Equipment:** The Government shall provide, maintain, and supplement, as may be necessary at the site identified above, the following number(s) of radios and described associated equipment.

| <b>Type of Equipment</b>  | <b>QTY</b> |
|---|------------|
| Radio, portable, handy-talkie, four (4) watts, with Helifex antenna | 171        |
| Charger, rapid rate, with legs                                      |            |
| Charger, rapid rate, slim-line, desktop                             |            |
| Battery, rapid rate nickel-cadmium                                  |            |
| Standard carrying case, slim-line size                              |            |
| Base Station  |            |
|   |            |
|   |            |

**3.** The Contractor will provide a listing of radio(s) and associated equipment received from the Government for use on this Contract to the Contracting Officer's Representative.

**4.** The Contractor will report any damage or maintenance issues concerning this equipment immediately to the COTR.

**EXHIBIT 3B**

**Reserved**

**EXHIBIT 3C**

**Reserved**

**EXHIBIT 3D**

**Reserved**

**EXHIBIT 3E**

**Reserved**

## **EXHIBIT 4**

### **CONTRACTOR'S TRAINING SCHEDULE AND PLAN**

In addition to listing specific and other related information as shown below, attach a resume for each instructor. This format will be used for all training, initial/basic, firearms, refresher, and on-the-job.

Date(s):

Time(s):

Subject:

Name of Instructor(s):

Training Facility Address (Street, City and State):

Remarks:



## EXHIBIT 4A

### BASIC TRAINING SUBJECTS TO BE PRESENTED BY THE CONTRACTOR

**IMPORTANT NOTE:** THE INSTRUCTOR MUST USE THE FPS SECURITY GUARD INFORMATION MANUAL (SGIM) AS AN ESSENTIAL COMPONENT OF THIS TRAINING. TOPICS ARE CROSS REFERENCED WHERE APPLICABLE TO THE MANUAL FOR EFFECTIVE PRESENTATION OF THE MATERIAL.

The Contractor must present 64 hours of basic training to all students. The hours listed in the "Hours" column are the recommended times needed for effective coverage of the material, to include questions and answers, interactive tasks, and reviews/quizzes of the material. The Instructor shall use his/her expertise in evaluating the class's progress in comprehending and applying the concepts and materials taught. There may be some fluctuation in the actual time covered for each subject, *but under no circumstances shall the Instructor provide less than 64 hours of training.* It is also incumbent upon the instructor to notify the Contractor of instances where students are not adequately mastering the subject matter or are presenting a disruption to the class by repeated lateness, absences, or disrespectful behavior such as sleeping or talking while instruction is being given. Such behavior indicates that the student may not be suitable for holding a position as a security guard at a Federal facility.

#### 64 Hours

| Subject  | Hours | Scope   |
|--|-------|---|
| Overview of the Department of Homeland Security and the Federal Protective Service (CHAPTER ONE, SGIM) | 1     | Instructor(s) will discuss the mission, role, and responsibilities of DHS and FPS as well as the role contract security guards play in facility security. Instructor will also discuss the five types of facilities and security levels.  |
| Overview of the Roles & Responsibilities of a Contract Security Guard (CHAPTER TWO, SGIM)              | 1     | Instructor will discuss the typical duties of a Contract Security Guard and responsibilities associated with being a contract Security guard at a Federal facility.   |
| Ethics and Professionalism Part I: Overview (CHAPTER TWO, SGIM)  | 1     | Describe police professionalism today, including the expanding use of contract security guards and indicate by current trends, where it may be headed in the future. Provide instruction in police ethics, using practical examples, both desirable and undesirable. Discuss ideas that will lead to improved cooperation between the local, state, and Federal law enforcement security guards and the contract security guards. |
| Ethics and Professionalism Part II: Interactive Training   | 1     | Role playing or other interactive methods between instructor and students using scenarios of ethical and professional behavior by security guards based on the  |

**EXHIBIT 4A, Continued**

| <b>Subject</b>   | <b>Hours</b> | <b>Scope</b>   |
|--|--------------|--|
|  |              | overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.   |
| Principles of Communications Part I: Overview (CHAPTER TWO, SGIM)  | 1            | Familiarize the security guards with the concept surrounding effective communications and development of communication skills. In meeting this objective, the contract security guard is presented with the theory of communications; various types of obstacles that can hinder the development and maintenance of effective communication; the senses and their role in the communication process and the main and essential skills that accompany the development of communication effectiveness. |
| Principles of Communications Part II: Interactive Training         | 1            | Role-playing or other interactive methods between instructor and students using scenarios of communication methods based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.   |
| Professional Public Relations Part I: Overview (CHAPTER TWO, SGIM) | 1            | Instruction is to be provided to the security guards that will increase their effectiveness in the use of basic social skills, enhance their employer's reputation and contract performance as well as the positive image portrayed by the U.S. Government. Such instruction should include (but not be limited to) proper display of the uniform, shoeshine, haircuts, and other forms of personal grooming.  |
| Professional Public Relations Part II: Interactive Training        | 1            | Role-playing or other interactive methods between instructor and students using scenarios of communication methods based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.   |
| Understanding Human Behavior, Part I: Overview (CHAPTERS TWO AND   | 1            | Instructor(s) will discuss the basic knowledge needed for the security guards to understand their own actions, and those of the people they work with in the   |

**EXHIBIT 4A, Continued**

| <b>Subject</b>  | <b>Hours</b> | <b>Scope</b>   |
|---|--------------|--|
| NINE, SGIM)   |              | performance of their assigned duties. Behavior under stress (both natural and man induced); actions of mentally disturbed; irrational conduct created by the use of drugs or alcohol; job (performance) related problem; will be a part of this discussion. Special attention should be given to the changes in human behavior that might occur in the contract security guard with the introduction of badge and gun.   |
| Understanding Human Behavior, Part II: Interactive Training                         | 1            | Role-playing or other interactive methods between instructor and students using scenarios of human behavior based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.  |
| The Law, Legal Authorities, Jurisdiction and Responsibilities (CHAPTER THREE, SGIM) | 2            | Discuss history of laws, applicable laws and regulations, and the concept of legal jurisdiction as it pertains to the security guards' duties and authority.   |
| Crimes and Offenses (CHAPTER THREE, SGIM)   | 1            | Present the security guards with an (understanding of the types of offenses they are most likely to encounter in their duties. Instruction should be given in methods of successful investigative techniques.  |
| Search and Seizure (CHAPTER THREE, SGIM)  | 1            | Provide the security guard with the knowledge of the legal application of search and seizure law in the performance of duties as a contract guard in a Federal facility. Instruction should provide a comprehensive survey of laws pertaining to search and seizure to include "Stop and Frisk".   |
| Authority to Detain (CHAPTER THREE, SGIM)   | 1            | Provide the security guard with knowledge of how guards shall exercise their authority to detain as defined by local, state, and Federal regulations. Instruction will define detention procedures and legal rules governing practices involving: confessions, self-incrimination, eyewitness identifications and complaints. Security guards should become completely familiar with the extent of their authority obtained from the various jurisdictions involved. |
| Use of Force  | 1            | Instruction will be given on the use of force,   |

**EXHIBIT 4A, Continued**

| <b>Subject</b>   | <b>Hours</b> | <b>Scope</b>   |
|--|--------------|--|
| (CHAPTER THREE AND APPENDIX FOUR, SGIM)                |              | to include the various degrees of force authorized in the performance of duties under this contract. Reporting procedures related to such use will be discussed as will the consequences of the unauthorized, or misuse, of force.   |
| Crime Scene Protection (CHAPTER THREE, SGIM)           | 2            | Illustrate the important facets of the preliminary investigation and the protection, preservation, and subsequent search of the crime scene.   |
| Rules of Evidence (CHAPTER THREE, SGIM)                | 1            | Evidence is defined to include direct, circumstantial, and real. Information will be provided on admissibility as it relates to competency, relevancy, materiality, and hearsay. Instructions will present information on the exclusionary rule and other related items. Instructor will discuss procedures for handling and protecting evidence.                            |
| Security Guard Administration (CHAPTER FOUR, SGIM)     | 1            | Instructor(s) will discuss the relationship between the Contractor and the Government and will discuss protocol for communicating with the MegaCenters when incidents occur. Instructor will also discuss the importance of the Duty Book.   |
| Post Duties (CHAPTER FOUR, SGIM)                       | 2            | Instructor(s) will discuss the purpose of posts and identify the various types of protective services. Discuss the necessity of proper observation and counter-surveillance while manning a post.  |
| Patrol Methods And Patrol Hazards (CHAPTER FOUR, SGIM) | 2            | Study the various methods and skills employed in protective patrols with an emphasis on foot patrols. Explain the importance of security patrols and explore the values of various patrol methods. Examine the hazards encountered during patrol functions, both natural and man-made. Discuss the techniques or recognition and ways to eliminate or reduce patrol hazards. |
| General Response Procedures (CHAPTER FOUR, SGIM)       | 2            | Explain the various types of situations guards will respond to. Describe the proper approach to such situations; discuss the guard's role and responsibility; and instruct in the appropriate techniques to be employed in such circumstances. Include   |

**EXHIBIT 4A, Continued**

| <b>Subject</b>  | <b>Hours</b> | <b>Scope</b>   |
|---|--------------|--|
|   |              | discussion of radio communications protocol.   |
| Access Control (CHAPTER FIVE, SGIM)   | 4            | Discussion shall include personnel control, property control, vehicle control, and lock and key control.   |
| Crime Detection, Assessment And Response (CHAPTER SIX, CGIM)  | 2            | Acquaint the contract guard with the care and caution that must be exercised when coming upon a crime in progress. Discuss the element of surprise, and the possibilities of encountering a crime being committed. Special emphasis should be placed on the crimes the security guard may encounter while on duty within a Federal facility, his actions, responses, and the requirements of the agency. |
| Safety and Fire Prevention (CHAPTER SEVEN, SGIM)  | 1            | Define the security guard's responsibility for safety and fire prevention. Provide guidelines for operational safeguards including the use of fire extinguishers (types, etc.), sprinkler systems, fire alarm systems, and other standard fire prevention equipment.   |
| Records, Reports, & Forms (CHAPTER EIGHT, SGIM)   | 3            | Instructor will lecture on importance of properly prepared records, reports, and forms. Students shall be given examples and prepare sample records, reports, and forms as they will use on an FPS contract. Emphasis on tips for effective report writing.  |
| Special Situations (CHAPTER NINE, SGIM)   | 2            | Instructor shall discuss various types of special situations which guards may be required to respond to, such as providing escorts; controlling traffic; and dealing with mentally ill or disturbed persons.   |
| Code Adam (CHAPTER NINE, SGIM)  | 1            | Instructors will familiarize the security guards with one of the largest child safety programs in the country. Discussions will include the history and the Code Adam Act as it pertains to Federal facilities. Instruction will include the FPS nationwide policy and the security guard's role in implementing Code Adam Alert procedures.   |
| Terrorism, Anti-terrorism, and Weapons of Mass Destruction (WMD) (CHAPTERS ELEVEN AND FOURTEEN, SGIM) | 4            | Instructor will provide a lecture regarding weapons of mass destruction; discuss anti-terrorism methods used by FPS such as counter-surveillance and proper use of building security equipment.  |

**EXHIBIT 4A, Continued**

| <b>Subject</b>  | <b>Hours</b> | <b>Scope</b>  |
|---|--------------|---|
| Workplace Violence<br>(CHAPTER TWELVE,<br>SGIM)           | 2            | Instructor will discuss workplace violence, who commits violent acts and why, guard response to violent incidents, and tactics for being aware of environments or situations that can contribute to violence.   |
| Civil Disturbances<br>(CHAPTER THIRTEEN,<br>SGIM)         | 3            | Instructor(s) will discuss and provide field practice in crowd control and will teach the guards how to distinguish between friendly, sightseeing, agitated, and hostile crowds. Emphasis shall be placed upon effective response to civil disturbances.                          |
| Bomb Threats and Incidents<br>(CHAPTER FOURTEEN,<br>SGIM) | 2            | Instructor(s) will discuss the procedures guards will use to respond to bomb threats, discovery of suspicious items, and persons who appear to be suspicious. Emphasis shall be placed on gathering as much information as possible and reporting incidents.                      |
| Hostage Situations<br>(CHAPTER FIFTEEN,<br>SGIM)          | 2            | Lecture and practical applications to instruct guards on identifying and responding to hostage situations.  |
| Sabotage and Espionage<br>(CHAPTER SIXTEEN,<br>SGIM)      | 2            | Instructor will lecture on defining the terms and give concrete examples of the concepts as they might occur on Federal property. Emphasize importance of deterrence and prevention as well as response to incidents as they occur.   |
| Defensive Tactics   | 4            | Lecture and practical applications will be used to instruct Security Guards in the use of defensive tactics. Instructor will incorporate defense against armed and unarmed attack, restraining holds, and subjective compliance methods against hostile or uncooperative persons. |
| Use of Handcuffs  | 4            | Lecture and hands-on demonstrations of procedures and techniques for handcuffing persons. All students shall be given the opportunity to affix and remove handcuffs in different "real life" scenarios where handcuffing would be necessary.                                      |
| Review & Examination                                      | 2            | A 50 question multiple-choice written examination will be given to determine knowledge and understanding of the academic subject matter.  |

**EXHIBIT 4A, Continued**

NOTE: THE WRITTEN EXAMINATION QUESTIONS ARE TAKEN 100% FROM THE SGIM. FAILURE BY THE INSTRUCTOR TO USE THE SGIM AS AN ESSENTIAL TRAINING TOOL MAY RESULT IN HIGH RATES OF FAILURE ON THE WRITTEN EXAMINATION. THE CONTRACTOR IS STRONGLY URGED TO ENSURE THAT THE INSTRUCTORS USE THE SGIM AS A CORE COMPONENT OF THE TRAINING.

## EXHIBIT 4B

### SUPERVISORY TRAINING SUBJECTS TO BE PRESENTED BY THE CONTRACTOR

The Contractor must present 9 hours of supervisory training to any security guard prior to performing supervisory functions. The hours listed in the “Hours” column are the recommended times needed for effective coverage of the material, to include questions and answers, interactive tasks, and reviews/quizzes of the material. The Instructor shall use his/her expertise in evaluating the class’s progress in comprehending and applying the concepts and materials taught. There may be some fluctuation in the actual time covered for each subject, *but under no circumstances shall the Instructor provide less than 9 hours of training.*

#### 9 Hours

| Subject                                  | Hours | Scope  |
|--|-------|--|
| Supervisor’s Duties and Responsibilities | 2     | Instructor(s) will discuss the basic duties and responsibilities of a security guard supervisor. Discussions will include instructions that all duty posts are to be manned at all times as required by the Contract; that all required forms are to be completed in an accurate, legible and timely manner; and that all subordinate employees have all required equipment and maintain proper inventory records of service weapons and all other required equipment. |
| FPS Contract Requirements                | 1     | Instructor(s) will review basic FPS Contract requirements and standards of performance for Contractors, Contract employees, and the relationship of employees with key members of Government agencies and FPS officials involved in the administration and operation of FPS Contracts. An actual contract will be discussed so that students will be familiar with all aspects of such contracts to ensure proper performance by all employees and supervisors.        |
| Methods and Theories of Supervision      | 1     | Instructor(s) will discuss various supervision management theories and the basic principles involved so that the student understands the various methods of supervision that are available to accomplish the goals of a first-line supervisor.   |
| How to be an Effective Leader            | 1     | Instructor(s) will discuss the importance of a supervisor being a good leader. Discussion will focus on the necessity of giving constant   |



**EXHIBIT 4B, Continued**

| <b>Subject</b>                                   | <b>Hours</b> | <b>Scope</b>  |
|--|--------------|---|
|  |              | attention to countless details of personal behavior and personal relations with subordinates.   |
| Purpose of Discipline                            | 1            | Instructor(s) will discuss the purpose of discipline and the use of praise and criticism to encourage and motivate employees. Discussion will focus on the use of criticism with the intention of improving job performance.  |
| Effective Written and Oral Communication         | 1            | Instructor(s) will discuss the problems oral communication encountered in both written and oral communication between supervisors and subordinates and methods to improve both. Lecture will include discussion of quantitative directives and the concept of asking while telling. Also included will be information on formal and informal communications and how the effective supervisor can use both to accomplish his/her mission as a first-line supervisor. |
| Motivating Employees and Problem Solving Methods | 1            | Instructor(s) will discuss methods used to motivate employees and to improve the performance of those employees who are not performing at acceptable standards. Emphasis will be on early identification of problem employees and methods that may be used to bring poor performance up to acceptable standards. Discussion will include problems related to alcoholism, illegal drug usage, and other related topics.  |
| Scheduling Employees                             | 1            | Instructor(s) will discuss scheduling problems and methods to use available personnel effectively to ensure coverage of all posts in a cost-effective manner without using overtime. Included will be several practical "hands on" scheduling exercises.  |

## EXHIBIT 4C

### TRAINING SUBJECTS PRESENTED BY THE GOVERNMENT

The Contractor must coordinate with the COTR to present 16 hours of Government provided basic training to all students who have not had basic training. The hours listed in the “Hours” column are the recommended times needed for effective coverage of the material, to include questions and answers, interactive tasks, and reviews/quizzes of the material. There may be some fluctuation in the actual time covered for each subject, *but under no circumstances shall the Instructor provide less than 16 hours of training.* The Instructor will notify the Contractor of instances where students are not adequately mastering the subject matter or are presenting a disruption to the class by repeated lateness, absences, or disrespectful behavior, such as sleeping or talking while instruction is being given. Such behavior indicates that the student may not be suitable for holding a position as a security guard at a Federal facility and may be excluded from the required training.

#### 16 Hours

| Subject                                      | Hours | Scope   |
|--|-------|---|
| Rules and Regulations                        | 1     | Discuss FPS’s jurisdiction within Federal property and the Rules and Regulations under which they are operated (41 CFR 102-74). Consideration should be given to any special requirements (regulations) particular to the agency(s) involved.   |
| Bomb Threats and Natural Disaster Responses  | 2     | Instructor(s) will present information, as required for each specific facility, regarding the proper procedures for response to the threat of bombs, devices, and natural disasters. This information (training) will be related directly to the procedures used by the FPS Law Enforcement Branch and local law enforcement agencies. Dependent upon the facility, contract specifications, and local requirements, contract guards may be given training in bomb search procedures. |
| Report Writing, Notes and Required FPS Forms | 3     | Develop an understanding of the types, and Required FPS Forms requirements, and necessity of field notes and reports that will be expected from the security guard. Discuss the use, value, and purpose of reports and field notes. Special instruction shall be given in the preparation of GSA Form 3155, Preliminary Investigation and GSA Form 3157, Crime Analysis.<br><br>Instructor(s) will review and discuss the   |

**EXHIBIT 4C, Continued**

| <b>Subject</b>                                   | <b>Hours</b> | <b>Scope</b>   |
|--|--------------|--|
|  |              | importance of the following forms:<br>a. Preliminary Investigation;<br>b. Crime Analysis;<br>c. GSA Form 1039, Record of Property Found;<br>d. GSA Form 252, Found Property Tag;<br>e. GSA Form 1789, Register of Visitors;<br>f. Arrival and Departures;<br>g. Relief Guard Register<br>h. Officer and Inspectors Register;<br>i. Guards Hourly Report;<br>j. Special forms unique to the facility used in the performance of the Contract duties.                        |
| Telephone and Radio Communications               | 1            | Instruction will prepare the security guard for use of telephone and radio communications techniques. Instruction will be presented employing standard procedures used by FPS, the tenant agency, local law enforcement, and the Federal Communications Commission (FCC). Instruction will stress use applicable in situations such as emergency requests (Transmissions), required reporting of locations, patrol use, requests for assistance, etc.                      |
| Role of Local, State and Federal Police Agencies | 1            | The security guards will be instructed in their relationship to other law enforcement agencies. Each guard should understand their role, as required by the Contract, in enforcement of Building Rules and Regulations, agency policy, special requirements of the FPS Law Enforcement Branch, local/state police agencies, and other Federal law enforcement groups.<br>NOTE: For the purpose of this training, 50 minutes will be considered as one hour of instruction. |
| X-Ray and Magnetometer Training                  | 8            | Instruction will include device nomenclature, performance testing, and operations of x-ray machines and walk-through and hand-held magnetometer. Security guards will identify x-ray images of potential hazards. Instructions will include manual screening techniques.   |

## EXHIBIT 4D

### CONTRACTOR PROVIDED REFRESHER TRAINING TO BE PRESENTED TO ALL SECURITY GUARDS EVERY THREE YEARS

**IMPORTANT NOTE:** THE INSTRUCTOR MUST USE THE FPS SECURITY GUARD INFORMATION MANUAL (SGIM) AS AN ESSENTIAL COMPONENT OF THIS TRAINING. TOPICS ARE CROSS REFERENCED WHERE APPLICABLE TO THE MANUAL FOR EFFECTIVE PRESENTATION OF THE MATERIAL.

The Contractor must present 40 hours of refresher training to all students who have not had basic training or refresher training within three years. The hours listed in the “Hours” column are the recommended times needed for effective coverage of the material, to include questions and answers, interactive tasks, and reviews/quizzes of the material. The Instructor shall use his/her expertise in evaluating the class’s progress in comprehending and applying the concepts and materials taught. There may be some fluctuation in the actual time covered for each subject, *but under no circumstances shall the Instructor provide less than 40 hours of training.* It is also incumbent upon the Instructor to notify the Contractor of instances where students are not adequately mastering the subject matter or are presenting a disruption to the class by repeated lateness, absences, or disrespectful behavior, such as sleeping or talking while instruction is being given. Such behavior indicates that the student may not be suitable for holding a position as a security guard at a Federal facility.

#### 40 Hours

| Subject  | Hours | Scope   |
|--|-------|---|
| Overview of the Department of Homeland Security and the Federal Protective Service (CHAPTER ONE, SGIM) | 1     | Instructor(s) will discuss the mission, role, and responsibilities of DHS and FPS as well as the role contract security guards play in facility security. Instructor will also discuss the five types of facilities and security levels.      |
| Customer Oriented Protection   | 1     | Instructor(s) will discuss the concept of customer-oriented protection and the role security guards play in this approach to security. <i>(Note: FPS will provide the instructor with information on this program to assist in training).</i> |
| Overview of the Roles & Responsibilities of a Security Guard (CHAPTER TWO, SGIM)                       | 1     | Instructor will discuss the typical duties of a Contract Security Guard and responsibilities associated with being a security guard at a Federal facility.  |
| Ethics and Professionalism Part I: Overview (CHAPTER   | 0.5   | Describe police professionalism today, including the expanding use of security guards and indicate by current trends,   |

### EXHIBIT 4D, Continued

| Subject  | Hours | Scope   |
|--|-------|---|
| TWO, SGIM)   |       | where it may be headed in the future. Provide instruction in police ethics, using practical examples, both desirable and undesirable. Discuss ideas that will lead to improved cooperation between the local, state, and Federal law enforcement agents and the security guards.  |
| Ethics and Professionalism Part II: Interactive Training           | 1     | Role playing or other interactive methods between instructor and students using scenarios of ethical and professional behavior by security guards based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.   |
| Principles of Communications Part I: Overview (CHAPTER TWO, SGIM)  | 1     | Familiarize the security guards with the concept surrounding effective communications and development of communication skills. In meeting this objective, the security guard is presented with the theory of communications; various types of obstacles that can hinder the development and maintenance of effective communication; the senses and their role in the communication process and the main and essential skills that accompany the development of communication effectiveness. |
| Principles of Communications Part II: Interactive Training         | 1     | Conduct role-playing or other interactive methods between instructor and students using scenarios of communication methods based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.  |
| Professional Public Relations Part I: Overview (CHAPTER TWO, SGIM) | 1     | Instruction is to be provided to the security guards that will increase their effectiveness in the use of basic social skills, enhance their employer's reputation and contract performance as well as the positive image portrayed by the U.S. Government. Such instruction should include (but not be limited to) proper display of the uniform, shoeshine,   |

### EXHIBIT 4D, Continued

| Subject   | Hours | Scope   |
|---|-------|---|
|   |       | haircuts, and other forms of personal grooming.   |
| Professional Public Relations Part II: Interactive Training                         | 1     | Role-playing or other interactive methods between instructor and students using scenarios of communication methods based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.  |
| Understanding Human Behavior, Part I: Overview (CHAPTERS TWO AND NINE, SGIM)        | 0.5   | Instructor(s) will discuss the basic knowledge needed for the security guards to understand their own actions, and those of the people they work with in the performance of their assigned duties. Behavior under stress (both natural and man induced); actions of mentally disturbed; irrational conduct created by the use of drugs or alcohol; job (performance) related problem; will be a part of this discussion. Special attention should be given to the changes in human behavior that might occur in the contract security guard with the introduction of badge and gun. |
| Understanding Human Behavior, Part II: Interactive Training                         | 0.5   | Role-playing or other interactive methods between instructor and students using scenarios of human behavior based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.   |
| The Law, Legal Authorities, Jurisdiction and Responsibilities (CHAPTER THREE, SGIM) | 1     | Discuss history of laws, applicable laws and regulations, and the concept of legal jurisdiction as it pertains to the security guards' duties and authority.  |
| Crimes and Offenses (CHAPTER THREE, SGIM)   | 0.5   | Present the security guards with an (understanding of the types of offenses they are most likely to encounter in their duties. Instruction should be given in methods of successful investigative techniques.   |
| Search and Seizure (CHAPTER THREE, SGIM)  | 0.5   | Provide the security guard with the knowledge of the legal application of search and seizure law in the performance of duties   |

### EXHIBIT 4D, Continued

| Subject  | Hours | Scope   |
|--|-------|---|
|  |       | as a security guard with a Federal facility. Instruction should provide a comprehensive survey of laws pertaining to search and seizure to include "Stop and Frisk".  |
| Authority to Detain (CHAPTER THREE, SGIM)          | 1     | Provide the security guard with knowledge of how guards shall exercise their authority to detain as defined by local, state, and Federal regulations. Instruction will define detention procedures and legal rules governing practices and procedures involving: confessions, self-incrimination, eyewitness identifications and complaints. Security guards should become completely familiar with the extent of their authority obtained from the various jurisdictions involved. |
| Use of Force (CHAPTER THREE, SGIM)                 | 1     | Instruction will be given on the use of force, to include the various degrees of force authorized in the performance of duties under this contract. Reporting procedures related to such use will be discussed as will the consequences of the unauthorized, or misuse, of force.   |
| Crime Scene Protection (CHAPTER THREE, SGIM)       | 0.5   | Illustrate the important facets of the preliminary investigation and the protection, preservation, and subsequent search of the crime scene.  |
| Rules of Evidence (CHAPTER THREE, SGIM)            | 0.5   | Evidence is defined to include direct, circumstantial, and real. Information will be provided on admissibility as it relates to competency, relevancy, materiality, and hearsay. Instructions will present information on the exclusionary rule and other related items. Instructor will discuss procedures for handling and protecting evidence.   |
| Security Guard Administration (CHAPTER FOUR, SGIM) | 0.5   | Instructor(s) will discuss the relationship between the Contractor and the Government and will discuss protocol for communicating with the MegaCenters when incidents occur. Instructor will also discuss the importance of the Duty Book.  |
| Post Duties (CHAPTER                               | 0.5   | Instructor(s) will discuss the purpose of   |

### EXHIBIT 4D, Continued

| Subject  | Hours | Scope  |
|--|-------|--|
| FOUR, SGIM)  |       | posts and identify the various types of protective services. Discuss the necessity of proper observation and counter-surveillance while manning a post.  |
| Patrol Methods And Patrol Hazards (CHAPTER FOUR, SGIM)       | 0.5   | Study the various methods and skills employed in protective patrols with an emphasis on foot patrols. Explain the importance of security patrols and explore the values of various patrol methods. Examine the hazards encountered during patrol functions, both natural and man-made. Discuss the techniques or recognition and ways to eliminate or reduce patrol hazards.   |
| General Response Procedures (CHAPTER FOUR, SGIM)             | 0.5   | Explain the various types of situations guards will respond to. Describe the proper approach to such situations; discuss the guard's role and responsibility; and instruct in the appropriate techniques to be employed in such circumstances. Include discussion of radio communications protocol.  |
| Access Control (CHAPTER FIVE, SGIM)                          | 0.5   | Acquaint the security guard with the care and caution that must be exercised when coming upon a crime in progress. Discuss the element of surprise, and the possibilities of encountering a crime being committed. Special emphasis should be placed on the crimes the security guard may encounter while on duty within a Federal facility, his actions, responses, and the requirements of the agency.                     |
| Crime Detection, Assessment And Response (CHAPTER SIX, SGIM) | 0.5   | Acquaint the security guard with the care and caution that must be (CHAPTER SIX, SGIM) exercised when coming upon a crime in progress. Discuss the element of surprise, and the possibilities of encountering a crime being committed. Special emphasis should be placed on the crimes the security guard may encounter while on duty within a Federal facility, his actions, responses, and the requirements of the agency. |



### EXHIBIT 4D, Continued

| Subject   | Hours | Scope  |
|---|-------|--|
| Safety and Fire Prevention (CHAPTER SEVEN, SGIM)  | 0.5   | Define the security guard's responsibility for safety and fire prevention. Provide guidelines for operational safeguards including the use of fire extinguishers (types, etc.), sprinkler systems, fire alarm systems, and other standard fire prevention equipment.   |
| Records, Reports, & Forms (CHAPTER EIGHT, SGIM)   | 0.5   | Instructor will lecture on importance of properly prepared records, reports, and forms. Students shall be given examples and prepare sample records, reports, and forms as they will use on an FPS contract. Emphasis on tips for effective report writing.  |
| Special Situations (CHAPTER NINE, SGIM)   | 1     | Instructor shall discuss various types of special situations which guards may be required to respond to, such as providing escorts; controlling traffic; and dealing with mentally ill or disturbed persons.   |
| Code Adam (CHAPTER NINE, SGIM)  | 1     | Instructors will familiarize the security guards with one of the largest child safety programs in the country. Discussions will include the history and the Code Adam Act as it pertains to Federal facilities. Instruction will include the FPS nationwide policy and the security guard's role in implementing Code Adam Alert procedures. |
| Terrorism, Anti-terrorism, and Weapons of Mass Destruction (WMD) (CHAPTER ELEVEN, SGIM) | 2     | Instructor will provide a lecture regarding weapons of mass destruction; discuss anti-terrorism methods used by FPS such as counter-surveillance and proper use of building security equipment.  |
| Workplace Violence (CHAPTER TWELVE, SGIM)   | 1     | Instructor will discuss workplace violence, who commits violent acts and why, guard response to violent incidents, and tactics for being aware of environments or situations that can contribute to violence.  |
| Civil Disturbances (CHAPTER THIRTEEN, SGIM)   | 1     | Instructor(s) will discuss and provide field practice in crowd control and will teach the guards how to distinguish between friendly, sightseeing, agitated, and hostile crowds. Emphasis shall be placed upon effective response to civil disturbances.   |
| Bomb Threats and  | 1     | Instructor(s) will discuss the procedures  |

### EXHIBIT 4D, Continued

| Subject  | Hours | Scope   |
|--|-------|---|
| Incidents<br>(CHAPTER FOURTEEN,<br>SGIM)             |       | guards will use to respond to bomb threats, discovery of suspicious items, and persons who appear to be suspicious. Emphasis shall be placed on gathering as much information as possible and reporting incidents.  |
| Hostage Situations<br>(CHAPTER FIFTEEN,<br>SGIM)     | 1     | Lecture and practical applications to instruct guards on identifying and responding to hostage situations.  |
| Sabotage and Espionage<br>(CHAPTER SIXTEEN,<br>SGIM) | 0.5   | Instructor will lecture on defining the terms and give concrete examples of the concepts as they might occur on Federal property. Emphasize importance of deterrence and prevention as well as response to incidents as they occur.   |
| Defensive Tactics                                    | 3     | Lecture and practical applications will be used to instruct Security Guards in the use of defensive tactics. Instructor will incorporate defense against armed and unarmed attack, restraining holds, and subjective compliance methods against hostile or uncooperative persons. |
| Use of Handcuffs                                     | 2     | Lecture and hands-on demonstrations of procedures and techniques for handcuffing persons. All students shall be given the opportunity to affix and remove handcuffs in different "real life" scenarios where handcuffing would be necessary.                                      |

### EXHIBIT 4D, Continued

| <b>Subject</b>         | <b>Hours</b> | <b>Scope</b>   |
|------------------------|--------------|--|
| X-Ray and Magnetometer | 8            | Instruction will include device nomenclature, performance testing, and operations of x-ray machines and walk-through and hand-held magnetometer. Security guards will identify x-ray images of potential hazards. Instructions will include manual screening techniques. |

## EXHIBIT 4E

### CONTRACTOR-PROVIDED BASIC WEAPONS TRAINING AND QUALIFICATIONS

The Contractor must present 8 hours of basic baton training and certification, 8 hours of firearms classroom training, and 32 hours of live fire training and familiarization to all security guards. In addition to the weapons training, the contractor must provide for the weapons qualification course and must coordinate with the Contracting Officer for FPS to monitor the course of fire. The hours listed in the “Hours” column are the recommended times needed for effective coverage of the material, to include questions and answers, interactive tasks, and reviews/quizzes of the material. The Instructor shall use his/her expertise in evaluating the class’s progress in comprehending and applying the concepts and materials taught. There may be some fluctuation in the actual time covered for each subject, *but under no circumstances shall the Instructor provide less than 40 hours of training*. It is also incumbent upon the Instructor to notify the Contractor of instances where students are not adequately mastering the subject matter or are presenting a disruption to the class by repeated lateness, absences, or disrespectful behavior, such as sleeping or talking while instruction is being given. Such behavior indicates that the student may not be suitable for holding a position as a security guard at a Federal facility.

| Subject                                    | Hours | Scope  |
|--|-------|--|
| Use of Baton                               | 8     | Lecture and hands-on demonstration of procedures for baton carrying and drawing as well as striking techniques.  |
| Firearms Maintenance, Safety, and Handling | 8     | (NOTE: This segment does not include fundamentals or firing and firearms qualification.) Provide instruction in the handling and control of the security guard’s firearm. Instruction should relate to weapons safety and handling to include: nomenclature, wearing of the weapon, care and cleaning, performing a functions check, storage, and accountability. Special emphasis must be placed on loading, unloading, and the safe lowering of a “cocked” hammer on a live round. |
| Familiarization Fire                       | 32    | Instruction on live fire with no less than 500 rounds of ammunition. Instructions include transition from other weapons.   |

## **EXHIBIT 4E, Continued**

Handgun Qualification Course

Firearms: Contract-authorized handgun and ammunition

Ammunition: Fifty (50) rounds

Target: ICE Target

All stages will be fired as a hot range. Once prepared for duty carry, the shooter will be responsible for reloading on command and/or when otherwise necessary.

**EXHIBIT 4E, Continued**

**Course of Fire .38 Caliber:**

| <b>STAGE</b> | <b>DISTANCE</b> | <b>ROUNDS</b> | <b>POSITION</b>  | <b>DESCRIPTION</b>  |
|--------------|-----------------|---------------|--|---|
| 1            | 1.5 YSD         | 6             | Strong hand only from the holster using the bent elbow position with the support arm/hand placed against the upper centerline of the officer's chest | On command the shooter will: Draw and fire one (1) round in two (2) seconds and re-holster. Draw and fire two (2) rounds in two (2) seconds and re-holster. Draw and fire three (3) rounds in two (2) seconds and re-holster.   |
| 2            | 3 YDS           | 6             | Using two hands from the holster -- point shoulder shooting, referencing sights  | On command the shooter will: Draw and fire three (3) rounds in the chest of the target in three (3) seconds, and re-holster. Draw and fire three (3) rounds in three (3) seconds to the chest, perform a reload and re-holster.   |
| 3            | 7 YDS           | 6             | Body armor and cover drills. Two-handed shooting using the sights  | On command the shooter will draw and fire two (2) rounds to the chest of the target and one (1) round to the head of the target in five (5) seconds and assume a high search position. From high search, move to an aimed in position and fire two (2) rounds to the chest of the target and one (1) round to the head of the target in four (4) seconds. At the end of this stage, the two (2) headshot rounds must be in the five ring head area for each to count as five (5) points. The head area outside the five ring is worth two (2) points. |
| 4            | 7 YDS           | 12            | One-handed shooting  | On command the shooter will draw and fire three (3) rounds, using both hands, then transfer the weapon to the strong hand only and fire three (3) rounds, in ten (10) seconds. Perform a  |

**EXHIBIT 4E, Continued**

| <b>STAGE</b> | <b>DISTANCE</b> | <b>ROUNDS</b> | <b>POSITION</b>   | <b>DESCRIPTION</b>   |
|--------------|-----------------|---------------|---|--|
|              |                 |               |   | reload and re-holster. Draw and fire three (3) rounds, using both hands, then transfer the weapon to the support hand only and fire three (3) rounds, in ten (10) seconds. Perform a reload and re-holster.  |
| 5            | 15 YDS          | 12            | Two-handed shooting from the standing and kneeling position | On command the shooter will draw and fire six (6) rounds from the standing position in ten (10) seconds. Move to a kneeling position. When the target edges, or command is given that threat has diminished, shooter performs a reload in eight (8) seconds and assumes a ready position. When threat reappears, or command to fire is given, fire six (6) additional rounds from the kneeling position in ten (10) seconds. |
| 6            | 25 YDS          | 4             | Barricade   | On command the shooter will take one (1) step to the rear and one (1) to the right of the barricade. When the threat appears or command to fire is given, move to cover, draw and fire two (2) rounds from the right side standing barricade position, move to the right side kneeling barricade and fire an additional two (2) rounds, in twenty (20) seconds.  |
| 7            | 25 YDS          | 4             | Barricade   | On command the shooter will take one (1) step to the rear and one (1) to the left of the barricade. When the threat appears or command to fire is given, move to cover and fire two (2) rounds from the left side standing barricade position, move to the left side   |

### EXHIBIT 4E, Continued

| STAGE | DISTANCE | ROUNDS | POSITION | DESCRIPTION   |
|-------|----------|--------|----------|---|
|       |          |        |          | kneeling barricade and fire an additional two (2) rounds, in twenty (20) seconds. |

A total of fifty (50) rounds will be fired with a maximum possible score of two hundred-fifty (250) points. Minimum qualification score is two hundred (200) out of two hundred-fifty (250) for eighty (80) percent.

Marksmanship Ratings:

220-230 = Marksman;

231-240 = Sharpshooter;

241-249 = Expert; and

250 = Distinguished Expert.



## **EXHIBIT 4F**

### **CONTRACTOR-PROVIDED ANNUAL WEAPONS REFRESHER TRAINING AND QUALIFICATIONS**

The Contractor must present and certify eight (8) hours of annual baton and/or OC Spray (as appropriate) refresher training and annual weapons qualification using the course of fire in Exhibit 4E of this Contract. The Contractor must coordinate with the Contracting Officer for FPS to monitor the course of fire.

**EXHIBIT 5A**

**CONTRACTOR'S CERTIFICATION OF BASIC TRAINING**

**Employee's Name:** \_\_\_\_\_

**SSN:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

I hereby certify that the above named employee has successfully completed all required Basic Training subjects including practical exercises and examinations in accordance with Section C-9 and Section J Exhibit 4A as required by Contract number \_\_\_\_\_.

The Basic Training was provided from \_\_\_\_\_ (DATE) to \_\_\_\_\_ (DATE)

The Basic Training Subjects as identified in Section J Exhibit 4A of the Contract were presented by:

\_\_\_\_\_ of \_\_\_\_\_  
(Name of Instructor) (Name of Company)

Employee's Score: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_

**CERTIFIED BY:**

\_\_\_\_\_  
(Printed Name of Contractor's Authorized Representative) (Signature) (Date)

Information provided in this certification is subject investigation and verification under Title 18, Section 1001, United State Code. Any false or misleading information may be punishable by fine or imprisonment.

**EXHIBIT 5B**

**CONTRACTOR'S CERTIFICATION OF SUPERVISORY TRAINING**

**Employee's Name:** \_\_\_\_\_

**SSN:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

I hereby certify that the above named supervisory employee has successfully completed all required Supervisory Training subjects including practical exercises and examinations in accordance with Section C-9 and Section J Exhibit 4B as required by Contract number \_\_\_\_\_.

The Supervisory Training was provided from \_\_\_\_\_ to \_\_\_\_\_  
(DATE) (DATE)

The Supervisory Training Subjects as identified in Section J Exhibit 4B of the Contract were presented by:

\_\_\_\_\_ of \_\_\_\_\_  
(Name of Instructor) (Name of Company)

Employee's Score: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_

**CERTIFIED BY:**

\_\_\_\_\_  
(Printed Name of Contractor's Authorized Representative) (Signature) (Date)

Information provided in this certification is subject investigation and verification under Title 18, Section 1001, United State Code. Any false or misleading information may be punishable by fine or imprisonment.

**EXHIBIT 5C**

**CONTRACTOR'S CERTIFICATION OF GOVERNMENT PROVIDED TRAINING**

**Employee's Name:** \_\_\_\_\_

**SSN:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

I hereby certify that the above named employee has successfully completed all required Government Provided Training subjects including practical exercises and examinations in accordance with Section C-9 and Section J Exhibit 4C as required by Contract number \_\_\_\_\_.

The Government Provided Training was provided from \_\_\_\_\_ (DATE) to \_\_\_\_\_ (DATE)

The Government Provided Subjects as identified in Section J Exhibit 4C of the Contract were presented by:

\_\_\_\_\_ of \_\_\_\_\_  
(Name of Instructor) (Name of Agency)

Employee's Score: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_

**CERTIFIED BY:**

\_\_\_\_\_  
(Printed Name of Contractor's Authorized Representative) (Signature) (Date)

Information provided in this certification is subject investigation and verification under Title 18, Section 1001, United State Code. Any false or misleading information may be punishable by fine or imprisonment.

**EXHIBIT 5D**

**CONTRACTOR'S CERTIFICATION OF REFRESHER TRAINING**

**Employee's Name:** \_\_\_\_\_

**SSN:**        -        -        \_\_\_\_\_

I hereby certify that the above named employee has successfully completed all required Refresher Training subjects including practical exercises and examinations in accordance with Section C-9 and Section J Exhibit 4D as required by Contract number \_\_\_\_\_.

The Refresher Training was provided from \_\_\_\_\_ to \_\_\_\_\_  
(DATE) (DATE)

The Refresher Training Subjects as identified in Section J Exhibit 4A of the Contract were presented by:

\_\_\_\_\_ of \_\_\_\_\_  
(Name of Instructor) (Name of Company)

Employee's Score: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_

**CERTIFIED BY:**

\_\_\_\_\_  
(Printed Name of Contractor's Authorized Representative) (Signature) (Date)

Information provided in this certification is subject investigation and verification under Title 18, Section 1001, United State Code. Any false or misleading information may be punishable by fine or imprisonment.

**EXHIBIT 5E**

**CONTRACTOR'S CERTIFICATION OF BASIC WEAPONS TRAINING**

**Employee's Name:** \_\_\_\_\_

**SSN:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

I hereby certify that the above named employee has successfully completed all required Firearms Training subjects including practical exercises and examinations in accordance with Section C-9 and Section J Exhibit 4E as required by Contract number \_\_\_\_\_.

The Firearms Training was provided from \_\_\_\_\_ (DATE) to \_\_\_\_\_ (DATE)

The Baton Training was provided from \_\_\_\_\_ (DATE) to \_\_\_\_\_ (DATE)

The Weapons Training Subjects as identified in Section J Exhibit 4E of the Contract were presented by:

\_\_\_\_\_ of \_\_\_\_\_  
(Name of Instructor) (Name of Company)

Employee's Score: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_

**CERTIFIED BY:**

\_\_\_\_\_  
(Printed Name of Contractor's Authorized Representative) (Signature) (Date)

Information provided in this certification is subject investigation and verification under Title 18, Section 1001, United State Code. Any false or misleading information may be punishable by fine or imprisonment.

**EXHIBIT 5F**

**CONTRACTOR'S CERTIFICATION OF ANNUAL WEAPONS REFRESHER TRAINING**

**Employee's Name:** \_\_\_\_\_

**SSN:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

I hereby certify that the above named employee has successfully completed all required Firearms Training subjects including practical exercises and examinations in accordance with Section C-9 and Section J Exhibit 4E as required by Contract number \_\_\_\_\_.

The Firearms Training was provided from \_\_\_\_\_ (DATE) to \_\_\_\_\_ (DATE)

The Baton Training was provided from \_\_\_\_\_ (DATE) to \_\_\_\_\_ (DATE)

The Weapons Training Subjects as identified in Section J Exhibit 4E of the Contract were presented by:

\_\_\_\_\_ of \_\_\_\_\_  
(Name of Instructor) (Name of Company)

Employee's Score: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_

**CERTIFIED BY:**

\_\_\_\_\_  
(Printed Name of Contractor's Authorized Representative) (Signature) (Date)

Information provided in this certification is subject investigation and verification under Title 18, Section 1001, United State Code. Any false or misleading information may be punishable by fine or imprisonment.





**EXHIBIT 6A**

**STANDARD FORM 78 – CERTIFICATE OF MEDICAL EXAMINATION**

**RESERVED [INSERT ACTUAL COPY OF SF 78]**

**EXHIBIT 6B**

**KEY PERSONNEL RESUME**

**Employee's Name:** \_\_\_\_\_ **SSN:**        -        -

**PROPOSED POSITION TITLE:** \_\_\_\_\_

**SUPERVISOR'S NAME:** \_\_\_\_\_

**CURRENT POSITION WITH THE CONTRACT FIRM:** \_\_\_\_\_

**TIME IN CURRENT POSITION: (Yrs. Mos.)** \_\_\_\_\_

**RESPONSIBLE FOR THE WORK OF:** \_\_\_\_\_ **PERSONS**

**DESCRIPTION OF SCOPE OF CURRENT JOB: (Use attached sheet if necessary)**  
\_\_\_\_\_  
\_\_\_\_\_

**WORK EXPERIENCE:** (Beginning with the most recent for the past 10 years.)

| <b>Dates<br/>(From – To)</b> | <b>Position or Title</b> | <b>Company Name<br/>and Address</b> | <b>Reference and<br/>Phone Number</b> |
|------------------------------|--------------------------|-------------------------------------|---------------------------------------|
|                              |                          |                                     |                                       |
|                              |                          |                                     |                                       |
|                              |                          |                                     |                                       |
|                              |                          |                                     |                                       |
|                              |                          |                                     |                                       |

**EXHIBIT 6B Continued**

**Employee's Name:**

**SSN:**        -        -

**EDUCATION SUMMARY:**

|                      | <b>Name and Address of Institution</b> | <b>Dates Attended</b> | <b>Diploma or Certificate</b> |
|----------------------|--|-----------------------|-------------------------------|
| <b>High School</b>   |  |                       |                               |
| <b>College</b>       |  |                       |                               |
| <b>Technical</b>     |  |                       |                               |
| <b>Trade Schools</b> |  |                       |                               |

PROVIDE A BRIEF STATEMENT OF WHY THIS SUPERVISOR IS BELIEVED TO BE QUALIFIED FOR THIS CONTRACT.

**EXHIBIT 6C**

**SECURITY SUITABILITY REQUIREMENTS**

| <b>Facility Clearance</b> | <b>Required</b> | <b>Not Req'd</b> |
|---------------------------|-----------------|------------------|
| Top Secret                |                 |                  |
| Final Secret              |                 |                  |
| DHS Suitability           |                 |                  |

| <b>Personnel Clearance</b> | <b>Post Requirements<br/>(or "None")</b> |
|----------------------------|--|
| Top Secret                 |  |
| Final Secret               |  |
| DOE "Q"                    |  |
| DOE "L"                    |  |
| NRC "Q"                    |  |
| NRC "L"                    |  |
| DHS Suitability            |  |
|                            |  |

**NOTE:** FACILITIES/GUARD POSTS MAY VARY IN SUITABILITY AND CLEARANCE REQUIREMENTS; THEREFORE, REFER TO ALL FACILITIES/GUARD POSTS LISTED IN EXHIBIT 1 FOR DEFINED/SPECIFIED CLEARANCE VARIATIONS.

## EXHIBIT 7

### CONDUCT ON FEDERAL PROPERTY

#### Conduct on Federal Property (Federal Management Regulations)

##### Applicability

##### **§102-74.365—To whom does this subpart apply?**

The rules in this subpart apply to all property under the authority of GSA and to all persons entering in or on such property. Each occupant agency shall be responsible for the observance of these rules and regulations. Federal agencies must post the notice in the Appendix to this part at each public entrance to each Federal facility.

##### Inspection

##### **§102-74.370—What items are subject to inspection by Federal agencies?**

Federal agencies may, at their discretion, inspect packages, briefcases and other containers in the immediate possession of visitors, employees or other persons arriving on, working at, visiting, or departing from Federal property. Federal agencies may conduct a full search of a person and the vehicle the person is driving or occupying upon his or her arrest.

##### Admission to Property

##### **§102-74.375—What is the policy on admitting persons to Government property?**

Federal agencies must—

(a) Except as otherwise permitted, close property to the public during other than normal working hours. In those instances where a Federal agency has approved the after-normal-working-hours use of buildings or portions thereof for activities authorized by [subpart D](#) of this part, Federal agencies must not close the property (or affected portions thereof) to the public;

(b) Close property to the public during working hours only when situations require this action to provide for the orderly conduct of Government business. The designated official under the Occupant Emergency Program may make such decision only after consultation with the buildings manager and the highest ranking representative of the law enforcement organization responsible for protection of the property or the area. The designated official is defined in [102-71.20](#) of this chapter as the highest ranking official of the primary occupant agency, or the alternate highest ranking official or designee selected by mutual agreement by other occupant agency officials; and

(c) When property or a portion thereof is closed to the public, restrict admission to the property, or the affected portion, to authorized persons who must register upon entry to the property and must, when requested, display Government or other identifying credentials to Federal police officers or other

authorized individuals when entering, leaving or while on the property. Failure to comply with any of the applicable provisions is a violation of these regulations.

### **Preservation of Property**

#### **§102-74.380—What is the policy concerning the preservation of property?**

All persons entering in or on Federal property are prohibited from—

- (a) Improperly disposing of rubbish on property;
- (b) Willfully destroying or damaging property;
- (c) Stealing property;
- (d) Creating any hazard on property to persons or things; or
- (e) Throwing articles of any kind from or at a building or climbing upon statues, fountains or any part of the building.

### **Conformity With Signs and Directions**

#### **§102-74.385—What is the policy concerning conformity with official signs and directions?**

Persons in and on property must at all times comply with official signs of a prohibitory, regulatory or directory nature and with the lawful direction of Federal police officers and other authorized individuals.

### **Disturbances**

#### **§102-74.390—What is the policy concerning disturbances?**

All persons entering in or on Federal property are prohibited from loitering, exhibiting disorderly conduct or exhibiting other conduct on property that—

- (a) Creates loud or unusual noise or a nuisance;
- (b) Unreasonably obstructs the usual use of entrances, foyers, lobbies, corridors, offices, elevators, stairways, or parking lots;
- (c) Otherwise impedes or disrupts the performance of official duties by Government employees; or
- (d) Prevents the general public from obtaining the administrative services provided on the property in a timely manner.

## Gambling

### **§102-74.395—What is the policy concerning gambling?**

(a) Except for the vending or exchange of chances by licensed blind operators of vending facilities for any lottery set forth in a State law and authorized by section 2(a)(5) of the Randolph-Sheppard Act (20 U.S.C. 107 *et seq.*), all persons entering in or on Federal property are prohibited from—

- (1) Participating in games for money or other personal property;
- (2) Operating gambling devices;
- (3) Conducting a lottery or pool; or
- (4) Selling or purchasing numbers tickets.

(b) This provision is not intended to prohibit prize drawings for personal property at otherwise permitted functions on Federal property, provided that the game or drawing does not constitute gambling per se. Gambling per se means a game of chance where the participant risks something of value for the chance to gain or win a prize.

## Narcotics and Other Drugs

### **§102-74.400—What is the policy concerning the possession and use of narcotics and other drugs?**

Except in cases where the drug is being used as prescribed for a patient by a licensed physician, all persons entering in or on Federal property are prohibited from—

- (a) Being under the influence, using or possessing any narcotic drugs, hallucinogens, marijuana, barbiturates, or amphetamines; or
- (b) Operating a motor vehicle on the property while under the influence of alcoholic beverages, narcotic drugs, hallucinogens, marijuana, barbiturates, or amphetamines.

## Alcoholic Beverages

### **§102-74.405—What is the policy concerning the use of alcoholic beverages?**

Except where the head of the responsible agency or his or her designee has granted an exemption in writing for the appropriate official use of alcoholic beverages, all persons entering in or on Federal property are prohibited from being under the influence or using alcoholic beverages. The head of the responsible agency or his or her designee must provide a copy of all exemptions granted to the buildings manager and the highest ranking representative of the law enforcement organization, or other authorized officials, responsible for the security of the property.

## **Soliciting, Vending and Debt Collection**

### **§102-74.410—What is the policy concerning soliciting, vending and debt collection?**

All persons entering in or on Federal property are prohibited from soliciting alms (including money and non-monetary items) or commercial or political donations, vending merchandise of all kinds, displaying or distributing commercial advertising, or collecting private debts, except for—

(a) National or local drives for funds for welfare, health or other purposes as authorized by 5 CFR part 950, entitled “Solicitation Of Federal Civilian And Uniformed Service Personnel For Contributions To Private Voluntary Organizations,” and sponsored or approved by the occupant agencies;

(b) Concessions or personal notices posted by employees on authorized bulletin boards;

(c) Solicitation of labor organization membership or dues authorized by occupant agencies under the Civil Service Reform Act of 1978 (Pub. L. 95-454);

(d) Lessee, or its agents and employees, with respect to space leased for commercial, cultural, educational, or recreational use under 40 U.S.C. 581(h). Public areas of GSA-controlled property may be used for other activities in accordance with [subpart D](#) of this part;

(e) Collection of non-monetary items that are sponsored or approved by the occupant agencies; and

(f) Commercial activities sponsored by recognized Federal employee associations and on-site child care centers.

## **Posting and Distributing Materials**

### **§102-74.415—What is the policy for posting and distributing materials?**

All persons entering in or on Federal property are prohibited from—

(a) Distributing free samples of tobacco products in or around Federal buildings, as mandated by Section 636 of Public Law 104-52;

(b) Posting or affixing materials, such as pamphlets, handbills, or flyers, on bulletin boards or elsewhere on GSA-controlled property, except as authorized in [102-74.410](#), or when these displays are conducted as part of authorized Government activities; and

(c) Distributing materials, such as pamphlets, handbills or flyers, unless conducted as part of authorized Government activities. This prohibition does not apply to public areas of the property as defined in [102-71.20](#) of this chapter. However, any person or organization proposing to distribute materials in a public area under this section must first obtain a permit from the building manager as specified in [subpart D](#) of this part. Any such person or organization must distribute materials only in accordance with the provisions of [subpart D](#) of this part. Failure to comply with those provisions is a violation of these regulations.



## **Photographs for News, Advertising or Commercial Purposes**

### **§102-74.420—What is the policy concerning photographs for news, advertising or commercial purposes?**

Except where security regulations, rules, orders, or directives apply or a Federal court order or rule prohibits it, persons entering in or on Federal property may take photographs of—

- (a) Space occupied by a tenant agency for non-commercial purposes only with the permission of the occupying agency concerned;
- (b) Space occupied by a tenant agency for commercial purposes only with written permission of an authorized official of the occupying agency concerned; and
- (c) Building entrances, lobbies, foyers, corridors, or auditoriums for news purposes.

## **Dogs and Other Animals**

### **§102-74.425—What is the policy concerning dogs and other animals on Federal property?**

No person may bring dogs or other animals on Federal property for other than official purposes. However, a disabled person may bring a seeing-eye dog, a guide dog, or other animal assisting or being trained to assist that individual.

## **Breastfeeding**

### **§102-74.426—May a woman breastfeed her child in a Federal building or on Federal property?**

Yes. Public Law 108-199, Section 629, Division F, Title VI (January 23, 2004), provides that a woman may breastfeed her child at any location in a Federal building or on Federal property, if the woman and her child are otherwise authorized to be present at the location.

## **Vehicular and Pedestrian Traffic**

### **§102-74.430—What is the policy concerning vehicular and pedestrian traffic on Federal property?**

All vehicle drivers entering or while on Federal property—

- (a) Must drive in a careful and safe manner at all times;
- (b) Must comply with the signals and directions of Federal police officers or other authorized individuals;
- (c) Must comply with all posted traffic signs;
- (d) Must comply with any additional posted traffic directives approved by the GSA Regional Administrator, which will have the same force and effect as these regulations;

(e) Are prohibited from blocking entrances, driveways, walks, loading platforms, or fire hydrants; and

(f) Are prohibited from parking on Federal property without a permit. Parking without authority, parking in unauthorized locations or in locations reserved for other persons, or parking contrary to the direction of posted signs is prohibited. Vehicles parked in violation, where warning signs are posted, are subject to removal at the owner's risk and expense. Federal agencies may take as proof that a motor vehicle was parked in violation of these regulations or directives as prima facie evidence that the registered owner was responsible for the violation.

### **Explosives**

#### **§102-74.435—What is the policy concerning explosives on Federal property?**

No person entering or while on Federal property may carry or possess explosives, or items intended to be used to fabricate an explosive or incendiary device, either openly or concealed, except for official purposes.

### **Weapons**

#### **§102-74.440—What is the policy concerning weapons on Federal property?**

Federal law prohibits the possession of firearms or other dangerous weapons in Federal facilities and Federal court facilities by all persons not specifically authorized by 18 U.S.C. 930. Violators will be subject to fine and/or imprisonment for periods up to five (5) years.

### **Nondiscrimination**

#### **§102-74.445—What is the policy concerning discrimination on Federal property?**

Federal agencies must not discriminate by segregation or otherwise against any person or persons because of race, creed, religion, age, sex, color, disability, or national origin in furnishing or by refusing to furnish to such person or persons the use of any facility of a public nature, including all services, privileges, accommodations, and activities provided on the property.

### **Penalties**

#### **§102-74.450—What are the penalties for violating any rule or regulation in this subpart?**

A person found guilty of violating any rule or regulation in this subpart while on any property under the charge and control of GSA shall be fined under title 18 of the United States Code, imprisoned for not more than 30 days, or both.

## **Impact on Other Laws or Regulations**

### **§102-74.455—What impact do the rules and regulations in this subpart have on other laws or regulations?**

No rule or regulation in this subpart may be construed to nullify any other Federal laws or regulations or any State and local laws and regulations applicable to any area in which the property is situated (40 U.S.C. 121 (c)).