

Guidance on Flyovers

The Illinois National Guard has established guidelines for requesting a flyover for an event in accordance with Department of Military Affairs Illinois (DMAIL) Regulation 360-1 and National Guard Bureau (NGB) Pamphlet 360-5.



Request Process:

- 1) Requester submits a written request to Joint Force Headquarters Public Affairs Office (JFHQ-IL PAO) with information on event.
- 2) If eligible, requester is sent DD Form 2535 to complete with event information. Completed form must be sent to the appropriate address on page four of the form. The Department of the Army (DA) and Air Force (AF) are the approval authority on whether the request is eligible for support on the state level.
 - For example, requests for F-16 aircraft must be sent to the Air Force address. Requests for UH-60 Blackhawks must be sent to the Army address. The request must have appropriate branch approval prior to JFHQ-IL PAO pushing the request forward.
- 3) If deemed eligible by Department of the Army and/or Air Force, the DA and/or AF will send a validation letter with a request number in the memo. That letter must be sent to the Public Affairs Office ng.il.ilarng.list.staff-pao@mail.mil to start the PAO process for support.

What does NOT qualify for flyover without exception to flyover policy/NGB approval:

a. Public events that do not qualify for flyovers without an exception to flyover policy through NGB include: *state festivals, anniversaries, centennials, celebrations, dedications, sporting events, parades, and memorial services.*

b. The exception to flyover policy request should include the following:

(1) An indication that the event is "*patriotic in nature*" and that it is not designed primarily to promote sales or increase business.

(2) The event should not charge admission. It should be of community-wide interest and open to the general public without regard to race, sex, or other discriminatory factors. The sponsor should be willing to accommodate recruiting booths or other recruiting and retention programs. The request should indicate expected crowd size for the event, special guests invited and any media coverage planned.

Supported requests:

Once a request has the eligibility for support by Army or Air Force, JFHQ-IL PAO will contact ATAG-Air (for Air Force requests) or SAO (for Army requests) to see if the aircraft are available to meet the request. The requester is notified if the personnel and aircraft are available or if the request is denied.