

Dear Executive Director

The Office of Public and Indian Housing is pleased to inform you that the Capital Fund program (CFP) grant awards for formula grants and, where applicable, Replacement Housing Factor grants(s) for your Public Housing Agency (PHA) for Fiscal Year (FY) 2012 have been posted to the HUD PIH Website for Capital Fund Program located at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/index.cfm>

We recommend that you bookmark this website for future reference. On the website you will also find [Notice PIH 2011-24 \(HA\)](#) as well as a timeline of key processing dates. The Notice identifies general requirements for all PHAs as well as specific requirements for qualified and non-qualified PHAs. Please read the Capital Fund Program Awards Notice carefully.

To view the grant information and access your Annual Contributions Contract (ACC) Amendments for your PHA, go to the Website. A PHA may have up to three different grants, a formula grant, a first increment RHF grant and a second increment RHF grant. By signing the ACC Amendment, your PHA is agreeing to comply with the Capital Fund Program statute (i.e., Section 9 of the United States Housing Act of 1937, as amended and the regulations including 24 CFR Parts 905, 941 and 968.

**Changes to the Capital Fund ACC Amendment in FY 2012.** A paragraph has been added to the Capital Fund ACC Amendment that commits PHAs to a new reporting requirement. The provision reads as follows:

“9. At a public housing development level and in the format and frequency established by HUD, the PHA is required to report on all Capital Fund grants awarded that have not closed, including information on the installation of energy conservation measures.”

PHAs will be notified when the new reporting requirement becomes effective.

**Units Exceeding the Faircloth Limits.** For more information on the Faircloth Limits see Notice PIH 2011-69 (HA) Prohibition on Exceeding Statutory Limitation of the Number of Public Housing Units.

**DUNS number Registration in Central Contractor Registry (CCR).** The Office of Management and Budget (OMB) requires that all applicants for HUD financial assistance have a DUNS number and that the DUNS number is registered in the CCR. In order for HUD to record a PHA's Capital Fund grant(s) obligation in the Accounting System, a PHA must have a valid DUNS number with a current registration (i.e., the PHA's registration has not expired in CCR.) This is a reminder that you are responsible for keeping the registration for your PHA's DUNS number current in CCR.

**PIC Updates to email Addresses and Contact Information.** When sending emails to PHAs and contacting Executive Directors of PHAs, the Department uses the PIC data base. For corrections to the PHA's email address or contact information, please make the appropriate update in the PIC data system. PHAs are responsible for ensuring that their email address and contact information is accurate.

If you have any questions after reading the Capital Fund Program Awards Notice as well as the additional processing guidance that is posted to the website, contact your local HUD Field Office or send an email to [PIHOCI@HUD.gov](mailto:PIHOCI@HUD.gov) with Capital Fund Processing as the subject.