

Internship Application for the Office of Congresswoman Shelley Moore Capito

Name: _____

Permanent Address: _____

Phone: _____

School Address: _____

Phone: _____

In accordance with the Rules of the House of Representatives, please review the following and sign below:

"A volunteer should be required, in advance and in writing, to serve without compensation and to not make any future claim for payment, and acknowledge that the voluntary service does not constitute House employment."

"Volunteers...should be made aware of the implications their activities have for the Member in whose office they work...although not House employees, they will conduct themselves in a manner which reflects credibility on the House."

By signing below, you agree to these provisions.

Signature _____ Date _____

Please answer the following questions. Feel free to attach additional sheets if necessary:

University/College Currently Attending: _____

Major: _____ Minor: _____

Current G.P.A. _____ Current Level of Study: _____

Do your parents currently reside in the Second Congressional District? _____

Will your internship be applied toward degree requirements for college? _____

Which internship period are you applying for?

Spring ____ Summer ____ Fall ____ Winter ____

What are the exact dates you would be available? _____

What times would you be available? _____

Which office location are you applying for?

Washington, D.C. _____ Charleston _____ Martinsburg _____

Please discuss any notable academic experiences or honors.

Please list your extracurricular activities.

Please list significant work experience (include summer employment).

What are your goals for this internship?

What are your long-term career goals?

Please indicate any additional qualities (including computer skills) that you feel would be helpful in a congressional office.

Please list one academic and one personal reference. Please include their relationship to you and their telephone number.
