## Program Development and Management – Laying the Foundation Session Worksheet

Using the AmeriCorps Regulations and Provisions, what are some keywords that could be used to find information about <b>Reporting</b> <b>Deadlines</b> ?	What do Regulations and Provisions tell you about Reporting Deadlines? (What are some of the requirements you need to comply with?) Please include citations to note where you found the information.	What are some of the action steps you need to take to ensure compliance with Reporting Deadlines? Also note whether you will you need to create new systems or modify existing systems at your organization to carry out these tasks.