

# Ginnie Mae Single Family Training

Module IIIa – Reporting Requirements

### **AGENDA**

- Introduction
- Pool Administration
- Cash Management
- Conclusion

### **Ginnie Mae Monthly Reporting**

- Ginnie Mae
- Ginnie Mae's Mission
- Ginnie Mae's Guaranty
- Ginnie Mae's Programs

### Ginnie Mae Monthly Reporting Ginnie Mae "Help"

- Guide on the web at <u>www.ginniemae.gov/guide</u>
- APMs
- Accounting Manual
- Ginnie Mae Account Executives
- Central Paying & Transfer Agent/Relationship Services
- Data Collection Agent/Reports Group

## Ginnie Mae Monthly Reporting Pool Administration

- Responsibilities
  - Issuer
  - Subcontract Servicer
- Reporting
  - Monthly Pool Level
  - Monthly Loan Level
  - Other and Miscellaneous

### **Ginnie Mae Monthly Reporting**

### Issuer's Responsibilities

- Servicing the mortgages in the pool
- Handling all payments and other funds
- Administering the securities
- Reporting to Ginnie Mae

## Responsibilities for both Ginnie Mae MBS Programs

	Must be performed by issuer	May be performed by subcontract servicer
Collect P&I and escrow amounts	No	Yes
Deposit funds into P&I and escrow custodial accounts	No	Yes
Withdraw funds from P&I custodial account	Yes	No
Withdraw funds from escrow custodial accounts	No	Yes
Supply funds for advances to security holders	No	Yes
Absorb losses on foreclosures not covered by FHA, VA, RHS, or PIH settlements	No	Yes
Prepare and submit accounting reports to Ginnie Mae and RPB data to the RPB contractor	No	Yes
Sign all accounting reports and certifications to Ginnie Mae	Yes	No
Access documents at document custodian	Yes	No

### Additional Responsibilities for Ginnie Mae I MBS Program

	Must be performed by issuer	May be performed by subcontract servicer
Prepare and send checks to security holders that are paid by check	No	Yes
Sign checks to security holders that are paid by check	Yes	No
Authorize withdrawal of funds from central P&I custodial account for payment of all book-entry securities and Ginnie Mae guaranty fee	Yes	No
Prepare and send Remittance Advice to security holders	No	Yes
Sign Remittance Advice to security holders	Yes	No
Maintain register of security holders	Yes	No

## Additional Responsibilities Ginnie Mae II MBS Program

	Must be performed by issuer	May be performed by subcontract servicer
Authorize withdrawal of funds from central P&I custodial account for payment to security holders and payment of Ginnie Mae guaranty fee	Yes	No

#### Master Servicing Agreement

### U.S. Department of Housing and Urban Development

OMB Approval No. 2503-0033 (Exp. 09/30/2005)

Government   Gover	ent National Mortgage Association
	I to average 5 minutes per response, including the time for reviewing instructions, a needed, and completing and reviewing the collection of information. This agency this form, unless it displays a currently valid OMB control number.
provide assurance to Ginnie Mae that the servicing of mortgages for	ct or by Ginnie Mae Handbook 5500.3, Rev. 1. The information collected is to each of the issuer's Ginnie Mae MBS is performed in accordance with acceptable ed outside the Department without prior consent, except as required by law. Issuers
Issuer ID Number	The attached list of Pools and Loan Packages is covered by this Agreement
The Issuer:	
will service the mortgages subject to the reference form HUD-11705, for each securities issue.	ed Ginnie Mae pool/Loan Package Numbers as designated on the
	renced Ginnie Mae Pool/Loan Package Numbers as designated on the displayment displayment displayment displayment displayment.
by a subcontract servicer in accordance with the requirer	dule of Pooled Mortgages are to be serviced, whether by the Issuer or ments set forth in the Ginnie Mae Mortgage-Backed Securities Guide, for servicing the mortgages, including any acts or omissions of any
Name of Issuer	Бу
Date	Tide
Agreement between the Issuer and Ginnie Mae. It is certi-	contract servicer shall be subject to and subordinate to the Guaranty ified that the subcontract servicer satisfies the requirements contained lev. 1 and will perform only those functions that are permitted by the
Subcontract Servicer	Ву
Date	Tide
Girnie Mae Issuer ID Number	<u> </u>

form HUD-11707 (07/2005) ref. Ginnie Mae Handbook 5500.3, Rev. 1

Previous editions are obsolete; replaces HUD-11707-M

Page 1 of 1

### **The Reconciling Triangle**

Reports to Ginnie
Mae

Internal Servicing Records

Reconciliation of Cash in P&I and T&I Accounts

Bank Account Statements

## Ginnie Mae Monthly Reporting Quality Reporting

- Timeliness
- Completeness
- Accuracy
- Program Compliance

## Ginnie Mae Monthly Reporting Keys to Quality Reporting

- Program Knowledge
- Reconciliations
- Tests
- Internal Controls

### **Ginnie Mae Monthly Reporting**

11702 Resolution of the Board of Directors and Certificate of Authorized Signatures

- Authorizes individuals to sign and certify documents
- Abide by all the terms and conditions set forth in the Ginnie Mae Guide
- Authorizes individuals to sign security holder checks

#### Resolution of Board of Directors and Certificate of Authorized Signatures

U.S. Department of Housing and Urban Development Government National Mortgage Association OMB Approval No. 2503-0033 (Exp. 09/30/2005)

(Please type all entries)

Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a current OMB control number.

Ginnie Mae is authorized to collect the information on this form as required by Section 306(g) of the National Housing Act and/or the Ginnie Mae Handbook, 5500.3, Rev. 1. Ginnie Mae maintains this information to ensure that the persons identified below perform in accordance with acceptable business standards. The information provided will not be disclosed outside the Department without prior consent, except as required or permitted by law.

Name of Issuer		Issuer ID Number
Resolved First, that		
Name and Title of Officer	Signature	
Name and Title of Officer	Signature	
Name and Title of Officer	Signature	
Name and Title of Officer	Signature	
Name and Title of Officer	Signature	
Name and Title of Officer	Signature	
Name and Title of Officer	Signature	

Name and Title of Officer

of this corporation, or any one or more of them, be and each of them is hereby authorized and empowered in the name of and on behalf of this corporation and under its corporate seal, from time to time while these resolutions are in effect, to execute and deliver to the Government National Mortgage Association, in the form prescribed by said Association, with respect to the issue(s) by this corporation, under Section 306(g) of the National Housing Act and the Regulations pertaining thereto, of mortgage-backed securities to be guaranteed by the Association, any documents required to: (a) make applications to Ginnie Mae in the name of and on behalf of this corporation for approval to become an issuer and for Ginnie Mae commitments to guarantee such mortgage-backed securities issued by this corporation; (b) enter into contracts with Ginnie Mae for the latter's guaranty of mortgage-backed securities issued in accordance with the terms and conditions of commitments to guarantee, issued by the Association to this corporation; (c) merge mortgage notes, deeds of trust and bonds now owned or hereafter acquired by this corporation into pools or loan packages, against which this corporation may issue mortgage-backed securities; (d) enter into any agreements, execute any documents or papers, and furnish any information required or deemed necessary or proper by the Association in connection with any of the foregoing; and (e) abide by all the terms and conditions set forth in the Ginnie Mae Mortgage-Backed Securities Guide.

Signature

Resolved Second, that the above named officers, be and they are hereby authorized and empowered in their discretion and as occasion may arise to receive and endorse the name of this corporation on any checks or drafts representing the proceeds from collections made by servicers of mortgages pertaining to pools or loan packages, and to issue and sign any checks or drafts issued to pay to the security holders their pro rata shares in these proceeds, and to do and perform any and all acts and to execute any and all additional instruments or agreements, from time to time, in the name of and on behalf of this corporation under its corporate seal or otherwise, deemed necessary or proper by the Association in connection with the formation of mortgage pools or loan packages, the issuance of mortgage-backed securities, the guaranty of mortgage-backed securities by the Association and the discharge of the duties and obligations of this corporation, as issuer, until the proceeds of the last maturing mortgage in any pool or loan package is remitted to registered security holders.

Resolved Third, that any contracts or agreements heretofore made with said Association on behalf of this corporation, and all acts of officers or agents of this corporation in connection with any contracts to be entered into for the guaranty by the Association of mortgage-backed securities to be issued by this corporation are hereby ratified and confirmed.

Resolved Fourth, that Ginnie Mae is authorized to rely upon the aforesaid resolution until receipt by it of written notice thirty days in advance of any proposed change therein.

Previous editions are obsolete.

form HUD-11702 (07/2005) ref. Ginnie Mae Handbook 5500.3, Rev. 1

Page 1 of 2

Ginnie Mae

15

Certification. I Hereby Certify that the foregoing is a true and correct of	copy of a resolution presented t	to and adopted by the Board of Directors of
at a meeting duly called and held at	which a quorum was present and d in said resolution have been d	d voted, and that such resolution is duly recorded luly elected or appointed to, and are the present
and genuine specimens of the officers' respective signatures.	The second secon	The second secon
In Witness Whereof, I have hereunto signed my name a	and affixed the seal of this corp	oration.
(Seal)		
,550,7	Secretary	
I,		
Name of officer	Title of officer	
of ————————————————————————————————————		,located
in		hereby certify that
Location of institution		
		is the duly qualified and acting secretary
Name of secretary		
of		
and that the signature appearing above is his/her genuine s	signature.	
In Witness Whereof, I have hereunto signed my name		
Date	Officer Signature	
Previous editions are obsolete.	Page 2 of 2	form HUD-11702 (07/2005) ref. Ginnie Mae Handbock 5500.3, Rev. 1

#### Issuer's Monthly Accounting Report

Department without prior consent, except as required by law.

#### U.S. Department of Housing and Urban Development

Government National Mortgage Association

OMB Approval No. 2503-0033 (Exp. 09/30/2005)

Public reporting burden for this collection of information is estimated to average 6 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, nor are you required to complete this form, unless it displays a currently valid OMB control number. The information is required by Sec. 306(g) of the National Housing Act or by Ginnie Mae Handbook 5500.3, Rev. 1, for the purpose of providing monthly pool accounting data, and will not be disclosed outside the

Ginnie Mae Pool/Loan	Mae Pool/Loan Package Number Date Reportin					Reporting Month						
Issuer (Name, Address	suer (Name, Address and Zlp Code) Issuer ID Number											
									<u> </u>	Reporting Codes		
									Ι.	sporing coose	1 1	
Section 1 - Pool Ad	ministra	tion						_				
					Total		Fbæd					
Pool/Loan	Pool/Loan Package Activity This Month				Number of Mtgs.		Installment Control		Poo	I Interest	Pool Prir	ocipal
A. Balances from las	_					$\top$		$\neg$	24 6 23 6 6 2	24.5.5.69.65.65.65		
Less:					24114	10	24424242	19				
B. 1. Installment ∞ 2. Additional prin		ections			20101	6 4.	<u>),62,259,62,</u> 2,262,262,	. Ó	V.5 35 37.5 27.25	5 75 7 35 7 37 37 35 7 35 7 35		
3. Liquidations-in			JD-11710	-E	7 7 1. 7	+	<u> </u>		7777777	<u> </u>		
(Payoffs, FHA						$\perp$						
C. Other (+ or -) Attach explanation												
D. Balances this mo						+		$\dashv$	2722502			
	T			Inst	tallments (	Delina	quent			Interest	Principal	
E. Total Number		ercent	_	-	Thre		Ī		F. Amount			H. Servicing
Delinquent	Del	linquent	One	Two	Mo	re	Foredosur	re	Prepaid			Fee
									G. Amount Delinquent			
Section 1A – Forma	t for Cal	culating M	ortgage	Princip	al Instalin	nents	Due this Mo	nti				
A. Fixed Installmen Control			Interest							heduled Principal (Line A-B)		d Average (if applicable)
					12/03	450	1533555					, , , ,
					2424	878	202022					
Section 2 - Schedu	le of Pay	ments (Pri	ncipal a	nd Inter	est)							
A. Scheduled Princ	ipal	B. Additi	onal Prin	cipal	C. Liquidations D. Other (+ o			Other (+ or -)	(Attach explanation)	E. Total Princips	I (A through D)	
E Cook distribution	alua balal	ara farinta	es et /lete				9/3					
<ul> <li>F. Cash distribution</li> <li>G. Total cash distribution</li> </ul>					usea		%)					
H. Deferred interest				21)								
Section 3 – Principa								_	_			
A. Principal amount								_				
B. Principal distribut				tion 2E)	)							
C. Serial Notes - Pr			distribution	n to ho	lders – At	tach f	Form HUD-17	10-	-B			
D. Principal of secu	rities this	monthend										
Section 4 – Remitta	nce Due	on Ginnie	Mae (Gu	aranty f	ee Rate		%)					
A. Ginnie Mae guar	anty fee (	Opening ba	alance of	securiti	es multipli	ied by	y annual guara	ant	y rate divided b	oy twelve)		
B. Other (explain)												
Section 5 – Status o	of Custoo	dial Funds										
		-		A. I	Name and	Addr	ress of Custod	lial	Banks		Account I	Vumber(s)
Principal and Interest	t											
Escrow												
B. Composition of fu			hend									
	1.Escro	w Funds			2.	Princ	ipal and Intere	est			3. Other	
					Ps	nne 1	of 1				form HUD-11	710-A (072005)

Submit an original and one copy

Ginnie Mae

Previous edition is obsolete.

17

ref. Ginnie Mae Handbook 5500.3, Rev. 1

### Ginnie Mae Monthly Reporting 11710A Issuer's Monthly Accounting Report

- Issuer name and number, address, cut-off date, pool number, reporting month and reporting codes
- Number of mortgages, FIC and collection activity
- Schedule of payment (principal and interest)
- Security balance (RPB)
- Guaranty Fee
- Bank Account information

## Ginnie Mae Monthly Reporting 11710A Issuer's Monthly Accounting Report

- Calculation (addition/subtractions)
- Internal Reports
  - Trial Balance
- External Reports
  - Pre-collection Notice
  - MBC Unreported Remaining Principal Balance

## Ginnie Mae Monthly Reporting 11710A Issuer's Monthly Accounting Report

- Important Dates
- Method of Submitting forms
- Address of Data Collection Agent

#### Liquidation Schedule

#### U.S. Department of Housing and Urban Development

Government National Mortgage Association

OMB Approval No. 2503-0033 (Exp. 09/30/2005)

Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. The information is required by Sec. 306(g) of the National Housing Act or by Ginnie Mae Handbook 5500.3, Rev. 1 for the purpose of providing information related to loan liquidations. One form HUD 11710-E shall be submitted for each liquidation. The information collection will not be disclosed outside the Department without prior consent, except as required by law.

Jerio Muliber		POOPESSIT FIG. National			Constant P of 1		
FHA-VA-RHS-§184 Case Number	Date Removed		Loan Type	Mortgage Interest Rate  Foreclosure with Claim Paymen			
Reason for Removal	1. Mortgagor Payoff [		urchase of Delinquent Loan stitution (Attach Details)				
(Check Applicable Box)  Payment Due Date	Interest Due	J. 500	Principal Remitted	o.	Other (Attach Explanation)  Balance		
1.					Datation		
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							
16.							
17.							
18.							
19.							
20.							
21.							
	Total Interest Due		Total Principal Remitted		Liquidation Balance		

Page 1 of 1

Submit an original and one copy

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Previous edition is obsolete

21

form HUD-11710-E (05/2005)

ref. Ginnie Mae Handbook 5500.3, Rev. 1

### Ginnie Mae Monthly Reporting 11710E Liquidation Schedule

- Heading information
- Reason for Removal
- Payment due date and principal balance
- Amortize loan through first day of month following the reporting month
- Balances carried to form HUD 11710A

## Ginnie Mae Monthly Reporting 11710E Liquidation Schedule

- Important Dates
- Method of Submitting forms
- Address of Data Collection Agent

#### Addendum to Monthly Accounting Report

Adjustable Rate Mortgage Pool Or Loan Package

#### U.S. Department of Housing and Urban Development Government National Mortgage Association

OMB Approval No. 2503-0033 (Exp. 09/30/2005)

Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

The information is required by Sec. 306(g) of the National Housing Act or by Ginnie Mae Handbook 5500.3, Rev. 1. The purpose is to provide Ginnie Mae with information concerning annual changes in the interest rate on the securities and the mortgages, including changes to the fixed installment control for the pool or loan package. This form is to be submitted annually, with form HUD 11710-A submitted one month prior.

Issuer Name	Ginnie Mae Pool or Loan Package Number					
	Reporting Month					
Issuer Number	Mortgage/Security Interest Adjustment Date					
Today Nambor	April 1 July 1	October 1 January 1				
	Current Year (rate or amount)	Next Year (adjusted rate or amount)				
Security Interest Rate (Next year rate calculated at index plus Security Margin						
limited by annual and life-of-the-loan caps: 1-, 3- and 5-Yr ARMs = 1/5 caps; 7- and 10-Yr ARMs = 2/6 caps and rounded)	%	%				
Mortgage Interest Rate For pool or loan package (weighted average interest rate if there is more than one mortgage rate in pool or loan package, Section 1A Block D of form HUD 11710-A)	%					
Range of Mortgage Rates Lowest Mortgage Rate	%	%				
Highest Mortgage Rate	%	%				
Principal Amount of Securities From form HUD 11710-A Section 3 (Current Amount – line A, Next Year Amount – line D)	\$	\$				
Beginning FIC	FIC Adjustment (+ or - )	Adjusted FIC				
Fixed Installment Control \$	\$	\$				
		6 HUD 44740 C 10712005				

Submit an original and two copies

Page 1 of 1

form HUD-11748-C (07/2005) ref. Ginnie Mae Handbook 5500.3, Rev. 1

Ginnie Mae

24

## Ginnie Mae Monthly Reporting 11748C Adjustable Rate Mortgage Pool

- Provides changes to the FIC and interest/security rate.
- Submitted one (1) month prior to rate change
- Submitted annually (after initial change) with form HUD 11710A
- CPTA independently calculates the periodic adjustment

#### Issuer's Monthly Remittance Advice

#### U.S. Department of Housing and Urban Development

Government National Mortgage Association

OMB Approval No. 2503-0033 (Exp. 09/30/2005)

Public reporting burden for this collection of information is estimated to average 1 minute per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

The information is required by Sec. 308(g) of the National Housing Act or by Ginnie Mae Handbook 5500.3, Rev. 1. The purpose of this information is to provide summary information to the security holder with respect to the current month's account transactions and calculation of the security holder's prorata share percentage of total cash distribution. The information will not be disclosed outside the Department without prior consent, except as required by law

by law.		
To the following Security Holder:		
•	Ginnle Mae pool/commitment Number	Date
	Certificate Number	Reporting Month
	Security Interest Rate	Pro Rata Share Percentage
proportional share of the distribution in the indicated pool	k is enclosed. k will be forwarded separately but no later th ttance will be made electronically on the 15° ss day, on the next business day.	nan the 15 <sup>th</sup> of the current month. of the month or, if the 15 <sup>th</sup> is not
A. Cash distribution due Security Holder for scheduled principal amortization	on	s
B. Cash distribution due Security Holder for interest	s	
C. Cash distribution of additional principal collections	s	
D. Adjustments ( + or - ) (Explain below)	s	
E. Less Federal income tax withheld from interest (if any)	S -	
F. Total cash distribution due Security Holder	s	
G. Outstanding balance of this certificate after credit of the above distribution	on	s
Explanation for items above		1
I hereby certify that all the information stated herein, as well as any info Warning: HUD will prosecute false claims and statements. Conviction may result in or	rmation provided in the accompaniment himmal and/or civil penalties. (18 U.S.C. 1001, 10	nerewith, is true and accurate. 110, 1012; 31 U.S.C. 3729, 3802)
Issuer	Authorized Signature	
Street Address	City and State	
Previous aditions are absolute	o 1 of 1 and Gino	form HUD-11714 (07/2005

## Ginnie Mae Monthly Reporting 11714 Issuer's Monthly Remittance Advice

- Provides summary information to security holder
- Form must be signed by issuer
- Payment based on reported RPB

### Ginnie Mae Monthly Reporting 11714 Issuer's Monthly Remittance Advice

- Issuer required to transmit form for certificated securities by the 8<sup>th</sup> business day to PPA (via Ginnie NET)
- Due the security holder on the day on which the security holder is entitled to receive payment

### Ginnie Mae Monthly Reporting Remaining Principal Balance

- Original submission due on the 2<sup>nd</sup> business day
- Corrected submission due on the 5<sup>th</sup> business day
- Pre-collection notice

#### Issuer's Monthly Summary Report

#### U.S. Department of Housing and Urban Development

Government National Mortgage Association

OMB Approval No. 2503-0033 (Exp. 09/30/2006)

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

The information is required by Sec. 306(g) of the National Housing Act or by Ginnie Mae Handbook 5500.3, Rev. 1. The purpose of this information is to report to Ginnie Mae a summary of information on an issuer's outstanding pools or loan packages, to provide a certification as to the accuracy of the information reported, and to provide a format for RPB reporting. The information collected will not be disclosed outside the Department with prior consent, except as required by law.

lssuer (	Name, A	Addres	s and Zip	Code)				Or	ssion Ty iginal R evised R	eport	This report is only for Ginnie Mae IP Ginnie Mae IIP	ools		
Number	r of Pool	ls and	Loan Pkg	s. Date		Repor	ting Month		Issuer	ID Number	Issuer RPB Report IC	) Number		
(1) Inst	allments	s Delin	quent Cor	nsolidated Sur	mmary of	All Pools/Lo	an Package	·s			(2) Total Escrow Fur	nds		
No			Percent Delinquent	Inst One	tallments De Two	nts Delinquent wo Three or More		closure	Percent 2 or More Months Delin. Excluding Foreclosures	(3) Total Funds Other Than Escrov				
				(Report Balances this monthend and Principal amount of securities this monthend shown on Form HUD-11710-A)					ecurities	Due Holders				
	Tot Guar Fe (4	ranty <del>so</del>	N Mor	otal lo. of tgages (5)	Instal Con	al Fixed tallment ontrol (6)	Pkg. F Bal	Principal Ianoe		otal Pool/Loan Pkg. Principal Balance (7)		Total Security Principal Balance (8)	Total Principal (9)	Total Interest (10)
Total														
211			0.1					0:						
Ginnie Mae I Issuers Only  Date all checks mailed or funds electronically remitted to holders last month (Ginnie Mae I only)						Ginnie Mae II Issuers Only ACH Bank (Name and Address) Account Number								
(0111110)														
All Issue														
All Issue	ers ed Signa	ature						Print	ed Nam	e				

transmission is true and accurate to the best of my knowledge and belief.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802) Page 1 of 1

Previous editions are obsolete

form HUD-11710-D (05/2005)

ref. Ginnie Mae Handbook 5500.3, Rev. 1

## Ginnie Mae Monthly Reporting 11710D Issuer's Monthly Summary Report

- One (1) report per program type
- Snapshot of portfolio
- Certified by authorized signature

### C. RECONCILIATION OF FORM HUD 11710D SECURITY PRINCIPAL BALANCE

		Security Balance	
Plus	+	Beginning Security Balance for new pools (if any)	(+)
Plus	+	Construction loan draws (if any)	(+)
Minus	-	Box 9 current month Principal paid to holders	(-)
Equals	=	Box 8 <u>current</u> Month End Security Balance	(=)
Minus	-	Box 8 Security Balance reported by Issuer	(-)
		Difference	(=)

Note: This reconciliation must be completed each month and maintained in the Issuer's records to ensure that figures have been correctly transferred to the Summary and that no errors have been made on the individual pool accounting reports (form HUD 11710A).

## Ginnie Mae Monthly Reporting Guaranty Fee

- Automatic Account Debit
- Calculated by CPTA
- Monthly advices

**Quality Check** 

### **Ginnie Mae Monthly Reporting**

Monthly Loan Level - What and When to Report

- Loan level detail reports
- Every month by the 15th
- Ties to monthly accounting report (11710A)
- Should not include any liquidated (paid in full)
- Exception edit reports available to Issuers each month via the Web
- Emphasis is on accuracy of financial data and FHA, VA, RHS, PIH case numbers

# Ginnie Mae Monthly Reporting Monthly Loan Level - How and Where to Report

- Electronic Data Interchange (EDI) and web-based EDI
- Ginnie Mae's data collection agent (DCA)
- EDI Coordinator 1-800-446-6434, option 1

## Ginnie Mae Monthly and Quarterly Reporting

Other and Miscellaneous

- Other issuers' monthly reporting forms
- Quarterly bank certifications
- Pool document custodian ID number assignments
- Issuer data verification forms
- Miscellaneous